

E-mail: BASSC-E-NRFU1 Text – BASSC Governor Email Non-Response Follow Up

Subject: <YYYY> Boundary and Annexation Survey State Certification Program–Action Requested

Dear Governor <LAST_NAME>:

Last month, the U.S. Census Bureau contacted you regarding our Boundary and Annexation Survey (BAS) State Certification Program. This program ensures that the Census Bureau’s inventory of local governments is accurate and that the boundary changes reported to BAS comply with your state laws.

As part of the BAS State Certification Program, we compile listings of boundary changes reported to the previous BAS cycle by governments within your state and distribute them to the governor-appointed State Certifying Official (SCO). If state law requires local governments to report boundary updates to the state, the SCO is responsible for reviewing the listings and certifying that the information is correct.

Attached is the BAS State Certification SCO Appointment Form. As of today, we have not yet received your state’s completed form. Returning this form ensures the Census Bureau has a contact for the BAS State Certification Program. Please return the completed form by <DATE>. Contact us if you have questions.

Thank you for your participation in the BAS State Certification Program.



Email: <geo.bas@census.gov>

Phone: 1-800-972-5651

General BAS information: <www.census.gov/programs-surveys/bas.html>

BAS State Certification website:

<www.census.gov/programs-surveys/bas/information/state-certification-program.html>

Attachments: BAS State Certification SCO Appointment Form (BASSC-1)