

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Juliana Melara  
Office of Community Services  
Administration for Children and Families (ACF)

**Date:** July 24, 2023

**Subject:** Change Request – Diaper Distribution Demonstration and Research Pilot Baseline Data Collection (OMB #0970-0531)

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This memo requests approval of changes to the approved information collection, Diaper Distribution Demonstration and Research Pilot Baseline Data Collection, approved under the Formative Data Collections for ACF Program Support (OMB #0970-0531).

### ***Background***

In November 2022, the Office of Community Services (OCS) submitted this data collection for Cohort 1 of the Diaper Distribution Demonstration and Research Pilot (DDDRP) with seven grant recipients. The collection was officially approved in December 2022. The data collection is currently open and gathering responses. In January 2023, after the data collection was approved for Cohort 1, OCS was allocated an additional \$20 million from Congress to expand the DDDRP. Thus, in May 2023, OCS awarded funding to an additional seven grant recipients designated as Cohort 2 of the pilot. Additionally, in September 2023, OCS anticipates awarding another seven grants, which will be designated as Cohort 3 of the pilot. OCS wishes to continue to use the following instruments with the two new cohorts:

- Instrument 1: Beneficiary Enrollment Survey
- Instrument 3: Waitlist Survey

Including these two new cohorts will increase our estimated number of respondents above our current estimate. Additionally, we have found that the Beneficiary Enrollment Survey takes less time to complete on average than originally estimated.

### ***Overview of Requested Changes***

To accommodate the additional cohorts of grant recipients and ultimately, the increase in end beneficiaries that will participate in this data collection. OCS is requesting to update our burden estimates to increase the number of estimated respondents Instrument 1 and Instrument 3. We have also updated burden estimates for Instrument 3 to reflect a shorter estimated response time. Specifically we have reduced the average time per response from

OCS does not wish to update Instrument 2 at this time.

### ***Time Sensitivities***

We request a response as soon as possible. Cohort 2 of the Diaper Distribution Pilot was awarded in May 2023 and they have now had enough time to get their programs started. They are ready to

begin enrolling families very soon and need this data collection tool available to them to start collecting beneficiary enrollment data.