

CCP Home Page - Your Reviews Section (Industry user will be provided access upfront for CCP application)

16 Records Active reviews only (default) Fields

ID	Received date	Progress	Type	Track	Goal date	Days	More info
SBR-2024-000188	Tue May 28, 2024	Processing	Small Business Request	--	Sat Jul 27, 2024	--	--
SBR-2024-000144	Thu May 23, 2024	Processing	Small Business Request	--	Mon Jul 22, 2024	--	--
SBR-2024-000145	Thu May 23, 2024	Processing	Small Business Request	--	Mon Jul 22, 2024	--	--
SBR-2024-000141	Thu May 23, 2024	Processing	Small Business Request	--	Mon Jul 22, 2024	--	--
SBR-2024-000142	Thu May 23, 2024	Processing	Small Business Request	--	Mon Jul 22, 2024	--	--

Click Start for Small Business Determination(SBD) request

Select an application to start a new request.

Small Business Determination (SBD) request
Use this form to determine whether your business is qualified and certified as a "small business" and eligible for a reduced fee for some types of CDRH submissions. Start

Total Product Life Cycle Advisory Program (TAP) application
Use this form if your device has been granted a Breakthrough Device designation. Start



Navigates to Basic Qualification Section- Enter \$ amount, select country name from the drop down, enter unique Org ID and click Next to continue or Save to save the draft

← → ↻ 🌐 ccp-mig.preprod.fda.gov/prweb/PRAuth/app/sbdext/bhyjr-F9jdXycAABfLAPQs0pN5dcf-5*/!autoThread0?pzuiactionzz=CXtycX0wZTjINDdjOThtm

FDA

Small Business Determination (SBD) request

Fields are required unless noted as (optional).

Basic qualifications

For the most recent tax year, what are the estimated total gross receipts and sales for your business and its affiliates (if you have affiliates)?

\$345,567.00

Where is your business physically located?

Andorra

Organization ID number ("Org ID")

352424636

For which Fiscal year are you applying?

2025

[Cancel request](#) [Save](#) [Next](#)

User will be navigated to 'Business Information' Section - Fill out all the information and click 'Next' to continue

← → ↻ 🌐 ccp-mig.preprod.fda.gov/prweb/PRAuth/app/sbdext/bhyjr-F9jdXycAABfLAPQs0pN5dcf-5*/!autoThread0?pzuiactionzz=CXtycX0wZTjINDdjOThtmN2FINGU4M2I2OTdmYmYwZWRkMDU1... 🔍

FDA

Small Business Determination (SBD) request

Fields are required unless noted as (optional). Select any step in the progress bar to go back and edit your information.

Basic qualifications **Business information** Upload files

Business information

Company information

Company name (legal entity) Organization ID number ("Org ID")

Physical address

Address line 1

Address line 2 (optional)

City Postal code Province/region

Country

User will be navigated to 'Upload files' section - Click 'Upload files' button to upload the files (Place where user will be able to upload 3602 and 3602A forms)

← → ↻ 🌐 ccp-mig.preprod.fda.gov/prweb/PRAuth/app/sbdext/bhyjr-F9jdXycAABfLAPQs0pN5dcf-5*/!autoThread0?pzuiactionzz=CXtycX0wZTjINDdjOThtmN2FINGU4M2I2OTdm

FDA

Small Business Determination (SBD) request

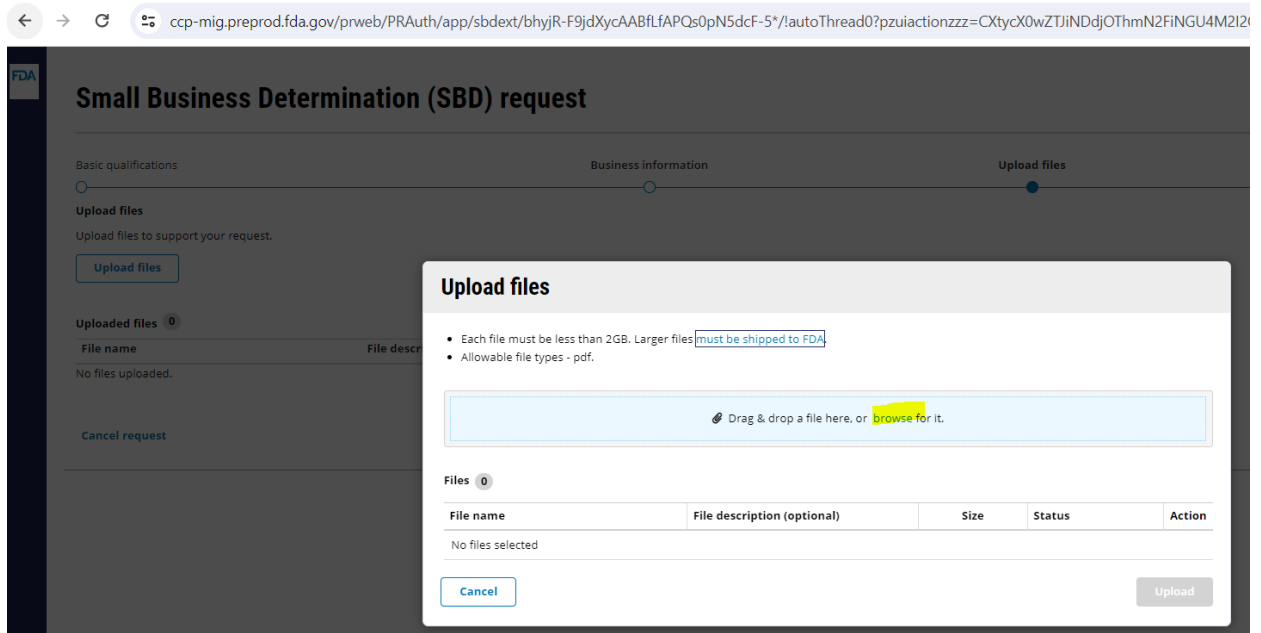
Basic qualifications Business information **Upload files**

Upload files

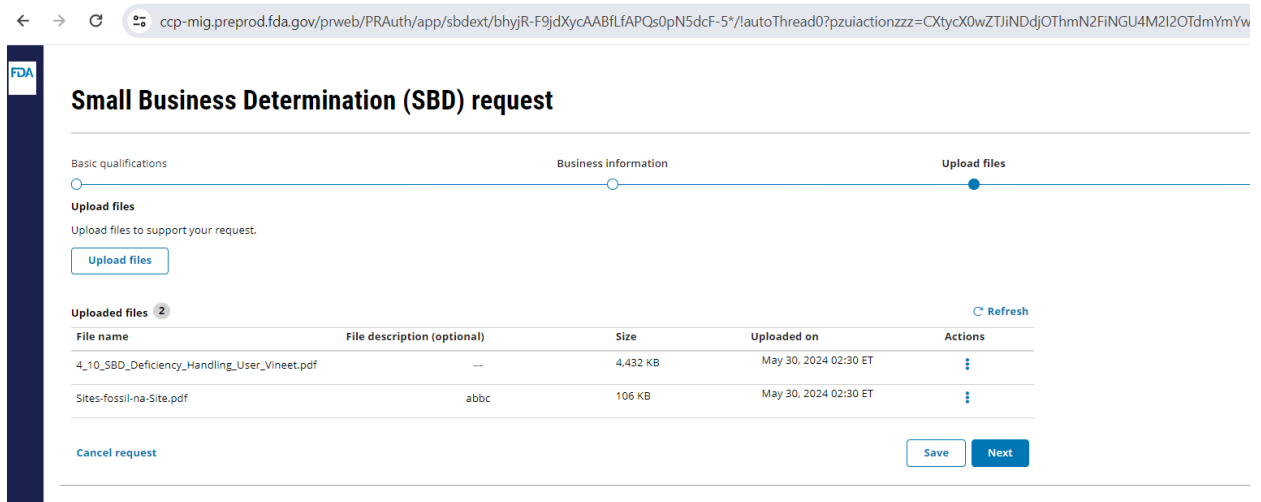
Upload files to support your request.

[Upload files](#)

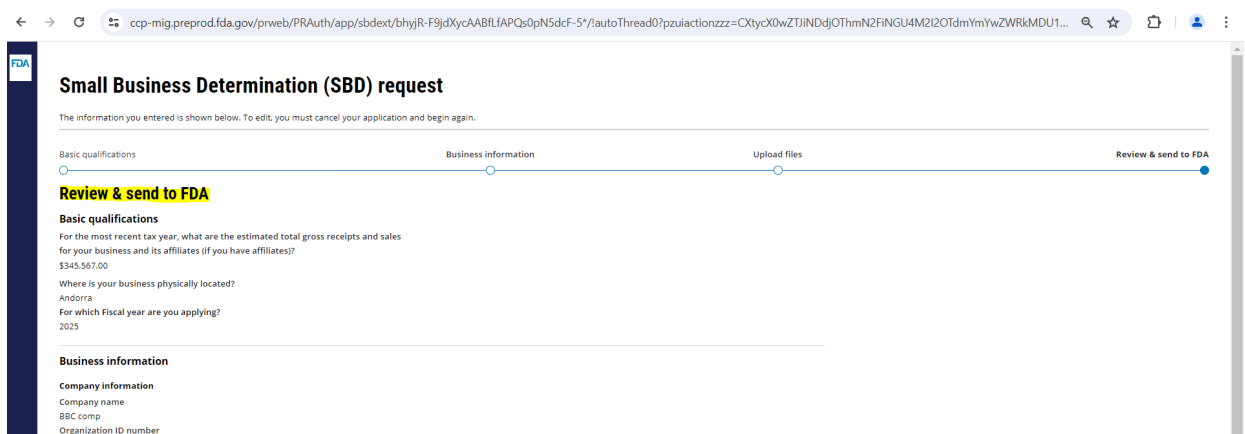
Upload files modal will pop up - Upload the files and modal will get closed



Verify list of uploaded files - Click 'Next' button to continue and 'Save' to save the draft



User is navigated to 'Review & send to FDA' section - Review the submitted information and click 'Send' from the bottom of the page to submit the request or 'Save' to save the draft



During all these steps user can click on 'Cancel request' to cancel the request

On clicking 'Send' request will be submitted and user will see acknowledgement message and uploaded files will start f

← → ↻ 🏠 ccp-mig.preprod.fda.gov/prweb/PRAuth/app/sbdext/bhyjR-F9jdXycAABfLfAPQs0pN5dcF-5*/!autc

FDA

Sent to FDA

You have sent your request. (Sent May 30, 2024 02:36 ET).

We will send an email confirmation to the primary point of contact. We will send an email update within 1 business day.

Contact ccp@fda.hhs.gov if you have any questions or feedback.

You can see the status of this request on the home page once it has been refreshed.

You may close this browser tab.

Once virus scan is successful, a case will be created and an acknowledgment email will be sent to POCs emails with Cas

SBR-2024-000781 FY2025 Small Business Determination Acknowledgment Email

Customer Collaboration Portal <ccp@fda.hhs.gov>
To: Shah, Nishma *

Start your reply all with: [Thank you for your confirmation.](#) [Here is the information.](#) [Thank you. I look forward to hearing from you.](#) [Feedback](#)

← ↻ 🏠 https://ccp-mig.preprod.fda.gov/prweb/PRAuth/app/CCP_g7zceWmuc411AfZHOtpxdmVOlsgyM2cr*/!STANDARD

FDA

Welcome, Nishma Nishma

Your reviews

17 Records Active reviews only (default) Fields

ID	Received date	Progress	Type	Track	Goal date	Days	More info
SBR-2024-000226	Thu May 30, 2024	<div style="width: 50%;"><div>Processing</div></div>	Small Business Request	--	Mon Jul 29, 2024	--	--
SBR-2024-000188	Tue May 28, 2024	<div style="width: 50%;"><div>Processing</div></div>	Small Business Request	--	Sat Jul 27, 2024	--	--
SBR-2024-000144	Thu May 23, 2024	<div style="width: 50%;"><div>Processing</div></div>	Small Business Request	--	Mon Jul 22, 2024	--	--

For status updates, use [this link](#) to access the CDRH Portal home page. If you have questions about your request, email ccp@fda.hhs.gov.

Small Business Determination Program
FDA Center for Devices and Radiological Health

← ↻ 🏠 https://ccp-mig.preprod.fda.gov/prweb/PRAuth/app/sbdext/bhyjR-F9jdXycAABfLfAPQs0pN5dcF-5*/!autoThread0?pzuiactionzzz=CXtycX11

FDA

Small Business Request

SBR-2024-000226

Submission details

Company name (legal entity)
BBC comp

Organization ID number ("Org ID")
352424636

Basic qualifications

For the most recent tax year, what are the estimated total gross receipts and sales for your business and its affiliates (if you have affiliates)?

\$345,567.00

When there is a deficiency raised by reviewer home page will show a request 'On hold' as below

The screenshot shows the FDA Small Business Request (SBR) home page for user Nishma Nishma. The page title is "Welcome, Nishma Nishma". Under "Your reviews", there are 22 records. The active review is SBR-2024-000237. A "To do" section indicates a "Deficiency identified - response required" with a "Select start to continue" button and a "Start" button. The "Submission details" section includes "Basic qualifications" with questions about gross receipts and sales, business location, and fiscal year.

Click Start button and click on upload files, this will open modal for file upload, click complete and click send to submit the request or save to save the request.

The screenshot shows the "Upload files" modal for SBR-2024-000237. It includes an "Upload files" button and a table of uploaded files. The table has columns for File Name, File description (optional), Size, Uploaded on, and Actions. One file, "Form FDA 3602A.pdf", is listed with a size of 577 KB and uploaded on May 30, 2024 at 23:26 ET. There are "Cancel request", "Save", and "Send" buttons at the bottom.

File Name	File description (optional)	Size	Uploaded on	Actions
Form FDA 3602A.pdf	ss	577 KB	May 30, 2024 23:26 ET	

Once the file is uploaded, virus scanning will be initiated and home page will show the status as 'Processing'

The screenshot shows the FDA Small Business Request (SBR) home page for user Nishma Nishma. The page title is "Welcome, Nishma Nishma". Under "Your reviews", there are 22 records. The active review is SBR-2024-000237. The status is "Processing".

ID	Received date	Progress	Type	Track	Goal date	Days	More info
SBR-2024-000237	Fri May 31, 2024	Processing	Small Business Request	--	Tue Jul 30, 2024	--	--

If virus scan fails, it will send an email to industry user and if it is successful then status will change to 'Reviewing'
Sometimes, if industry user doesn't have to upload the file then reviewer can move forward in the workflow which will auto resolve the task for industry user

