

**SUPPORTING STATEMENT FOR  
PAPERWORK REDUCTION ACT SUBMISSION**

**Application for Amendment to License for Export or Import of Unclassified  
Defense Articles and Related Unclassified Technical Data**

**OMB No. 1405-0092  
(Forms DSP-6, DSP-62, DSP-74)**

**A. Justification**

1. The Directorate of Defense Trade Controls (DDTC), Bureau of Political-Military Affairs, U.S. Department of State, in accordance with the Arms Export Control Act (AECA) (22 U.S.C. 2751 *et seq.*), the International Traffic in Arms Regulations (ITAR) (22 CFR Parts 120-130), and associated delegations of authority, has the principal missions of promulgating regulations for the import and export of defense articles and defense services; taking final action on license applications and other requests for defense trade transactions via commercial channels, ensuring compliance with the statute and regulations, and collecting information for various types of reports that are submitted to Congress. By statute, Executive Order, regulation, and delegation of authority, DDTC is charged with controlling the export and temporary import of defense articles, the provision of defense services and the brokering thereof which are enumerated on the U.S. Munitions List (USML).

The statutory authority of the President to promulgate regulations with respect to the export and the temporary import of defense articles and the provision of defense services was delegated to the Secretary of State by Executive Order 13637, as amended. These regulations are primarily administered by the Deputy Assistant Secretary of State for Defense Trade Controls.

DDTC reviews license applications and technical assistance and manufacturing license agreement requests to determine, *inter alia*:

- Whether the transactions further U.S. foreign policy objectives, national security interests, and world peace;
- Eligibility of parties (*e.g.*, applicants, consignees, end-users) to participate in U.S. defense trade;

- Appropriate end-use of commodities subject to U. S. Government approval of munitions exports and transfers;
- Whether law enforcement concerns have been adequately addressed; and
- Whether appropriate offers or payment of political contributions, gifts, commissions, and fees, have been adequately addressed.

In accordance with Part 123 of the ITAR, any person who intends to permanently export, temporarily import, or temporarily export unclassified or classified defense articles or related technical data must obtain DDTC authorization. The “Application for Amendment to License for Export or Import of Classified or Unclassified Defense Articles and Related Classified Technical Data” is used to obtain permission for certain changes to previously approved licenses.

Section 405 of the Security and Accountability for Every Port Act of 2006 (SAFE Port Act) (Pub. L. 109-347) required agency participation in the International Trade Data System (ITDS) for all Federal agencies that have oversight of imports and exports. Executive Order 13659 required implementation no later than December 31, 2016. As a result, industry respondents must transmit relevant shipment data to U.S. Customs and Border Protection (CBP) electronically, as opposed to providing hard copy licenses at U.S. ports. Questions 2 and 3 of this document provide more details on this process.

2. DDTC uses the information provided by applicants to meet the mandate described in item 1 above. The “Application for Amendment to License for Export or Import of Classified or Unclassified Defense Articles and Related Classified Technical Data” is used by private industry to make changes in an approved Form DSP-5, Form DSP-61, or Form DSP-73. Upon approval, the amendment form along with the original license constitutes the authority to export. The amendment forms are as follows: Form DSP-6 amends Form DSP-5; Form DSP-62 amends Form DSP-61; and Form DSP-74 amends Form DSP-73. Absent these forms, exporters would be required to submit a new license application for each allowable change.

At U.S. ports, CBP officials utilize the information collected by the amendment forms to facilitate the monitoring of shipments. Prior to export or temporary import, relevant data, determined by DDTC’s PGA Message Set, will be transferred from the exporter or freight forwarder’s electronic system into CBP’s electronic system. CBP will use the relevant data to validate and electronically

decrement the approved license. CBP will then electronically transmit the relevant shipment details to DDTC, eliminating the need for traders to notify DDTC separately. CBP may delay shipments if they are thought to contain defense articles and the relevant information has not been received by CBP's electronic system. If it is determined that the item(s) in question are enumerated on the USML, the item(s) may be detained or seized. If the shipment is seized and it is determined that a Form DSP-5, 6, or 73 was required but not submitted and approved, the shipper may be fined and/or charged with a violation of a crime.

3. DDTC recommends submitting Forms DSP-6, DSP-62, and DSP-74 electronically via The Defense Export Control and Compliance System, DECCS. Respondents access Forms DSP-6, DSP-62, and DSP-74 via DECCS on DDTC's website ([www.pmdtdc.state.gov](http://www.pmdtdc.state.gov)).

Prior to the permanent or temporary export or temporary import, relevant shipment information must be transferred from the importer or freight forwarder via an electronic data interchange (EDI). Utilization of EDI will allow the information to be transmitted to CBP automatically based on DDTC's PGA Message Set. DDTC's PGA Message Set specifies certain information included on the amendment forms that must be transferred to CBP electronically. Respondents may view DDTC's PGA Message Set Implementing Guidance on CBP's website (<https://www.cbp.gov/document/guidance/ddtc-implementation-guide-ig>). Also posted to CBP's website is a document that provides in-depth explanations of the requirements for each line item of the PGA Message Set, as well as processing instructions for submission (<https://www.cbp.gov/document/guidance/pga-message-set>).

4. The Department of State is unaware of any other U.S. Government requirements that would cause U.S. industry to duplicate this reporting requirement.

5. Export control laws and regulations are designed to safeguard U.S. Government foreign policy and national security interests and to further world peace. The laws and regulations are applicable equally to large and small businesses or entities. Only registered exporters or importers are required to complete the "Application for Amendment to License for Export or Import of Classified or Unclassified Defense Articles and Related Classified Technical Data," and only when seeking to amend approved licenses.

6. The AECA and the ITAR established the frequency of information collection. The information required for the proper assessment of a proposed transaction is reviewed on a case-by-case basis and is specific to the transaction under consideration. Absent this reporting requirement, it would be extremely difficult for DDTC to meet its legally mandated responsibilities to ensure oversight of defense trade exports in furtherance of foreign policy objectives, national security interests, and world peace.

7. Respondents may have to report information to the Department more often than quarterly because they need approval on a case-by-case basis to amend existing licenses.

8. The Department published a 60-day notice in the Federal Register (89 FR 37273) soliciting public comment, no comments were received.

9. No payment or gift has been or will be provided to any respondent.

10. Respondents are engaged in the business of exporting or temporarily importing defense articles/defense services or brokering thereof, have registered with DDTC pursuant to the ITAR (22 CFR Subchapter M), and correspondingly use the ITAR in the regular course of business. Thus, respondents would be familiar with §120.21 of the ITAR, which outlines limitations on, and requirements to, disclose licensing information. No promises of confidentiality have been made to the respondent. The Department has also issued a System of Records Notice, Munitions Control Records, State-42, 87 FR 6224 (Feb. 2, 2022) describing under what circumstances information is shared.

11. These amendment forms do not solicit any information regarding questions of a sensitive nature or matters commonly considered private.

12. The Department of State has reason to believe that the information that is required on the amendment forms is already available to U.S. industry in some form due to other needs and requirements (e.g., business transactional records, tax records, quality assurance and productivity, and legal issues posed by other federal laws). An estimated 1,742 annual responses are expected from 440 respondents. Frequency of response is on occasion. The estimated time that the respondent devotes to each submission is approximately 30 minutes. The estimated annual hour burden is 871 hours (1,742 times 30 minutes). According to the Department of Labor's Bureau of Labor Statistics, the average hourly wage (weighted) for a

“Compliance Officer” is \$77.10<sup>1</sup>. This was calculated by multiplying the average hourly wage (\$38.55) by 2 to account for overhead costs. The total hour-cost burden for this information collection, based on the average weighted hourly wage listed above, is \$67,154.10 (\$77.10/hour x 871 hours).

13. There are no anticipated additional costs to respondents.

14. Processing the 1,742 responses DDTC received during CY 2020 cost DDTC approximately \$593,642.40. This figure is broken down further in the chart below.<sup>2</sup>

<b>Role</b>	<b>Average Hourly Wage</b>	<b>Hours Spent/Week</b>	<b>Average Annual Cost</b>
Analyst Processing, Review, and Response	\$64.06 <i>(average salary, Washington, DC GS-13 or equivalent)</i>	120	\$399,734.40
Analyst Processing, Review, and Response	\$37.15 <i>(average salary, Washington, DC GS-9 or equivalent)</i>	80	\$154,544.00
Supervisory Review	\$75.70 <i>(average salary, Washington, DC GS-14, GS-15 or equivalent)</i>	10	\$39,364.00
<b>Average Annual Cost:</b>			<b>\$593,642.40</b>

15. The number of respondents has been adjusted from 591, the previously estimated number of registrants who export defense articles and would use this information collection, to 440, the most recent estimate, adjusting the total annual responses from 3,022 to 1,742. As a result, the total annual hours requested for this collection has been adjusted to 871. The revised respondent number is a more accurate figure taken directly from the DDTC database, while the reduced number of license applications accords with the decrease in defense trade licensing. Administrative changes to the amendment forms are being done so they match the changed block titles in the primary forms and the word ‘Classified’ has been removed from the title of the collection.

16. DDTC will not publish the information collected.

17. DDTC will display the expiration date for OMB approval of the information collection on the form.

<sup>1</sup> Source: Bureau of Labor Statistics; Occupational Employment Statistics  
<https://www.bls.gov/oes/current/oes131041.htm>

<sup>2</sup> [https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/24Tables/html/DCB\\_h.aspx](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/24Tables/html/DCB_h.aspx)

18. The Department of State does not seek any exception to the statement, “Certification for Paperwork Reduction Act Submissions,” of Form DS-83-I.

**B. Collections of Information Employing Statistical Methods**

This collection of information does not employ statistical methods.