

SUPPORTING STATEMENT - PART A

CATCH Program – 0703-0069

Summary of Changes from Previously Approved Collection

- The burden hours have increased since the previous approval due to significant increases in respondents, increased estimated hourly wages, and increased expenditure on operation and maintenance of the CATCH website and database due to various expansions of the CATCH program pursuant to legislative and policy changes.
- At the time of the previous information collection request, the paper CATCH form was being developed into a DD Form. This effort was abandoned, and the paper form remains a local-level form.

1. Need for the Information Collection

Section 543 of Public Law 113-291, the National Defense Authorization Act (NDAA) for Fiscal Year 2015 requires that an individual who files a restricted report on an incident of sexual assault may elect to inform a Military Criminal Investigative Organization (MCIO) on a confidential basis and without affecting the restrictive nature of the report. The MCIOs use this information by querying it against existing records in the CATCH database and against law enforcement investigations involving sexual assault to identify potential serial sexual assault offenders in both restricted and unrestricted reports of sexual assault. Previously, this information was not available to the MCIOs in cases of restricted reporting. A separate database is required to prevent compromise of the victim's confidentiality which is likely to occur if the information is entered into MCIO law enforcement case management databases.

2. Use of the Information

The respondents for this information collection are victims in restricted and certain unrestricted reports of sexual assault made to the Department of Defense through the Sexual Assault Prevention and Response (SAPR) Program. Upon making a report of sexual assault to a Sexual Assault Response Coordinator (SARC), each potential respondent is given the option to make a voluntary submission to this database. The respondents who elect to participate can do so by providing information electronically through the CATCH website or through a printed CATCH submission form. Instructions and unique login credentials or the printed form are provided by the SARC handling their case.

For electronic submissions, respondents are directed to the CATCH Program website (<https://profile.ncis.navy.mil>) by the SARC. Every active duty and adult military dependent sexual assault victim making a report of sexual assault through the SAPR program is

assigned a SARC who coordinates services for the victim throughout the process. All SARC personnel receive training on this program and are required to brief all eligible victims reporting sexual assault on the option of using the CATCH database to report information to the MCIO. Each SARC will maintain the form and instructions to provide the information electronically as part of the required information to provide to all of their clients. The respondent may complete the CATCH submission form, at their convenience, and mail it directly to the Naval Criminal Investigative Service (NCIS) Headquarters (HQ) in Quantico, VA. The form contains a mailing address to submit the paper collection instrument upon completion. Alternatively, and more commonly, the respondents may submit information electronically at the CATCH website. The respondents access the system through the use of unique login credentials provided by the SARC. There are no invitations sent to the respondents to participate in this collection effort and the only method of informing the respondents of their option to participate is via the SARC upon filing a report of sexual assault with the SAPR program.

The information provided by the respondents is entered into a secure database maintained by the NCIS HQ in Quantico, VA. If information is provided by the printed form, an NCIS HQ criminal investigator will enter the information into the database manually upon receipt. If information is provided electronically, the respondent will submit the entry directly into the database. MCIO HQ personnel then review the suspect and incident details within the respondents' entries and query those details against the CATCH system to compare with other CATCH entries. The details are also queried against MCIO case management systems and other law enforcement systems to determine if the information can be attributed to any suspects in an open or closed law enforcement investigation. If the information submitted by the respondent is matched with other reports in the CATCH database or law enforcement records indicating the possibility of a serial offender, the MCIO investigator will contact the Service SAPR program representative and inform them of the findings.

Service SAPR personnel will then contact the respondent to ascertain the respondent's willingness to make the report unrestricted (if restricted) and/or report the sexual assault incident to the MCIO for the purpose of participating in a law enforcement investigation. If the respondent agrees, a full investigation will be initiated. In a full investigation, the respondent conducts an interview with an MCIO criminal investigator, wherein the respondent describes the allegation and provides additional information needed by the MCIO to conduct an investigation. This full investigation may include, but is not limited to, an interview of the suspect(s), interview of additional witnesses, examination and documentation of the crime scene, reviews of personnel files, medical records, and other pertinent records, criminal history checks, and forensic laboratory analysis. The respondent may also be asked to provide sworn testimony in judicial or administrative proceedings. If the respondent declines to unrestrict their report and/or participate in a law enforcement investigation, no further action will be taken with the information collected within the CATCH database. The successful end result of this information collection is the identification of serial sexual assault offenders that otherwise would have gone undetected if the information had remained restricted from MCIO access.

3. Use of Information Technology

The CATCH database is capable of receiving information electronically. Electronic submissions represent approximately 99% of all entries. The respondents may elect to submit entries via a secure website. The respondents are provided unique login credentials to access the CATCH website where they can enter information. The information collected electronically is the same information collected from respondents opting to utilize the printed form.

4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

Respondents voluntarily submit information in response to an incident of sexual assault, and it cannot be collected on a set interval.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Monday, July 15, 2024. The 60-Day FRN citation is 89 FR 57398.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Friday, October 18, 2024. The 30-Day FRN citation is 89 FR 83864.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

A Privacy Act Statement (PAS) is required. It is located on the form and on the website for the respondent to read.

The associated Systems of Records Notice (SORN) for Catch a Serial Offender (CATCH) Program Records, DoD-0024, published on October 29, 2024. The SORN can be viewed in its entirety here: <https://www.federalregister.gov/documents/2024/10/29/2024-25034/privacy-act-of-1974-system-of-records>

The approved Privacy Impact Assessment (PIA) for the Restricted Sexual Assault Serial Offender Database (CATCH) has been provided with the information collection request package. It can also be accessed at the following site: <https://www.doncio.navy.mil/contentview.aspx?id=678>

Records are destroyed after ten years. Destruction of records will be accomplished by removal from the system. No other paper or digital record will be created or maintained.

11. Sensitive Questions

Questions related to sexual behavior are necessary on this form since the purpose of the collection is to report information related to sexual assault.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

1) **Catch a Serial Predator (CATCH) Submission Form**

- a) Number of Respondents: 25
- b) Number of Responses Per Respondent: 1
- c) Number of Total Annual Responses: 25
- d) Response Time: 20 minutes
- e) Respondent Burden Hours: 8.3 hours

2) **Catch a Serial Predator (CATCH) Electronic Submission**

- a) Number of Respondents: 1,740
- b) Number of Responses Per Respondent: 1
- c) Number of Total Annual Responses: 1,740
- d) Response Time: 20 minutes
- e) Respondent Burden Hours: 580 hours

- 3) Total Submission Burden
 - a) Total Number of Respondents: 1,765
 - b) Total Number of Annual Responses: 1,765
 - c) Total Respondent Burden Hours: 588 hours

Part B: LABOR COST OF RESPONDENT BURDEN

- 1) **Catch a Serial Predator (CATCH) Submission Form**
 - a) Number of Total Annual Responses: 25
 - b) Response Time: 20 minutes
 - c) Respondent Hourly Wage: \$31.48
 - d) Labor Burden per Response: \$10.49
 - e) Total Labor Burden: \$262.33 -
- 2) **Catch a Serial Predator (CATCH) Electronic Submission**
 - a) Number of Total Annual Responses: 1,740
 - b) Response Time: 20 minutes
 - c) Respondent Hourly Wage: \$31.48
 - d) Labor Burden per Response: \$10.49
 - e) Total Labor Burden: \$18,258.40
- 3) Overall Labor Burden
 - a) Total Number of Annual Responses: 1,765
 - b) Total Labor Burden: \$18,520

The Respondent hourly wage was determined by using the Bureau of Labor Statistics estimate for the U.S. mean hourly wage (https://www.bls.gov/oes/current/oes_nat.htm).

13. Respondent Costs Other Than Burden Hour Costs

For respondents who elect to mail in the paper form, the cost would be approximately \$1.00 per response for an envelope and postage. There are estimated to be 25 mail-in responses per year for a total of \$25.00 per year.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

- 1) **Catch a Serial Predator (CATCH) Submission Form**
 - a) Number of Total Annual Responses: 25
 - b) Processing Time per Response: 1 hours
 - c) Hourly Wage of Worker(s) Processing Responses: \$71.27
 - d) Cost to Process Each Response: \$71.27
 - e) Total Cost to Process Responses: \$1,781.75
- 2) **Catch a Serial Predator (CATCH) Electronic Submission**

- a) Number of Total Annual Responses: 1,740
 - b) Processing Time per Response: 1 hours
 - c) Hourly Wage of Worker(s) Processing Responses: \$71.27
 - d) Cost to Process Each Response: \$71.27
 - e) Total Cost to Process Responses: \$124,009.80
- 3) Overall Labor Burden to the Federal Government
- a) Total Number of Annual Responses: 1,765
 - b) Total Labor Burden: \$125,791.55

Part B: OPERATIONAL AND MAINTENANCE COSTS

- 1) Cost Categories
- a) Equipment: \$14,000
 - b) Printing: \$0
 - c) Postage: \$0
 - d) Software Purchases: \$0
 - e) Licensing Costs: \$10,956
 - f) Other: \$900,000
- 2) Total Operational and Maintenance Cost: \$924,956.00

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$125,791.55
- 2) Total Operational and Maintenance Costs: \$924,956.00
- 3) Total Cost to the Federal Government: \$1,050,748

15. Reasons for Change in Burden

The burden hours have increased since the previous approval due to significant increases in respondents, increased estimated hourly wages, and increased expenditure on operation and maintenance of the CATCH website and database due to various expansions of the CATCH program pursuant to legislative and policy changes, which are detailed below:

CATCH eligibility was expanded to include individuals who file Unrestricted Report with the Sexual Assault Prevention and Response (SAPR) program but do not disclose the identity of the suspect to law enforcement (NDAA FY20, DODI 6495.02-V1, and DODI 5505.18).

CATCH was further modified to allow users the ability to print their entry for their own records or to be used for a disability claim with the Department of Veterans Affairs (IRC Recommendation 4.2c and DODI 6495.02-V1).

CATCH eligibility was additionally expanded to include individuals who file a report of intimate partner sexual abuse with the Family Advocacy Program (FAP) (NDAA FY15, DoDI 6400.06, and DODI 5505.18).

Most recently, CATCH eligibility was further expanded to include individuals who decline to file a formal report of sexual assault with the SAPR program (IRC Recommendation 4.2c, DoDI 6495.02, DoDI 6495.02-V1, and DoDI 5505.18).

16. Publication of Results

The results of this information collection will not be published.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to “Certification for Paperwork Reduction Submissions”

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.