

IPP Refusal Letter - No Time

September 17, 2024

«RespFirst» «RespLast»
«RespTitle»
«Company»
«Street»
«City», «State» «Zip»

Dear «RespFirst» «RespLast»:

Thank you for your company's consideration of our request for assistance with the U.S. Import and Export Price Indexes (MXP). We understand that you are reluctant to participate because of the time involved. I wish to emphasize that we respect the value of your time and will limit our request accordingly.

Our approach is flexible and quick. We will:

- Keep our appointment to a time limit you specify
- Use your existing records or knowledge of your business
- Obtain prices for an agreed-upon number of «imported/exported/imported and exported» products
- Work with you or a staff member

We need the participation of all sampled companies to publish the most complete and accurate indexes possible. For our sampling process to remain statistically valid, we cannot replace your company with another business. Your participation will strengthen our indexes.

Your participation is confidential. We do not reveal actual company names or prices in our published indexes.

«FE_FirstName» «FE_LastName» will contact you soon to provide a more complete explanation of the MXP and arrange a brief meeting at your convenience. If you have any questions or concerns, please contact «FE_FirstName» «FE_LastName» at «FE_Tel». We look forward to working with you.

Sincerely yours,

NAME
«Title»
Enclosure
«Enclosure_Name»