

Federal Grain Inspection Service:
FGIS Instruction Feedback Survey

1. What is your affiliation?

- FGIS
- Official Agency
- Other (please specify) _____

2. How would you classify your primary role?

- Inspector
- Sampler
- Supervisor
- Manager
- Other (please specify) _____

3. Have you ever adapted FGIS instructions into cheat sheets or stand operating procedures for easy access? If so, could you give examples of which instructions you have done this for? _____

- Often
- Occasionally
- Infrequently
- Never

4. Do you think the policy bulletin board material should be available to all stakeholders

- Yes
- No
- Some instructions, but not all

5. How easy is it for you to find relevant FGIS instructions when you need to?

- Very Easy
- Easy
- Neither easy nor difficult

- Difficult
- Very Difficult

6. How has the migration to the AMS website affected your ability to find FGIS instructions?

- Much easier
- Easier
- About the same
- More difficult
- Much more difficult
- Unsure/Don't know

7. How often you consult the FGIS instructions (choose the closest that applies)?

- Daily
- Weekly
- Monthly
- Yearly
- Almost never

8. In which ways do you access FGIS instructions (select all that apply)?

- Desktop/laptop computer
- Cell phone
- Tablet
- eReader
- Printed lab or office copies
- Printed personal copies
- Other (please specify) _____

9. If you have questions about FGIS instructions or where to find them, how easy is it for you to find assistance?

- Very Easy
- Easy
- Neither easy nor difficult

- Difficult
- Very Difficult

10. Do you ever use the Kindle or epub versions of the handbooks?

- Yes
- No

11. Which FGIS instructions, if any, do you find yourself referring to most often?

12. Do you have any suggestions for improving the presentation and organization of FGIS instructions?

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 0581-0269. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.