**National Agricultural Statistics Service National Operations Center**

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PERMIT NO. G-38

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**FORWARDING SERVICE REQUESTED**

 **Example Template**

OMB No. 0535-0002 Exp. Date xx/xx/20xx

Dear Sir/Madam,

You should have recently received your [*survey*]. **If you have already responded, thank you. If not, there is still time.** You are encouraged to respond online at agcounts.usda.gov, by phone, mail, or fax.

The survey collects information on row crops down to the county level. Data gathered from this survey help determine accurate loan rates, disaster payments, crop insurance price elections, and more.

The information you provide will be used for statistical purposes only. In accordance with federal law, your responses will be kept confidential and will not be disclosed in identifiable form. For more information on this survey, visit nass.usda.gov/Surveys/Guide\_to\_NASS\_Surveys/. **If you have any questions or need assistance completing your survey, please call 888-424-7828.**

Sincerely,

Hubert Hamer

Administrator, National Agricultural Statistics Service

**Online reporting is fast and secure. All you need is your survey code to begin.
To complete your survey, follow these steps:**

1. Go to **agcounts.usda.gov**
2. Enter your Survey Code:
3. Select **Submit & Get Survey(s)**.
4. Find the COUNTY AGRICULTURAL PRODUCTION SURVEY – 2022 Row Crops and select **Start Survey**.
5. Follow the survey prompts.
6. Complete the survey through the conclusion section and select **Submit Survey**.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB number is 0535-0002. The time required to complete this information collection is estimated to average 15 minutes, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information.