

Expiration date: XX/xx/XXXX

<u>Sheet</u>	<u>Cell or Reference</u>	<u>Field Name</u>	<u>Summary of Change</u>
FDEs	G8	Store Num	added special characters
FDEs	J8	Suite Unit Num	added special characters

Prior Value

- 0-9
- / (forward slash)
- - (dash)
- # (number sign)

- 0-9
- a-z
- A-Z
- # (number sign)
- . (period)
- - (dash)
- & (ampersand)
- / (forward slash)
- : (colon)

New Value

- 0-9
- a-z
- A-Z
- Spaces
- # (number sign)
- - (dash)
- / (forward slash)

- 0-9
- a-z
- A-Z
- " (double quote)
- ; (semi colon)
- | (vertical pipe)
- _ (underscore)
- , (comma)
- ' (apostrophe)
- Spaces
- . (period)
- - (dash)
- # (pound or number sign)
- & (ampersand)
- / (forward slash)
- : (colon)

Sheet	Cell or Reference	Field Name	Summary of Change	Prior Value	New Value
FDEs	H5	Street Num	Changed required value	Yes	No
FDEs	W6	Retail Category	Changed required value	Conditionally	No
Annual and Training Data	C5	State WIC ID	Changed required value	No	Yes
Annual and Training Data	C6	State WIC ID	Changed required value	No	Yes
Investigations	C5	State WIC ID	Changed required value	No	Yes
Investigations	C6	State WIC ID	Changed required value	No	Yes
Redemptions	C5	State WIC ID	Changed required value	No	Yes
Redemptions	C6	State WIC ID	Changed required value	No	Yes
Violations	C5	State WIC ID	Changed required value	No	Yes
Violations	C6	State WIC ID	Changed required value	No	Yes
Sanctions and Claim Collections	C5	State WIC ID	Changed required value	No	Yes
Sanctions and Claim Collections	C6	State WIC ID	Changed required value	No	Yes
Sanctions and Claim Collections	K5	Date Referred to SNAP	Changed required value	Conditionally	No
Sanctions and Claim Collections	K6	Date Referred to SNAP	Changed required value	Conditionally	No

Sheet	Cell or Reference	Field Name	Summary of Change	Prior Value	New Value
FDEs	H5	Street Num	Changed required value	Conditionally	Yes
FDEs	H6	Street Name	Changed required value	No	Conditionally
FDEs	K5	City	Changed required value	Conditionally	Yes
FDEs	L5	State	Changed required value	Conditionally	Yes
FDEs	M5	Zip Code	Changed required value	Conditionally	Yes
FDEs	P6	Location Description	Changed required value	No	Conditionally
FDEs	W6	Retail Category	Changed required value	No	Conditionally
FDEs	AB5	Contractor	Changed required value	Conditionally	No
FDEs	AB6	Contractor	Changed required value	Conditionally	No
FDEs	AL6	Agreement Start Date	Changed required value	No	Conditionally
FDEs	AM6	Agreement End Date	Changed required value	No	Conditionally
Annual and Training Data	D6	Fiscal Year	Changed required value	No	Conditionally
Annual and Training Data	F5	Num of RMVs this Year	Changed required value	Yes	No
Sanctions and Claim Collections	D6	Investigation Start Date	Changed required value	No	Conditionally
Sanctions and Claim Collections	F6	WIC Sanction Type	Changed required value	No	Conditionally
Sanctions and Claim Collections	K5	Date Referred to SNAP	Changed required value	No	Conditionally

Sanctions and Claim Collections	K6	Date Referred to SNAP	Changed required value	No	Conditionall y
---------------------------------------	----	-----------------------------	------------------------------	----	-------------------

<u>Sheet</u>	<u>Cell or Reference</u>	<u>Field Name</u>	<u>Summary of Change</u>	<u>Prior Value</u>	<u>New Value</u>
FDEs	N5	County	Changed required value	No	Yes
FDEs	T5	Peer Group	Changed required value	No	Conditionally
FDEs	T6	Peer Group	Changed required value	No	Conditionally
FDEs	U5	Initial Auth Date	Changed required value	No	Conditionally
FDEs	U6	Initial Auth Date	Changed required value	No	Conditionally
FDEs	AB5	Contractor	Changed required value	No	Conditionally
FDEs	AB6	Contractor	Changed required value	No	Conditionally
FDEs	AI5	Participant Access Reason	Changed required value	No	Conditionally
FDEs	AI6	Participant Access Reason	Changed required value	No	Conditionally
FDEs	AJ5	Denial Reason	Changed required value	No	Conditionally
FDEs	AJ6	Denial Reason	Changed required value	No	Conditionally
FDEs	AK5	Other Denial Reason	Changed required value	No	Conditionally
FDEs	AK6	Other Denial Reason	Changed required value	No	Conditionally
FDEs	AN5	Agreement Termination Date	Changed required value	No	Conditionally
FDEs	AN6	Agreement Termination Date	Changed required value	No	Conditionally

FDEs	AO5	Termination Reason	Changed required value	No	Conditionally
FDEs	AO6	Termination Reason	Changed required value	No	Conditionally
FDEs	AP5	Other Termination Reason	Changed required value	No	Conditionally
FDEs	AP6	Other Termination Reason	Changed required value	No	Conditionally
FDEs	F5	Num of RMVs This Year	Changed required value	No	Yes
FDEs	H5	High Risk Reasons	Changed required value	No	Conditionally
FDEs	H6	High Risk Reasons	Changed required value	No	Conditionally
FDEs	I5	State Risk Reason	Changed required value	No	Conditionally
FDEs	I6	State Risk Reason	Changed required value	No	Conditionally
Annual and Training Data	I1	Training Applied to Fiscal Year	New Column		Training Applied to Fiscal Year (csv) Training_Applied_to_Fiscal_Year (xml)
Annual and Training Data	I2	Training Applied to Fiscal Year	New Column		Text
Annual and Training Data	I3	Training Applied to Fiscal Year	New Column		4
Annual and Training Data	I4	Training Applied to Fiscal Year	New Column		2015
Annual and Training Data	I5	Training Applied to Fiscal Year	New Column		Yes

Annual and Training Data	I6	Training Applied to Fiscal Year	New Column		Yes
Annual and Training Data	I7	Training Applied to Fiscal Year	New Column		The federal fiscal year (FY) to which the training record applies
Annual and Training Data	I8	Training Applied to Fiscal Year	New Column		● 0-9
Annual and Training Data	I9	Training Applied to Fiscal Year	New Column		#### (4 Digits)
Annual and Training Data	M5	Training Format	Changed required value	No	Conditionally
Annual and Training Data	M6	Training Format	Changed required value	No	Conditionally
Redemptions	F6	Non-CVB Redemptions	Changed required value	No	Yes
Redemptions	G5	CVB Redemptions	Changed required value	No	Yes
Redemptions	G6	CVB Redemptions	Changed required value	No	Yes
Investigations	E5	Investigation End Date	Changed required value	No	Conditionally
Investigations	E6	Investigation End Date	Changed required value	No	Conditionally
Investigations	G5	Reason Closed	Changed required value	No	Conditionally
Investigations	G6	Reason Closed	Changed required value	No	Conditionally
Investigations	H5	Investigation Outcome	Changed required value	No	Conditionally
Investigations	H6	Investigation Outcome	Changed required value	No	Conditionally

Investigations	I5	Num of Compliance Buys	Changed required value	No	Conditionally
Investigations	I6	Num of Compliance Buys	Changed required value	No	Conditionally
Investigations	J5	Inventory Audit Completed	Changed required value	No	Conditionally
Investigations	J6	Inventory Audit Completed	Changed required value	No	Conditionally
Investigations	L5	Administrative Review Status or Outcome	Changed required value	No	Conditionally
Investigations	L6	Administrative Review Status or Outcome	Changed required value	No	Conditionally
Investigations	N5	Judicial Review Status or Outcome	Changed required value	No	Conditionally
Investigations	N6	Judicial Review Status or Outcome	Changed required value	No	Conditionally
Violations	F5	State Violation	Changed required value	No	Conditionally
Violations	F6	State Violation	Changed required value	No	Conditionally
Sanctions and Claim Collections	G5	SNAP Sanction Type	Changed required value	No	Conditionally
Sanctions and Claim Collections	G6	SNAP Sanction Type	Changed required value	No	Conditionally
Sanctions and Claim Collections	H5	State Sanction	Changed required value	No	Conditionally
Sanctions and Claim Collections	H6	State Sanction	Changed required value	No	Conditionally

Sanctions and Claim Collections	I5	Disqualification Date	Changed required value	No	Conditionally
Sanctions and Claim Collections	I6	Disqualification Date	Changed required value	No	Conditionally
Sanctions and Claim Collections	J5	Disqualification Length	Changed required value	No	Conditionally
Sanctions and Claim Collections	J6	Disqualification Length	Changed required value	No	Conditionally
Sanctions and Claim Collections	L5	Date Referred to WIC	Changed required value	No	Conditionally
Sanctions and Claim Collections	L6	Date Referred to WIC	Changed required value	No	Conditionally
Sanctions and Claim Collections	M5	CMP Amount	Changed required value	No	Conditionally
Sanctions and Claim Collections	M6	CMP Amount	Changed required value	No	Conditionally

Field Name 03/31/2022	FNS WIC ID (csv)	State WIC ID (csv)	FNS Num(csv)
	FNS_WIC_ID (xml)	State_WIC_ID (xml)	FNS_Num (xml)
Field Type	Text	Text	Number
Field Length	18	32	7
Example Data	a2Q2J00000kMQKX	4545	1234567
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	No	Conditionally	No
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Conditionally	No
Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The FNS Number provided by SNAP, if applicable.

Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9
Formatting/Validation Notes	Not required for new Food Delivery Entities	Required for all Retail Food Delivery Entities with an Agreement Start Date. Must match with the existing record, if FNS WIC ID is provided.	#####

Name (csv)	DBA (csv)	Store Num (csv)	Street Num (csv)	Street Name (csv)
Name (xml)	DBA (xml)	Store_Num (xml)	Street_Num (xml)	Street_Name (xml)
Text	Text	Text	Text	Text
60	60	8	20	100
Scott's Bakery, Inc.	Scott's Bakery, Inc.	#100	333-B	St. John's BLVD
Yes	No	No	No	Conditionally
Yes	No	No	No	Conditionally
The full legal business name.	The Doing Business As (DBA) name, if applicable.	The chain store number, if applicable.	The street number associated with the address.	The street name associated with the address.

● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (hyphen) ● # (pound or number sign) ● & (ampersand) ● - (dash) ● / (forward slash) ● : (colon)	● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (hyphen) ● # (pound or number sign) ● & (ampersand) ● - (dash) ● / (forward slash) ● : (colon)	● 0-9 ● a-z ● A-Z ● Spaces ● # (number sign) ● - (dash) ● / (forward slash)	● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (dash) ● # (pound or number sign) ● & (ampersand) ● / (forward slash) ● : (colon)	● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (dash) ● # (pound or number sign) ● & (ampersand) ● / (forward slash) ● : (colon)
No explicit validation if using allowed characters For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M	No explicit validation if using allowed characters For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M	No explicit validation if using allowed characters	Required when No Physical address is No For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M	Required when No Physical address is No and Unauth Store is No For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M

Suite Unit Num (csv)	City (csv)	State (csv)	Zip Code (csv)	County (csv)
Suite_Unit_Num (xml)	City (xml)	State (xml)	Zip_Code (xml)	County (xml)
Text	Text	Picklist	Text	Text
100	40	2	10	40
100	Winston-Salem Sault Ste. Marie	VA	20155	O'Brien County, Iowa Skagway-Hoonah- Angoon Census Area, Alaska
No	Yes	Yes	Yes	Yes
No	No	No	No	No
The suite or unit number associated with the address.	The city associated with the address.	The state associated with the address.	The zip code (Zip or Zip +4) associated with the address.	The county associated with the address.

● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (dash) ● # (number sign) ● & (ampersand) ● / (forward slash) ● : (colon)	● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period) ● - (dash)	2-digit code of the State	● 0-9 ● - (dash)	● a-z ● A-Z ● Spaces ● ' (apostrophe) ● - (dash)
No explicit validation if using allowed characters For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M	Required when No Physical address is No	Required when No Physical address is No	#####, #####-#### Required when No Physical address is No	No explicit validation if using allowed characters For XML files, to use the ampersand symbol (&), '&' should be replaced with '&#38;'; eg. M&M should be converted to M&#38;M

No Distinct Phy Address (csv) No_Distinct_Physical_Address (xml)	Location Description (csv) Location_Description (xml)	Latitude (csv) Latitude (xml)	Longitude (csv) Longitude (xml)	Unauth Store (csv) Unauth_Store (xml)
Boolean	Text	Number	Number	Boolean
5	255	10-digit, 6 decimal places	11-digit, 6 decimal places	5
Yes	In parking lot	19.741755 (Hawaii) -37.840935 (Melbourne, Australia)	-155.844437 (Hawaii) -96.808891 (Dallas) 170.1322 (American Samoa)	No
No	Conditionally	No	No	No
No	Conditionally	No	No	No
This indicates the FDE does not have an exact address or easily definable physical location.	The description of the store's exact location if no address can be provided.	The latitude coordinates for this address.	The longitude coordinates for this address.	This indicates the FDE was not authorized, but was investigated.

● Yes ● No ● Y ● N ● True ● False	● a-z ● A-Z ● Spaces ● 0-9 ● ' (apostrophe) ● - (dash) ● # (number sign) ● . (period) ● ; (semi colon)	● 0-9 ● . (period) ● - (dash/minus)	● 0-9 ● . (period) ● - (dash/minus)	● Yes ● No ● Y ● N ● True ● False
No explicit validation if using allowed values	Required if No distinct phy address is Yes	format #####.#####	format #####.#####	No explicit validation if using allowed values

Peer Group (csv) Peer_Group (xml)	Initial Auth Date (csv) Initial_Auth_Date (xml)	Delivery Method (csv) Delivery_Method (xml)
Picklist	Date	Picklist
100	10	19
Other (See Picklist Values below)	10/10/2020	Retail
Conditionally	Conditionally	Yes
Conditionally	Conditionally	No
The name of the Peer Group to which this FDE belongs.	The date of the very first WIC authorization.	The food delivery method this entity operates under to ensure WIC participants have access to supplemental foods.

Custom picklist values will be entered from State agency data entry/input.	● 0-9 ● - (dash) ● / (forward slash)	● Retail ● Direct Distribution ● Home Delivery
Custom picklist values will be entered from State agency data entry/input.	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	Field cannot be updated through file upload after being set

Retail Category (csv) Retail_Category (xml)	WIC Only Vendor (csv) WIC_Only_Vendor (xml)
Picklist	Boolean
50	5
Farmers' Market	Yes
Conditionally	No
No	No
The type of retail FDE.	This indicates the FDE provides only WIC foods or identifies as a WIC only store.

● Regular Vendor ● A50 - for profit ● A50 - nonprofit ● Pharmacy - only exempt infant formula/nutritionals ● Commissary ● Farmer ● Farmers' market	● Yes ● No ● Y ● N ● True ● False
Required if Food Delivery Method= 'Retail'	Only available if Vendor Type is = 'A50 - for profit' or 'A50 - nonprofit'

Authorized as Mobile Vendor (csv) Authorized_as_Mobile_Vendor (xml)	Authorized as Internet Vendor (csv) Authorized_as_Internet_Vendor (xml)	Internet Ordering Options (csv) Internet_Ordering_Options (xml)	Contractor (csv) Contractor (xml)	Primary Contract Record (csv) Primary_Contract_Record (xml)
Boolean	Boolean	Picklist	Text	Boolean
5	5	57	40	5
No	Yes	Delivery	Pharmacy	Yes
No	No	No	No	No
No	No	No	No	No
This indicates the FDE is authorized as a mobile vendor.	This indicates the FDE operates solely on the internet (i.e., does not have a fixed location/storefront).	The ordering options offered by the store to their internet customers.	The name of the contractor when FDE is either home delivery or direct distribution	Indicates if this is the managing record for a group of direct distribution or home delivery contract sites.

● Yes ● No ● Y ● N ● True ● False	● Yes ● No ● Y ● N ● True ● False	● In-store or curbside pickup ● Delivery ● Transaction in the presence of cashier ● Internet transaction	● 0-9 ● a-z ● A-Z ● " (double quote) ● ; (semi colon) ● (vertical pipe) ● _ (underscore) ● , (comma) ● ' (apostrophe) ● Spaces ● . (period)	Only available if Food Delivery Method is = 'Direct Distribution' or 'Home Delivery'
No explicit validation if using allowed values	No explicit validation if using allowed values	Multi-picklist: can have more than 1 value selected when separated by a ; (semicolon)	Required if Food Delivery Method= 'Direct Distribution' or 'Home Delivery'	No explicit validation if using allowed characters

Contract Information (csv) Contract_Information (xml)	Store Registers (csv) Store_Registers (xml)	Store Sq Ft (csv) Store_Sq_Ft (xml)	Status (csv) Status (xml)	Assessed for Participant Access (csv) Assessed_for_Participant_Access (xml)
Long Text	Number	Number	Picklist	Boolean
500	4	6	39	5
Contract provides all WIC products outside of the metro area of the city. Allowable overhead costs are \$10,000. Total contract value is \$1,000,000.	2	2400	Authorized	No
No	No	No	Yes	No
No	No	No	No	No
The description of the contract details for a direct distribution or home delivery contract.	The number of cash registers at the store location. The total number of Point-of-Sale (POS) registers at the location.	The square footage of the store location.	The current status of the vendor agreement.	This indicates the FDE was assessed for participant access during this agreement term.

Only available if Food Delivery Method is = 'Direct Distribution' or 'Home Delivery'	● 0-9	● 0-9	● Authorized ● Authorized with CMP ● Authorized for participant access ● Authorized with disaster waiver(s) ● Disqualified (and agreement terminated) ● Agreement expired ● Agreement terminated ● Application pending ● Application denied ● Never authorized	● Yes ● No ● Y ● N ● True ● False
No explicit validation if using allowed characters	#### (up to 4 digits)	##### (up to 6 digits)	No explicit validation if using allowed values	No explicit validation if using allowed values

Participant Access Reason (csv) Participant_Access_Reason (xml)	Denial Reason (csv) Denial_Reason (xml)	Other Denial Reason (csv) Other_Denial_Reason (xml)	Agreement Start Date (csv) Agreement_Start_Date (xml)	Agreement End Date (csv) Agreement_End_Date (xml)
Picklist	Picklist	Text	Date	Date
54	42	100	10	10
Failed to meet business integrity selection criterion	Other	Store's application was incomplete, and not co-signed by all company officers.	10/11/2020	10/11/2020
Conditionally	Conditionally	Conditionally	Conditionally	Conditionally
Conditionally	Conditionally	Conditionally	Conditionally	Conditionally
The reason the vendor would not be fully authorized, and only kept in the Program because they are necessary for participant access.	The reason why the store's application was denied.	The specific reason the store's application was denied, if "Other" was cited as a denial reason.	The first day of the vendor agreement period.	The last day of the vendor agreement period.

● Failed to meet business integrity selection criterion ● Failed to meet competitive price selection criterion ● Failed to meet SA selection criterion ● Current SNAP disqualification/CMP for hardship, ● Serving a mandatory sanction from another WIC SA	● Failed to meet federal selection criteria ● Failed to meet SA selection criteria ● Attempted to circumvent a sanction ● Submitted application outside of timeframe ● Withdrew application from WIC Program ● Limiting criteria ● Other	● a-z ● A-Z ● Spaces ● ' (apostrophe) ● , (comma) ● - (dash) ● . (period) ● ; (semi colon)	● 0-9 ● - (dash) ● / (forward slash)	● 0-9 ● - (dash) ● / (forward slash)
No explicit validation if using allowed values	No explicit validation if using allowed values	No explicit validation if using allowed characters	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format. Agreement Start Date required if Status is one of [Authorized, Authorized with CMP, Authorized for participant access, Disqualified (and Agreement terminated), Agreement Terminated, Agreement expired]	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format. Agreement End Date required if Status is one of [Authorized, Authorized with CMP, Authorized for participant access, Disqualified (and Agreement terminated), Agreement Terminated, Agreement expired] and must be after Agreement Start Date

Agreement Termination Date (csv)	Termination Reason (csv)	Other Termination Reason (csv)	Total Num of Stores Owned (csv)	Num of Other WIC Stores (csv)
Agreement_Termination_Date (xml)	Termination_Reason (xml)	Other_Termination_Reason (xml)	Total_Num_of_Stores_Owned (xml)	Num_of_Other_WIC_Stores (xml)
Date	Picklist	Text	Number	Number
10	64	100	7	7
10/11/2020	Other	FDE failed to train it's current employees on WIC procedures; and provided outdated materials in break rooms.	3	1
Conditionally	Conditionally	Conditionally	No	No
Conditionally	Conditionally	Conditionally	No	No
The effective date of the vendor agreement termination.	The reason why the vendor agreement was terminated.	The specific reason the vendor's agreement was terminated if "Other" was cited as a termination reason.	The total number of stores owned by the same ownership.	The number of other WIC authorized vendors by the same ownership.

● 0-9 ● - (dash) ● / (forward slash)	● Failed to continue to meet federal selection criteria ● Failed to continue to meet State agency selection criteria ● Failed to continue to meet terms of vendor agreement ● Provided false information in connection with vendor application ● Underwent a change in ownership ● Underwent a change in location ● Ceased operations ● Voluntarily withdrew from WIC program ● Other	● a-z ● A-Z ● Spaces ● ' (apostrophe) ● , (comma) ● - (dash) ● . (period) ● ; (semi colon)	● 0-9	● 0-9
Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	No explicit validation if using allowed values	No explicit validation if using allowed characters	##### (up to 7 digits)	##### (up to 7 digits)

Field Name 02/2/2022	FNS WIC ID (csv)	State WIC ID (csv)	Fiscal Year (csv)
	FNS_WIC_ID (xml)	State_WIC_ID (xml)	Fiscal_Year (xml)
Field Type	Text	Text	Text
Field Length	18	32	4
Example Data	a2Q2J00000kMQKX	1234	2015
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Conditionally
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Conditionally
Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The federal fiscal year (FY) for this record.

Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9
Formatting/Validation Notes	Must exactly match an existing FDE record's FNS WIC ID.	Must exactly match the State WIC ID value for the existing record identified by the FNS WIC ID.	#### (4 Digits) If uploading Training records only, value of field must be empty but column(CSV)/tags(XML) must still exist

Auth on Oct 1 (csv) Auth_on_Oct_1 (xml)	Num of RMVs This Year (csv) Num_RMV_s_this_year (xml)	High Risk (csv) High_Risk (xml)
Boolean	Number	Boolean
5	2	5
Yes	2	Yes
No	No	No
No	No	No
This indicates the FDE was authorized on October 1st of a fiscal year.	The number of routine monitoring visits (RMVs) conducted during this FY.	Indicates the FDE was identified as High Risk this FY.

● Yes ● No ● Y ● N ● True ● False	● 0-9	● Yes ● No ● Y ● N ● True ● False
No explicit validation if using allowed values If uploading Training records only, value of field must be empty but column(CSV)/tags(X ML) must still exist	## (up to 2 digits) If uploading Training records only, value of field must be empty but column(CSV)/tags(X ML) must still exist	No explicit validation if using allowed values If uploading Training records only, value of field must be empty but column(CSV)/tags(X ML) must still exist

High Risk Reasons (csv)
High_Risk_Reasons (xml)
Picklist
1459
Other - New Vendor
Conditionally
Conditionally
Holds all the High Risk Reason(s) that were identified.

- Redemption - Extremely small amount of variation in food instrument prices
- Redemption - Large percent of food instruments redeemed at same price
- Redemption - Unusually high average food instrument prices
- Redemption - Redeemed prices are higher than their price list
- Volume - Large percent of high-priced food instruments
- Volume - Volume of WIC business
- Volume - Large increase of dollar volume of food instruments redeemed over time
- Volume - Large percent of the area's total WIC redemptions
- Volume - WIC sales are an unusually high percentage of vendor's total sales
- Volume - High WIC to SNAP redemption ratio
- Volume - WIC and SNAP Program sales are an unusually high percentage of total sales
- Participant - Participant/other complaints
- Participant - Large number of participants redeeming food instruments outside of their health service area
- Participant - Large number of participants redeeming food instruments who are considered to be at high health risk
- Non-EBT - Large number of food instruments with consecutive serial numbers
- Non-EBT - Large percentage of manually issued food instruments
- Non-EBT - Excessive number of returned checks due to errors
- Other - Past history of violations and disqualifications
- Other - Associations with known violators
- Other - Multiple ownerships which include known violators
- Other - Short on authorized food items or no inventory
- Other - New Vendor
- Other - Random Selection

Multi-picklist: can have more than 1 value selected separated by ; (semicolon)

If uploading Training records only, value of field must be empty but column(CSV)/tags(XML) must still exist

State Risk Reason (csv) State_Risk_Reason (xml)	Training Date (csv) Training_Date (xml)	Training Applied to Fiscal Year (csv) Training_Applied_to_Fiscal_Year (xml)	Training Type (csv) Training_Type (xml)
Text	Date	Text	Picklist
100	10	4	15
State WIC Signage Ordinance 1234.5	12/12/2010	2015	Interactive
Conditionally	Yes	Yes	Yes
Conditionally	Yes	Yes	No
The SA specific High Risk Reason for this FDE.	The date the training was delivered to the FDE staff.	The federal fiscal year (FY) to which the training record applies	The type of training provided (e.g., Interactive, or non-interactive training).

The valid values are determined by the state Policy Settings	● 0-9 ● / (forward slash) ● - (dash)	● 0-9	● Interactive ● Non-Interactive
Valid Values defined in SA Policy Settings If uploading Training records only, value of field must be empty but column(CSV)/tags(XML) must still exist	After Annual data, the next 3 fields will be for each trainings. Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	#### (4 Digits)	No explicit validation if using allowed values

Training Format (csv)
Training_Format (xml)
Picklist
42
Interactive - On-site cashier training
Conditionally
Conditionally
How the training was delivered to the FDE staff.

- Interactive - On-site cashier training
- Interactive - Off-site classroom training
- [Interactive - Train-the-trainer sessions](#)
- [Interactive - Webinar](#)
- Not interactive - Newsletter
- Not interactive - Video
- [Not interactive - Webinar](#)
- Not interactive - Other

No explicit validation if using allowed values

Field Name 02/2/2022	FNS WIC ID (csv) FNS_WIC_ID (xml)	State WIC ID (csv) State_WIC_ID (xml)	Investigation Start Date (csv) Investigation_Start_Date (xml)
Field Type	Text	Text	Date
Field Length	18	32	10
Example Data	a2Q2J00000kMQKX	21323	10/11/2020
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes (must match existing to update record)
Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The first day any work began for the investigation.
Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9 ● / (forward slash) ● - (dash)

Formatting/Validation Notes	Must exactly match an existing FDE record's FNS WIC ID.	Must exactly match the State WIC ID value for the existing record identified by the FNS WIC ID.	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.
------------------------------------	---	---	---

Investigation End Date (csv) Investigation_End_Date (xml)	Investigation Status (csv) Investigation_Status (xml)	Reason Closed (csv) Reason_Closed (xml)	Investigation Outcome (csv) Investigation_Outcome (xml)	Num of Compliance Buys (csv) Num_of_Compliance_Buys (xml)
Date	Picklist	Text	Picklist	Number
10	9	255	11	2
10/11/2020	Open	Store Closed	Yes	2
Conditionally	Yes	Conditionally	Conditionally	Conditionally
Conditionally	No	Conditionally	Conditionally	Conditionally
The day the investigation work is completed.	The current status of the investigation.	The reason the investigation was closed but not completed.	This indicates if there was a Sanction or No Sanction outcome.	The total number of compliance buys conducted in the investigation.
● 0-9 ● / (forward slash) ● - (dash)	● Open ● Completed ● Closed	● a-z ● A-Z ● Spaces ● ' (apostrophe) ● , (comma) ● - (dash) ● . (period) ● ; (semi colon)	● No Sanction ● Sanction	● 0-9

Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	Valid value required when creating new record	No explicit validation if using allowed characters	No explicit validation if using valid values	## (up to 2 digits)
---	---	--	--	---------------------

Inventory Audit Completed (csv) Inventory_Audit_Completed (xml)	Administrative Review Requested (csv) Administrative_Review_Requested (xml)	Administrative Review Status or Outcome (csv) Administrative_Review_Status_or_Outcome (xml)	Judicial Review Requested (csv) Judicial_Review_Requested (xml)	Judicial Review Status or Outcome (csv) Judicial_Review_Status_or_Outcome (xml)
Boolean	Boolean	Picklist	Boolean	Picklist
5	5	10	5	10
Yes	Yes	Pending	No	Pending
Conditionally	No	Conditionally	No	Conditionally
Conditionally	No	Conditionally	No	Conditionally
This indicates an inventory audit was conducted as part of the investigation.	This indicates an Admin Review has been requested by the FDE.	This indicates the status of the Admin Review.	This indicates a Judicial Review has been requested.	This indicates the status of the Judicial Review.
● Yes ● No ● Y ● N ● True ● False	● Yes ● No ● Y ● N ● True ● False	● Pending ● Upheld ● Overturned ● Modified	● Yes ● No ● Y ● N ● True ● False	● Pending ● Upheld ● Overturned ● Modified

No explicit validation if using valid values	No explicit validation if using valid values	Required, if Administrative Review Requested is Yes	Optional. Only available if Administrative Review Status or Outcome is valued.	Required, if Judicial Review Requested = Yes
--	--	---	--	--

Field Name 02/2/2022	FNS WIC ID (csv) FNS_WIC_ID (xml)	State WIC ID (csv) State_WIC_ID (xml)	Calendar Year (csv) Calendar_Year (xml)	Transaction Month (csv) Transaction_Month (xml)	Non-CVB Redemptions (csv) Non_CVB_Redemptions (xml)
Field Type	Text	Text	Number	Picklist	Number
Field Length	18	32	4	9	9-digit, 2 decimal places
Example Data	a2Q2J00000kMQKX	1234	2020	January	200.50
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes	Yes	Yes
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes	Yes	Yes
Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The calendar year for the transaction data provided.	The calendar month for the transaction data provided.	The total value of all Non-CVB redemptions in the calendar month.

Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9	● January ● February ● March ● April ● May ● June ● July ● August ● September ● October ● November ● December	● 0-9 ● . (period)
Formatting/Validation Notes	Must exactly match an existing FDE record's FNS WIC ID.	Must exactly match the State WIC ID value for the existing record identified by the FNS WIC ID.	#### (4 digits)	Valid value required	#####.##

CVB Redemptions (csv) CVB_Redemptions (xml)
Number
9-digit, 2 decimal places
100.50
Yes
Yes
The total value of all CVB redemptions in the calendar month.

- 0-9
- . (period)

#####.##

Field Name 02/2/2022	FNS WIC ID (csv) FNS_WIC_ID (xml)	State WIC ID (csv) State_WIC_ID (xml)	Investigation Start Date (csv) Investigation_Start_ Date (xml)
Field Type	Text	Text	Date
Field Length	18	32	10
Example Data	a2Q2J00000kMQKX	21323	10/11/2020
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Yes
Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The Salesforce ID associated with the Investigation. The Investigation Start Date (in conjunction with the FNS WIC ID and State WIC ID) is used to find the investigation record.

Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9 ● / (forward slash) ● - (dash)
Formatting/Validation Notes	Must exactly match an existing FDE record's FNS WIC ID.	Must exactly match the State WIC ID value for the existing record identified by the FNS WIC ID.	Used to identify Investigation. Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.

Violation (csv) Violation (xml)	State Violation (csv) State_Violation (xml)
Picklist	Picklist
143	100
Overcharging	Other (See Picklist Values below)
Yes	Conditionally
Yes	Conditionally
The violations that result in mandatory vendor sanctions as outlined in 246.12(l)(1)(i-iv).	The violations that are included in the SA's sanction schedule, but are not specified in the federal regulations.

• Trafficking • Selling firearms, ammunition, explosives, and/or controlled substances • Selling alcohol and/or tobacco products • Claiming reimbursement in excess of the store's documented inventory • Overcharging • Receiving, transacting, and/or redeeming through unauthorized channels • Charging for supplemental food not received by the participant • Providing credit and/or non-food items (other than alcohol, tobacco products, cash, firearms, ammunition, explosives, or controlled substances) • Providing unauthorized food items • Charging for supplemental foods provided in excess of those in the benefit balance • Providing prohibited incentive items • SA violation	Custom picklist values will be entered from State agency data entry/input.
Num of violations is updated when new violations of the same type occur	Custom picklist values will be entered from State agency data entry/input.

Num of Violations (csv)	Pattern Established (csv)	Notification Sent (csv)	Documented Non-notification (csv)
Num_of_Violations (xml)	Pattern_Established (xml)	Notification_Sent (xml)	Documented_Non_Notification (xml)
Number	Boolean	Boolean	Boolean
2	5	5	5
2	Yes	Yes	Yes
Yes	No	No	No
No	No	No	No
The total number of times this Violation has been found during this Investigation.	This indicates a pattern has been established for this violation.	This indicates a notification was sent for the initial instance of this violation.	This indicates a notification was not sent to the vendor for this violation.

● 0-9	● Yes ● No ● Y ● N ● True ● False	● Yes ● No ● Y ● N ● True ● False	● Yes ● No ● Y ● N ● True ● False
XX (up to 2 digits)	No explicit validation if using valid values	No explicit validation if using valid values	No explicit validation if using valid values

Field Name 02/2/2022	FNS WIC ID (csv) FNS_WIC_ID (xml)	State WIC ID (csv) State_WIC_ID (xml)	Investigation Start Date (csv) Investigation_Start_ Date (xml)	Origin (csv) Origin (xml)	WIC Sanction Type (csv) WIC_Sanction_Type (xml)
Field Type	Text	Text	Date	Picklist	Picklist
Field Length	18	32	10	28	34
Example Data	a2Q2J00000kMQKX	21323	10/11/2020	WIC Investigation	SA sanction
Is this field mandatory for creating a new record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Conditionally	Yes	Conditionally
Is this field mandatory for updating an existing record with this template? This applies to the file upload process only, it does not indicate Program reporting requirements.	Yes	Yes	Conditionally	No	Conditionally

Field Description	The unique Salesforce identifier for the FDE record.	The State agency (SA) generated ID for this record.	The Salesforce ID associated with the Investigation. The Investigation Start Date (in conjunction with the FNS WIC ID and State WIC ID) is used to find the investigation record, when the Origin = WIC Investigation.	The originating Program (either SNAP or WIC) for this sanction.	The type of WIC sanction documented in this record.
Valid Values or Allowed Characters	● 0-9 ● a-z ● A-Z	● 0-9 ● a-z ● A-Z	● 0-9 ● / (forward slash) ● -(dash)	● WIC investigation ● SNAP investigation ● Other WIC oversight activity	● Mandatory federal disqualification ● CMP in lieu of disqualification ● SA sanction

Formatting/Validation Notes	Must exactly match an existing FDE record's FNS WIC ID.	Must exactly match the State WIC ID value for the existing record identified by the FNS WIC ID.	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	Where the sanction originated or authority to issue the sanction is traced	If origin= WIC or Other WIC oversight activity, this field is required
------------------------------------	---	---	---	--	--

SNAP Sanction Type (csv) SNAP_Sanction_Type (xml)	State Sanction (csv) State_Sanction (xml)	Disqualification Date (csv) Disqualification_Date (xml)	Disqualification Length (csv) Disqualification_Length (xml)	Date Referred to SNAP (csv) Date_Referred_to_SNAP (xml)	Date Referred to WIC (csv) Date_Referred_to_WIC (xml)	CMP Amount (csv) CMP_Amount (xml)
Picklist	Picklist	Date	Picklist	Date	Date	Number
32	100	10	9	10	10	9-digit, 2 decimal places
Permanent	Other (See Picklist Values below)	10/10/2020	10 months	10/11/2020	10/11/2020	2300.43
Conditionally	Conditionally	Conditionally	Conditionally	No	Conditionally	Conditionally
Conditionally	Conditionally	Conditionally	Conditionally	No	Conditionally	Conditionally

The type of SNAP sanction documented in this record.	The sanctions that are included in the SA's sanction schedule, but are not federal mandatory sanctions.	The effective date of the disqualification.	The length of time of the disqualification.	The date the WIC SA referred this disqualification to FNS SNAP, if applicable.	The date FNS SNAP referred the disqualification to the WIC SA.	The total amount of any civil money penalty (CMP) assessed. Please update this field if the amount changes.
● SNAP reciprocal disqualification ● CMP for hardship	Custom picklist values will be entered from State agency data entry/input.	● 0-9 ● / (forward slash) ● - (dash)	● Permanent ● 6 year ● 3 year ● 1 year ● 1 months ● 2 months ● 3 months ● 4 months ● 5 months ● 6 months ● 7 months ● 8 months ● 9 months ● 10 months ● 11 months	● 0-9 ● / (forward slash) ● - (dash)	● 0-9 ● / (forward slash) ● - (dash)	● 0-9 ● . (period)

If origin= SNAP, this field is required	Custom picklist values will be entered from State agency data entry/input.	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	Number of months	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	#####.##
---	--	---	------------------	---	---	----------

Administrative Fine Amount (csv) Administrative_Fine_Amount (xml)	Claim Amount (csv) Claim_Amount (xml)	Claim Payment Date (csv) Claim_Payment_Date (xml)	Claim Amount Received (csv) Claim_Amount_Received (xml)
Number	Number	Date	Number
9-digit, 2 decimal places	9-digit, 2 decimal places	10	9-digit, 2 decimal places
4000.25	2300.99	10/10/2020	10000.23
No	No	Yes (only if reporting a Claim Collection record. Leave field blank not reporting)	Yes (only if reporting a Claim Collection record. Leave field blank not reporting)
No	No	Yes	Yes

The total amount of any fine(s) assessed. Please update this field if the amount changes.	The total amount of all claims established in this investigation.	The date the amount collected was received.	The amount collected in this payment.
● 0-9 ● . (period)	● 0-9 ● . (period)	● 0-9 ● / (forward slash) ● - (dash)	● 0-9 ● . (period)

#####.##	#####.##	To log multiple payments in one upload file, add sets of the two collections fields to the right for each Sanction record. Date must be in the mm-dd-yyyy, mm/dd/yyyy, m/d/yyyy, or m-d-yyyy format.	#####.##
----------	----------	--	----------