Federal Grain Inspection Service:

FGIS Instruction Feedback Survey

1. What is your affiliation?

     [ ]   FGIS

     [ ]   Official Agency

     [ ]   Other (please specify) _____

2. How would you classify your primary role?

     [ ]   Inspector

     [ ]   Sampler

     [ ]   Supervisor

     [ ]   Manager

     [ ]   Other (please specify) _____

3. Have you ever adapted FGIS instructions into cheat sheets or stand operating procedures for easy access? If so, could you give examples of which instructions you have done this for? _____

     [ ]   Often

     [ ]   Occasionally

     [ ]   Infrequently

     [ ]   Never

4. Do you think the policy bulletin board material should be available to all stakeholders

     [ ]   Yes

     [ ]   No

     [ ]   Some instructions, but not all

5. How easy is it for you to find relevant FGIS instructions when you need to?

     [ ]   Very Easy

     [ ]   Easy

     [ ]   Neither easy nor difficult

[ ]   Difficult

[ ]   Very Difficult

6. How has the migration to the AMS website affected your ability to find FGIS instructions?

  [ ]   Much easier

  [ ]   Easier

  [ ]   About the same

  [ ]   More difficult

  [ ]   Much more difficult

  [ ]   Unsure/Don't know

7. How often you consult the FGIS instructions (choose the closest that applies)?

  [ ]   Daily

  [ ]   Weekly

  [ ]   Monthly

  [ ]   Yearly

  [ ]   Almost never

8. In which ways do you access FGIS instructions (select all that apply)?

  [ ]   Desktop/laptop computer

  [ ]   Cell phone

  [ ]   Tablet

  [ ]   eReader

  [ ]   Printed lab or office copies

  [ ]   Printed personal copies

  [ ]   Other (please specify) _____

9. If you have questions about FGIS instructions or where to find them, how easy is it for you to find assistance?

  [ ]   Very Easy

  [ ]   Easy

  [ ]   Neither easy nor difficult

[ ]   Difficult

[ ]   Very Difficult

10. Do you ever use the Kindle or epub versions of the handbooks?

     [ ]   Yes

     [ ]   No

11. Which FGIS instructions, if any, do you find yourself referring to most often?

     _____

12. Do you have any suggestions for improving the presentation and organization of FGIS instructions?

     _____