



# U.S. Citizenship and Immigration Services

# G-1566 Request for Certificate of Non-Existence

Screen Mockups

9/20/2024

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This mock deck shows the online filing process for Form G-1566.

NRC/IIIB/IMLS/SPEC



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# ORM LOGIN PAGE



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# G-1566 Online Filing



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Office of Records Management

[Home](#) [Profile](#)

## ORM Site Login (For USCIS Staff Only)

User ID\*

Password\*

[Forgot password?](#)

Login

New User? [Create an account](#)

## Legal Warning

- [Department of Homeland Security Consent](#)
- [DHS Privacy Notice](#)
- [Terms of Use](#)

## Public Certificate of Non-Existence Requests

A Certificate of Non-Existence certifies that U.S. Citizenship and Immigration Services (USCIS) did not find the type of records identified by the requestor. If USCIS finds the type of records specified by the requestor, a Certificate will not be issued, but the requestor will be provided a response.

**Public users may make a Certificate of Non-Existence request by using the online request form located on the [Public CNE Page](#).**

**The case status of public requests may be checked on the [Check Case Status Page](#).**

NOTE: USCIS searches records in its custody and control when determining whether to issue a Certificate of Non-Existence. Certain records may have been transferred, including: 1. Records of naturalization prior to September 27, 1906. Consult Federal records stored at the National Archives and Records Administration (NARA) Record Group 21, at [www.archives.gov/research/guide-fed-records/groups/021.html](http://www.archives.gov/research/guide-fed-records/groups/021.html) or contact the clerk of the court where the naturalization occurred; or 2. Sea, land, or air passenger manifest lists recording arrivals prior to December 1982. For these documents, contact National Archives and Records Administration (NARA) at [www.archives.gov/research/immigration](http://www.archives.gov/research/immigration).



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# ORM LEGAL NOTICES



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# Department of Homeland Security Consent

## Department of Homeland Security Consent

You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

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<https://midas.uscis.dhs.gov/#/dhs-terms#consent>

# DHS Privacy Notice

## DHS Privacy Notice

### Authorities

The information requested on this form is collected under 8 U.S.C. section 1360 and further addressed in regulations at 8 CFR section 103.7(f).

### Purpose

The primary purpose for providing the requested information is to assist USCIS in processing requests from individuals seeking to obtain a Certificate of Non-Existence (CNE) of USCIS records. Information gathered on the form will ensure USCIS can conduct accurate record searches to determine whether any immigration records exist about the subject of record.

### Disclosure

The information you provide is voluntary. However, failure to provide the requested information may prevent USCIS from locating and/or verifying the existence or non-existence of responsive USCIS records.

### Routine Uses

DHS may share the information you provide on this form with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notice [DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System of Records, September 18, 2017, 82 FR 43556](#) and [DHS/USCIS-007 - Benefit Information System, October 10, 2019, 84 FR 54622](#), which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

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# Paperwork Reduction Act

## Paperwork Reduction Act

USCIS may not conduct or sponsor an information collection, and you are not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 25 minutes per response, including the time for reviewing instructions, gathering the required documentation and information, completing the request, preparing statements, attaching necessary documentation, and submitting the request. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

**U.S. Citizenship and Immigration Services**  
**Office of Policy and Strategy, Regulatory Coordination Division**  
**5900 Capital Gateway Drive, Mail Stop #2140**  
**Camp Springs, MD 20588-0009**

Do not mail your completed Form G-1566 to this address.

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# Terms of Use - U.S. Citizenship and Immigration Services Online Electronic Immigration System

## Terms of Use - U.S. Citizenship and Immigration Services Online Electronic Immigration System

This document contains the **Terms of Use** (“**Terms**”) for the U.S. Citizenship and Immigration Services (USCIS) online electronic immigration system accessed using established portals, such as myAccount access page, or its successor. You should read these **Terms** in their entirety and acknowledge that by creating an account or accessing or attempting to access systems and services available online through myAccount, or its successor, that you have read, understand, and agree to comply with these **Terms** in order to access and use any or all of these systems. The **Terms** apply to every individual and user, including attorneys and accredited representatives acting on behalf of a business, corporation, limited partnership, limited liability company, or other legal entity, and any employees of such entities, who accesses, uses, or creates an online account in USCIS’ electronic immigration system and information technology resource, which includes the network, application, managed access developer portal, external drives that upload, process, store, receive or transmit information.

USCIS’ electronic immigration system is an online, account-based system that allows users to submit requests for immigration benefits and certain immigration services, as well as view certain applications, petitions, and requests; receive electronic notification of USCIS notices and decisions; confirm employment eligibility and lock employment eligibility information against misuse; submit Freedom of Information Act (FOIA) and Privacy Act requests; receive real-time status updates on pending cases and work eligibility; and use defined roles to access certain technical specifications within designated interface portals. USCIS’ electronic immigration system allows individuals, attorneys, accredited representatives, and other authorized users to conveniently and securely set up and manage online accounts; electronically submit certain applications, registrations, petitions, or requests and supporting documents; receive and respond to USCIS notices, requests for evidence, and decisions electronically; and pay filing fees, biometric services fees, registration fees, and immigrant fees. Periodically, USCIS will release additional functionality that will allow individuals, attorneys, and accredited representatives to perform additional functions online, which may include, paying service and processing fees, filing motions to reopen or reconsider, submitting program registrations, engaging in technical integration capabilities with programming interfaces, exposed data, and content management systems, paying administrative appeal fees, confirming employment eligibility, obtaining FOIA or Privacy Act responses, and requesting fee waivers online.



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# Cont.

These **Terms** require that you use this system only to perform lawful immigration-related functions and to communicate with the Department of Homeland Security (DHS) and any component thereof, including USCIS. The **Terms** detail the laws, policies, and procedures you must abide by when using the system to submit any application, petition, registration, or request to USCIS, submit technical programming interface data, access exposed data content, or communicate with DHS and/or USCIS. The **Terms** also detail what actions are prohibited when using the system and the penalties for misuse.

By accessing or using this system, you are legally bound by the terms and conditions noted below. If you do not agree with any provision of these **Terms** then you may not access USCIS' online electronic immigration system for any purpose including, but not limited to, creating an account, filing an application, petition, registration, or request, paying a filing and/or biometric services fee, paying a registration fee, checking a status online, confirming employment eligibility, and requesting assistance with access, use or technical issues associated with the USCIS online electronic immigration system, engaging in technical integration with: programming interfaces, exposed data, and content management systems, or managed technical access to the developer portal. Any violation of these **Terms** may result in immediate suspension or termination of any access provided to the USCIS online electronic immigration system and may result in administrative or civil actions as allowed by law, or criminal prosecution.

## I. Governing Laws

- These **Terms** are governed and construed in accordance with the laws of the United States. Any failure by DHS or any component thereof, including USCIS, to enforce any provision in the **Terms** will not be considered a waiver of any privileges, immunities, or rights provided under applicable Federal, state, and foreign laws. These **Terms** do not create any right or benefit, substantive or procedural, for any individual or entity.
- If any provision of these **Terms** is held to be invalid or unenforceable by a court of law, the remaining provisions of these **Terms** shall be severable from the invalid or unenforceable provision and will remain in effect.
- To the extent permitted by law, USCIS disclaims all warranties whether express or implied, including the implied warranties of merchantability, fitness, for a particular purpose, title, and non-infringement. Accordingly, our liability shall be limited to the fullest extent permitted by applicable law, and under no circumstance will we be liable to participants or others for any lost profits, revenues, information, or data, or consequential, special, indirect, exemplary, punitive, or incidental damages arising out of or related to participation and use of the services and program accessed online using USCIS myAccount, or its successors.



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## II. Trademarks and Logos

- DHS is the trademark owner and authorized user of the myAccount name and logo and the name and logo of the various systems accessible from this portal, including, but not limited to, myUSCIS, FIRST, E-Verify and myE-Verify, 3PI, and all successors. Users may not use these trademarked items without the prior written consent of DHS.
- Nothing in these **Terms** shall be interpreted as authorization to use the official seal, insignia or other visual identities of DHS, USCIS, E-Verify, myE-Verify, FIRST, myUSCIS, USCIS ELIS, myAccount, 3PI, or any other DHS or USCIS service or system, (for example, myE-Verify Self Check). Participants shall not use the DHS, USCIS, FIRST, myUSCIS, USCIS ELIS, myAccount, E-Verify, myE-Verify or Self Check seal, insignia, or other visual identities in any manner to imply endorsement of any commercial product or activity by DHS, USCIS, E-Verify, myE-Verify or the United States government. Use of these seals, insignia or other visual identities without authorization violates federal law (See, 18 U.S.C. §§ 506, 701, 1017). Creation of an online account and use of these systems and services or the receipt of information from any USCIS portal does not grant any licenses to copyrights, patents, any other intellectual property rights, or the rights to any of the materials on the site or sites or materials accessed by use of the site. Users warrant that none of the information provided to participate in or use the USCIS online electronic immigration system (including an individual, unique e-mail address) infringes any copyright or the intellectual property rights of any third parties.

## III. Rules of Behavior

The Rules of Behavior (RoB) noted below are consistent with the purpose of USCIS' online electronic immigration system.

- I understand that any access granted to me by DHS or any component thereof, including USCIS, for use of USCIS' electronic immigration system is based on my need to perform specific online tasks and activities related to the managed technical access to the developer portal, configurations of programming interfaces, or other specifically permitted access, preparation and filing of requests for immigration benefits and services (such as, applications, petitions, registrations, and payment of various fees), relief from removal (such as, requests filed with USCIS by aliens in exclusion, deportation, or removal proceedings), obtaining or verifying legal status, administrative appeals, motions to reopen or reconsider any rendered decisions, legal status, confirmation of employment eligibility, FOIA or Privacy Act response or other associated relief, benefit, or service.



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## I agree to the following:

### A. Use

#### 1. Online Account Holders

- I will only use USCIS' electronic immigration system as designed and to perform authorized U.S. immigration-related functions and communicate with DHS and USCIS.
- I will not create an online account unless I am at least 14 years of age. In the event I am under 14, a parent or legal guardian must create an online account in their own name in order to file applications, petitions, check the status of a case or request submitted on my behalf, or submit other appropriate requests or engage in other authorized use.
- I will only use USCIS' electronic immigration system for official DHS or USCIS-related communications, notices, responses, or correspondence in relation to any immigration application, petition, registration, or request; request for legal status or deferred action; relief from removal proceedings; request for advance parole or employment authorization; confirmation of employment eligibility; request a FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, payment of registration fees, motions to reopen or reconsider or administrative appeal fees, payment of immigrant fees or for filing a request for a fee waiver; access to the developer portal; or for authorized review and configuration of technical programming interface products.
- I will abide by all applicable laws and regulations that pertain to the submission of an application, petition, registration, or request to USCIS; request for legal status or deferred action; relief from removal proceedings; request for advance parole or employment authorization; confirmation of employment eligibility; payment of filing fees, biometric services fees, premium processing fees, registration fees, request for FOIA or Privacy Act response motions to reopen or reconsider or administrative appeal fees, and/or immigrant fees or for filing requests for a fee waiver online.
- I will also submit any requests for immigration benefits under penalty of perjury and with a certification that I understand the contents of the filing and supporting documents submitted with any filing.
- I will abide by all applicable laws and regulations related to the access and use of any DHS or USCIS government computer system, including USCIS' online electronic immigration system, designated for the filing, adjudication, communication on any application, petition, registration, or request for an immigration benefit; request for legal status or deferred action; request for advance parole or employment authorization; confirmation of employment eligibility; request for a FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, registration fees, other service fees, motions to reopen or reconsider or administrative appeal fees, payment of immigrant fees or for filing requests for a fee waiver online; or for authorized review and configuration of technical programming interface products.



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- I understand that DHS reserves the right to monitor usage and activity on the USCIS online electronic immigration system. DHS may view or scan any file stored on the electronic immigration system. I understand that DHS maintains a right to access the contents of any stored data on the USCIS online electronic immigration system at any time, for any purpose, including the enforcement of the immigration laws and any laws related to the access and use of government systems. All electronic activity on the USCIS online electronic immigration system may be inspected and is subject to monitoring without additional notice, as deemed necessary, and to the full extent, unless expressly prohibited by applicable statutes. I understand that the use of USCIS' online electronic immigration system constitutes my consent to collection, monitoring, and auditing of my use of USCIS' online electronic immigration system, by DHS and any of its components and by any Federal, state or local law enforcement entity, for implementation, adjudication, investigation, and enforcement of the immigration and criminal laws. This does not abrogate any limitations on information disclosure specified under any system of records notice governing access and use of DHS systems.
- I understand that I must create, provide, and maintain the security of my unique online account, account password, authentication code, other log-in and account creation features and requirements, as well as the answers to security questions for password reset.
- I understand that to access or use USCIS' online electronic immigration system, I must use valid credentials to access an account I am authorized to access by DHS or USCIS. I agree to use my online account for the purpose for which it was created and in the manner it was designed. I agree to use a valid personal and personally-controlled, unique email address or username and other required authentication credentials with each online access attempt and session. I agree to use a valid unique, online account password and the generated access passcode delivered by email or SMS ("Short Message Service"), MMS (Multi-Media Message Service) text message, or any other provided authentication credential intended for access to and use of USCIS' online electronic immigration system. I agree that each individual user, including legal representatives and authorized agents, should have an individual, unique email address and online account password for their account. Each online account is used to certify that any information submitted in the online electronic immigration system is true and correct, and that the electronic signature shall be considered an affirmation, under penalty of perjury, that any such information submitted, was submitted with full knowledge, intent, and understanding, or, if represented, was expressly agreed to and authorized by my legal representative or the company's legal representative, in the event of registration or certain select services and processes.
- I agree to use my personal online account solely for filing a request for myself or, in the case of attorneys and accredited representatives, on behalf of an individual client or corporate entity, as applicable. In the case of account holders who are authorized and registered to participate in the developer community of users, I agree to use my personal online account solely to access the managed developer portal and in compliance with my assigned user role and permissions. When using a registration account, or account type such as an applicant, petitioner, requestor, or legal representative account, I agree to use the account I created solely to submit required registrations or other required submissions that I am authorized to submit to USCIS on behalf of an employer, agent, or other authorized individual or entity. In the instance of submitting requests on behalf of minor children, incapacitated or disabled individuals, if requested by DHS or USCIS, I agree to provide proof of authority such as guardianship orders, proof of recognized family relationship, or other required information and evidence.



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- I am responsible for safeguarding my unique credentials associated with my online account, including my unique email address associated with my online account, username, account password, and passcode and not disclosing it to any other person. I understand that, as a USCIS' online electronic immigration system account holder and user, I am the only person authorized to use my access credentials to access my assigned online account in USCIS' online electronic immigration system.
- If my online account has been compromised in any way. I will notify USCIS immediately, by either calling the Contact Center at 800-375-5283 or sending USCIS an electronic message as instructed on the [uscis.gov](https://uscis.gov) website.
- My identity will be tied to my access credentials and the USCIS online electronic immigration system account to which I have requested and been granted access. I understand that my ability to electronically sign and submit applications, petitions, registrations, or various requests, including submissions of technical configurations, is directly tied to my USCIS online electronic immigration system account. I understand that my legal representative, if any, will be able to submit an application, petition, or request on my behalf after I have expressly agreed to his or her representation and authorized him or her to file requests with DHS or any of its components. If submitting registrations or other authorized submissions as an authorized official for a company or other organization or entity using a registration account or other specialized account, I agree that I can only do so if I have obtained express authorization from the company, organization, or entity to submit registrations or other authorized submissions.



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## 2. Attorney and Accredited Representative Online Account Holders

If I am an attorney or accredited representative seeking to represent, representing, or submitting an application, petition, registration, or request to USCIS on behalf of an applicant, petitioner, beneficiary, or requester seeking an immigration benefit, immigration service, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; payment of filing fees, biometric services fees, payment of premium processing fees, payment of registration fee, submitting motions to reopen or reconsider or administrative appeal fees, and/or immigrant fees or for filing requests for a fee waiver, or any other tasks or action on the USCIS online electronic immigration system, I will:

- Abide by the rules of professional conduct prescribed under section 292 of the Immigration and Nationality Act (8 U.S.C. 1362) and Title 8 of the Code of Federal Regulations, parts 292 and 1003.
- Timely submit a signed Notice of Entry of Appearance as Attorney or Accredited Representative, Form G-28, in the manner and format, designated by USCIS, to notify USCIS of my appearance as an Attorney or Accredited Representative on behalf of the applicant, petitioner, beneficiary, registrant, or requester.
- Ensure that when representing an individual person, each client I represent has created his or her own online account, with unique credentials pertinent to the established account, such as an email address, username, and online account password and that each client I represent can access, review and personally electronically sign his or her application, petition, or request I have prepared on his or her behalf in USCIS' online electronic immigration system, through their own personal unique account.
- Only create, access, and use the representative online account, authorized by DHS and USCIS, for interaction with USCIS' online electronic immigration system, to prepare an application, petition, request, registration, or submit fee payments or registration payments on behalf of my client and to electronically sign the designated form notifying USCIS of my appearance as my client's online attorney or accredited representative.
- Be responsible for the proper protection and disclosure of any personally identifiable information (PII) to USCIS via USCIS' online electronic immigration system. Any potential improper disclosure of PII that occurs as the result of my intended or inadvertent misuse of USCIS's online electronic immigration system is my responsibility to disclose and remedy. At its discretion, USCIS may notify me and/or my clients in the event of a suspected improper disclosure of PII.



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## B. Prohibitions

### 1. Online Account Holders

If I am an individual seeking to file an application, petition, registration, request, or appeal through USCIS' online electronic immigration system for any immigration benefit, immigration service, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; receipt of FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, registration fees, immigrant fees, motion or appeal filing fees, filing requests for a fee waiver online, any other service fee or benefit request, or if I am engaging in authorized review and configuration of technical programming interface products, managed technical access to the developer portal, content management systems, or other specifically permitted access, I agree that I will not:

- Access any user accounts, data stores, systems, applications, form types, backend data, or technical programming interfaces to which I have not been granted access and that are not expressly authorized for access to or use by me by DHS or USCIS, or create any online account if I am under the age of 14.
- Attempt to bypass access control, monitoring, or auditing measures instituted by DHS or USCIS to ensure the integrity and security of U.S. government systems, including USCIS online electronic immigration system.
- Use anyone else's online account, secure account password, authentication credentials or answers to security questions for password reset to access or use USCIS's online electronic immigration system.
- Share my email address, username, secure account password, online access code, or any other user identification or authentication credential used to access USCIS's online electronic immigration system with anyone else for their own use in the USCIS online electronic immigration system.
- Authorize another person to log into, access, or use my USCIS online electronic immigration system account.
- Allow or permit another person or legal entity to electronically sign any application, petition, registration, or request for me and that I am required to personally, electronically sign any application, petition, registration, or request that I am submitting unless I am mentally incompetent, have a legally designated guardian or surrogate, or am a minor child under 14 years of age.
- Allow another person, attorney, accredited representative, company, legal entity, organization, or authorized agent acting on behalf of a company, legal entity, corporation, partnership, or other organized business, to setup or manage my online individual account, secure account password, authentication credentials or answers to security questions for password reset to access USCIS' online electronic immigration system on my behalf as an individual applicant, petitioner, registrant, requestor, or technical contributor. Exceptions apply to a legal guardian, parent (if requestor is of minor age), or other agent expressly authorized and permitted to act on behalf of another individual by DHS or USCIS.
- Use my USCIS online electronic immigration system account or individual authentication credentials to file or electronically sign an application, petition, registration, or request for someone other than myself, confirm employment eligibility, submit or access technical programming interface data without permission, or file or electronically sign an application, petition, or request for more than one person, unless I am acting as that person's legal guardian, parent, or acting pursuant to a lawful grant of power of attorney on that person's behalf as recognized and authorized by DHS or USCIS.



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## 2. Attorneys and Accredited Representatives Online Account Holders

If I am an attorney or accredited representative seeking to represent, representing, or submitting an application, petition, registration, request, or appeal on behalf of an applicant, petitioner, beneficiary, or requester seeking an immigration benefit, legal status or deferred action; relief from removal proceedings; advance parole or employment authorization; confirmation of employment eligibility; receipt of FOIA or Privacy Act response; payment of filing fees, biometric services fees, premium processing fees, registration fees, immigrant fees, motion or appeal fees, filing requests for a fee waiver online, or any other service fee or benefit request I agree that:

- I cannot act or appear on behalf of an applicant, petitioner, requester, employer, or agent until after he or she has consented to my representation pursuant to 8 CFR 292.4 and has personally executed his or her signature on all required documentation.
- I will not file an application, petition, request, registration, or other submission in USCIS' online electronic immigration system until I notify USCIS of my appearance as an attorney or accredited representative on behalf of the applicant, petitioner, or requester I seek to represent, and this notice is appropriately submitted to DHS or USCIS in accordance with laws and regulations.
- I will not electronically sign an application, petition, request, or registration for an applicant, petitioner, registrant, or requester in USCIS' online electronic immigration system. I acknowledge that it is the duty of my client to sign the application, petition, registration, or request under penalty of perjury, certifying that he or she understands the contents of the filing and supporting documents submitted with any filing.
- I will not allow different applicants, petitioners, registrants, or requesters to use or share the same online account or to be linked or granted access to a USCIS' online electronic immigration system account that is not theirs and associated to their individual unique authentication credentials.
- I will only use the authorized representative online account that I created to access and use USCIS' online electronic immigration system or obtain any information contained therein.
- I will not access USCIS's online electronic immigration system using an applicant's, petitioner's, registrant's, or requester's online account or perform any actions under cover of applicant's, petitioner's, registrant's, or requester's online account, including executing any required electronic signatures.



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## 3. Legal Entities, Corporations, Partnerships, Companies, Organized Business, and Agents Acting on Behalf of Such Entities

If I am an authorized official or agent acting on behalf of a company, legal entity, corporation, partnership, or other organized business, including, but not limited to the preparation of applications, petitions, requests, registrations, or other submissions, or providing interpretation or translation services for the filing or submission of an application, petition, request, registration, or other submission, including submissions of technical configurations, and programming interface data with the DHS or any component thereof, including USCIS, U.S. Customs and Border Protection, and U.S. Immigration and Customs Enforcement, I agree that:

- I may not file any application, petition, request, registration, or other submission with DHS or any component thereof, including USCIS, without the express consent of the applicant, petitioner, registrant, or requester.
- I must abide by all Federal, state, and local laws governing the authorized practice of law and prohibiting the unauthorized practice of law in the jurisdiction in which the company, legal entity, corporation, partnership, or other organized business or authorized agent acting on behalf of a company, legal entity, corporation, partnership, or other organized business, resides, has a physical presence, conducts business, or authorizes transactions involving any interactions with USCIS, DHS, or any component thereof.



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## C. Protect Personally Identifiable Information (PII) – (Applicable to All Users)

- I understand, for the purpose of accessing USCIS' online electronic immigration system, that I may be handling or uploading documents or data that contain PII, and I affirm that I will adhere to all privacy laws and rules governing the safeguarding and use of PII.
- I agree to safeguard PII information from accidental, unintentional, or unauthorized disclosure at any time and to any person not authorized to have access to such information.

## D. Incident Reporting – (Applicable to All Users)

- I will cooperate willingly with DHS or USCIS on any investigation of any privacy, security, or cyber incidents and, if directed by DHS or USCIS, I will voluntarily relinquish all access to and use of USCIS online electronic immigration system during the period of investigation and/or law enforcement action in response to such incidents.
- If my online account has been compromised in any way. I will notify USCIS immediately, by either calling the Contact Center at 800-375-5283 or sending USCIS an electronic message as instructed on the uscis.gov website.

## E. Penalties for Misuse – (Applicable to All Users)

- I understand that any violation of these **Terms** may result in immediate suspension or termination of my access to USCIS online electronic immigration system and may subject me to administrative or civil actions as allowed by law, or criminal.
- I agree that I may be held accountable for my actions or inactions that result in any DHS or USCIS computer security incident, privacy incident, or computer security violation. This includes the possibility of immediate suspension or termination of my access to USCIS online electronic immigration system, administrative or civil actions as allowed by law, or criminal prosecution.



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## IV. Termination of Access or Use of USCIS' Online electronic immigration System

- USCIS, in its sole discretion, may suspend or terminate account access to and use of USCIS online electronic immigration system immediately, without prior notice.
- USCIS also will suspend or terminate service if USCIS determines there has been a privacy or security breach, misuse of the system, or breach in the **Terms** by any user.
- USCIS reserves the right to reinstate or restore service to any specific user after USCIS has made a determination, in its discretion, that restoration or reinstatement of service is warranted.

## V. Links to Other Web Sites

- USCIS' online electronic immigration system may contain links to third-party web sites or services that are not owned or controlled by DHS or USCIS. These may include federal, state, and local government websites of the United States, and may also include websites owned and operated by private entities.
- USCIS has no control over, and assumes no responsibility for the content, privacy policies, or practices of any third-party web sites or services. I acknowledge and agree that USCIS shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such web sites or services. DHS and USCIS strongly advise individuals who intend on accessing USCIS' online electronic immigration system and third-party websites to read the terms and conditions and privacy policies of any third-party web sites or services.

## VI. Changes to Terms of Use

- USCIS reserves the right, at its sole discretion, to modify or replace these **Terms** at any time.
- By continuing to access or use USCIS' online electronic immigration system after updated revisions become effective, I agree to be bound by the revised **Terms**.
- If I do not agree to the new **Terms**, I agree not to access USCIS' online electronic immigration system for any purpose including, but not limited to, creation of an online account, filing of an application, petition, registration, or request, paying a filing and/or biometric services fee, checking a case status online, requesting assistance with access, submitting technical configurations or programming interfaces, accessing specific end user data, or any technical issues associated with USCIS online electronic immigration system.



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<https://midas.uscis.dhs.gov/#/dhs-terms#tou>

# Cont.

## VII. Acknowledgment

I acknowledge that I have read the **Terms** and understand and will comply with them. I agree to abide by the **Terms** and understand that if I do not accept the **Terms**, I am not eligible to access or use USCIS online electronic immigration system. I understand that any violations of these **Terms** and any criminal activity will result in immediate suspension and/or termination of my access to and use of USCIS online electronic immigration system and that I may be subject to administrative or civil action as allowed by law, or criminal prosecution.

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<https://midas.uscis.dhs.gov/#/login>

# ORM CHECK CASE STATUS PAGE




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# Public Request Case Status Inquiry

## Public Request Case Status Inquiry

Please enter your Request Case ID and the Requester's Last Name and First Name.

The required fields are marked with an asterisk\*

Request Case ID\* 

Requester Last Name\*

Requester First Name

Cancel

Check Status



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<https://midas.uscis.dhs.gov/#/public/case/status/check>

# Public Request Case Status Inquiry

## Public Case Status Inquiry Result

Case ID:  
Type of Request:  
Date Submitted:

Current Status:  
Sub Status:

Cancel

Main Menu



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<https://midas.uscis.dhs.gov/#/cne/request>

**FILE ONLINE**



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# G-1566 Overview (Records)

## Certificate of Non-Existence

OMB No. 1615-0156

Expires 02/28/2026

USCIS searches records in its custody and control when determining whether to issue a Certificate of Non-Existence. Certain records may have been transferred, including:

- Records of naturalization prior to September 27, 1906. Consult Federal records stored as the National Archives and Records Administration (NARA) Record group 21, at <http://www.archives.gov/research/guide-fed-records/groups/021.html>
- Sea, land or air passenger manifest lists recording arrivals prior to December 1982. For these documents, contact national Archives and Records Administration (NARA) at <http://www.archives.gov/research/immigration>
- If applicable, provide any additional dates of birth the subject of record may have used or other identifying information such as; other identifying or reference numbers found on documents issued by USCIS or the former Immigration and Naturalization Services (INS), additional names/aliases, and family information. This information may assist our search for relevant records.

[DHS Privacy Notice](#) and [Paperwork Reduction Act](#) are available.

Required fields are marked with an asterisk\*.



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<https://midas.uscis.dhs.gov/#/cne/request>

# Requester Information

## Requester Name

**First Name\***

**Middle Name**

**Last Name\***

## Requester Address

**Street Address\***

**City\***

**State\***

**Zip code\***

**Phone\***

**Email Address\***



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# Subject Information

Subject Information

<b>Request Type*</b>	<b>Internal Case/Reference Number</b>	
- Select -	<input type="text"/>	
- Select -	<b>Middle Name (if applicable)</b>	<b>Family Name (Last Name)*</b>
Cert of Non Exist (No I-212)	<input type="text"/>	<input type="text"/>
Cert of Non Exist (No Natz)		
Cert of Non Exist (No Record)		

Subject Information


<b>Request Type*</b>	<b>Internal Case/Reference Number</b>	
- Select -	<input type="text"/>	
<b>Given Name (First Name)*</b>	<b>Middle Name (if applicable)</b>	<b>Family Name (Last Name)*</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>






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# Subject Information (Other Names Used)

**Other Names Used**

First Name #1	Last Name #1	Subject's Date of Birth #1			
<input type="text"/>	<input type="text"/>	<input type="text" value="MM"/>	<input type="text" value="DD"/>	<input type="text" value="YYYY"/>	 Delete
<input type="button" value="+ Add Row"/>					

**Other Names Used**

<input type="text"/>	<input type="text"/>	<input type="text" value="MM"/>	<input type="text" value="DD"/>	<input type="text" value="YYYY"/>	 Delete
<input type="text"/>	<input type="text"/>	<input type="text" value="MM"/>	<input type="text" value="DD"/>	<input type="text" value="YYYY"/>	 Delete
<input type="text"/>	<input type="text"/>	<input type="text" value="MM"/>	<input type="text" value="DD"/>	<input type="text" value="YYYY"/>	 Delete
<input type="button" value="+ Add Row"/>					



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# Subject Information (Cont.)

<b>Subject's Date of birth (mm/dd/yyyy)*</b>			<b>Date of Birth Status*</b>	
Month	Day	Year	<input checked="" type="radio"/> Actual DOB	<input type="radio"/> Estimated DOB
<input type="text" value="MM"/>	<input type="text" value="DD"/>	<input type="text" value="YYYY"/>		
<b>Country of Birth*</b>				
<input type="text" value="- Select -"/>				



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# Subject Information (Family Member Information)

**Family Member Information (Spouse and Children)**

Member Name #1	Relationship to Subject #1	Member's Date of Birth #1			
<input type="text"/>	- Select -	MM	DD	YYYY	Delete
<input type="button" value="+ Add Row"/>					

**Family Member Information (Spouse and Children)**

<input type="text"/>	- Select -	MM	DD	YYYY	Delete
<input type="text"/>	- Select -	MM	DD	YYYY	Delete
<input type="text"/>	- Select -	MM	DD	YYYY	Delete
<input type="button" value="+ Add Row"/>					



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# Subject Information (Comments)

**Primary A-File Number (digits only)**

**Additional Information (You can enter up to 1000 characters)**

*If requesting additional copies, please provide that information here.*



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# Supporting Documents

## Supporting Documents

1. USCIS generally requests that third-party requestors prove they have the Subject of Record's consent to receive the records. Alternately, third-party requestors must prove the subject of record is deceased, or otherwise demonstrate that the requested records are subject to release, such as when there is no privacy interest in the records, or if there is a public interest in the records that outweighs the subject's privacy interests.
2. Consent by the subject of record is not required if the Subject of Record's birthdate is more than 100 years before the submission of this request.
3. If the Subject of Record for whom you are requesting a Certificate of Non-Existence was a United States citizen who married a foreign national between the years of 1907-1922, a marriage certificate or proof of marriage is required.
4. **Verification of Identity**
  - a. If you are the Subject of Record and requesting records about yourself, you must verify your identity by providing the following information: full name, current address, and date and place of birth. You MUST also sign your request and have your signature notarized OR submitted by the requester under [28 U.S.C. 1746](#), a law that permits statements to be made under penalty of perjury as a substitute for notarization.
  - b. If you are requesting records on behalf of the Subject of Record, you must verify the Subject's identity when making a request for a Certificate of Non-Existence of Records. The requester must state the subject's full name, current address, and date and place of birth. The subject must sign the request, and the signature must either be notarized or submitted by the requester under [28 U.S.C. 1746](#), a law that permits statements to be made under penalty of perjury as a substitute for notarization.
5. **Verification of Guardianship**
  - a. The parent of a minor, or the legal guardian of an individual who has been declared incompetent due to physical or mental incapacity or age by a court of competent jurisdiction, is permitted to act on behalf of the individual. In order for a parent of a minor or the legal guardian of an individual to make a Privacy Act request for access on behalf of the individual, the parent or legal guardian must establish:
    - i. The identity of the individual who is the subject of the request, by stating the name, current address, date and place of birth, and, at the parent or legal guardian's option, any additional identifying information that may be helpful in identifying and locating the requested records.
    - ii. The parent or legal guardian's own identity.
    - iii. Proof of parentage or legal guardianship, which may be proven by providing a copy of the individual's birth certificate or by providing a court order establishing legal guardianship; and
    - iv. That the parent or legal guardian is acting on behalf of that individual in making the request
6. If you submit a document with information in a foreign language, you must also submit a full English translation. The translator must sign a certification that the English language translation is complete and accurate, and that he or she is competent to translate from the foreign language into English. The certification must also include the translator's signature, printed name, the signature date, and the translator's contact information.



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# Supporting Documents (Upload) and Submit

## Upload Supporting Documents

[Choose](#) or drop files here to upload

Cancel

Review

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<https://midas.uscis.dhs.gov/#/cne/request>

# Review/Summary

## Public Certificate of Non-Existence Transaction Summary

Review your transaction request below before submitting.

Public Certificate of Non-Existence		
User Name	John Joe Smith	
Address	123 Sesame Street Schenectady, NY 12345	
Phone	8163505560	
User Email	kayla.b.hicks@uscis.dhs.gov	
Case Type	CI	
Case Creation Date	08/19/2024	
Requester Group	Congressional	
Subject First Name	Jane	
Subject Last Name	Smith	
Subject Date of Birth	11/01/1892	
Date of Birth Status	Estimated DOB	
Subject AKA Names		
First Name	Last Name	Date of Birth
Joan	Smith	



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# Penalty Of Perjury

*I certify, under penalty of perjury, that I provided or authorized all of the responses and information contained in and submitted with my application, I read and understand or, if interpreted to me in a language in which I am fluent by the interpreter outlined in the Supporting Documents section of this form, understood, all of the responses and information contained in, and submitted with, my application (as explained to me by the interpreter), and that all of the responses and the information are complete, true, and correct. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for an immigration request and to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.*

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# Online Payment

## Online Payment

By submitting payment you acknowledge and agree to the **Fee Payment Disclosure Statement for E-Filed Applications**.

Online payment by credit card is recommended.

Your Request Case ID is: CNE-10169500-W

**Amount Due:** \$280.00

Click the Submit button below to begin payment and complete your online application.

Cancel Order

Submit

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## Fee Payment Disclosure Statement for E-Filed Applications

Pursuant to Title 8 of the Code of Federal Regulations (CFR), Section 103.7 and Section 103.2 respectively, filing and other applicable fees associated with USCIS applications, where applicable, "are **non-refundable** and must be paid when the application is filed."

**No refunds or returns will be honored for user errors or in the event of an application cancellation or withdrawal request.** A charge in the amount of \$30.00 will be imposed on the Payer of this filed application if the total amount due cannot be honored on the bank or cardholder on which the funds are drawn. This charge is separate from any other bank or credit card penalty charges that may be imposed by the issuing Payor bank of credit card merchant.



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