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| U.S. DEPARTMENT OF  HOMELAND SECURITY  U.S. COAST GUARD | Disputes | OMB No. 1625-0086  Exp: 08/31/2025 |

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| **Who must comply?** | Commercial vessel master, owner, or agent. |
| **What is this collection about?** | This information collection requires a Commercial vessel master, owner, or agent.the pilotage pool to submit an Individual Training Plan when a new mariner is hired to participate in an approved training & qualification program. And requires the pilotage pool to submit a Semi-annual Performance Evaluation Report, twice a year evaluating each Apprentice Pilot while in an approved training & qualification program. |
| **Where do I find the requirements for this information?** | Title 46 CFR Parts 401.211(g) and (h) are available at—<https://www.eCFR.gov>. For 46 CFR, select TITLE 46 – SHIPPING, and follow it to Part 401.211 (g) and (h).  For Individual Training Plans, see 46 CFR Part 401.211(g).  For Semi-annual Performance Evaluation Report, see 46 CFR Part 401.211(h). |
| **When must information be submitted to the Coast Guard?** | For submitting Individual Training Plans, at time of requesting a new hire (Apprentice Pilot) to the pilotage pool. For Semi-annual Performance Evaluation Report, according to the requirements in 46 CFR Part 401.211(h). |
| **How is the information submitted?** | * For reporting an Individual Training Plan, the information is submitted as a letter via email attachment to the Director, Great Lakes Pilotage. * For Semi-annual Performance Evaluation Report, the information is submitted as a letter via email attachment to the Director, Great Lakes Pilotage.   All the above information may be submitted in writing or electronically via e-mail. |
| **What happens when complete information is received?** | This information will be reviewed by Office of Great Lakes Pilotage (CG-WWM-2). No specific documentation will be issued by the CG. |
| **For additional information, contact--** | For additional information, contact Great Lakes Pilotage Division (CG-WWM-2) Mr. Vince Berg, 202-906-0835, [Vincent.F.Berg@uscg.mil](mailto:Vincent.F.Berg@uscg.mil) |