

**Request for new submission under the “Generic Clearance for Cognitive, Pilot and Field Studies for Bureau of Justice Statistics Data Collection Activities”**

**(OMB Control Number: 1121-0339)**

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**TITLE OF INFORMATION COLLECTION:** 2024 Census of Tribal Law Enforcement (CTLEA) agencies and 2024 Census of Tribal Court Systems (CTCS)

**PURPOSE:** This request is to contact the 574 federally recognized tribes and their respective tribal law enforcement agencies and courts to consult with them on the 2024 CTLEA and 2024 CTCS questionnaires. To obtain feedback on the instrument development, BJS will host a series of virtual webinars.

The webinars will be planned for early 2024. These webinars will serve as listening sessions so that tribal leadership and those working and affiliated with the tribal justice systems may provide feedback on the various survey topics and data needs or gaps. Prompts, including topics of potential importance to tribal justice agencies, items that were included on the previous surveys, and emerging topics in criminal justice that would merit additional discussion, will be used to guide the discussion. Each the following webinars will be held virtually and scheduled for 90 minutes:

- Tribal leader’s webinar in February 2024
- Tribal law enforcement webinar in February 2024
- Tribal court systems webinar in February 2024

**DESCRIPTION OF RESPONDENTS:** The proposed participants to be invited to these webinars include tribal leaders of the 574 federally recognized tribes, tribal law enforcement officers of the 258 known police departments, and the tribal court Chief Judge or administrators of the known 345 tribal court systems in Indian country.

**TYPE OF COLLECTION:** (Check one)

- |  |  |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input type="checkbox"/> Customer Satisfaction Survey                                  |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group  |
| <input type="checkbox"/> Focus Group                                   | <input checked="" type="checkbox"/> Other: <b>Webinar listening and input sessions</b> |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Devon Adams

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [X] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

**Note: for any privacy related questions regarding your collection, please contact your component's Senior Component Official for Privacy or the Office of Privacy and Civil Liberties.**

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

If answering yes, you will also need to describe the incentive and provide a justification for the amount.

**BURDEN HOURS:**

In the provided table, list the following information in each row for the type or respondent for the collection and provide total figures at the bottom for the number of respondents, participation time, and burden.

- Category of respondent – Provide the type or category of individual who will respond to your collection from the following list:
  - Individuals or Household
  - Private Sector
  - State, Local, or Tribal Governments
  - Federal Government
- Number of Respondents – Estimate of the total number of respondents by type/category.
- Participation Time – Estimate of the total amount of time (in minutes) required for participation in a collection by type/category of respondents (e.g. fill out a survey or participate in a focus group).
- Burden – Estimate of the annual burden hours by type/category or respondents.
  - To determine this estimate, multiply the number of respondents by the participation time and divide that figure by 60.

**Burden Table**

<b>Category of respondent</b>	<b>Task Description</b>	<b>Number of participants</b>	<b>Burden (in minutes)</b>	<b>Total burden (in hours)</b>
<b>WEBINAR I</b>				
Tribal Government	Tribal Leader invitation and registration	574	5	48
Tribal Government	Tribal Leader Webinar participation (estimate based on tribes with known justice agencies (police or courts) based on the previous CTLEA and CTCS data collections)	345	90	518
<b>WEBINAR II</b>				
Individual	Tribal law enforcement invitation and registration	258	5	22
Individual	CTLEA Webinar participation (estimate based on 1 participant or designee per known agency)	258	90	387
<b>WEBINAR III</b>				
Individual	Tribal court invitation and registration	574	5	48
Individual	CTCS Webinar participation (estimate based on 1 participant or designee per tribe, excluding 229 Alaska Native tribes which lack criminal jurisdiction)	345	90	518
	<b>TOTAL BURDEN HOURS</b>			1,541

**FEDERAL COST:**

The estimated financial cost to the federal government for the 2024 CTLEA and 2024 CTCS webinars for the total participant burden hours (1,541) is approximately \$49,345 (1,541 hours x \$32), based on the hourly salary of \$32 for a GS-12 Statistician.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[ X ] Yes      [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?  
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The 574 Tribal entities recognized by and eligible for funding and services from the Bureau of Indian Affairs (BIA) is published annually (see [2023-00504.pdf \(govinfo.gov\)](#)). The list of tribal law enforcement agencies and court systems will be based on the known universe of agencies included in the 2019 CTLEA and 2014 CTCS conducted by BJS.

### **Administration of the Instrument**

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain: Input and feedback will be collected based on verbal feedback from webinar participants, using open ended questions and prompt based on major topics and concepts to measuring the administration and operation of justice agencies (e.g. crime estimates, caseloads or filings, jurisdiction, training, or budgets).

2. Will interviewers or facilitators be used?  Yes  No

**Submit all instruments, instructions, and scripts with the request.**