

ACF Behavioral Health Survey

Formative Data Collections for Program Support

0970 – 0531

Supporting Statement

Part A - Justification

January 2023

Submitted By:
Immediate Office of the Assistant Secretary
Administration for Children and Families
U.S. Department of Health and Human Services

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A1. Necessity for the Data Collection

The Administration for Children and Families (ACF) at the U.S. Department of Health and Human Services (HHS) seeks approval for a survey to collect data from ACF beneficiaries – specifically youth and parents and kinship/relative caregivers - to identify interests and gaps to inform development of ACF resources.

Background

ACF is planning and developing a webpage, resources, and trainings about behavioral health for ACF beneficiaries, specifically youth, parents, and caregivers. The information collected through the survey will be used to inform a range of current and planned efforts to ensure they are meeting the needs and interests of ACF beneficiaries, including specifically youth and parents and caregivers. The information collected through the survey will help ACF better understand the current behavioral health needs and interests across the diverse populations of beneficiaries that ACF serves. The survey will be offered in English and Spanish to increase accessibility for Spanish-speaking youth, parents, and caregivers.

Legal or Administrative Requirements that Necessitate the Collection

There are no legal or administrative requirements that necessitate the collection. ACF is undertaking the collection at the discretion of the agency.

A2. Purpose of Survey and Data Collection Procedures

Overview of Purpose and Use

This survey will ask questions to help ACF improve future trainings, information, and resources to support the needs of youth, parents, and caregivers. The survey is intended for parents, other caregivers, and youth/adolescents between the ages of 13 and 24. The information gathered will directly inform ACF's development of a behavioral health webpage and resources for youth, parents and caregivers about behavioral health needs and interests across the diverse populations of beneficiaries that ACF serves.

The data used will not be made public. ACF will use the information gathered to inform decisions about the development of public-facing resources, including a webpage and trainings.

This proposed information collection meets the following goals of ACF's generic clearance for formative data collections for program support (0970-0531):

- Delivery of training.
- Obtaining feedback about processes and/or practices to inform ACF program development or support.
- Requesting information about resources, programs, or other ACF services or related activities to provide consolidated public sources of information for those using or interested in ACF funded services, or those interested in systems, programs, or research related to ACF.

Processes for Information Collection

- **Mandatory Questions:** Except for the first question asking if the respondent is a youth or parent/caregiver, all of the questions will be optional
- **Question types:** Multiple choice
- **Segmentation:** The first survey question will ask whether the respondent would like to take the survey in English or Spanish. The second question will ask whether the respondent is a youth, a parent/caregiver, both, or neither. All respondents will be shown questions related to the behavioral health webpage, while only those who identify themselves as parents/caregivers, including anyone who identifies as both a youth and a parent/caregiver, will be shown questions related to the child mental health webinar.
- **Target survey length:** <10 minutes
- **Survey window:** The survey will be launched as soon as this request is approved, ideally mid- to late-January 2023. It will be open for three weeks or until 250 youth and 250 parents/caregivers respond to the survey – whichever comes first.
- **Survey dissemination:** The survey will be disseminated through existing ACF partners (e.g., parent/family groups; ACF program office listservs that reach grantees, community partners, and other stakeholders; technical assistance centers that work with youth and parents/caregivers). The goal will be to disseminate survey in a way that will best capture ethnic, racial, gender, linguistic, and geographic diversity.
- **Anonymity:** All responses will be anonymous and deidentified.
- **Platform:** Qualtrics (desktop and mobile accessible)

A3. Improved Information Technology to Reduce Burden

Qualtrics electronic survey (desktop- and mobile-accessible) will be used. This will allow respondents to complete the survey electronically on their own schedule in the least burdensome method.

A4. Efforts to Identify Duplication

The information ACF is collecting through this survey is not currently available elsewhere.

A5. Involvement of Small Organizations

No small businesses will be involved with this information collection.

A6. Consequences of Less Frequent Data Collection

This is a one-time data collection.

A7. Special Circumstances

There are no special circumstances for the proposed data collection efforts.

A8. Federal Register Notice and Consultation

Federal Register Notice and Comments

In accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13) and Office of Management and Budget (OMB) regulations at 5 CFR Part 1320 (60 FR 44978, August 29, 1995), ACF published a notice in the Federal Register announcing the agency's intention to request an OMB review of this information collection request to extend approval of the umbrella generic with minor changes. The notice was published on January 28, 2022, (87 FR 4603), and provided a sixty-day period for public comment. ACF did not receive any comments on the first notice. A second notice was published, allowing a thirty-day period for public comment, in conjunction with submission of the request to OMB. ACF did not receive any comments on the second notice.

Consultation with Outside Experts

No consultations have taken place with experts outside of the project team.

A9. Tokens of Appreciation for Respondents

No tokens of appreciation for respondents are proposed for this information collection.

A10. Privacy of Respondents

Information collected will be kept private to the extent permitted by law. Respondents will be informed of all planned uses of data, that their participation is voluntary, and that their information will be kept private to the extent permitted by law.

This survey does not ask for personally identifiable information.

A11. Sensitive Questions

There are no sensitive questions in this data collection.

A12. Estimation of Information Collection Burden

Burden Estimates

We estimate the time for parents and caregivers to take the survey to be 10 minutes and for youth to be 7 minutes.

Cost Estimates

The cost to parents and caregivers was calculated using the Bureau of Labor Statistics (BLS) May 2021 National Occupational Employment and Wage Estimates mean hourly wage for All Occupations [00-0000] (available at: https://www.bls.gov/oes/current/oes_stru.htm), which is \$28.01. To account for fringe benefits and overhead, we multiplied the amount by two, which is \$56.02.

The cost to youth respondents was calculated using the Bureau of Labor Statistics (BLS) 2021 median weekly earnings of full-time wage and salary workers for people age 16-24 (available at: <https://www.bls.gov/cps/cpsaat37.pdf>), which is \$629.84 weekly/\$15.75 per hour using a weighted average. To account for fringe benefits and overhead, we multiplied the amount by two, which is \$31.50.

Instrument	Total Number of Respondents	Total Number of Responses Per Respondent	Average Burden Hours Per Response	Total Burden Hours	Average Hourly Wage	Total Annual Cost
Behavioral Health Webpage and Webinar Survey – parents/caregivers	250	1	0.17	42.5	\$56.02	\$2,380.85
Behavioral Health Webpage and Webinar Survey – youth	250	1	0.12	30	\$31.50	\$945.00
Total Burden and Cost Estimates:				72.5		\$3,325.85

A13. Cost Burden to Respondents or Record Keepers

There are no additional costs to respondents.

A14. Estimate of Cost to the Federal Government

The total cost for the data collection activities under this current request will be \$3,950.

A15. Change in Burden

This is for an individual information collection under the umbrella formative generic clearance for program support (0970-0531).

A16. Plan and Time Schedule for Information Collection, Tabulation and Publication

ACF will launch the survey as soon as this request is approved, ideally mid- to late-January 2023. The survey will be open for three weeks or until 250 youth and 250 parents/caregivers respond to the survey – whichever comes first. ACF does not plan to publish any data.

A17. Reasons Not to Display OMB Expiration Date

All instruments will display the expiration date for OMB approval.

A18. Exceptions to Certification for Paperwork Reduction Act Submissions

No exceptions are necessary for this information collection.

Attachments

Behavioral Health Webpage and Webinar Survey

Behavioral Health Webpage and Webinar Survey (Spanish version)