Federal Grain Inspection Service:

FGIS Instruction Feedback Survey

1. What is your affiliation?

[ ] FGIS

[ ] Official Agency

[ ] Other (please specify) \_\_\_\_\_\_\_

1. How would you classify your primary role?

[ ] Inspector

[ ] Sampler

[ ] Supervisor

[ ] Manager

[ ] Other (please specify) \_\_\_\_\_\_\_\_

1. Have you ever adapted FGIS instructions into cheat sheets or stand operating procedures for easy access? If so, could you give examples of which instructions you have done this for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Often

[ ] Occasionally

[ ] Infrequently

[ ] Never

1. Do you think the policy bulletin board material should be available to all stakeholders

[ ] Yes

[ ] No

[ ] Some instructions, but not all

1. How easy is it for you to find relevant FGIS instructions when you need to?

[ ] Very Easy

[ ] Easy

[ ] Neither easy nor difficult

[ ] Difficult

[ ] Very Difficult

1. How has the migration to the AMS website affected your ability to find FGIS instructions?

[ ] Much easier

[ ] Easier

[ ] About the same

[ ] More difficult

[ ] Much more difficult

[ ] Unsure/Don’t know

1. How often you consult the FGIS instructions (choose the closest that applies)?

[ ] Daily

[ ] Weekly

[ ] Monthly

[ ] Yearly

[ ] Almost never

1. In which ways do you access FGIS instructions (select all that apply)?

[ ] Desktop/laptop computer

[ ] Cell phone

[ ] Tablet

[ ] eReader

[ ] Printed lab or office copies

[ ] Printed personal copies

[ ] Other (please specify) \_\_\_\_\_\_\_\_

1. If you have questions about FGIS instructions or where to find them, how easy is it for you to find assistance?

[ ] Very Easy

[ ] Easy

[ ] Neither easy nor difficult

[ ] Difficult

[ ] Very Difficult

1. Do you ever use the Kindle or epub versions of the handbooks?

[ ] Yes

[ ] No

1. Which FGIS instructions, if any, do you find yourself referring to most often?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do you have any suggestions for improving the presentation and organization of FGIS instructions?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number.  The valid OMB control number for this information is **0581-0269**.  The time required to complete this information collection is estimated to average **10** minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.