

Appendix 2

Calculations for Section 12: Respondent Burden Hours & Costs – Program-Specific Forms

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Tables 12.2.1 to 12.2.3: Indian Environmental General Assistance Program (GAP)

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.2.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.2.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|---|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.2.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$86.28 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.3.1 to 12.3.3: State and Tribal Indoor Radon Grants

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.3.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.3.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|---|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.3.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$86.28 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.4.1 to 12.4.3: Pollution Prevention (P2) Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.4.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.4.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|---|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$78.65 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.4.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$84.45 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.5.1 to 12.5.3: Emerging Contaminants in Small or Disadvantaged Communities (EC-SDC) Grants

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.5.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.5.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|---|--|--|--|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for State Government, including Schools and Hospitals. |
| \$111.72 (General and Operations Managers) | \$73.90 (Social Scientists and Related Workers) | \$48.13 (Secretaries and Administrative Assistants) | |

| TABLE 12.5.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$75.71 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.6.1 to 12.6.3: Environmental Finance Center (EFC) Grant Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.6.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.6.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|---|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.6.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$86.28 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.7.1 to 12.7.3: Gulf Hypoxia Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.7.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.05 | 0.9 | 0.05 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.7.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|---|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.7.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$82.94 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.8.1 to 12.8.3: Gulf of Mexico Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.8.1: AMOUNT of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.8.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|---|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.8.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$86.28 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.9.1 to 12.9.3: Long Island Sound Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.9.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.9.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|---|--|--|--|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for State Government, including Schools and Hospitals. |
| \$111.72 (General and Operations Managers) | \$73.69 (Social Scientists and Related Workers) | \$48.13 (Secretaries and Administrative Assistants) | |

| TABLE 12.9.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$75.56 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.10.1 to 12.10.3: Reducing Lead in Drinking Water Grants

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.10.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.1 | 0.2 | 0.7 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.10.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|---|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for NAICS 221300 – Water, Sewage and Other Systems. |
| \$103.47 (General and Operations Managers) | \$67.60 (Social Scientists and Related Workers) | \$45.95 (Secretaries and Administrative Assistants) | |

| TABLE 12.10.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$56.03 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.11.1 to 12.11.3: Rural, Small and Tribal Technical Assistance and Training Grant Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.11.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.11.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|--|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for NAICS 813200 – Grantmaking and Giving Services. |
| \$128.00 (General and Operations Managers) | \$80.03 (Social Scientists and Related Workers) | \$56.26 (Secretaries and Administrative Assistants) | |

| TABLE 12.11.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$83.66 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.12.1 to 12.12.3: Training and Technical Assistance to Improve Water Quality and Enable Small Public Water Systems to Provide Safe Drinking Water

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.12.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.4 | 0.3 | 0.3 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.12.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|--|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for NAICS 813200 - Grantmaking and Giving Services. |
| \$128.00 (General and Operations Managers) | \$80.03 (Social Scientists and Related Workers) | \$56.26 (Secretaries and Administrative Assistants) | |

| TABLE 12.12.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$92.09 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.13.1 to 12.13.3: School and Child Care Lead Testing and Reduction Grant Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.13.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.2 | 0.7 | 0.1 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.13.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|--|--|--|--|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for State Government, including Schools and Hospitals. |
| \$111.72 (General and Operations Managers) | \$73.69 (Social Scientists and Related Workers) | \$48.13 (Secretaries and Administrative Assistants) | |

| TABLE 12.13.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$78.74 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.14.1 to 12.14.3: Section 319 Nonpoint Source Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.14.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.14.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|--|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for State Government , including Schools and Hospitals . |
| \$111.72 (General and Operations Managers) | \$73.69 (Social Scientists and Related Workers) | \$48.13 (Secretaries and Administrative Assistants) | |

| TABLE 12.14.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$75.71 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.15.1 to 12.15.3: Tribal Drinking Water Grant Program

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.15.1: PROPORTION of Respondent Hours by Staff Role | | | |
|--|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.15.2: LOADED WAGE RATES for Respondents Wage rate + 110% loading for account for costs of benefits and overhead | | | |
|--|--|--|---|
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for Federal, State, and Local Government, including State and Local Government Schools and Hospitals and the U.S. Postal Service. |
| \$130.10 (General and Operations Managers) | \$81.27 (Social Scientists and Related Workers) | \$65.86 (Secretaries and Administrative Assistants) | |

| TABLE 12.15.3: WEIGHTED LABOR COSTS for Respondents | |
|--|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$86.28 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.

Tables 12.16.1 to 12.16.3: Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) Grants

Step 1: Calculate proportion of respondent burden hours across all staff roles at relevant levels of seniority.

| TABLE 12.4.1: PROPORTION of Respondent Hours by Staff Role | | | |
|---|-------------------------------|--------------------------------------|------------------|
| Number of Hours: Management | Number of Hours: Technical | Number of Hours: Clerical/Support | Total Proportion |
| 0.15 | 0.7 | 0.15 | 1 |

Step 2: Calculate loaded and weighted labor cost across all staff roles involved.

| TABLE 12.4.2: LOADED WAGE RATES for Respondents | | | |
|--|--|--|---|
| Wage rate + 110% loading for account for costs of benefits and overhead | | | |
| Wage Rate/Hour: Management | Wage Rate/Hour: Technical | Wage Rate/Hour: Clerical/Support | Wage rates obtained from the Bureau of Labor Statistics (BLS) for NAICS 3250A1 - Chemical Manufacturing (3251, 3252, 3253, and 3259 only) . |
| \$152.27 (General and Operations Managers) | \$85.41 (Social Scientists and Related Workers) | \$54.41 (Secretaries and Administrative Assistants) | |

| TABLE 12.4.3: WEIGHTED LABOR COSTS for Respondents | |
|---|---|
| Weighted Hourly Labor Cost | Explanation of Calculations |
| \$90.79 | Weighted Hourly Labor Cost = (Wage rate * proportion of hours) calculated for each respondent group (management, technical, clerical/support) and summed. |

Total burden calculations (hours and costs) are shown in Section 12 – Program-Specific Forms.