

Attachment 8

OASYS Vendor Portal Add/Edit Vendor User

OMB No.: 0925-XXXX

Expiration Date: XX/XX/XXXX

Collection of this information is authorized by The Public Health Service Act, Section 411 (42 USC 285a). Rights of participants are protected by The Privacy Act of 1974. Participation is voluntary, however in order for NCI Office of Acquisitions (OA) to provide access to the Vendor Portal for use in uploading deliverables and invoices and responding to and submitting requests to NCI OA, Vendor Portal registration is required. The information collected will be kept private to the extent provided by law. Names and other identifiers will not appear in any report other than what is utilized by NCI OA and program staff for routine day-to-day contract administration. Information provided will be combined for all participants and reported as summaries. You are being contacted by email to complete this Vendor Portal Registration form and a voluntary survey so that NCI can provide your Vendor Firm with Vendor Portal access and improve the website. The information you provide will be included in a Privacy Act system of records, and will be used and may be disclosed for the purposes and routine uses described and published in the following System of Records Notices (SORN): 09-25-0216 Administration: NIH Electronic Discovery and 09-25-0118 Contracts: Professional Services Contractors <https://www.hhs.gov/foia/privacy/sorns/nih-sorns.html>.

Public reporting burden for this collection of information is estimated to average 6 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-XXXX). Do not return the completed form to this address.

Creating New Vendor User Account:

OASYS Vendor Portal

Existing Contracts

Planning

Solicitations

Company Account

Reports

LEAVE FEEDBACK

Leidos Biomedical Research, LLC

DUNS#: 12345678

DETAILS USERS

Business Summary

EDIT

| | |
|--------------|---|
| Company Name | Kantraktor, llc |
| Address | 123 Street 400 Lane, Capitol City, VA 12345 |
| Phone Number | 888-888-8888 |
| DUNS | 123456789 |

Leidos Biomedical Research, LLC

DUNS#: 12345678

DETAILS **USERS**

ADD USER Show inactive users

Search this page...

| Name | Account Active | Email | Permissions | Admin |
|-----------------|----------------|------------------|--|-------|
| America Walker | ✓ | afmail@email.gov | Deliverables, Invoices, COAs, Notifications, Planning, Solicitations | ✓ |
| Macy McIntire | ✓ | afmail@email.gov | Deliverables | |
| Ivette Espinosa | ✓ | afmail@email.gov | Deliverables | |
| Hayden Beale | ✓ | afmail@email.gov | Invoices | |
| Madie Hanna | ✓ | afmail@email.gov | Invoices | |
| Tonja Callender | ✓ | afmail@email.gov | Planning | |
| Jesusa Loftin | ✓ | afmail@email.gov | Solicitations | |
| Marita Alba | ✓ | afmail@email.gov | Solicitations | |
| Melodee Medlock | ✓ | afmail@email.gov | Solicitations | |

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New User Account

Account Enabled

First Name Last Name

Job Title

Email

Phone Number

Grant access to view:

- All Areas: Business Representative
- COAs
- Deliverables
- Invoices
- Notifications
- Planning
- Solicitations

Coordinator Assignments:

- Planning Coordinator**
Can be assigned to Requirements by the government.
- Solicitation Coordinator**
Will be assigned to all Solicitations shared with your company.

[CANCEL](#) [SEND INVITE](#)

Editing Vendor User Account:

Leidos Biomedical Research, LLC
DUNS#: 12345678

DETAILS USERS

[ADD USER](#) Show inactive users

| Name | Account Active | Email | Permissions | Admin |
|-----------------|----------------|------------------|--|-------|
| America Walker | ✓ | afmail@email.gov | Deliverables, Invoices, COAs, Notifications, Planning, Solicitations | ✓ |
| Macy McIntire | ✓ | afmail@email.gov | Deliverables | |
| Ivette Espinosa | ✓ | afmail@email.gov | Deliverables | |
| Hayden Beale | ✓ | afmail@email.gov | Invoices | |
| Madie Hanna | ✓ | afmail@email.gov | Invoices | |
| Torja Callender | ✓ | afmail@email.gov | Planning | |
| Jerusa Loflin | ✓ | afmail@email.gov | Solicitations | |
| Marita Alba | ✓ | afmail@email.gov | Solicitations | |
| Melodee Medlock | ✓ | afmail@email.gov | Solicitations | |

Items per page: 10 1 - 10 of 50 |< < > >|

Double click on user's name

Edit User Account

Account Enabled

First Name Last Name

Job Title

Email

Phone Number

Grant access to view:

- All Areas: Business Representative
- COAs
- Deliverables
- Invoices
- Notifications
- Planning
- Solicitations

Coordinator Assignments:

- Planning Coordinator**
Can be assigned to Requirements by the government.
- Solicitation Coordinator**
Will be assigned to all Solicitations shared with your company.

CANCEL

SEND INVITE

Edit Vendor Assigned Staff

← Existing Contracts

Advance Universal Influenza Vaccine Candidates Based on RBD-Ferritin Nanoparticles

PIID: HHSN26100001 Ref PIID: HHSN261201500003I

DETAILS INVOICES DELIVERABLES COAS WORK ORDERS NOTIFICATIONS FILES

Contract Details

| | | |
|------------------|----------------------------|----------------------------|
| Vendor | Leidos Biomedical Research | |
| Status | Active | |
| PIID | HHSN26100003 | REF PIID HHSN261201500003I |
| Severability | Other | |
| Amount Funded | \$5,000,000.00 | |
| Amount Remaining | \$5,000,000.00 | |
| Amount Remaining | \$5,000,000.00 | |

Team Assignments

[EDIT](#)

| | |
|--------------------------|----------------|
| Primary Point of Contact | Hubert Francis |
| Associate | Angelo Horton |
| Associate | Kate Santiago |

Assigned Staff

| | |
|---------------|----------------------|
| CO | Fred Rogers |
| Date Assigned | June 4, 2017 |
| CS | Roger Serge |
| Date Assigned | June 4, 2017 |
| COR | Serge Timbre |
| Date Assigned | June 4, 2017 |
| SS | Forrest Juard |
| Date Assigned | June 4, 2017 |
| SS | Sera Ambre |
| Date Assigned | June 4, 2017 |
| SS | Steve Smith |
| Date Assigned | June 4, 2017 |

Edit Team Assignments

Primary Point of Contact

Kate Santiago (+) (-)

Associates

(+)

[CANCEL](#) [SAVE](#)