

## Instructions For FSA-2370

### **REQUEST FOR WAIVER OF BORROWER TRAINING REQUIREMENTS**

Used by applicants to request a waiver of the requirements of the Borrower Training Program.

Submit the original of the completed form in hard copy or facsimile to the appropriate USDA office. Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA office, provided that the customer submitting the form is the only person required to sign the transaction.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

**Part A is completed by the applicant.**  
**Part B is for FSA use only.**

#### *PART A - Items 1 – 2B*

<b>Fld Name / Item No.</b>	<b>Instruction</b>
1(a) Name	Enter the applicant's name.
1(b) Financial Management Waiver	Enter check mark in box if you are requesting a waiver of the financial management borrower training requirement.
1(c) Production Waiver	Enter check mark in box if you are requesting a waiver of the production borrower training requirement.
1(d) Previous Training	Attach documentation of previous training and/or experience you have received.
1(e) Previous Courses or Experiences	List training courses completed and/or provide an account of appropriate experience you have.
2A Signature	Enter the applicant's signature.

<b>Fld Name / Item No.</b>	<b>Instruction</b>
	If faxing or mailing the form, print the form and manually enter your signature. If this form is approved for electronic transmission, and you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the USDA office. Electronic submission may only be completed if you are the only person required to sign this form.
2B Date	Enter date the applicant signed.

*Part B is for FSA use only.*