<NAME> <ENTITY\_LSAD\_PUB\_NAME>

BAS ID: <BAS\_ID>

The U.S. Census Bureau is sending this email to alert you that your government has not yet responded to the <YYYY> Boundary and Annexation Survey (BAS). There is still time to participate.

You should have received an email requesting your government’s participation. If you already responded online or mailed your response, disregard this email.

**ACTION STEPS**

* **Respond to BAS** using our interactive, online [BAS Annual Response Form](https://www.census.gov/geo/partnerships/bas/views/index.php) and your government’s BAS ID. The form includes all resources needed to respond to the survey and create a submission if updates are required.
* **Register for or replay a webinar**. The Census Bureau offers optional BAS training webinars. The webinar schedule, webinar recordings, and registration instructions are on the [BAS Webinars webpage](https://www.census.gov/programs-surveys/bas/events.html).

**KEY DATES**

**January 1** Legal boundary changes must be in effect on or before this date to be reported in the current survey year.

**March 1** First BAS deadline–Legal boundary changes returned by this date will be shown in the American Community Survey and Population Estimates Program data and in next year’s BAS materials.

**May 31** Final BAS deadline–Legal boundary changes returned by this date will be shown in next year’s BAS materials. If time permits, boundary corrections returned by this date may also be shown.

Thank you for your participation in BAS.

Email: <[geo.bas@census.gov](mailto:geo.bas@census.gov)>

Phone: 1-800-972-5651

Website: <[www.census.gov/programs-surveys/bas.html](https://www.census.gov/programs-surveys/bas.html)>