

DRAFT

ICR Agency Job Classification Title Used in ICR Tables 4-6	2024 Annual GS Salary (Step 1)	Work Hours Per Year Factor	Benefits Factor
Management	GS-14, \$139,395	÷ 2,080	× 1.6
Technical	GS-12, \$99,200	÷ 2,080	× 1.6
Administrative	GS-9, \$68,405	÷ 2,080	× 1.6

BLS Report (Table 3) White-Collar Job Classification Titles	ICR Respondent Job Classification Titles Used in ICR Tables 1-3	Corresponding Labor Compensation (hourly rate) from BLS Report
Management, professional, and related	Management	\$ 72.72
Professional and related	Technical	\$ 70.54
Office and administrative support	Administrative	\$ 43.02

Bottom line Respondent (State Agency) Estimated Burden and Cost Summary for 312(p) (from table 8)

	Number of Respondents Per Year	Number of Activities Per Year	Total Hours Per Year
TOTAL	1.00	1.00	82.50

Bottom line EPA Estimated Burden and Cost Summary for 312(p) (from table 8)

	Number of Respondents Per Year	Number of Activities Per Year	Total Hours Per Year
TOTAL	1.00	1.00	40.86

Calculated Hourly Rate Used in Tables 4-6
107.23
76.31
52.62

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State	
agency:	Mgmt:
	Technical:
	Admin:

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Total Labor Cost Per Year (\$)	Total Annual O&M Costs (\$)	Total Cost Per Year (\$)
5,453.66	150.00	5,603.66

Total Labor Cost Per Year (\$)	Total Annual O&M Costs (\$)	Total Cost Per Year (\$)
3,252.48	60.00	3,312.48

ables in this spreadsheet are anchored to these numbers

72.72	EPA burden: Mgmt:	107.23
70.54	Tech:	76.31
43.02	Admin:	52.62

Table 1. Petition to Establish NDZ, Respondent (State Agency) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$72.72/hr	Technical \$66.53/hr	Admin. \$43.02/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
a. Read regulations; plan strategy	1.00	5.50			
b. Clarify questions with EPA		10.00			50.00
2. Gather Information					
a. Certification for greater environmental protection	1.00	2.00			
b. Analysis of how the prohibition will protect the waters	1.00	2.00			
c. Vessel population tables	1.00	2.00			
d. Map of pumpout facilities	1.00	2.00			
e. Analysis of vessel impacts	1.00	2.00			
3. Create information (analyze data and compile/write application)	2.00	45.00	10.00		40.00
4. Review and edit information for accuracy	10.00	40.00	8.00		
5. Complete paperwork (e.g., submittal letter)	1.00	3.00	3.00		10.00
6. Copy, store, file, and maintain information			1.50		50.00
Subtotal (hours and costs)	19.00	113.50	22.50	0.00	150.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
0.33	2.17	153.56
0.33	3.33	251.80
0.33	1.00	71.27
0.33	1.00	71.27
0.33	1.00	71.27
0.33	1.00	71.27
0.33	1.00	71.27
0.33	19.00	1,263.31
0.33	19.33	1,297.65
0.33	2.33	141.13
0.33	0.50	38.18
0.33	51.67	3,501.97

Table 2. Petition for Review of Standards, Respondent (State Agency) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$72.72/hr	Technical \$66.53/hr	Admin. \$43.02/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
Read regulations; plan strategy	1.00	4.00			
Clarify questions with EPA		1.00			50.00
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Scientific and technical information on which petition is based	0.50	6.00			
c. Description of direct and indirect benefits of petition if approved	0.50	2.00			
3. Create information (analyze data and interpret data)	1.00	12.00	2.00		40.00
4. Review petition information for accuracy and make determination	2.00	4.00	4.00		10.00
5. Complete paperwork (e.g., Petition)	2.00		2.00		
6. Copy, store, file, and maintain information			2.00		50.00
Subtotal (hours and costs)	7.00	29.25	10.00	0.00	150.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
0.33	1.67	118.29
0.33	0.33	40.18
0.33	0.08	5.88
0.33	2.17	153.20
0.33	0.83	59.15
0.33	5.00	348.41
0.33	3.33	203.23
0.33	1.33	77.16
0.33	0.67	45.35
0.33	15.42	1,050.85

Table 3. Petition for Emergency Order, Respondent (State Agency) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$72.72/hr	Technical \$66.53/hr	Admin. \$43.02/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
Read regulations; plan strategy	1.00	4.00			
Clarify questions with EPA		1.00			50.00
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Scientific and technical information on which petition is based	0.50	6.00			
c. Description of direct and indirect benefits of petition if approved	0.50	2.00			
3. Create information (analyze data and interpret data)	1.00	12.00	2.00		40.00
4. Review petition information for accuracy and make determination	2.00	4.00	4.00		10.00
5. Complete paperwork (e.g., Petition)	2.00		2.00		
6. Copy, store, file, and maintain information			2.00		50.00
Subtotal (hours and costs)	7.00	29.25	10.00	0.00	150.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
0.33	1.67	118.29
0.33	0.33	40.18
0.33	0.08	5.88
0.33	2.17	153.20
0.33	0.83	59.15
0.33	5.00	348.41
0.33	3.33	203.23
0.33	1.33	77.16
0.33	0.67	45.35
0.33	15.42	1,050.85

Table 4. Petition to Establish Enhanced Great Lakes System Requirements, Respondent (State Agency)

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$59.23/hr	Technical \$66.53/hr	Admin. \$43.02/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
Read regulations; plan strategy	1.00	4.00			
Clarify questions with EPA		1.00			50.00
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Supporting information for proposed enhancement	0.50	4.00			
3. Coordination/consultation (e.g., with Great Lakes Governors)	1.00	10.00	2.00		40.00
4. Review petition information for accuracy and make determination	2.00	4.00	4.00		10.00
5. Complete paperwork (e.g., Petition)	2.00		2.00		
6. Copy, store, file, and maintain information			2.00		50.00
Subtotal (hours and costs)	6.50	23.25	10.00	0.00	150.00

Table 5. Petition to Establish NDZ, Agency (EPA) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$107.23/ hr	Technical \$76.31/hr	Admin. \$52.62/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
a. Read regulations; plan strategy	1.00	2.00			
b. Clarify questions		6.00			
2. Gather Information					
a. Certification for greater environmental protection	1.00	3.00			
b. Analysis of how the prohibition will protect the waters	1.00	2.00			
c. Vessel population tables	1.00	3.00			
d. Map of pumpout facilities	1.00	2.00			
e. Analysis of vessel impacts	1.00	2.00			
3. Create information (analyze data and compile/write application)					
4. Review petition information and make determination	1.00	4.00	2.00		
5. Complete paperwork (e.g., submittal letter)		1.00			10.00
6. Disclose information (i.e., Federal Register notices)	1.00	4.00	2.00		
7. Copy, store, file, and maintain information			1.50		50.00
Subtotal (hours and costs)	8.00	29.00	5.50	0.00	60.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
0.33	0.99	85.75
0.33	1.98	151.09
0.33	0	-
0.33	1.32	110.93
0.33	0.99	85.75
0.33	1.32	110.93
0.33	0.99	85.75
0.33	0.99	85.75
0.33	2.31	170.84
0.33	0.33	28.48
0.33	2.31	170.84
0.33	0.495	42.55
0.33	14.03	1,128.65

Table 6. Petition for Review of Standards, Agency (EPA) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$107.23/ hr	Technical \$76.31/hr	Admin. \$52.62/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
a. Read regulations; plan strategy					
b. Clarify questions		2.00			
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Scientific and technical information on which petition is based	1.00	3.00			
c. Description of direct and indirect benefits of petition if approved	1.00	3.00			
3. Create information (analyze data and interpret data)					
4. Review petition information and make determination	4.00	16.00			
5. Complete paperwork (i.e., Notice of Proposed Rulemaking)	1.50		1.50		10.00
6. Disclose information and finalize rule (Federal Register notices)	1.00	4.00	2.00		
7. Copy, store, file, and maintain information			1.50		50.00
Subtotal (hours and costs)	8.50	28.25	5.00	0.00	60.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
	0.00	-
0.33	0.67	50.87
	0.00	-
0.33	0.08	6.36
0.33	1.33	112.05
0.33	1.33	112.05
	0.00	-
0.33	6.67	549.94
0.33	1.00	83.26
0.33	2.33	172.57
0.33	0.50	42.98
0.33	13.92	1,130.07

Table 7. Petition for Emergency Order, Agency (EPA) Burden Hours and Costs

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$107.23/ hr	Technical \$76.31/hr	Admin. \$52.62/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
a. Read regulations; plan strategy					
b. Clarify questions with EPA		2.00			
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Scientific and technical information on which petition is based	1.00	3.00			
c. Description of direct and indirect benefits of petition if approved	1.00	3.00			
3. Create information (analyze data and interpret data)					
4. Review petition information and make determination	4.00	16.00			
5. Complete paperwork (e.g., Petition)	1.50		1.50		10.00
6. Disclose information	1.00	1.00	2.00		
7. Copy, store, file, and maintain information			1.50		50.00
Subtotal (hours and costs)	8.50	25.25	5.00	0.00	60.00

Total Hours per Year		
Number Respon./Year	Total Hours/Year	Total Cost/Year (\$)
	0.00	-
0.33	0.67	50.87
	0.00	-
0.33	0.08	6.36
0.33	1.33	112.05
0.33	1.33	112.05
	0.00	-
0.33	6.67	549.94
0.33	1.00	83.26
0.33	1.33	96.26
0.33	0.50	42.98
0.33	12.92	1,053.76

Table 8. Petition to Establish Enhanced Great Lakes System Requirements, Agency (EPA) Burden Hour

Information Collection Activity	Hours and Costs Per Respondent				
	Mgmt. \$107.23/ hr	Technical \$76.31/hr	Admin. \$52.62/hr	Capital/ Startup Cost (\$)	O&M Cost (\$)*
1. Request Preparation					
a. Read regulations; plan strategy					
b. Clarify questions		2.00			
2. Gather Information					
a. Identification of purpose of petition		0.25			
b. Supporting information for proposed enhancement	1.00	3.00			
3. Coordination/consultation (e.g., with Great Lakes Governors)	1.00	3.00			
4. Review petition information and make determination	2.00	10.00			
5. Complete paperwork (i.e., Notice of Proposed Rulemaking)	1.50		1.50		10.00
6. Disclose information and finalize rule (Federal Register notices)	1.00	4.00	2.00		
7. Copy, store, file, and maintain information			1.50		50.00
Subtotal (hours and costs)	6.50	22.25	5.00	0.00	60.00

Table 9. Total Estimated Respondent (State Agency) Burden and Cost Summary

	Number of Respondents Per Year	Number of Activities Per Year	Total Number of Hours Per Year	Total Labor Cost Per Year (\$)	Total Annual Capital Costs (\$)
Petition to Establish NDZ	0.33	0.33	51.67	3,451.97	0.00
Petition for Review of Standards	0.33	0.33	15.42	1,000.85	0.00
Petition for Emergency Order	0.33	0.33	15.42	1,000.85	0.00
Petition to Establish Enhanced Great Lakes System Requirements	0.00	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	82.50	5,453.66	0.00

Total Annual O&M Costs (\$)	Total Cost Per Year (\$)
50.00	3,501.97
50.00	1,050.85
50.00	1,050.85
0.00	0.00
150.00	5,603.66

Table 10. Total Estimated Agency (EPA) Burden and Cost Summary

	Number of Respondents Per Year	Number of Activities Per Year	Total Number of Hours Per Year	Total Labor Cost Per Year (\$)	Total Annual Capital Costs (\$)
Petition to Establish NDZ	0.33	0.33	14.03	1,108.65	0.00
Petition for Review of Standards	0.33	0.33	13.92	1,110.07	0.00
Petition for Emergency Order	0.33	0.33	12.92	1,033.76	0.00
Petition to Establish Enhanced Great Lakes System Requirements	0.00	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	40.86	3,252.48	0.00

Total Annual O&M Costs (\$)	Total Cost Per Year (\$)
20.00	1,128.65
20.00	1,130.07
20.00	1,053.76
0.00	0.00
60.00	3,312.48