

## **O. Interview Follow Up and Thank You Note**

**From:** [Interviewer]

**Subject:** Thank You for Participating in an eHIP Interview

Dear [State SNAP agency, EBT Processors, Retailers, Third Party Processors],

Thank you for participating in an interview for the eHIP study. We really appreciate that you made time to speak with us and share your knowledge of [name specific eHIP].

[If applicable] During the interview you mentioned documents that may help us better understand [name specific eHIP]. If you are still able to provide those documents, I would greatly appreciate seeing them.

[If applicable] And thank you for sharing those documents about [name specific eHIP] with the study team! It was really helpful to review that information.

Thank you again for your support for this important research study. If anything else comes to mind that you would like to share with us or if you have any questions about the study, please feel free to contact me at [email, phone].

As a reminder, the USDA's FNS contracted with Westat to conduct this study.

Sincerely,

[Interviewer]

This information is being collected to provide the Food and Nutrition Service (FNS) with key cost information on Electronic Healthy Incentives Projects conducted by SNAP State agencies. This is a voluntary collection, and FNS will use the information to examine costs of Electronic Healthy Incentives Projects for SNAP. This collection requests personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-NEW. The time required to complete this information collection is estimated to average 0.0835 hours (5 minutes) per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-NEW). Do not return the completed form to this address. If you have any questions, please contact the FNS Project Officer for this project, Kathleen Patton, at [Kathleen.patton@usda.gov](mailto:Kathleen.patton@usda.gov) or 703-305-2813.