

H.4. Survey Frequently Asked Questions

How long will the survey take?

The SNAP Work Requirements and Employment and Training (E&T) Data Study survey will take approximately 75 minutes to complete.

What kinds of questions will the survey ask? Do I need to prepare anything?

The survey includes questions about your agency's decisions about hiring and training, work requirements, SNAP E&T policies and procedures, and the kinds of data collected and analyzed in your eligibility and SNAP E&T systems. While you do not need to prepare anything before you complete the survey, you may need input from other staff in your State agency to complete the survey. For example, you may need to engage staff familiar with the data systems your agency uses and interacts with to answer some survey questions.

Who is being asked to participate in the survey?

All 53 SNAP State agencies are asked to participate.

Do I have to participate?

Participation is voluntary, but it is important that all SNAP State agencies participate to provide accurate and complete information about measures and data FNS could use to better understand equity in the administration of work requirements in SNAP, including access to and administration of SNAP E&T services.

Who will see my responses?

Your responses will be kept private. Only researchers on the study team will have access to your responses. Individual respondents will not be named in the report.

Can I share the PIN with other staff?

You are encouraged to share the PIN that was emailed to your State SNAP agency Director with any other State SNAP agency staff as needed. Please do not share the survey or PIN with anyone outside of the State SNAP agency.

Can I skip around in the survey?

There are eight sections in the survey. You may complete the sections in any order by using the links in the left-hand navigation panel. However, within any section, you must answer all questions in order. You must answer all questions in a section for that section to be marked complete. We have provided a PDF version of the survey for you to review all survey questions.

Can multiple staff be in the survey at the same time?

Yes, multiple staff can be in the survey at the same time, as long as they are working in different section. Please discuss how and when you and your colleagues will contribute to the survey and make sure multiple staff are not working in the same section at the same time.

Public Burden Statement

This information is being collected to assist the Food and Nutrition Service in examining equity in SNAP work requirements and SNAP Employment and Training. This is a voluntary data collection, and FNS will use the information to understand what data are needed to assess equitable program access and outcomes in SNAP and SNAP Employment and Training. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0699. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the following address: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, Alexandria, VA 22314, ATTN: PRA (0584-0699). Do not return the completed form to this address.