

**To:** Jordan Cohen  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Alexandra Osberg  
Office of Population Affairs (OPA)  
Office of the Assistant Secretary for Health

**Date:** June 18, 2024

**Subject:** NonSubstantive Change Request – Research and Evaluation Support for Office of Population Affairs: Product Satisfaction Survey (OMB #0990-0379)

---

This memo requests approval of nonsubstantive changes to the approved information collection, Research and Evaluation Support for Office of Population Affairs: Product Satisfaction Survey (OMB #0990-0379).

### ***Background***

OMB approved the Research and Evaluation Support for Office of Population Affairs: Product Satisfaction Survey (OMB #0990-0379) on January 12, 2024. The information collection included the following data collection activities: administering an online survey to grantees after product releases to get their feedback. To date, we have not administered the survey; however, we have administered a similar survey (the Group TA survey) two times and only received 6 responses out of approximately 147 intended respondents. We are requesting changes to the survey to reduce burden with the goal of getting additional responses.

### ***Overview of Requested Changes***

We propose to reduce the number of questions on the product satisfaction survey (Attachment 1). We expect the proposed changes to reduce the needed burden. Rather than taking 10 minutes per survey, we estimate each respondent will only need 5 minutes to complete each survey, which would cut the necessary burden in half.

Each survey would be administered to two respondents (the project director and lead evaluator) for each of the 75 grantees after each activity. The surveys are estimated to take 5 minutes. Annually, we estimate 3 activities per grantee. Based on prior experience, we expect an approximately 50 percent response rate. Therefore, the annual burden would be  $((75*3*2)/2)*.083 = 18.68$  hours.