

**To:** Kelsi Feltz  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Zahra Cheema  
Office of Refugee Resettlement  
Administration for Children and Families (ACF)

**Date:** January 24, 2024

**Subject:** Change Request – Ethnic Community Self-Help (ECSH) Program Data Indicators  
(OMB #0970-0490)

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This memo requests approval of changes to the approved information collection, Ethnic Community Self-Help (ECSH) Program Data Indicators, approved under the Generic Performance Progress Report (OMB #0970-0490).

### ***Background***

The current ECSH Program Data Indicators were most recently reviewed in November 2022 through a change request. The ECSH Program Data Indicators are submitted Semi-Annually by recipient organizations, along with the standard ACF Performance Progress Report (OMB Approval Number 0970-0406). This data collection allows the Office of Refugee Resettlement (ORR) to monitor recipient progress towards meeting the objectives of the program, and to collect information needed to complete ORR's annual report to Congress (and other purposes).

In alignment with an ACF-wide focus on equity, and an effort to standardize information collected by ORR for performance reporting, the revised form rewords the gender indicator. Information collected on participant gender will inform ORR on the extent to which programmatic services are available and accessible to all eligible participants.

Additionally, ORR issued 27 new ECSH awards in September 2023, which is in addition to the grant recipients that were already in place and reporting.

### ***Overview of Requested Changes***

The revised form rewords the fields for recipient organizations to report on gender for enrolled participants. The current options include:

- Women
- Men
- Other/Unspecified

The updated options include:

- Female
- Male
- X (Other/Unspecified)

No individual information is requested, and all information is reported by recipient organizations in

aggregate.

Additionally, to reflect new awards in September 2023, the total number of respondents has been increased to 48.