# **Screen shot explanations:**

Below you will find screenshots of five sections of the questionnaire – the cover page, section 1, section 2.D, section 2.E, and section 4. For section 2, specifically, we included screenshots of questions in which there are sub-items (see section 2.D1) and questions in which there are single items (see section 2.E) in the matrices. These are included to display how the survey was adapted and programmed based on the original template Word document to maximize clarity and consistency. We have also included a screenshot of the mobile view (see section 4) to show how it will appear for those taking the survey on their mobile device.

## **Cover Page:**



Reporting Year 2023 OMB #3133-0193

## **Annual Voluntary Credit Union Diversity Self-Assessment**

Best Practices for Demonstrating a Commitment to Diversity and Inclusion

The National Credit Union Association's (NCUA) Office of Minority Women Inclusion (OMWI) is currently conducting their voluntary Credit Union Diversity Self-Assessment (CUDSA) survey, and you are invited to participate. The CUDSA survey is a voluntary, annual assessment conducted in order to find out more information about your Credit Union's diversity, equity, and inclusion (DEI) policies and practices. The NCUA's OMWI utilizes the results of the assessment to understand and evaluate the DEI standards as they relate to the credit union industry. For additional information, please contact <a href="mailto:privacy@ncua.gov">privacy@ncua.gov</a>.

The NCUA's contractor for the administration of the CUDSA survey, Optimal Solutions Group (Optimal), will securely collect and store your responses to this survey. Your participation in this survey is completely voluntary. You have the right to not participate. You can stop participating at any time and you do not have to answer any questions that you do not want to. The NCUA will never receive updates of your credit union's participation or non-participation from Optimal, nor any survey data that identifies your credit union. The estimated burden for completing this survey is approximately 60-90 minutes. For any technical issues, please email <a href="mailto:CUDSA\_survey@optimalsolutionsgroup.com">CUDSA\_survey@optimalsolutionsgroup.com</a>.

Any information provided in this survey will be kept strictly confidential. In the context of this survey, confidentiality is defined to mean that no respondent will be identified or named in any publicly available report or other such publication without their prior permission. Your personal information will be protected to the extent permitted by law, including the Privacy Act of 1974 and the Freedom of Information Act (FOIA). In addition, to the extent permitted under FOIA, confidential business information will not be disclosed to parties outside of the NCUA and its contractors. The survey data will be retained by NCUA contractors for no fewer than 3 years after the completion of the surveys and will not be used for purposes outside of NCUA contracts during or after that period.

The NCUA thanks you for your willingness to participate!

Proceed with the survey	0
Do not proceed with the survey	0

Next

# **Section 1 – Credit Union Information**



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# Section I - Credit Union Information

2023	
Credit Union Name/Charter or Insurance Co	ertificate Number
Enter Credit Union Name/Charter or Insu	rrance Certificate Number
OR	
Find My Credit Union by State	
State	•
Credit Union	
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#### Section II - Self-Assessment

# D - Practice to Promote Transparency of Organizational Diversity and Inclusion (D1)

Transparency and communications are essential aspects of assessing diversity policies and practices. Transparency does not require you to share confidential or proprietary information. Credit unions can communicate information about their diversity and inclusion efforts through normal business methods, such as displaying information on websites, on appropriate promotional materials, and in annual reports to members.

By communicating your commitment and plans for achieving diversity and inclusion and the metrics to measure success in workplace and supplier diversity, you inform a broad constituency of current and potential members, employees, suppliers and the general community about your efforts to promote diversity and inclusion. The publication of this information can make new markets accessible for minorities, women, and other diverse groups, and illustrate the progress made toward an important business goal. Following are some ways to promote transparency of your credit union's diversity and inclusion efforts.

# In a manner reflective of our size and other characteristics, our credit union:

D1 - Periodically publishes information about our efforts to enhance diversity and inclusion, which may include:

Please email <u>CUDiversity@NCUA.GOV</u> a sample or share a hyperlink below if appropriate.

	Yes	Comments
D1a - Demographic information on workforce composition (such as that found on an annual EEOC report).		
D1b - Demographic information on supplier diversity (contracting activities).		
D1c - Demographic information on the board members and other officials.		
D1d - Information on sponsorships or partnerships with diverse organizations.		
D1e - Other information on our diversity and inclusion efforts.		
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## Section II - Self-Assessment

## E - Self-Assessment

Credit unions with successful diversity policies and practices allocate time and resources to monitor and evaluate performance of diversity policies and practices on an ongoing basis. The NCUA encourages credit unions to disclose their diversity policies and practices and related information to both the NCUA and the public.

In a manner reflective of our size and other characteristics, our credit union:

	Yes	Comments
E1 - Conducts a self-assessment or evaluation of our diversity policies and practices annually.		1.
E2 - Modifies our diversity policies and practices based on the results of the self-assessment or evaluation of our diversity policies and practices.		
E3 - Provides information pertaining to the self-assessment or evaluation of our diversity policies and practices to the NCUA's OMWI director annually.		
E4 - Publishes information pertaining to our assessment of our diversity policies and practices.		
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For any technical issues, please email CUDSA\_survey@optimalsolutionsgroup.com

