

**DEPARTMENT OF VETERANS AFFAIRS**

[OMB Control No. 2900–0491]

**Agency Information Collection Activity Under OMB Review: Community Residential Care (CRC) Program—Recordkeeping, Incident Reporting, Applications****AGENCY:** Veterans Health Administration, Department of Veterans Affairs.**ACTION:** Notice.

**SUMMARY:** In compliance with the Paperwork Reduction Act (PRA) of 1995, this notice announces that the Veterans Health Administration (VHA), Department of Veterans Affairs (VA), will submit the collection of information abstracted below to the Office of Management and Budget (OMB) for review and comment. The PRA submission describes the nature of the information collection and its expected cost and burden, and it includes the actual data collection instrument.

**DATES:** Comments and recommendations for the proposed information collection should be sent by January 13, 2025.

**ADDRESSES:** To submit comments and recommendations for the proposed information collection, please type the following link into your browser: [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain), select “Currently under Review—Open for Public Comments,” then search the list for the information collection by Title or “OMB Control No. 2900–0491.”

**FOR FURTHER INFORMATION CONTACT:** VA PRA information: Maribel Aponte, 202–461–8900, [vapaperworkreduct@va.gov](mailto:vapaperworkreduct@va.gov).

**SUPPLEMENTARY INFORMATION:**

*Title:* Community Residential Care (CRC) Program—Recordkeeping, Incident Reporting, Applications (VA Forms 10–2407 and 10–387).

*OMB Control Number:* 2900–0491  
<https://www.reginfo.gov/public/do/PRAsearch>.

*Type of Review:* Reinstatement with change of a previously approved collection.

*Abstract:* VA is authorized under 38 U.S.C. 1730 to assist veterans by referring them for placement, and aiding veterans in obtaining placement, in

Community Residential Care (CRCs) facilities, which include Medical Foster Homes (MFHs). One of the standards a CRC facility must meet is the requirement to maintain records on each resident in a secure place. Under 38 CFR 17.63(i), facility records must include emergency notification procedures and a copy of all signed agreements with the resident. These records must be maintained by the CRC facility, and the CRC facility must make those records available for VA inspection upon request. An MFH is a subtype of CRC and, under 38 CFR 17.74(q), is required to comply with the recordkeeping requirements of 38 CFR 17.63(i). In addition, the CRC facility must maintain and make available, upon request of the approving official, records related to CRC staff requirements and provide that the CRC facility has sufficient, qualified staff on duty and available to care for the residents and ensure the health and safety of each resident.

VA is adding to this collection the requirement under 38 CFR 17.63(j)(3) that CRC facilities and MFHs report alleged violations involving mistreatment, neglect, or abuse of a veteran to the approving official. VA requires the CRC facility to document and investigate evidence of an alleged violation, including misappropriation of resident property. VA views the reporting, documenting, and investigating of an alleged incident and the subsequent report of the results of the investigation to be one collection of information.

VA Forms 10–2407 and 10–387 also are being included in this collection. The 10–2407 form is the CRC application used by residential care home sponsors seeking VA approval to provide care to veterans. The 10–387 form is the MFH application used by medical foster home caregivers seeking VA approval to provide care to veterans. The applicants supply references and agree to a VA inspection of the home, a monthly rate, and compliance with other VA standards for residential care. In addition, MFH applicants submit copies of applicable licenses with the application. This information is collected under the authority of 38 U.S.C. 1720 and 38 U.S.C. 1730.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information

unless it displays a currently valid OMB control number. The **Federal Register** Notice with a 60-day comment period soliciting comments on this collection of information was published at 89 FR 81152, October 7, 2024.

*Total Annual Burden:* 4,484 hours.

*Total Annual Responses:* 3,400.

**Recordkeeping**

*Affected Public:* Individuals or Households.

*Estimated Annual Burden:* 1,425 hours.

*Estimated Average Burden per Respondent:* 90 minutes.

*Frequency of Response:* Once annually.

*Estimated Number of Respondents:* 950.

**Incident Reporting**

*Affected Public:* Individuals or Households.

*Estimated Annual Burden:* 2,850 hours.

*Estimated Average Burden Per Respondent:* 180 minutes.

*Frequency of Response:* Once annually.

*Estimated Number of Respondents:* 950.

**CRC Application—VA Form 10–2407**

*Affected Public:* Individuals or Households.

*Estimated Annual Burden:* 42 hours.

*Estimated Average Burden per Respondent:* 5 minutes.

*Frequency of Response:* Once annually.

*Estimated Number of Respondents:* 500.

**MFH Application—VA Form 10–387**

*Affected Public:* Individuals or Households.

*Estimated Annual Burden:* 167 hours.

*Estimated Average Burden Per Respondent:* 10 minutes.

*Frequency of Response:* Once annually.

*Estimated Number of Respondents:* 1,000.

(Authority: 44 U.S.C. 3501 *et seq.*)

**Maribel Aponte,**

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