|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **OMB Control Number: 2090-NEW**  **Expiration Date: xx/xx/xxxx**  This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. OMB Control Number: 2090-NEW. Responses to this collection of information are mandatory [40 CFR Part 35, 2 CFR Parts 200 and 207]. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is as follows: 3 hours to complete the Work Plan and 3 hours to complete each Progress Report. Send comments on the Agency’s need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to Director, Information Engagement Division; U.S. Environmental Protection Agency (2821T); 1200 Pennsylvania Ave., NW; Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address. | | | | |
| **Indian Environmental General Assistance Program (GAP)**  **Tribe Name:**  **EPA Region:**  **Work Plan Period Begin: End: ­­­­­­­­­­­­­­­­­**  **Reporting Period (for Progress Reporting):** | | | | |
| **Work Plan Component 1:**  **Capacity Indicator(s) - optional:**  **ETEP Priority Supported:** | | | | |
| **Long-Term Outcome(s):**      **Intermediate Outcome(s):** | | | | |
| **Estimated Cost:** | | | | **Estimated Work Years:** |
| **COMMITMENTS** | | **Outputs and Deliverables** | **End Date** | **Progress Report** |
| 1.1 |  |  |  |  |
| 1.2 |  |  |  |  |
| 1.3 |  |  |  |  |
| 1.4 |  |  |  |  |
| 1.5 |  |  |  |  |
|  | | | | |
| **Work Plan Component 2:**  **Capacity Indicator(s) - optional:**  **ETEP Priority Supported:** | | | | |
| **Long-Term Outcome(s):**  **Intermediate Outcome(s):** | | | | |
| **Estimated Cost:** | | | | **Estimated Work Years:** |
| **COMMITMENTS** | | **Outputs and Deliverables** | **End Date** | **Progress Reporting** |
| 2.1 |  |  |  |  |
| 2.2 |  |  |  |  |
| 2.3 |  |  |  |  |
| 2.4 |  |  |  |  |
| 2.5 |  |  |  |  |
|  | | | | |
| **Work Plan Component 3: Solid Waste Service Delivery (service delivery should be a separate component if included in the work plan)**  **Capacity Indicator(s):**  **ETEP Priority Supported:** | | | | |
| **Long-Term Outcome(s):**  **Intermediate Outcome(s) (this work plan period):** | | | | |
| **Estimated Cost:** | | | | **Estimated Work Years:** |
| **COMMITMENTS** | | **Outputs and Deliverables** | **End Date** | **Progress Reporting** |
| 3.1 |  |  |  | Progress reports for service delivery activities should include the amount of waste collected, transported, backhauled, and disposed, the type of materials serviced, where the serviced materials originated, and the final disposition of the waste materials |
| 3.2 |  |  |  |  |
| 3.3 |  |  |  |  |
| 3.4 |  |  |  |  |
| 3.5 |  |  |  |  |

**EPA ROLES AND RESPONSIBILITIES**

This section includes the roles and responsibilities of EPA to carry out the work plan commitments. If the assistance agreement is funded as a grant, the EPA will not have substantial involvement in the accomplishment of work plan commitments. EPA will monitor progress and provide technical assistance as needed to ensure project completion.

If the assistance agreement is funded as a cooperative agreement, EPA will be substantially involved in work plan activities, and EPA roles and responsibilities must be clearly negotiated and defined in the work plan.

**Authority**

The Tribe has developed this proposal under the statutory authority provided by the Indian Environmental General Assistance Program Act of 1992.

**JOINT PERFORMANCE EVALUATION PROCESS**

The GAP Project Officer should outline the joint evaluation process and reporting schedule in the work plan. The evaluation process must provide for a discussion of accomplishments as measured against work plan commitments; a discussion of the cumulative effectiveness of the work performed under all work plan components; a discussion of existing and potential problem areas; and suggestions for improvement, including, where feasible, schedules for making improvements.

Consistent with EPA Grants Policy Issuance (GPI) 13-02: Streamlining Tribal Grants Management, the typical frequency of progress reporting will be semi-annual or annual as approved by the GAP Project Officer.