

## **INTEREST FORM**

### **Supporting States and Territories Improve Inclusive Child Care through CCDF**

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**Background :** *The Office of Child Care (OCC) is collaborating with Guidehouse, Start Early, and the University of North Carolina's Frank Porter Graham Child Development Institute to partner with Child Care and Development Fund (CCDF) lead agencies to bolster inclusion of children with disabilities and developmental delays in child care settings.* Selected states and territory(ies) will receive highly customized, intensive technical assistance (TA) focused on their local needs to strengthen how CCDF is leveraged to enhance inclusion in child care.

**Criteria for Participation:** State/territory indicators of readiness for this initiative are:

- State/territory CCDF lead agency commitment to bolstering inclusion in child care;
- Clear priority to use CCDF to advance inclusion in child care;
- Willingness and ability to convene a Community Expert Working Group that includes community participation on a routine basis throughout this engagement.
- Community(ies) partner(s) in your state/territory that are committed to inclusion and able to participate throughout this opportunity in partnership with the lead agency
- Capacity by the CCDF lead agency to dedicate time to project participation (at least 10 hours per month for the project lead with approximately twice per month meetings or a frequency as the collaboration requires); and
- Ability to leverage other resources (e.g. PDG B-5 grant, coordination with other agencies or funding sources) toward project goals.

### **Interest Form**

It is expected that this interest form will take 15-30 minutes to complete. We expect five state or territory lead agencies to be selected for a brief virtual meeting to further discuss the project. **If your agency can fulfill the minimum requirements to participate, please complete this form.**

PAPERWORK REDUCTION ACT OF 1995 (Public Law 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to understand CCDF lead agency interest in and capacity to participate in the TA projects. Public reporting burden for this collection of information is estimated to take no more than 30 minutes per respondent, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a voluntary collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0531 and the expiration date is 9/30/2025. If you have any comments on this collection of information, please contact Frances Martinez-Pedraza.

**1. Briefly describe your state/territory’s interest in this TA opportunity and how it can support your efforts to advance inclusion in child care? [200 words maximum]**

**2. Can you commit to the following expectations for project participation over an 11-month period?**

Expectations for Participants	Checkbox (Yes/No/Unsure)
<i>CCDF lead agency capacity to engage in TA:</i>	
The CCDF administrator or their designee dedicate approximately 10 hours/month, including routine calls with the national TA team.	
Convene a State/Territory Community Expert Working Group (CEWG) that includes community participation on a routine basis throughout this engagement.	
Co-design and implement TA plan in identified community(ies).	
Co-design and implement evaluation plan to assess TA plan.	
<i>Identified community(ies) commitment:</i>	
Commitment from at least one identified community in your state/territory that’s willing to engage throughout this TA engagement to strengthen inclusion in child care. This includes at least one community liaison able to dedicate 10 hours/month.	
Help with administering community listening sessions to co-design TA plan	
Routine engagement with state to implement TA plan, including routine calls with CCDF lead agency and national TA team	

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<i>Sustainability</i>	
Develop a plan to sustain progress beyond the project period.	
Demonstrate ability to leverage other resources (e.g. PDG B-5 grant, coordination with other agencies or funding sources) toward project goals	
<i>[Optional] Please provide context on any items above:</i>	

**Questions** or requests for accommodations can be sent to [ACF\\_OCC\\_Engagement@Grantsolutions.gov](mailto:ACF_OCC_Engagement@Grantsolutions.gov).

**Contact information for the person completing the Interest form:**

State/Territory	Region:
Name/Title:	Organization:
Phone Number:	Email Address:
Alternate Point of Contact Name/Title:	
POC's Phone Number:	POC's Email Address:

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