Request for Nonsubstantive Change
ICR 0579-0040
October 8, 2024

APHIS conducted a review of VS Form 17-36, Inspection Report of Establishment for Immediate Slaughter Import Animals, and requests approval for 8 nonsubstantive changes.

Summary of changes include:

- Reducing total number of pages from 6 to 4.
- Field numbered 1 to 38 1 to 41.
- Updated instructions which address all fields (blocks) to aid respondents in filling out the form.
- Deletion of additional resources that should not be included on the form but will be provided as a separate document.

The changes do not affect response time or burden.

Change 1:

CURRENT - Page 1 - fields number from fields 1 through 23.
Total number of pages is 6.

FUTURE – Page 1 - Added two fields shifted numbering to 1 through 25.
Total number of pages is 4; reduced by 2; explained in Change 8.

Change 2:

CURRENT – Page 1 - Items 6 through 12

6. PHYSICAL ADDRESS (*if different than mailing*):	
7. ADMINISTRATOR/MANAGER (*print name*):	8. EMAIL ADDRESS:
9. FACILITY POINT OF CONTACT (*print name*):	10. EMAIL ADDRESS:
11. FEDERAL ESTABLISHMENT NUMBER:	12. STATE ESTABLISHMENT NUMBER:

FUTURE – Page 1 - Items 6 through 13

- Added form field 7 to capture the establishment phone number.

6. PHYSICAL ADDRESS *(if different than mailing)*	7. ESTABLISHMENT PHONE NUMBER
8. ADMINISTRATOR/MANAGER *(print name)*	9. EMAIL ADDRESS
10. FACILITY POINT OF CONTACT *(print name)*	11. EMAIL ADDRESS
12. FEDERAL ESTABLISHMENT NUMBER	13. STATE ESTABLISHMENT NUMBER

Change 3:

CURRENT – Page 1 - Item 13 through 16

13. TYPE OF CARRIER TO BE USED:

☐ TRUCK ☐ OTHER

14. DOES CHUTE EXIST TO UNLOAD DIRECTLY INTO DESIGNATED PENS AT ESTABLISHMENT?

☐ YES ☐ NO (*explain in box 24*)

15. NUMBER AND MARKINGS OF DESIGNATED PENS:

16. SPECIES OF ANIMAL TO BE IMPORTED:

☐ CATTLE ☐ BISON ☐ SHEEP ☐ GOAT ☐ CERVID ☐ YAK ☐ SWINE ☐ OTHER

FUTURE – Page 1 - Items 14 through 17

- Item 15 - Added (explain in block 26).
- Item 17 – Alphabetized animal species; added species “Water Buffalo”.

14. TYPE OF CARRIER TO BE USED

TRUCK OTHER

15. DOES CHUTE EXIST TO UNLOAD DIRECTLY INTO DESIGNATED PENS AT ESTABLISHMENT?

YES NO *(explain in block 26)*

16. NUMBER AND MARKINGS OF DESIGNATED PENS

17. SPECIES OF ANIMAL TO BE IMPORTED

BISON CATTLE CERVID GOAT SHEEP SWINE WATER BUFFALO YAK OTHER

Change 4:

CURRENT – Page 1 - Item 18

18. SIGNATURE OF FEDERAL MEAT INSPECTOR:

FUTURE – Page 1 - Item 19 and 20

- Adjust item numbering; added field to capture signature of FSIS Inspector/Veterinarian.

19. NAME OF FSIS INSPECTOR/VETERINARIAN *(print name)*	20. SIGNATURE OF FSIS INSPECTOR/VETERINARIAN

Change 5:

CURRENT – Page 1 - Items 19 through 23

FOR MEXICO ONLY

19. DO FACILITIES EXIST AT ESTABLISHMENT FOR CLEANING AND DISINFECTION OF CARRIER AFTER UNLOADING?

☐ YES ☐ NO (*provide location of C&D equipment in box 25*)

SEMI-ANNUAL RE-INSPECTION REPORT

20. DATE OF LAST INSPECTION

21. ARE RESTRICTED ANIMALS HANDLED IN DESIGNATED PENS AS REQUIRED?

☐ YES ☐ NO (*explain in box 26*)

22. ARE PROVISIONS FOR BREAKING SEALS BEING FOLLOWED?

☐ YES ☐ NO (*explain in box 27*)

23. ARE WRITTEN RECORD AND REPORT REQUIREMENTS FOLLOWED?

A. All livestock or carcasses are properly identified and verified by the export health certificate provided for the load, and carcasses can be connected to the animal ID and importer/ exporter, per the written procedure guide developed by the facility. ☐ YES ☐ NO (*explain in box 28*)

B. The facility maintains all records (i.e. weight tickets, sales slips, kill sheets, etc.) for 2 years for swine and 5 years for bovines, bison, sheep & goats, cervids and related ruminants. ☐ YES ☐ NO (*explain in box 28*)

FUTURE – Page 1 - Items 21 through 25

- Adjusted item numbering.
- Adjusted block numbering within parenthesis for items 21, 23, 24, 25A, 25B.
- Changed second title “SEMI-ANNUAL RE-INSPECTION REPORT” to “INSPECTION REPORT”.
- Item 23A, now 25A, reads “All livestock or carcasses are…” to “All livestock (except swine) or carcasses are…”.

FOR MEXICO ONLY

21. DO FACILITIES EXIST AT ESTABLISHMENT FOR CLEANING AND DISINFECTION OF CARRIER AFTER UNLOADING?

YES NO (*provide location of C&D in block 27*)

INSPECTION REPORT

22. DATE OF LAST INSPECTION

23. ARE RESTRICTED ANIMALS HANDLED IN DESIGNATED PENS AS REQUIRED?

YES NO (*explain in block 28*)

24. ARE PROVISIONS FOR BREAKING SEALS BEING FOLLOWED?

YES NO (*explain in block 29*)

25. ARE WRITTEN RECORD AND REPORT REQUIREMENTS FOLLOWED?

A. All livestock (*except swine*) or carcasses are properly identified and verified by the export health certificate provided for the load, and carcasses can be connected to the animal ID and importer/exporter, per the written procedure guide developed by the facility.

YES NO (*explain in block 30*)

B. The facility maintains all records (i.e. weight tickets, sales slips, kill sheets, etc.) for 2 years for swine and 5 years for bovines, bison, sheep and goats, cervids, and related ruminants.

YES NO (*explain in block 30*)

Change 6:

CURRENT – Page 2 - Items 24 through 29

- No screenshot provided.

FUTURE – Page 2 - Items 26 through 31

- No screenshot provided.
- Adjusted item numbering.
- Adjusted the block number reference in items 26, 27, 28, 29, 30 and 31.
- Changed heading at top of page from “EXPLANATION” to “EXPLANATION (do not leave blank unless NA is selected)”.

Change 7:

CURRENT – Page 2 – Items 30 through 38

STATEMENT		
The management has been advised of the ·responsibilities to provide for breaking seals, and agrees to the proper unloading, handling and verified/ reconciled identification of import animals until inspected and released by the assigned Government inspector. The management also agrees to slaughter or render all livestock within 14 days of entry or will obtain permission from the Federal Animal Health Officials before releasing any livestock other than imported livestock from the premises for any purpose.		
30. RESPONSIBLE ESTABLISHMENT OFFICIAL NAME: TITLE:	31. SIGNATURE OF ESTABLISHMENT OFFICIAL:	32. DATE:
33. SIGNATURE OF VS INSPECTOR COMPLETING THIS REPORT:	34. RECOMMEND PLANT BE APPROVED: ☐ YES ☐ NO (*explain in box 29*)	35. DATE:
CERTIFICATION		
This is to certify that the establishment has full time veterinary supervision and should otherwise be approved to receive restricted import animals for immediate slaughter		
36. FEDERAL VETERINARIAN (*print name*):	37. FEDERAL VETERINARIAN (*signature*):	38. DATE:

FUTURE – Page 2 – Items 32 through 41

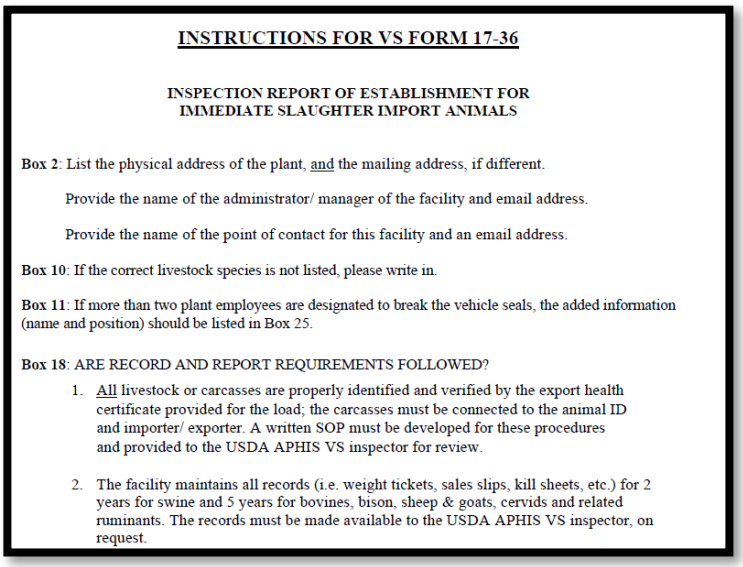
- Changed paragraph under 1st heading, STATEMENT from "…slaughter or render all livestock with 14 days…" to "…slaughter or properly dispose of all livestock within 14 days…".
- Item 33 is now Item 36.
- Item 34 is now Item 38; changed field name from RECOMMEND PLANT BE APPROVED to RECOMMEND ESTABLISHMENT BE APPROVED.
- Item 35 is new; PRINTED NAME OF VS INSPECTOR COMPLETING REPORT
- Item 36 is now item 39: field name changed from FEDERAL VETERINARIAN *(print name)* to PORT SERVICES VETERINARIAN *(print name)*.
- Item 37 is now item 40: field name changed from FEDERAL VETERINARIAN *(signature)* to PORT SERVICES VERERINARIAN *(signature)*.
- Item 38 is now item 41:
- Changed paragraph under 2nd heading, CERTIFICATION, changed "…the establishment has full time veterinary supervision and should otherwise…" to "…the establishment has full-time veterinary supervision or oversight and should otherwise…"

STATEMENT		
Establishment management has been advised of the responsibilities to provide for breaking seals, and agrees to the proper unloading, handling, and verified/ reconciled identification of import animals until inspected and released by the assigned Government inspector. Establishment management also agrees to slaughter or properly dispose of all livestock within 14 days of entry or will obtain permission from the Federal Animal Health Officials before releasing any livestock other than imported livestock from the premises for any purpose.		
32. RESPONSIBLE ESTABLISHMENT OFFICIAL NAME TITLE	33. SIGNATURE OF ESTABLISHMENT OFFICIAL	34. DATE
35. PRINTED NAME OF VS INSPECTOR COMPLETING REPORT	36. SIGNATURE OF VS INSPECTOR COMPLETING REPORT	37. DATE
38. RECOMMEND ESTABLISHMENT BE APPROVED	YES NO (*explain in block 31*)	
CERTIFICATION		
This is to certify that the establishment has full-time veterinary supervision or oversight and should otherwise be approved to receive restricted import animals for immediate slaughter.		
39. PORT SERVICES VETERINARIAN (*print name*)	40. PORT SERVICES VETERINARIAN (*signature*)	41. DATE

Change 8:

CURRENT – Pages 3 and 4

Instructions for Box 2, 10, 11, 18



INSTRUCTIONS FOR VS FORM 17-36

INSPECTION REPORT OF ESTABLISHMENT FOR IMMEDIATE SLAUGHTER IMPORT ANIMALS

Box 2: List the physical address of the plant, and the mailing address, if different.

Provide the name of the administrator/ manager of the facility and email address.

Provide the name of the point of contact for this facility and an email address.

Box 10: If the correct livestock species is not listed, please write in.

Box 11: If more than two plant employees are designated to break the vehicle seals, the added information (name and position) should be listed in Box 25.

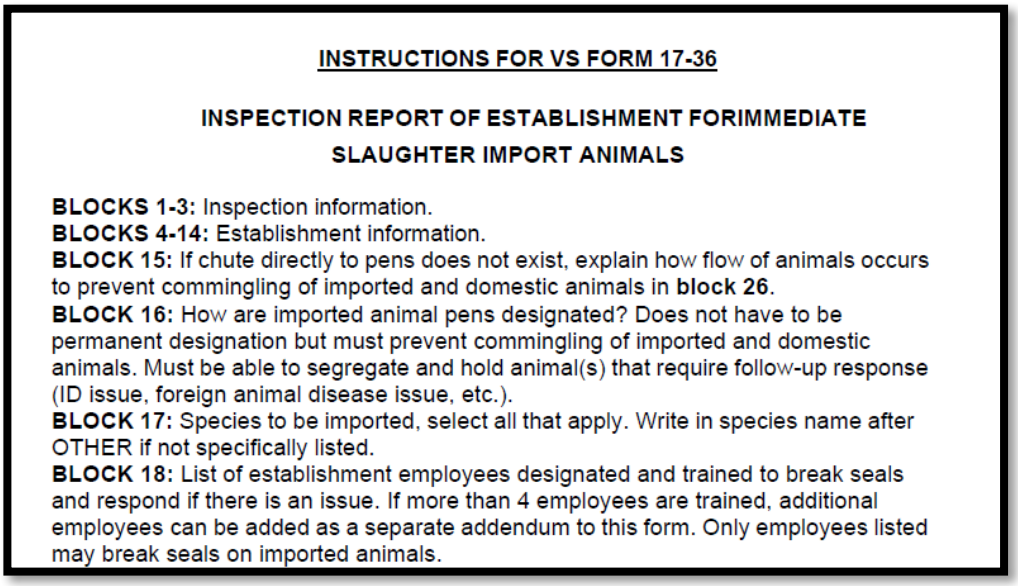
Box 18: ARE RECORD AND REPORT REQUIREMENTS FOLLOWED?

1. All livestock or carcasses are properly identified and verified by the export health certificate provided for the load; the carcasses must be connected to the animal ID and importer/ exporter. A written SOP must be developed for these procedures and provided to the USDA APHIS VS inspector for review.

2. The facility maintains all records (i.e. weight tickets, sales slips, kill sheets, etc.) for 2 years for swine and 5 years for bovines, bison, sheep & goats, cervids and related ruminants. The records must be made available to the USDA APHIS VS inspector, on request.

FUTURE – Pages 3 and 4.

- Partial screenshot provided.
- Instructions were updated and now address all fields (blocks) on form to aid respondents in completing the form.
- Deleted the following information, reducing number of pages from 6 to 4.
    - Deleted General Questions and Answers.
    - Deleted Flowchart; this will now be provided as a separate document.
    - Deleted Northern Border Ports Contact List; this will now be provided as a separate document.



INSTRUCTIONS FOR VS FORM 17-36

INSPECTION REPORT OF ESTABLISHMENT FORIMMEDIATE SLAUGHTER IMPORT ANIMALS

BLOCKS 1-3: Inspection information.
BLOCKS 4-14: Establishment information.
BLOCK 15: If chute directly to pens does not exist, explain how flow of animals occurs to prevent commingling of imported and domestic animals in **block 26**.
BLOCK 16: How are imported animal pens designated? Does not have to be permanent designation but must prevent commingling of imported and domestic animals. Must be able to segregate and hold animal(s) that require follow-up response (ID issue, foreign animal disease issue, etc.).
BLOCK 17: Species to be imported, select all that apply. Write in species name after OTHER if not specifically listed.
BLOCK 18: List of establishment employees designated and trained to break seals and respond if there is an issue. If more than 4 employees are trained, additional employees can be added as a separate addendum to this form. Only employees listed may break seals on imported animals.