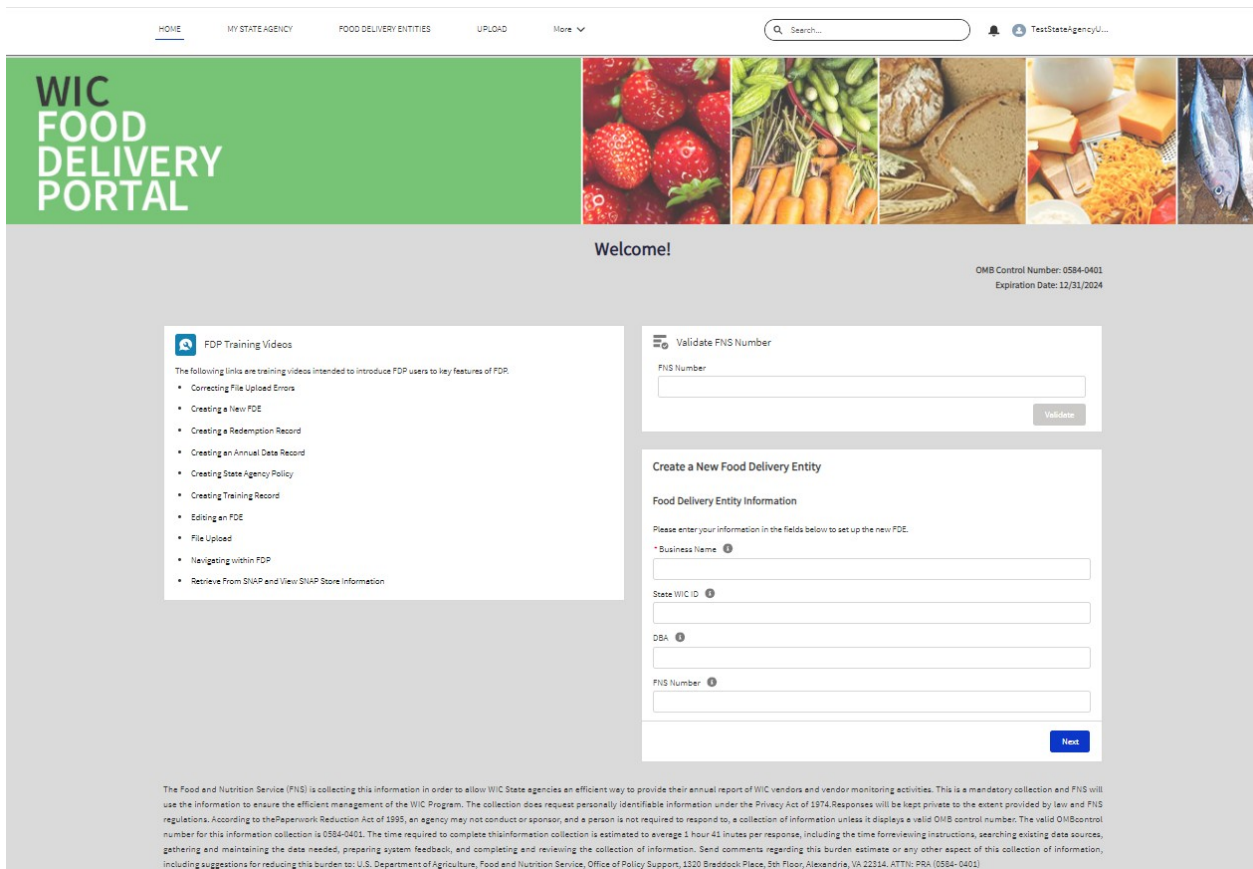


# Appendix D: FDP Screenshots

This document provides the data entry screens from the Food Delivery Portal (FDP) system. This is intended to be a part of the ICR submission package.

## FDP State Agency User Home Page

This is the screen that is shown to all WIC State agency users after they login. It is also the page that resolves as Home, for FDP.



OMB Statement:


OMB Control Number: 0584-0401, Expiration Date: 12/31/2024

“The Food and Nutrition Service (FNS) is collecting this information in order to allow WIC State agencies an efficient way to provide their annual report of WIC vendors and vendor monitoring activities. This is a mandatory collection and FNS will use the information to ensure the efficient management of WIC Program. The collection does request personally identifiable information under the Privacy Act of 1974. Responses will be kept private to the extent provided by law and FNS regulations. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required

to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0401. The time required to complete this information collection is estimated to average 1 hour 41 minutes per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, preparing system feedback, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314. ATTN: PRA (0584-0401).”

# Food Delivery Entity Screen

This is the screen shown to system users when they open a Food Delivery Entity record.

 Account  
Test Rec Account

Parent Account <u>TestStateAgency</u>	FNS Region NERO	FNS WIC ID 0013d000007zGxAAU
--	--------------------	---------------------------------

Food Delivery Entity (FDE)

Business Name ⓘ Test Rec Account	FNS Number (SNAP) ⓘ
DBA ⓘ	State WIC ID ⓘ 123
Chain Store Number ⓘ	Initial Authorization Date
Peer Group PG1	SNAP Store Information ID

WIC Business Model


Food Delivery Method ⓘ Retail	Investigated Unauthorized Store? ⓘ <input type="checkbox"/>
Retail Category ⓘ Regular vendor	Identified as WIC Only? ⓘ <input type="checkbox"/>
Contractor ⓘ	Authorized as Mobile Vendor? ⓘ <input type="checkbox"/>
Primary contract record? ⓘ <input type="checkbox"/>	Authorized as Internet Vendor? ⓘ <input type="checkbox"/>
Contract Information ⓘ	Square Footage ⓘ
Internet Ordering Options ⓘ	Number of Registers ⓘ

Authorization Data

Status ⓘ Authorized	Agreement Start Date 6/16/2022
Assessed for participant access? ⓘ <input type="checkbox"/>	Agreement End Date
Participant Access Reason ⓘ	Agreement Termination Date
Denial Reason ⓘ	Termination Reason ⓘ

# Annual Data Entry Screen

This is the screen shown to system users when they open a Annual Data record.

 Annual Data  
Test Rec Account [Edit Annual Data](#)

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

**Fiscal Year Related Data**

Fiscal Year ⓘ 2022	Total Non-CVB Redemptions ⓘ \$0.00
Authorized on October 1? ⓘ <input checked="" type="checkbox"/>	Number of Redemption Months ⓘ 0
Number of RMVs completed this year ⓘ	


**High Risk Evaluation**


Identified as high risk? ⓘ

High Risk Reason(s) ⓘ

State High Risk Reason ⓘ


**System Information**

Annual Data ID AD-01465333	Created By  <u>TestStateAgencyUser1.Test,</u> 6/23/2022 5:41 PM
Business Name <u>Test Rec Account</u>	Last Modified By <u>FDP Data Migration User,</u> 9/19/2022 4:24 PM

 Annual Data History (0)

# Training Screen

This is the screen shown to system users when they open a Training record.

 Training  
Test Rec Account Edit

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

Training Data

Training Date	12/3/2022	Training Applied to Fiscal Year	2023
Training Type	Interactive	Training Format	Interactive - Webinar


System Information

Training ID	TR-01498702	Created By	TestStateAgencyUser2 Test2, 6/14/2024 11:53 AM
Business Name	Test Rec Account	Last Modified By	TestStateAgencyUser2 Test2, 6/14/2024 11:53 AM

No related lists to display

# Redemptions Screen

This is the screen shown to system users when they open a Redemption record.

 Redemption  
Test Rec Account Edit

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

Redemption Data

Transaction Month	February	Calendar Year	2023
Non-CVB Redemptions	\$10,000.00	CVB Redemptions	\$250.00

System Information

Redemption ID	RD-03807578	Created By	TestStateAgencyUser2 Test2, 6/14/2024 11:56 AM
Business Name	Test Rec Account	Last Modified By	TestStateAgencyUser2 Test2, 6/14/2024 11:56 AM

No related lists to display

# Investigation Screen

This is the screen shown to system users when they open an Investigation record.

**Investigation**  
Test Rec Account Edit

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

**Investigation Data**

Investigation Status <sup>1</sup> Completed	Inventory audit completed? <sup>1</sup> <input type="checkbox"/>
Investigation Start Date 1/11/2022	Number of compliance buys <sup>1</sup> 3
Investigation End Date 4/5/2022	Reason Closed <sup>1</sup>
Investigation Outcome Sanction	

**Administrative Reviews**

Administrative review requested? <input type="checkbox"/>	Judicial review requested? <input type="checkbox"/>
Administrative Review Status/Outcome	Judicial Review Status/Outcome

**System Information**

Business Name Test Rec Account	Created By TestStateAgencyUser2.Test2, 6/14/2024 11:59 AM
-----------------------------------	---

**Violations (2)**

Violation ID	Violation	Deactivate record?	Documented non-...
<a href="#">VLN-00066673</a>	Overcharging	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">VLN-00066674</a>	Charging for suppl...	<input type="checkbox"/>	<input type="checkbox"/>

[View All](#)

**Sanctions (1)**

Sanction ID	Disqualification D...	Origin	WIC Sanction Type
<a href="#">SAN-00047730</a>		WIC investigation	CMP in lieu of disq... <input type="checkbox"/>

[View All](#)

# Violation Screen

This is the screen shown to system users when they open a Violation record.

**Violation**  
Test Rec Account Edit Violation

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d00007zGxAAAU	123	Authorized

**Violations Data**

Violation <sup>1</sup>	Notification sent? <sup>1</sup>
Overcharging	<input type="checkbox"/>
State agency violation <sup>1</sup>	Documented non-notification? <sup>1</sup>
	<input type="checkbox"/>
Pattern established? <sup>1</sup>	Deactivate record? <sup>1</sup>
<input type="checkbox"/>	
Number of Violations	
1	

**Investigation Data (Read Only)**

Investigation Status	Investigation Start Date
Completed	1/11/2022
Investigation Outcome	Investigation End Date
Sanction	4/5/2022

**System Information**

Business Name	Created By
Test Rec Account	TestStateAgencyUser2 Test2, 6/14/2024 12:00 PM
Violation ID	Last Modified By
VLN-00066673	TestStateAgencyUser2 Test2, 6/14/2024 12:00 PM
Investigation ID	
INV-00185135	

No related lists to display

# Sanction Screen

This is the screen shown to system users when they open a Sanction record.

**Sanction**  
Test Rec Account Edit Sanction

State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

**Sanctions Data**

Origin WIC investigation	Date Referred to SNAP
WIC Sanction Type CMP in lieu of disqualification	SNAP Sanction Type
SA Sanction	Date Referred to WIC
Disqualification Date	
Disqualification Length	

**Monetary Penalties**

Administrative Fine Amount	CMP Amount
Claim Amount	\$500.00
\$500.00	

**System Information**

Business Name Test Rec Account	Created By TestStateAgencyUser2_Test2, 6/14/2024 12:01 PM
Sanction ID SAN-00047730	Last Modified By TestStateAgencyUser2_Test2, 6/14/2024 12:06 PM
Investigation ID INV-00185135	
Migrated disqualification?	
<input type="checkbox"/>	

**Claim Collections (1)**

Claim Collections ID	Claim Payment Date	Claim Amount Received
CC-00000170	6/30/2023	\$500.00

[View All](#)



# Create Hours of Operation

This is the screen shown to system users when they open an Hours of Operation record.

New Hours of Operation: WIC Store Hours

Check this box if vendor operates 24 hours a day.

Open 24 hours?

Day  
Monday

Open Time

Close Time

System Information

Hours ID


\* Business Name  
Bob's Grocery

Cancel Save & New Save

HRS-0000019 Wednesday

# Claim Collection Screen

This is the screen shown to system users when they open a Claim record.

 Claim Collections  
Test Rec Account Edit



State Agency Name	FNS WIC ID	State WIC ID	Status
TestStateAgency	0013d000007zGxAAAU	123	Authorized

Payment Collected

Claim Amount Received ⓘ  
\$500.00

Claim Payment Date  
6/30/2023

System Information

Claim Collections ID CC-00000170	Created By  TestStateAgency/User2 Test2, 6/14/2024 12:09 PM
Sanction ⓘ SAN-00047730	Last Modified By  TestStateAgency/User2 Test2, 6/14/2024 12:09 PM
Business Name Test Rec Account	

Claim Collections History (1)

Date	Field	User	Original Value	New Value
6/14/2024 12:...	Created.	TestStateAgen...		

[View All](#)

# Create store owner

This is the screen shown to system users when they open a Store Owner record.

No Physical Address? ⓘ

New Contact: Store Owner

\* = Required Information

Food Delivery Entity Owner

\* Name

Salutation  
--None--

First Name  
First Name

Middle Name  
Middle Name

\* Last Name  
Last Name  
Complete this field.

Suffix  
Suffix

System Information

\* Account Name  
Test Rec Account

Contact Record Type  
Store Owner

Cancel Save & New Save