

demographics (e.g., total number of clients enrolled in services by providers within the recipient’s multidisciplinary network by client age, sex, gender identity, sexual orientation, race/ethnicity, and language spoken).

*Respondents:* Healthcare, behavioral health, and social service delivery professionals.

*Annual Burden Estimates:* Recipients will be awarded funding for a 5-year period. This request is for the first 3

years of data collection. We will request an extension to continue data collection beyond 3 years.

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total burden hours	Annual burden hours
Provider Capacity Building Indicators .....	75	4	1	300	100
SOAR Demonstration Grant Participant Training Form .....	4,500	1	0.75	3,000	1,125
Client Demographics Indicators .....	2,000	4	1	8,000	2,667
Human Trafficking Response Protocol (HTRP) Indicators ..	75	4	2.5	750	250
Multidisciplinary Network Provider Indicators .....	75	4	0.5	150	50
Categories of Assistance Form .....	75	1	2.5	188	63

*Estimated Total Annual Burden Hours:* 4,255.

(Authority: 22 U.S.C. 7104)

**John M. Sweet, Jr.**

*ACF/OPRE Certifying Officer.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

[OMB Budget No. 0970-0510]

**Proposed Information Collection Activity; Refugee Support Services Federal Financial Report (Standard Form-425); Supplemental Data Collection**

**AGENCY:** Office of Refugee Resettlement, Administration for Children and Families, Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF) Office of Refugee Resettlement (ORR) plans to submit a generic information collection (GenIC) request under the umbrella generic: Generic Clearance for Financial Reports used for ACF Mandatory Grant Programs (0970-0510). This request is to include instructions for ORR Refugee

Support Services grant recipients to provide supplemental financial information when submitting the already required Federal Financial Report (Standard Form (SF)-425), which is approved under Office of Management and Budget (OMB) number 4040-0014.

**DATES:** *Comments due within 14 days of publication.* In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above and below.

**ADDRESSES:** Copies of the proposed collection of information can be obtained and comments may be forwarded by emailing *infocollection@acf.hhs.gov*. All requests should be identified by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* ACF programs require detailed financial information from their grantees that allows ACF to monitor various specialized cost categories within each program, to closely manage program activities, and to have sufficient financial information to enable periodic thorough and detailed audits. Generic Clearance for Financial Reports used for ACF Mandatory Grant Programs allows ACF programs to efficiently develop and receive approval for financial reports that are tailored to specific funding recipients and the

associated needs of the program. For more information about the umbrella generic, see: [https://www.reginfo.gov/public/do/PRAViewDocument?ref\\_nbr=202108-0970-002](https://www.reginfo.gov/public/do/PRAViewDocument?ref_nbr=202108-0970-002).

This specific GenIC request applies to all ORR Refugee Support Services grantees awarded regular base and “set-aside” funding, all funding received under the Afghanistan Supplemental Appropriation, and funds received under the Ukraine Supplemental Appropriations Act, 2022, and other appropriations as communicated. All grantees must complete reporting in accordance with Statute. Currently grantees use the SF-425 to report standard required federal expenditure data (OMB #: 4040-0014). The SF-425 requests grantees to report one cumulative amount for all expenditures. ORR is proposing to request that grantees break out expenditure data by financial account and program category/ set aside by providing more detailed instructions for Box 12 of the SF-425 which designated for additional remarks. The proposed supplemental instructions will provide guidance and assist grantees with submitting the additional detail about federal expenditure data reported on the SF-245. The analysis of this data would further support adherence to program requirements.

*Respondents:* States, State Agency Grantee Designees.

**ANNUAL BURDEN ESTIMATES**

Title of information collection	Number of respondents	Annual frequency of responses	Hourly burden per response	Annual hourly burden
RSS SF-425 Supplemental Data Collection .....	53	4	4	212

*Comments:* The Department specifically requests comments on (a)

whether the proposed collection of information is necessary for the proper

performance of the functions of the agency, including whether the

information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* Section 412(c)(1)(A) of the Immigration and Nationality Act (8 U.S.C. 1522(c)(1)(A)).

**John M. Sweet, Jr.**

*ACF/OPRE Certifying Officer.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Proposed Information Collection Activity; Monitoring and Compliance for Office of Refugee Resettlement Care Provider Facilities (Office of Management and Budget #: 0970-0564)

**AGENCY:** Office of Refugee Resettlement; Administration for Children and Families; Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Office of Refugee Resettlement (ORR), Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), is inviting public comments on revisions to an approved information collection. The request will allow the Unaccompanied Children (UC) Program to enhance monitoring efforts at staff secure and long-term group home providers and influx care facilities that are not licensed by the state, as well as continue standard monitoring activities that ensure care provider facilities are in compliance with Federal and State laws and regulations, licensing and accreditation standards, ORR policies and procedures, and child welfare standards.

**DATES:** *Comments due within 60 days of publication.* In compliance with the requirements of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** Copies of the proposed collection of information can be

obtained and comments may be forwarded by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

#### **SUPPLEMENTARY INFORMATION:**

*Description:* ORR is proposing the following revisions to this information collection for the purpose of establishing quarterly health and safety monitoring visits for facilities located in states that are unwilling to license programs provider care to UC. ORR previously published a notice requesting public comment on unlicensed facility monitoring tools for other levels of care, which were recently approved through emergency approval for a period of 180 days. This request is specific to staff secure and long-term group home providers and influx care facilities.

1. Added the following forms specific to staff secure and long-term group home facilities that were previously approved by OMB but were removed from the information collection due to the number of respondents. Note that ORR uses long-term foster care (LTFC) monitoring tools for both LTFC and long-term group home facilities; ORR does not operate unlicensed LTFC programs.

- Unlicensed Facility LTFC Monitoring Notes (Form M-6C-UF)
- Unlicensed Facility LTFC UC Case File Checklist (Form M-8B-UF)
- Unlicensed Facility Staff Secure Addendum to Case File Checklist (Form M-8D-UF)
- Unlicensed Facility Foster Home Onsite Monitoring Checklist (M-9B-UF)

2. Added the below-listed alternate version of a form that was previously approved by OMB but was removed from the information collection due to the number of respondents. Differences between the previously approved version and the alternate version are noted below.

- ICF Monitoring Notes (Form M-6E)
  - Instructs monitors to review the facility's contract and statement of work (as opposed to the grant application and cooperative agreement) to reflect the funding method used for ICFs
    - Removes the following sections that are specific to grants.
      - Fiscal year budget.
      - Key positions approved by the Project Officer
    - Instructs monitors to review Serious Incident Reports (SIRs) from the past three months (as opposed to six months for shelters). This revision does not represent a reduction in SIR review, rather it reflects the ongoing SIR review process that occurs for ICFs. Monitors

are performing site visits within the first three months of an ICR opening, which means that there would only be three months' worth of SIRs available during the initial site visit. Thereafter, three months will cover review of all SIRs since the last site visit. For example, if an ICF opened at the start of January, the initial site visit would occur by the end of March and SIRs generated from January through March would be reviewed. The next site visit would then occur at the end of June and during that visit SIRs generated April through June would be review. There would be no need to review six months' worth of SIRs at that time because the SIRs generated January through March would have already been reviewed. This pattern of quarterly reviews would continue while the ICF is operational.

- Reworded questions under the staffing plan section to be more specific to contracts.
  - Added instruction for monitors to ensure that the facility is following their supervision plan (as reported in the ICF Site Visit Guide) for any staff whose background checks are still pending.
  - Removed questions on state licensing.
  - Removed section on mosquito control inspections. These inspections were originally established to address concerns with the Zika virus and are no longer performed.

3. Added the below-listed alternate versions of forms already approved under this information collection. Differences between the already approved versions and the alternate versions are as noted below.

- ICF Monitoring Site Visit Guide (Form M-7G)—Revisions were made to develop a more in-depth guide to reflect the size and complexity of influx sites. ORR plans to pilot this revised guide at ICFs and later decide on whether some or all of these revisions should be made to site visit guides for other levels of care. ORR will seek OMB approval for any future revision to other versions of the site visit guide.
  - Reorganized and grouped questions under different sections, as well as rewording questions and instructions for clarity.
  - Added text boxes and tables to make clear where the ICF should enter information.
  - Added areas for the ICF to provide a brief overview of their site operations and list of subcontractors and their respective scopes of work.
  - Expanded the list of facility points of contact requested.
  - Added areas for the ICF to share any innovative and/or best practices implemented at the site and for the ICF