

OMB Number: 0584-NEW
Expiration Date: MM/DD/20YY
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This information is being collected for information collection, and FNS will use the information. According to the Paperwork Reduction Project, the valid OMB control number for this burden is 0584-NEW. Comments regarding this burden should be sent to the Office of Policy Support, 1320 Bridge Street, NW, Washington, DC 20004. Project Officer for this project, K.

**Assessment of the Administrative Costs of Electronic Healthy Incentives Projects (eHIP)
Incentive Report Template**

Description
Is retailer, store type, location, implementation method, and whether participating in GusNIP, Healthy Fluid Milk Incentives, or other program?
retailers
Summary monthly incentive figures
Incentive transactions at the retailer and outlet level (if available)

ed to provide the Food and Nutrition Service (FNS) with key cost information on Electronic Healthy Incentives Projects conducted by SNAP retailers. This information is used to examine costs of Electronic Healthy Incentives Projects for SNAP. This collection requests personally identifiable information from SNAP retailers. Under the Privacy Act of 1974, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0584-NEW. The time required to complete this information collection is estimated to average 15 minutes per retailer, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Paperwork Reduction Project (0584-NEW), Washington, D.C. 20250-4500. Do not return the completed form to this address. For more information, contact Kathleen Patton, at Kathleen.patton@usda.gov or 703-305-2813.

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INSTRUCTIONS: Please provide the monthly summary figure for each item. Shaded items are de
clarify the data (for example, if there are any limitations or cautions about the data). If data are

State:
Year:
Month:

Eligible food purchases with SNAP (Optional - please provide any available data)
Number of purchases with eligible foods
Total \$ of eligible foods purchased
Number of households with eligible foods purchases (trying to earn incentives)
Number of retailers with eligible foods purchases
Incentive earnings
Number of purchases earning incentives
Total \$ of eligible foods in purchases earning incentives (gross amount before refunds) (Optional - provide if available)
Total \$ of incentives earned on approved purchases (gross amount before refunds)
Number of households earning incentives
Average \$ of incentives earned per household* (Optional - provide if available)
Refunds (Optional but preferred - provide if possible)
Number of refunds with incentives deducted from customer balance
Total \$ of refunds of eligible food purchases that earned incentives
Total \$ of incentives deducted from customer balance due to returns
Expunged incentives
Total \$ Incentives expunged
Number of households with incentives expunged
Outstanding Liability for unredeemed incentives (Optional)
Total value of household incentive balances at the end of the month.
Number of households with incentive balances at the end of the month.

*Per household averages are only for the households with relevant activity (e.g., for incentive e

This information is being collected to provide the Food and Nutrition Service (FNS) with key cost voluntary collection, and FNS will use the information to examine costs of Electronic Healthy Inc Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or collect information if it does not display a valid OMB control number. The valid OMB control number for this information collection is 0704-0188. It takes an average of 7 hours (420 minutes) per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington, DC 20503, and to the U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Bragg Avenue, Alexandria, VA 22304. Send a completed form to this address. If you have any questions, please contact the FNS Project Office at (703) 317-7000.

Summary

sirable but not necessary. Additional detail should be provided in the Notes column if needed to
by cardholder instead of by household, please indicate this in the Notes column.

Washington

2025

June

[illegible]

earnings, denominator is number of households earning incentives).

: information on Electronic Healthy Incentives Projects conducted by SNAP State agencies. This is a
entives Projects for SNAP. This collection requests personally identifiable information under the
duct or sponsor, and a person is not required to respond to, a collection of information unless it
ion is 0584-NEW. The time required to complete this information collection is estimated to
any other aspect of this collection of information, including suggestions for reducing this burden,
addock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-NEW). Do not return the
er for this project, Kathleen Patton, at Kathleen.patton@usda.gov or 703-305-2813.

Retailer-level incentives

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INSTRUCTIONS: Please provide information on incentive transactions by retailer, and outlet if available. Use or one line for each retailer if outlet-level information is not available. The retailer total line is only needed if outlets by the Outlet ID on the Retailer List worksheet. For the dollar values, please report net amounts after incentives.

State: Washington
Year: 2025
Month: June

		SNAP purchases w/eligible foods (reporting optional)		SN
Retailer/outlet	FNS Store ID (should match Retailer list)	Number of purchases with eligible foods	\$ of eligible foods purchased	Number of purchases earning incentives
eHIP Retailer 1				
Outlet 123456 (if available)				
[additional outlets]				
Retailer 1 total				
eHIP Retailer n				
Outlet 456789 (if available)				
[additional outlets]				
Retailer n total				
eHIP retailer total		0	0	0

This information is being collected to provide the Food and Nutrition Service (FNS) with key cost information on Electronic Healthy Incentives Projects conducted by SNAP State agencies. This is a voluntary collection, and FNS will use the information to examine costs of Electronic Healthy Incentives Projects for SNAP. This collection requests personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-NEW. The time required to complete this information collection is estimated to average 7 hours (420 minutes) per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-NEW). Do not return the completed form to this address. If you have any questions, please contact the FNS Project Officer for this project, Kathleen Patton, at Kathleen.patton@usda.gov or 703-305-2813.

one line for each retailer outlet if available, outlet-level data is available. Identify
r deducting refunds and the associated

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