

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Ruth Friedman, Director
Office of Child Care
Administration for Children and Families (ACF)

Date: September 12, 2024

Subject: NonSubstantive Change Request – Child Care and Development Fund (CCDF)
Quality Progress Report (QPR) – (OMB #0970-0517)

This memo requests approval of nonsubstantive changes to the approved information collection, Child Care and Development Fund (CCDF) Quality Progress Report (OMB #0970-0517).

Background

The Quality Progress Report (QPR) collects information from states and territories to describe their Child Care and Development Fund (CCDF) investments to improve the quality of care available for children from birth to age 13. This report meets the requirements in the Child Care and Development Block Grant (CCDBG) Act of 2014 for Lead Agencies to submit an annual report that describes how quality funds were expended, including the activities funded and the measures used to evaluate progress in improving the quality of child care programs and services. The report was last renewed in December 2021 and has a current expiration date of December 31, 2024.

The current version of the QPR includes references to American Rescue Plan (ARP) Act Stabilization Fund which is now outdated funding that expired for states in FFY 2023. As such, the Office of Child Care (OCC) proposes minor changes to the OMB approved form for FFY 2024 to remove these outdated references.

Overview of Requested Changes

OCC proposes to remove Section 13 on ARP Act Stabilization Fund grants and corresponding guidance in the Introduction.

- All state lead agencies were required to fully liquidate ARP Act Stabilization funds by September 30, 2023. The FFY24 QPR covers the time period between October 1, 2023 and September 30, 2024 and does not need to cover information regarding ARP Act Stabilization grants.

Time Sensitivities

Lead Agencies are required to submit the FFY24 QPR to OCC by December 31, 2024. In order to provide sufficient time for Lead Agencies to prepare the report, the final form must be available to lead agencies by **October 1, 2024**.