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| Description: Department of Education Logo | U.S. DEPARTMENT OF EDUCATION BUDGET INFORMATION NON-CONSTRUCTION PROGRAMS | | | | | | | | | OMB Control Number: 1894-0008  Expiration Date: 08/31/2026 | |
| Name of Applicant Organization | | | | | | | Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form. | | | | |
| SECTION A - BUDGET SUMMARY U.S. DEPARTMENT OF EDUCATION FUNDS | | | | | | | | | | | |
| Budget Categories | | Project Year 1  (a) | Project Year 2  (b) | Project Year 3  (c) | Project Year 4  (d) | Project Year 5  (e) | | Project Year 6  (f) | Project Year 7  (g) | | Total  (h) |
| 1. Personnel | |  |  |  |  |  | |  |  | |  |
| 2. Fringe Benefits | |  |  |  |  |  | |  |  | |  |
| 3. Travel | |  |  |  |  |  | |  |  | |  |
| 4. Equipment | |  |  |  |  |  | |  |  | |  |
| 5. Supplies | |  |  |  |  |  | |  |  | |  |
| 6. Contractual | |  |  |  |  |  | |  |  | |  |
| 7. Construction | |  |  |  |  |  | |  |  | |  |
| 8. Other | |  |  |  |  |  | |  |  | |  |
| 9. Total Direct Costs (lines 1-8) | |  |  |  |  |  | |  |  | |  |
| 10. Indirect Costs  \*Enter Rate Applied: | |  |  |  |  |  | |  |  | |  |
| 11. Training Stipends | |  |  |  |  |  | |  |  | |  |
| 12. Total Costs (lines 9-11) | |  |  |  |  |  | |  |  | |  |
| **\*Indirect Cost Information *(To Be Completed by Your Business Office*):**  If you are requesting reimbursement for indirect costs on line 10, please answer the following questions:   1. Do you have an Indirect Cost Rate Agreement approved by the Federal government? \_\_\_\_Yes \_\_\_\_No. 2. If yes, please provide the following information and provide a copy of your Indirect Cost Rate Agreement:   Period Covered by the Indirect Cost Rate Agreement: From: \_\_\_/\_\_\_/\_\_\_\_\_\_ To: \_\_\_/\_\_\_/\_\_\_\_\_\_ (mm/dd/yyyy)  Approving Federal agency: \_\_\_\_ED \_\_\_\_Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ The approved Indirect Cost Rate is \_\_\_\_\_\_\_\_\_%  The approved Indirect Cost Rate Base \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (e.g., Modified Total Direct Costs, Salaries and Wages, or Salaries, Wages and Fringe Benefits see 34 CFR § 75.564(b))   1. If you do not have a current approved indirect cost rate agreement, are not a State or Local Government that receives more than $35 million in direct Federal funding, and are not funding under a training rate program or restricted rate program, do you want to use the de minimis rate of 15% MTDC?   \_\_Yes \_\_No, if yes, you must comply with the requirements of 2 CFR § 200.414(f).   1. If you do not have an approved indirect cost rate agreement, do you want to use the temporary rate of 10% of budgeted salaries and wages? \_\_\_\_Yes \_\_\_\_No. If yes, you must submit a proposed indirect cost rate agreement within 90 days after the date your grant is awarded, as required by 34 CFR § 75.560. 2. For Restricted Rate Programs (check one) -- Are you using a restricted indirect cost rate that: \_\_\_ Is included in your approved Indirect Cost Rate Agreement?   Or \_\_\_ Complies with 34 CFR 76.564(c)(2)? The Restricted Indirect Cost Rate is \_\_\_\_\_\_\_\_\_%  The approved Indirect Cost Rate Base \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (e.g., Modified Total Direct Costs, Salaries and Wages, or Salaries, Wages and Fringe Benefits see 34 CFR §75.564)   1. For Training Rate Programs (check one) -- Are you using a rate that: \_\_\_\_Is based on the training rate of 8 percent of MTDC (See 34 CFR §75.562(c)(4))? Or \_\_\_\_Is included in your approved Indirect Cost Rate Agreement, because it is lower than the training rate of 8 percent of MTDC (See 34 CFR §75.562(c)(4)). | | | | | | | | | | | |

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| Name of Applicant Organization | | | | | | Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form. | | | |
| SECTION B - BUDGET SUMMARYNON-FEDERAL FUNDS | | | | | | | | | |
| Budget Categories | Project Year 1  (a) | Project Year 2  (b) | Project Year 3  (c) | Project Year 4  (d) | Project Year 5  (e) | | Project Year 6  (f) | Project Year 7  (g) | Total  (h) |
|  |  |  |  |  |  | |  |  |  |
| 1. Personnel |  |  |  |  |  | |  |  |  |
| 2. Fringe Benefits |  |  |  |  |  | |  |  |  |
| 3. Travel |  |  |  |  |  | |  |  |  |
| 4. Equipment |  |  |  |  |  | |  |  |  |
| 5. Supplies |  |  |  |  |  | |  |  |  |
| 6. Contractual |  |  |  |  |  | |  |  |  |
| 7. Construction |  |  |  |  |  | |  |  |  |
| 8. Other |  |  |  |  |  | |  |  |  |
| 9. Total Direct Costs  (Lines 1-8) |  |  |  |  |  | |  |  |  |
| 10. Indirect Costs  \*Enter Rate Applied: |  |  |  |  |  | |  |  |  |
| 11. Training Stipends |  |  |  |  |  | |  |  |  |
| 12. Total Costs  (Lines 9-11) |  |  |  |  |  | |  |  |  |
| SECTION C – BUDGET NARRATIVE (see instructions) | | | | | | | | | |

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| Name of Applicant Organization | | | | | | Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form. | | | |
| IF APPLICABLE: SECTION D – LIMITATION ON ADMINISTRATIVE EXPENSES | | | | | | | | | |
| List administrative cost cap (x%): \_\_\_\_\_What does your administrative cost cap apply to? \_\_ (a) indirect and direct costs or \_\_ (b) only direct costs | | | | | | | | | |
| Budget Categories | Project Year 1  (a) | Project Year 2  (b) | Project Year 3  (c) | Project Year 4  (d) | Project Year 5  (e) | | Project Year 6  (f) | Project Year 7  (g) | Total  (h) |
|  |  |  |  |  |  | |  |  |  |
| 1. Personnel Administrative |  |  |  |  |  | |  |  |  |
| 2. Fringe Benefits Administrative |  |  |  |  |  | |  |  |  |
| 3. Travel Administrative |  |  |  |  |  | |  |  |  |
| 4. Contractual Administrative |  |  |  |  |  | |  |  |  |
| 5. Construction Administrative |  |  |  |  |  | |  |  |  |
| 6. Other Administrative |  |  |  |  |  | |  |  |  |
| 7. Total Direct Administrative Costs (lines 1-6) |  |  |  |  |  | |  |  |  |
| 8. Indirect Costs  \*Enter Rate Applied: |  |  |  |  |  | |  |  |  |
| 9. Total Administrative Costs |  |  |  |  |  | |  |  |  |
| 10. Total Percentage of Administrative Costs |  |  |  |  |  | |  |  |  |
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