

OMB Control #0584-0026
7 CFR Part 245, Determining Eligibility for Free Reduced Price Meals

Reporting											
				A	B	C = (A*B)	D	E= (C*D)	F	G	H
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Annual Burden Hours for OMB# 0584-00xx Due to Final Rulemaking	Hours Currently Approved Under OMB# 0584-0026	Estimated Future Burden Hours for OMB# 0584-0026 After the Merge with OMB# 0584-00xx	Future Estimated Change in Burden Hours Due to Rulemaking
State Agency (SA) Level											
Community Eligibility	245.9(f)(6)	State agency to notify LEAs of their community eligibility status as applicable		55	93.29	5,131	0.050	257	437	694	257
State Agency Level Total				55	93.29	5,131	0.050	257	437	694	257
Local Educational Agency (LEA) / School Food Authority Level (SFA)											
Community Eligibility	245.9(f)(4)(i)	LEAs submit to State agency documentation of acceptable identified student percentage of LEA/school electing the provision		471	1.00	471	0.250	118	125	243	118
F/R Eligibility	245.6(c)(6)(i)	LEAs notify households of approval of meal benefit applications.		14,869	219.00	3,256,311	0.017	54,380	56,290	54,380	-1,910
Direct Certification	245.6(c)(6)(ii)	LEAs must notify households in writing that children are eligible for free meals based on direct certification and that no application is required.		14,869	332.00	4,936,508	0.017	82,440	85,099	82,440	-2,660
F/R Eligibility	245.6 (c)(7)	LEAs provide written notice to each household of denied free or reduced price benefits.		14,869	11.56	171,886	0.017	2,870	2,963	2,870	-92
F/R Eligibility	245.6a (f)	LEAs notify households of selection for verification.		14,869	6.50	96,649	0.250	24,162	25,092	24,162	-930
F/R Eligibility	245.6a (j)	LEAs must provide households that failed to confirm eligibility with 10 days notice for receiving a reduction or termination of free or reduced price meal benefits.		14,869	2.65	39,403	0.100	3,948	4,078	3,948	-130
Community Eligibility	245.9(f)(5)	LEA to submit to the State agency for publication a list of eligible and potentially eligible schools and their eligibility status; unless otherwise exempted by State agency		5,131	1.00	5,131	0.084	428	698	1,126	428
Community Eligibility	245.9(g)	LEAs to amend free and reduced policy statement and certify that schools meet eligibility criteria		471	1.00	471	0.100	47	50	97	47
Local Educational Agency / School Food Authority Level Total				14,869	572.12	8,506,829	0.020	168,394	174,395	169,267	-5,128
State and Local Agency Level Total				14,924	665.41	8,511,960	0.070	168,651	174,832	169,961	-4,871
Household Level											
F/R Eligibility	245.6 (a)(1)	Households complete application form for free or reduced price meal benefits.		3,439,137	1.00	3,439,137	0.117	402,035	414,770	402,035	-12,735
F/R Eligibility	245.6a (a)(7)(i)	Households assemble written evidence for verification of eligibility for free and reduced price meals and send to LEA.		97,287	1.00	97,287	0.500	48,644	50,185	48,644	-1,542
Household Level Total				3,439,137	1.03	3,536,424	0.127	450,679	464,955	450,679	-14,277
Total Reporting Burden				3,454,061	3.49	12,048,384	0.051	619,330	639,788	620,640	-19,148

OMB Control #0584-0026
7 CFR Part 245 - Food and Nutrition Service Determination of Free and Reduced Price Eligibility

Recordkeeping											
				A	B	C = (A*B)	D	E= (C*D)	F	G	H
Program Rule	CFR Citation	Title	Form Number	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Annual Burden Hours for OMB# 0584-00xx Due to Proposed Rulemaking	Hours Currently Approved Under OMB# 0584-0026	Estimated Future Burden Hours for OMB# 0584-0026 After the Merge with OMB# 0584-00xx	Estimated Change in Burden Hours Due to Rulemaking
State Agency Level											
Community eligibility	245.9(f)(4)(ii)	State Agency to review and confirm LEAs eligibility to participate in Provisions 1, 2, or 3 or the Community Eligibility Provision		55	8.56	471	0.084	39	40	79	39
State Agency Level Total				55	8.56	471	0.084	39	40	79	39
Local Educational Agency / School Food Authority Level											
F/R Eligibility	245.6(e)	LEAs must maintain documentation substantiating eligibility determinations for 3 years after the end of the fiscal year.		14,869	1	14,869	0.084	1,242	1,281	1,242	-39
Community eligibility	245.9(h)(3)	LEA to maintain documentation related to methodology used to calculate the identified student percentage and determine eligibility		471	1	471	0.902	425	451	876	425
Local Educational Agency / School Food Authority Level Total				14,869	1.03	15,340	0.109	1,666	1,732	2,117	385
Total Recordkeeping Burden				14,924	1.06	15,811	0.108	1,706	1,772	2,197	425

ICR #0584-0026, 7 CFR Part 245, Free and Reduced Price Eligibility - Summary

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Recordkeeping					
State Agency Level	55	8.56	471	0.084	39
Local Educational Agency Level	14,869	1.03	15,340	0.109	1,666
Recordkeeping Total	14,924	1.06	15,811	0.108	1,706
Reporting					
State Agency Level	55	93.29	5,131	0.05	257
Local Educational Agency Level	14,869	572.118	8,506,829	0.020	168,394
Household Level	3,439,137	1.028	3,536,424	0.127	450,679
Reporting Total	3,454,061	3.49	12,048,384	0.05	619,330
TOTAL STATE AND LOCAL BURDEN	14,924	571.41	8,527,771	0.020	170,357
TOTAL BURDEN	3,454,061	3.493	12,064,195	0.051	621,036

SUMMARY OF BURDEN RECORDKEEPING & REPORTING

TOTAL NO. RESPONDENTS

AVERAGE NO. RESPONSES PER RESPONDENT

TOTAL ANNUAL RESPONSES

AVERAGE HOURS PER RESPONSE

TOTAL BURDEN HOURS

CURRENT OMB INVENTORY

TENTATIVE DIFFERENCE DUE TO RULEMAKING
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3,454,061
3.493
12,064,195
0.051477579521284
621,036
0
-18,723