Attachment A

Performance Report Template (includes the Continuum of Care Program, Special CoC NOFA Grant, and Youth Homelessness Demonstration Program Reports)

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
Section 1: CoC Full APR (for all grants except HMIS dedicated, CoC planning, UFA costs, and Coordinated Entry)			
1	Grant Information: APR information (pre-populated)	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months) Grant Information Was Updated On	Allows HUD to identify basic grant information that informs HUD on the reporting period, where the data is coming from, and what should be reported in the APR. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS
2	Bed & Unit Inventory and Utilization: Proposed Bed and Unit Inventory	Total units Total beds Total dedicated chronic homeless (CH) beds Total Non-dedicated CH beds	Prepopulates data from the project application regarding the nature of the inventory.
2	Bed & Unit Inventory and Utilization: PIT Actual Bed and Unit Utilization	Point-in-Time Bed and Unit Utilization on the Last Wednesday of the Months of January, April, July, and October and explain any differences between proposed and actual.	This is calculated by Sage using the pre-populated data from the project application and the electronically submitted information on households served. Respondents only need to type a response in explanation if the utilization metric is below 90%. Allows HUD to understand what beds and units were funded by the grant and how that compares to what the recipient proposed to provide in the project application.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    ZIP code
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	Performance - Accomplishments	Narrative response	Allows HUD to understand significant accomplishments achieved by the program

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			during the operating year, such as operational challenges overcome and stories of the individuals assisted.
4a	Project Identifiers in HMIS	Organization Name Organization ID Project Name Project ID HMIS Project Type RRH Subtype Coordinated Entry Access Point Affiliated with a residential project Project IDs of affiliations CoC Number Geocode Victim Service Provider HMIS Software Name and Version Number Report Start Date CSV Report End Date Total Active Clients Total Active Households	Allows HUD to understand how the data is collected and where it is coming from in HMIS.
5a	Report Validations Table	Total number of persons served Number of adults (age 18 or over) Number of children (under age 18) Number of persons with unknown age Number of leavers Number of adult leavers Number of adult and head of household leavers Number of stayers Number of adult stayers Number of veterans Number of persons experiencing chronic homelessness Number of youth under age 25 Number of parenting or pregnant youth under age 25 with children Number of adult heads of household Number of child and unknown age heads of household Heads of households and adult stayers in the project 365 days or more	Allows HUD to monitor the number and type of persons served by a project and verify conformance with any requirements in their Grant Agreement, regarding the number and type of persons served. Also provides a data quality template by which data in other tables can be compared to ensure consistency in reporting throughout the entire APR.
6a	Data Quality: Personally Identifiable Information (PII)	Name Social Security Number Date of Birth Race Ethnicity	Allows HUD to understand the completeness of the data collection regarding PII
6b	Data Quality: Universal Data Elements	Veteran Status Project Start Date Relationship to Head of Household Enrollment CoC Disabling Condition	Allows HUD to understand the completeness of the data collection regarding universal data elements

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6c	Data Quality: Income and Housing Data Quality	Destination Income and Sources at Start Income and Sources at Annual Assessment Income and Sources at Exit	Allows HUD to understand the completeness of the data collection regarding income and housing data
6d	Data Quality: Chronic Homelessness	Missing time in ES, Safe Haven (SH), Street Outreach, Transitional Housing (TH), and all permanent housing (PH) project types. For each project type, collected count of records with missing time: Count of total records Missing time in institution (3.917.2) Missing time in housing (3.917.2) Approximate date this episode started (3.917.3) Missing Number of times (3.917.4) DK/PNTA/missing Number of months (3.917.5) DK/PNTA/missing % of records unable to calculate	Allows HUD to understand the completeness of the data collection regarding time persons report being in various project types.
6e	Data Quality: Timeliness	Time it takes to record project entry and exits for clients	Allows HUD to understand how quickly HMIS users are updating client records to reflect project entry and exit.
6f	Data Quality: Inactive Records: Street Outreach and Emergency Shelter	The number of total and inactive records for clients contacted in street outreach programs or recorded in Emergency Shelter.	Allows HUD to understand how many HMIS records in street outreach programs are active.
7a	Number of Persons Served (Total, Persons in households without children, Persons in households with children and adults, Persons in households with only children, Unknown household type)	Total number of persons served during operating year by household type and further broken down by adults, children, client don't know/clients refused, data not collected, total, and total persons served who moved into housing	Allows HUD to understand how many people were served and their age and household types.
7b	Point-in-Time Count of Persons on the Last Wednesday who Moved into Housing (Total, Persons in households without children, Persons in households with children and adults, Persons in households with only children, Unknown household type)	Point-in-Time counts of persons during the operating year by household type	Allows HUD to understand how many people were served at specific points in time which allows HUD to compare to the number of beds used at the same time to derive a bed utilization rate.
8a	Number of Households Served During the Operating Year (Total, Households without children, Households with children and adults, Households with only children, and unknown household types)	Total number of households served at any time during the operating year by household type and total households served who moved into housing	Allows HUD to understand how many households were served and their household types.
8b	Point-in-Time Count of Households on the Last Wednesday who Moved into Housing (Total, households	Point-in-Time counts of households during the operating year by household type	Allows HUD to understand how many households were served at specific points in time which allows HUD to

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Q #	Title of Question	Response Categories	Justification
	without children, households with children, households with only children, Unknown household type)		compare to the number of units used at the same time to derive a unit utilization rate.
9a	Number of Persons Contacted (Street Outreach Programs Only – First contact was at a place not meant for human habitation, First contact was at a non-residential service setting, First contact was at a residential service setting, First contact place was missing)	Of those persons contacted by the street outreach program during the operating year, how many persons were contacted… once, 2-5 times, 6-9 times, 10 or more times, Total.	Allows HUD to understand how many contacts persons in street outreach programs make
9b	Number of Persons Engaged (Street Outreach Programs Only – First contact was at a place not meant for human habitation, First contact was at a non-residential service setting, First contact was at a residential service setting, First contact place was missing)	Of those persons contacted by the street outreach program during the operating year, how many persons were engaged after... one contact, 2-5 contacts, 6-9 contacts, 10 or more contacts, Total. Rate of Engagement	Allows HUD to understand how many contacts persons in street outreach programs make prior to engagement in a program.
10	Intentionally Left Blank		
11	Age (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Under 5 5 - 12 13 - 17 18 - 24 25 - 34 35 - 44 45 - 54 55 - 64 65+ Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand age characteristics of program participants served as a factor in understanding the population served.
12	Race & Ethnicity (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	American Indian, or Alaska Native, Asian Black, or African American, Middle Eastern or North African Native Hawaiian or Pacific Islander White Asian & American Indian, or Alaska Native, Black, or African American, & American Indian, or Alaska Native Hispanic/Latina/e/o & American Indian, or Alaska Native Middle Eastern or North African & American Indian, or Alaska Native Native Hawaiian or Pacific Islander & American Indian, or Alaska Native White & American Indian, or Alaska Native Black or African American, & Asian	Allows HUD to understand racial and ethnic characteristics of program participants. This field was updated in 2024 HMIS Data Standards to more specifically display multiracial identities as the combination of those identities.

Q #	Title of Question	Response Categories	Justification
		Hispanic/Latina/e/o & Asian Middle Eastern or North African & Asian Native Hawaiian or Pacific Islander & Asian White & Asian Hispanic/Latina/e/o & Black, or African American Middle Eastern or North African & Black, or African American, Native Hawaiian or Pacific Islander & Black, or African American White & Black, or African American, Middle Eastern or North African & Hispanic/Latina/e/o Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o White & Hispanic/Latina/e/o Native Hawaiian or Pacific Islander & Middle Eastern or North African White & Middle Eastern or North African White & Native Hawaiian or Pacific Islander Multiracial – more than 2 races/ethnicity, with one being Hispanic/Latina/e/o Multiracial – more than 2 races, where no option is Hispanic/Latina/e/o Client Doesn't Know/Client Refused Data Not Collected Total	
13a1	Physical & Mental Health Condition at Start (Total, Persons in households without children, Adults in households with children, , Children in households with only children, Unknown household type)	Mental Health Disorder or Disability Alcohol Use Disorder Substance Use Disorder Both Alcohol and Substance Use Disorders Chronic Health Condition HIV/AIDS Developmental Disability Physical Disability	Allows HUD to understand physical and mental health conditions at entry of persons served.
13a2	Physical & Mental Health Condition at Start (Total, Persons in households without children, Adults in households with children, , Persons in households with only children, Unknown household type)	None 1 Condition 2 Conditions 3+ Conditions Condition Unknown Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand number of physical and mental health conditions at entry of persons served.
13b1	Physical & Mental Health Condition at Start (Total, Persons in households without children Adults in households with children, , Persons in households with only children, Unknown household type)	Mental Health Disorder or Disability Alcohol Use Disorder Substance Use Disorder Both Alcohol and Substance Use Disorders Chronic Health Condition HIV/AIDS Developmental Disability Physical Disability	Allows HUD to understand physical and mental health conditions at exit of persons served.

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Q #	Title of Question	Response Categories	Justification
13b2	Physical & Mental Health Condition at Exit (Total, Persons in households without children, Adults in households with children, , Persons in households with only children, Unknown household type)	None 1 Condition 2 Conditions 3+ Conditions Condition Unknown Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand number of physical and mental health conditions at exit of persons served.
13c1	Physical & Mental Health Condition for Stayers (Total, Persons in households without children, Adults in households with children, , Persons in households with only children, Unknown household type)	Mental Health Disorder or Disability Alcohol Use Disorder Substance Use Disorder Both Alcohol and Substance Use Disorders Chronic Health Condition HIV/AIDS Developmental Disability Physical Disability	Allows HUD to understand physical and mental health conditions for stayers.
13c2	Physical & Mental Health Condition for Stayers (Total, Persons in households without children, Adults in households with children, , Persons in households with only children, Unknown household type)	None 1 Condition 2 Conditions 3+ Conditions Condition Unknown Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand number of physical and mental health conditions for stayers.
14a	Domestic Violence History (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Yes No Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand the number of program participants with a history of (i.e. surviving) domestic violence, sexual assault, dating violence, stalking, or human trafficking.
14b	Most recent experience of domestic violence, sexual assault, dating violence, stalking, or human trafficking (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Within the past three months Three to six months ago Six months to one year One year ago, or more Client Doesn't Know/Client Refused Data Not Collected Total	Allows HUD to understand the time frame for persons served with a prior experience of domestic violence, sexual assault, dating violence, stalking, or human trafficking.

15	Living Situations (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Homeless Situations
		    Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Runaway and Homeless Youth (RHY) funded Host Home shelter
		    Place not meant for human habitation
		    Safe Haven
		    Subtotal
		Institutional Settings
		    Foster care home or foster care group home
			Allows HUD to understand where clients lived prior to entering the projects.

Q #	Title of Question	Response Categories	Justification

		Hospital or other residential non-psychiatric medical facility
		Jail, prison, or juvenile detention
		Long-term care facility or nursing home
		Psychiatric hospital or other psychiatric facility
		Substance abuse treatment facility or detox center
		Subtotal
		Temporary Locations
		    Transitional housing for persons experiencing homelessness (including youth experiencing homelessness)
		    Residential project or halfway house with no criteria for persons experiencing homelessness
		    Hotel or motel paid for without emergency shelter voucher
		    Host Home (non-crisis)
		    Staying or living in a friend's room, apartment, or house
		    Subtotal
		Permanent Situations
		    Rental by client, no ongoing housing subsidy
		    Rental by client, with ongoing housing subsidy
		    Owned by client, with ongoing housing subsidy
		    Owned by client, no ongoing housing subsidy
		    Subtotal
		Client Doesn't Know/Client Refused
		Data Not Collected
		Subtotal
		Total	

16	Cash Income - Ranges (Income at Start, Income at Latest Annual Assessment for Stayers, Income at Exit for Leavers)	No Income $1-$150 $151 - $250 $251-$500 $501 -$1,000 $1,001-$1,500 $1,501-$2,000 $2,001+ Client Doesn't Know/Client Prefers Not to Answer Data Not Collected Number of adult stayers not yet required to have an annual assessment Number of adult stayers without required annual assessment Total Adults	Allows HUD to understand entry and exit monthly cash-income amounts received by clients who entered, stayed for 1 year, and exited the program.

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Q #	Title of Question	Response Categories	Justification
17	Cash Income – Sources (Income at Start, Income at Latest Annual Assessment for Stayers, Income at Exit for Leavers)	Earned Income Unemployment Insurance Supplemental Security Income (SSI) Social Security Disability Insurance (SSDI) VA Service -Connected Disability Compensation VA Non-Service Connected Disability Pension Private Disability Insurance Worker's Compensation Temporary Assistance for Needy Families (TANF) General Assistance (GA) Retirement Income from Social Security Pension or retirement income from a former job Child Support Alimony and other spousal support Other Source Adults with Income Information at Entry and Annual Assessment/Exit	Allows HUD to understand type and number of cash-income sources for clients who left the program and clients who stayed in the program.
18	Client Cash Income Category – Earned/Other Income Category – by Entry and Annual Assessment/Exit Status (Number of Adults at Entry, Number of Adults at Latest Annual Assessment for Stayers, Number of Adults at Exit for Leavers)	Adults with Only Earned Income (i.e., Employment Income) Adults with Only Other Income Adults with Both Earned and Other Income Adults with No Income Adults with Client Doesn't Know/Prefers Not to Answer Income Adults with Missing Income Information Number of adult stayers not yet required to have an annual assessment Number of adult stayers without required annual assessment Total Adults 1 or more source of income Adults with Income Information at Start and Annual Assessment/Exit	Allows HUD to understand type and number of income for program participants who left the program and program participants who stayed in the program.
19a1	Cash Income – Changes over Time: Income Source – by Start and Latest Status	Number of Adults with Earned income (i.e., Employment Income) Average Change in Earned Income Number of Adults with Other Income Average Change in Other Income Number of Adults with Any Income (i.e., Total Income) Average Change in Overall Income	Allows HUD to understand changes in the type and amount of cash income received by program participants who stayed in the program.
19a2	Cash Income – Changes over Time: Income Source – by Start and Exit	Number of Adults with Earned income (i.e., Employment Income) Average Change in Earned Income Number of Adults with Other Income Average Change in Other Income Number of Adults with Any Income (i.e., Total Income) Average Change in Overall Income	Allows HUD to understand changes in the type and amount of cash income received by program participants who left the program.
19b	Disabling Conditions and	Earned Income	Allows HUD to understand

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Q #	Title of Question	Response Categories	Justification
	Income for Adults at Exit	Unemployment Insurance Supplemental Security Income (SSI) Social Security Disability Insurance (SSDI) VA Service -Connected Disability Compensation Private Disability Insurance Worker's Compensation Temporary Assistance for Needy Families (TANF) Retirement Income from Social Security Pension or retirement income from a former job Child support Alimony and other spousal support Other source No Sources Unduplicated Total Adults	type and number of cash-income sources for adult clients with and without disabling conditions based on household types.
20a	Type of Non-Cash Benefit Sources (Benefit at Start, Benefit at Latest Annual Assessment for Stayers, Benefit at Exit for Leavers)	Supplemental Nutrition Assistance Program (SNAP) Women, Infants, and Children (WIC) TANF Child Care Services TANF Transportation Services Other TANF-Funded Services Other Source	Allows HUD to understand type of non-cash benefits received by program participants who left the program and program participants who stayed in the program.
20b	Number of Non-Cash Benefit Sources (Income at Start, Income at Latest Annual Assessment for Stayers, Income at Exit for Leavers)	No Sources 1 + Source(s) Client Doesn't Know/Prefers Not to Answer Data Not Collected/Not stayed long enough for Annual Assessment Total	Allows HUD to understand the number of non-cash benefits received by program participants who left the program and program participants who stayed in the program.
21	Health Insurance (At Start, Annual Assessment for Stayers, and At Exit for Leavers)	Medicaid Medicare State Children's Health Insurance Program Veteran's Health Administration (VHA) Employer-Provided Health Insurance Health Insurance obtained through COBRA Private Pay Health Insurance State Health Insurance for Adults Indian Health Services Program Other No Health Insurance Client Doesn't Know/Prefers Not to Answer Data not Collected Number of Stayers not yet Required to Have an Annual Assessment 1 Source of Health Insurance More than 1 Source of Health Insurance	Allows HUD to understand the type of health insurance received by program participants who left the program and program participants who stayed in the program.
22a	Length of Participation—CoC Projects (Total, Leavers, Stayers)	30 days or less 31 to 60 days 61 days to 90 days 91 days to 180 days	Allows HUD to understand the length of participation of residential program clients who left the program and

Q #	Title of Question	Response Categories	Justification
		181 days to 365 days 366 days to 730 days (1-2 years) 731 days to 1,095 days (2-3 years) 1,096 days to 1,460 days (3-4 years) 1,461 days to 1,825 days (4-5 years) More than 1,826 days (>5 years) Data Not Collected Total	clients who stayed in the program.
22b	Average and Median Length of Participation in Days (Leavers, Stayers)	Average Length Median Length	Allows HUD to understand the average and median length of participation of residential program clients who left the program and clients who stayed in the program.
22c	Length of Time Between Project Start Date and Housing Move-in Date for PSH and RRH Projects (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	7 days or less 8 to 14 days 15 to 21 days 22 to 30 days 31 to 60 days 61 days to 90 days 91 days to 180 days 181 days to 365 days 366 days to 730 days (1-2 years) Total (persons moved into housing) Average length of time to housing Persons who were exited without move-in Total persons	Allows HUD to understand the length of participation of residential program clients who left the program and clients who stayed in the program.
Q22e	Length of Time Prior to Housing – based on 3.917 Date Homeless Started (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	7 days or less 8 to 14 days 15 to 21 days 22 to 30 days 31 to 60 days 61 to 90 days 91 to 180 days 181 to 365 days 366 to 730 days (1-2 Yrs) 731 days or more Total (persons moved into housing) Not yet moved into housing Data not collected Total persons	

Q22f	Length of Time between Project Start Date and Housing Move-in Date by Race and Ethnicity	Columns:
		  American Indian or Alaska Native
		  Asian
		  Black or African American
		  Hispanic/ Latina/e/o
		  Middle Eastern or North African
		  Native Hawaiian or Pacific Islander
		  White
		  At Least 1 Race and Hispanic/Latino
		  Multi-racial (does not include Hispanic/Latina/e/o)
			Allows HUD to compare the length of time between project start date and move-in date for different racial demographics, in order to assess this performance measure for racial disparities.

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Q #	Title of Question	Response Categories	Justification

		Unknown (Don't Know, Prefers not to Answer, Data not Collected)
		Rows:
		   Persons Moved Into Housing
		   Persons Exited Without Move-In
		   Average time to Move-In
		   Median time to Move-In
		   Persons Moved Into Housing
		   Persons Exited Without Move-In
		   Average time to Move-In
		   Median time to Move-In	

23	Exit Destination (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Permanent destinations
		   Moved from Housing Opportunities for Persons With AIDS (HOPWA)funded projected to HOPWA PH
		   Owned by client, no ongoing housing subsidy
		   Owned by client, with ongoing housing subsidy
		   Rental by client, with RRH or equivalent subsidy
		   Rental by client, with HCV voucher (tenant- or project-based)
		   Rental by client in a public housing unit
		   Rental by client, no ongoing housing subsidy
		   Rental by client, with VASH subsidy
		   Rental by client, with GPD TIP subsidy
		   Rental by client, with other ongoing housing subsidy
		   Permanent housing (other than RRH) for formerly homeless persons
		   Staying or living with family, permanent tenure
		   Staying or living with friends, permanent tenure
		   Subtotal
		Temporary destinations
		   Emergency shelter, including hotel or motel paid for with emergency shelter voucher, RHY-funded Host Home shelter
		   Moved from HOPWA funded projected to HOPWA TH
		   Transitional housing for persons experiencing homelessness (including youth experiencing homelessness)
		   Staying or living with family, temporary tenure
			Allows HUD to understand the destination of clients who left the program after 90 days by household type.

Q #	Title of Question	Response Categories	Justification
		Staying or living with friends, temporary tenure Place not meant for human habitation Safe Haven Hotel/Motel, paid for without emergency shelter voucher Host Homes (non-crisis) Subtotal Institutional settings 　Foster care home or foster care group home 　Psychiatric hospital or other psychiatric facility 　Substance abuse treatment facility or detox center 　Hospital or other residential non-psychiatric medical facility 　Jail, prison, or juvenile detention facility 　Long-term care facility or nursing home 　Subtotal Other destinations 　Residential project or halfway house with no criteria for people experiencing homelessness 　Deceased 　Client Doesn't Know/Client Refused 　Data Not Collected (no exit interview completed) 　Subtotal Total Total persons exiting to positive housing destinations Total persons whose destinations excluded them from the calculation	
24b	Moving On Assistance Provided to Households in PSH (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Subsidized housing application assistance Financial assistance for Moving On (e.g., security deposit, moving expenses) Non-financial assistance for Moving On (e.g., housing navigation, transition support) Housing referral/placement Other (please specify)	Allows HUD to understand the assistance provided to assist PSH participating households in exiting the program to permanent housing.
24d	Language of Persons Requiring Translation Assistance	Total Persons Requiring Translation Assistance By top 20 languages selected	Allows HUD to understand the languages needed and at what frequency for the population served.
25a	Number of Veterans (Total, Persons in households without children, Persons in households	Veteran Experiencing Chronic Homelessness Veteran Experiencing Non-Chronic	Allows HUD to understand the veteran status of program participants served.

Q #	Title of Question	Response Categories	Justification
	with children, Unknown household type)	Homelessness Not a Veteran Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	
25b	Number of Veteran Households (Total, Persons in households without children, Persons in households with children, Unknown household type)	Veteran Experiencing Chronic Homelessness Veteran Experiencing Non-Chronic Homelessness Not a Veteran Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	Allows HUD to understand the veteran status of households served.
25d	Age – Veterans (Total, Persons in households without children, Persons in households with children, Unknown household type)	18 – 24 25 – 34 35 – 44 45 – 54 55 – 64 65+ Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	Allows HUD to understand age characteristics of veterans served.
25e – 25h	Intentionally left blank		

25i	Exit Destination – Veterans (Total, Persons in households without children, Persons in households with children, Unknown household type)	Homeless Situations
		    Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
		    Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter
		    Safe Haven
		    Subtotal
		Permanent Situations
		    Staying or living with family, permanent tenure
		    Staying or living with friends, permanent tenure
		    Moved from one HOPWA funded project to HOPWA PH
		    Rental by client, no ongoing housing subsidy
		    Rental by client, with ongoing housing subsidy
		    Owned by client, with ongoing housing subsidy
		    Owned by client, no ongoing housing subsidy
		    Subtotal
			Allows HUD to monitor destination of veterans who left the program by household type.

Q #	Title of Question	Response Categories	Justification

		Temporary Situations
		      Transitional housing for persons experiencing homelessness (including youth experiencing homelessness)
		      Residential project or halfway house with no homeless criteria
		      Hotel or motel paid for without emergency shelter voucher
		      Host Home (non-crisis)
		      Staying or living with family, temporary tenure (e.g., room, apartment, or house)
		      Staying or living with friends, temporary tenure (e.g., room, apartment, or house)
		      Moved from one HOPWA funded project to HOPWA TH
		      Subtotal
		Institutional Situations
		      Foster care home or foster care group home
		      Hospital or other residential non-psychiatric medical facility
		      Jail, prison, or juvenile detention facility
		      Long-term care facility or nursing home
		      Psychiatric hospital or other psychiatric facility
		      Substance abuse treatment facility or detox center Subtotal
		No exit interview completed
		Other
		      Deceased
		      Client Doesn't Know/Prefers Not to Answer
		      Data Not Collected
		      Subtotal
		Total
		Total persons exiting to positive housing destinations
		Total persons whose destinations excluded them from the calculation	

26a	Number of Households w/at least one or more Persons experiencing Chronic Homelessness (Total, Households without children, Households with children, Households with only children, Unknown household type)	Chronic Homelessness No Chronic Homelessness Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	Allows HUD to understand the chronic homelessness status of program participants served.
26b	Number of Persons experiencing	Chronic Homelessness	Allows HUD to understand

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Q #	Title of Question	Response Categories	Justification
	Chronic Homelessness by Household (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	No Chronic Homelessness Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	the chronic homelessness status of households served.
26d	Age of Persons experiencing Chronic Homelessness (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	0 - 17 18 - 24 25 - 34 35 - 44 45 - 54 55 - 64 65+ Client Doesn't Know/Prefers Not to Answer Data Not Collected Total	Allows HUD to understand age characteristics of persons experiencing chronic homelessness served.
26e	Physical and Mental Health Conditions - of Persons experiencing Chronic Homelessness (Conditions at Entry, Conditions at Latest Assessment for Stayers, Conditions at Exit for Leavers)	Mental Health Disorder or Disability Alcohol Use Disorder Substance Use Disorder Both Substance and Alcohol Use Disorder Chronic Health Condition HIV/AIDS Developmental Disability Physical Disability	Allows HUD to understand physical and mental health characteristics of persons experiencing chronic homelessness served.
26f	Client Cash Income Category - Income Category - by Entry and Annual Assessment/Exit Status (Number of Persons experiencing Chronic Homelessness at Entry, Number of Persons experiencing Chronic Homelessness at Latest Annual Assessment for Stayers, Number of Chronically Homeless Persons at Exit for Leavers)	Persons experiencing Chronic Homelessness with Only Earned Income (i.e., Employment Income) Persons experiencing Chronic Homelessness with Only Other Income Persons experiencing Chronic Homelessness with Both Earned and Other Income Persons experiencing Chronic Homelessness with No Income Persons experiencing Chronic Homelessness with Client Doesn't Know/Client Refused Income Information Persons experiencing Chronic Homelessness with Missing Income Information Number of Persons experiencing Chronic Homelessness not yet required to have an annual assessment Number of Persons experiencing Chronic Homelessness without required annual assessment Total Chronically Homeless Persons	Allows HUD to understand type and number of income for persons experiencing Chronic Homelessness who left the program and persons experiencing Chronic Homelessness who stayed in the program.
27a	Age of Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown	12 - 17 18 - 24 Client Doesn't Know/Prefers Not to Answer Data Not Collected	Allows HUD to understand age characteristics of youth served.

Q #	Title of Question	Response Categories	Justification
	household type)	Total	
27b	Parenting or Pregnant Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Parent youth < 18 Parent youth 18 to 24	Allows HUD to understand age characteristics of parenting or pregnant youth served.

27d	Living Situations (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Homeless Situations
		    Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
		    Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter
		    Safe Haven
		    Subtotal
		Institutional Situations
		    Foster care home or foster care group home
		    Hospital or other residential non-psychiatric medical facility
		    Jail, prison, or juvenile detention facility
		    Long-term care facility or nursing home
		    Psychiatric hospital or other psychiatric facility
		    Substance abuse treatment facility or detox center
		    Subtotal
		Temporary Situations
		    Transitional housing for persons experiencing homelessness (including youth experiencing homelessness)
		    Residential project or halfway house with no criteria for people experiencing homelessness
		    Hotel or motel paid for without emergency shelter voucher
		    Host Home (non-crisis)
		    Staying or living in a friend's room, apartment, or house
		    Staying or living in a family member's room, apartment, or house
		    Subtotal
			Allows HUD to understand where youth lived prior to entering the projects.

Q #	Title of Question	Response Categories	Justification

		Permanent Situations
		    Rental by client, no ongoing housing subsidy
		    Rental by client, with ongoing housing subsidy
		    Owned by client, with ongoing housing subsidy
		    Owned by client, no ongoing housing subsidy
		    Subtotal
		Client Doesn't Know/Prefers Not to Answer
		Data not Collected
		Subtotal
		Total	

27e	Length of Participation –Youth (Total, Leavers, Stayers)	30 days or less 31 to 60 days 61 to 90 days 91 to 180 days 181 to 365 days 366 to 730 Days (1-2 Yrs) 731 to 1,095 Days (2-3 Yrs) 1,096 to 1,460 Days (3-4 Yrs) 1,461 to 1,825 Days (4-5 Yrs) More than 1,825 Days (> 5 Yrs) Total	Allows HUD to understand length of participation of residential program youth who left the program and clients who stayed in the program.

27f1	Exit Destination – Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Homeless Situations
		    Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
		    Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter
		    Safe Haven
		    Subtotal
		Institutional Situations
		    Foster care home or foster care group home
		    Hospital or other residential non-psychiatric medical facility
		    Jail, prison, or juvenile detention facility
		    Long-term care facility or nursing home
		    Psychiatric hospital or other psychiatric facility
		    Substance abuse treatment facility or detox center
		    Subtotal
		Temporary Situations
		    Transitional housing for
			Allows HUD to understand destination of youth who left the program by household type.

Q #	Title of Question	Response Categories	Justification
		persons experiencing homelessness (including youth experiencing homelessness) Residential project or halfway house with no criteria for people experiencing homelessness Hotel or motel paid for without emergency shelter voucher Host Home (non-crisis) Staying or living with family, temporary tenure (e.g., room, apartment, or house) Staying or living with friends, temporary tenure (e.g., room, apartment, or house) Moved from one HOPWA funded project to HOPWA TH Subtotal Permanent Situations Staying or living with family, permanent tenure Staying or living with friends, permanent tenure Moved from one HOPWA funded project to HOPWA PH Rental by client, no ongoing housing subsidy Rental by client, with ongoing housing subsidy Owned by client, with ongoing housing subsidy Owned by client, no ongoing housing subsidy Subtotal No Exit Interview completed Other Deceased Client Doesn't Know/Prefers Not to Answer Data Not Collected Subtotal TOTAL Total persons exiting to positive housing destinations Total persons whose destinations excluded them from the calculation	
27f2	Exit Destination – Subsidy Type of Persons Exiting to Rental by Client With An Ongoing Subsidy - Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	GPD TIP housing subsidy VASH housing subsidy RRH or equivalent subsidy HCV voucher (tenant or project based) (not dedicated) Public housing unit Rental by client, with other ongoing housing subsidy Housing Stability Voucher	Allows HUD to understand the type of ongoing housing subsidy of youth who left the program by household type.

Q #	Title of Question	Response Categories	Justification
		Family Unification Program Voucher (FUP) Foster Youth to Independence Initiative (FYI) Permanent Supportive Housing Other permanent housing dedicated for formerly homeless persons who formerly experienced homelessness Total	
27g	Type of Cash-Income Sources (Income at Entry, Income at Latest Assessment for Stayers, Income at Exit for Leavers)	Earned Income Unemployment Insurance SSI SSDI VA Service -Connected Disability Compensation VA Non-Service Connected Disability Pension Private Disability Insurance Worker's Compensation Temporary Assistance for Needy Families (TANF) General Assistance (GA) Retirement from Social Security Pension or retirement income from former job Child support Alimony and other spousal support Other Cash Income Sources TOTAL: Adults and Youth Heads of Households with Income Information at Entry and Annual Assessment/Exit	Allows HUD to understand type and number of cash-income sources for adults and youth heads of households who left the program and youth who stayed in the program.
27h	Cash Income Category - Income Category - by Entry and Annual /Exit Status – Adults and Youth Heads of Households (Number of Adults and Youth Heads of Households at Entry, Number of Adults and Youth Heads of Households at Latest Annual Assessment for Stayers, Number of Adults and Youth Heads of Households at Exit for Leavers)	Adults and Youth Heads of Households with Only Earned Income (i.e., Employment Income) Adults and Youth Heads of Households with Only Other Income Adults and Youth Heads of Households with Both Earned and Other Income Adults and Youth Heads of Households with No Income Adults and Youth Heads of Households with Client Doesn't Know/Prefers Not to Answer Income Information Adults and Youth Heads of Households with Missing Income Information Number of Adults and Youth Heads of Households not yet required to have an annual assessment Number of Adults and Youth Heads of Households without required annual assessment Total Adults and Youth Heads of Households 1 or more source of income Adults and youth head of households with income information at start and	Allows HUD to understand type and number of income for adults and youth heads of households who left the program and adults and youth heads of households who stayed in the program.

Q #	Title of Question	Response Categories	Justification
		annual assessment/exit	
27i	Disabling Conditions and Income for Adults and Youth Heads of Households	Earned Income SSI SSDI VA Service -Connected Disability Compensation Private Disability Insurance Worker's Compensation TANF Retirement Income from Social Security Pension or Retirement Income from a Former Job Child Support Other Source No Sources Unduplicated Total Adults and Youth Heads of Households	Allows HUD to understand type and number of cash-income sources for youth (including adults 18 to 24 and youth heads of households) with and without disabling conditions based on household types.
27j	Average and Median Length of Participation in Days – Youth	Average Length for Leavers Average Length for Stayers Median Length for Leavers Median Length for Stayers	Allows HUD to understand the length of participation in the project by two aggregate measures.
27k	Length of Time between Project Start Date and Housing Move-in Date – Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	7 days or less 8 to 14 days 15 to 21 days 22 to 30 days 31 to 60 days 61 to 90 days 91 to 180 days 181 to 365 days 366 to 730 days (1-2 Yrs) Total (persons moved into housing) Average length of time to housing Persons who were exited without move-in Total persons	Allows HUD to compare the length of time between project start date and move-in date, to understand the success of the program in moving youth to housing quickly.
27l	Length of Time Prior to Housing - based on 3.917 Date Homelessness Started – Youth (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	7 days or less 8 to 14 days 15 to 21 days 22 to 30 days 31 to 60 days 61 to 90 days 91 to 180 days 181 to 365 days 366 to 730 days (1-2 Yrs) 731 days or more Total (persons moved into housing) Not yet moved into housing Data not collected Total persons	Allows HUD to understand the length of participation of residential programs for youth.
27m	Education Status – Youth Who Exited the Project, measured At Project Start and At Project Exit	Current school and attendance Not currently enrolled in any school or education course Currently enrolled but not attending regularly Currently enrolled and attending regularly	Allows HUD to understand the educational attainment of youth participants during the program.

Q #	Title of Question	Response Categories	Justification
		Client Doesn't Know / Prefers Not to Answer Data not collected For those not enrolled – most recent education status 　K12: Graduated from high school 　K12: Obtained GED 　K12: Dropped out 　K12: Suspended 　K12: Expelled 　Higher education: Pursuing a credential but not currently attending 　Higher education: Dropped out 　Higher education: Obtained a credential/degree 　Client Doesn't Know/Prefers Not to Answer 　Data not collected For those currently enrolled – current status 　Pursuing a high school diploma or GED 　Pursuing Associate Degree 　Pursuing Bachelor Degree 　Pursuing Graduate Degree 　Pursuing other post-secondary credential 　Client Doesn't Know/Prefers Not to Answer 　Data not collected Total Persons	
28	Financial Information: Development	Acquisition Rehabilitation New Construction Development – Subtotal	Allows HUD to understand expenditures of CoC Program funds on development activities.
28	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
28	Financial Information: HMIS	Equipment (server, computers, printers)	Allows HUD to understand

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Q #	Title of Question	Response Categories	Justification
		Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	expenditures of CoC Program funds on HMIS activities.
28	Financial Information: Leasing, Rental Assistance, & Operating	Real Property Leasing Short-/Medium-term Rental Assistance Long-term Rental Assistance Operating Costs Leasing, Rental Assistance, & Operating – Subtotal	Allows HUD to understand expenditures of CoC Program funds on leasing, rental assistance, and operating activities.
28	Financial Information: Administration and Total Expenditures	Administration Administration subtotal Total Expenditures	Allows HUD to understand expenditures of CoC Program funds on administration activities and summary of total expenditures of CoC Program funds.
28	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
29	Performance- Accomplishments	Describe any significant accomplishments achieved by your project during the operating year.	Allows recipient to describe to HUD other accomplishments not otherwise captured in the APR.
30	Additional Comments (Optional)	Provide any additional comments on other that need explanation, such as differences in anticipated and actual project outputs or bed utilization.	Allows recipients to describe to HUD other factors HUD should be aware of as it reviews the recipient's performance under this grant.
31	Program Eligibility	For all persons coming from situations other than Homeless situations or Institutional situations (Q15 – Living Situation of HMIS upload), an explanation of how eligibility was determined and documented by this project must be provided in the text box(es) below. If all persons entered from a Homeless or Institutional Situation, no further information is required.	This allows HUD to obtain additional information about program participants whose program eligibility was not based on prior living situation, for example, persons fleeing domestic violence, sexual assault, dating violence, stalking, or human trafficking.
Section 2: Dedicated HMIS APR			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months) Grant Information Was Updated on	Allows HUD to identify basic grant information that informs HUD on the reporting period Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

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Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
		(date)	

2	Contact Information: Grant Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    ZIP code
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

2	Contact Information: Information for HMIS System Administrator from Lead Agency	HMIS Administrator Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    ZIP code
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
		    Check all those participating in answering the APR questions
		    -if other, who?
			Allows HUD to identify the HMIS administrator for the CoC.

3	Implementation Information	Identify the type of implementation this grant is a part of -if multiple CoC implementation, select the COCs that are part of this HMIS implementation -If other, what? Does the HMIS implementation use a centralized model (in which the HMIS Lead fulfills all responsibilities for system administration) or a decentralized model (in which local entities assist the HMIS Lead in fulfilling responsibilities for system	Identifies for HUD the nature of the HMIS implementation.

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Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
		administration)? Briefly describe the HMIS implementation Does the HMIS implementation provide data to a data warehouse/data integration project? -if yes, briefly describe the purpose of the data warehouse. If yes, identify the entity that administers the data warehouse. -If yes, what HMIS data is sent to the warehouse (i.e. what project types, what kind of elements, etc.)? -If yes, is the HMIS data sent with personally identifying information on clients identified or de-identified/hashed?	
4	HMIS Software Information	Identify the HMIS software in use -if custom/other: Vendor Name -if custom/other: Software Name Was the software in use, identified here, the HMIS solution designated for use by the CoC -if no, why? How many years has the implementation used the current software? Does the CoC have plans to change software in the next two years? Identify all reports the software currently generates Is the software able to generate the most recent HMIS-CSV export? Is the software able to generate the most recent HMIS-CSV export – that is hashed (e.g. for RHY)? Does the software support automatic exiting functionality (e.g. for night by night shelters and/or street outreach)? -if yes, how often does it run? Is the HMIS system used for Coordinated Entry? Identify the HMIS software in use: Who completes project set up, including entering all Project Descriptor Data Elements (PDDE), in the HMIS? How often are PDDEs reviewed?	Allows HUD to identify the HMIS software in use and their functionality for CoCs.

5	Staff Responsibilities	Identify the organization and person responsible for performing the following activities for the HMIS implementation.
		System Related
		  Hosts the HMIS Software on Their Server or Their Cloud Account Server
		  Oversees the Security of the HMIS Systems
			Allows HUD to understand who is responsible for the various HMIS staffing tasks.

Q #	Title of Question	Response Categories	Justification
		Backs Up the HMIS Data	
		Reports Related	
		Runs the Data Quality Report by Project	
		Monitors Data Quality	
		Runs/Produces the AHAR Information	
		Runs/Produces the System Performance Measures	
		Compiles Data for the Housing Inventory Count	
		Generates/Compiles/ Compares Data from the HMIS for the Point-in-Time Count	
		User Support	
		Sets Up the Configuration and User Levels in the HMIS	
		Trains New Users	
		Provides On-going Training for Users	
		Trains HMIS Lead Agency Staff	
		Provides User Support for HMIS Software Issues (via Telephone, Email, etc)	
		Provides User Support for Data Entry Issues	
6	Users	How many total HMIS users are there in the implementation? Do all users sign a "User Agreement" that outlines basic privacy/security policies applicable to the user? Are all users trained in the system prior to receiving their passwords/logon information into the HMIS? Briefly describe the regular training for new users and any on-going trainings How many new users were trained in the implementation this year?	Allows HUD to understand how many users there are and what is expected of them.
7	Governance	Governance Is there a Governance Charter for each CoC in the HMIS implementation area? Do the Charter(s) establish the decision-making structure regarding the HMIS? Are all CoCs in the implementation represented in the decision-making structure? Are the roles and responsibilities for decision making clearly defined and codified in documents such as by-laws or governance charter(s)? Is there a Governance Charter	Allows HUD to understand the nature of the HMIS governance.

Q #	Title of Question	Response Categories	Justification
		for each CoC in the HMIS implementation area? Briefly describe the relationship between the CoC Board and the HMIS Lead Agency: Standards Has the HMIS Lead worked with all participating CoCs to develop basic technical, security, privacy and data quality standards? Is there a process in place to update the standards? Who is responsible for monitoring the standards to ensure they are up-to-date and enforced? What year was the HMIS Policy/Procedure Manual last updated? Does the HMIS have an "Agency Agreement" on the use of the HMIS with all agencies who have programs on the system? Describe the timeliness standards in the implementation, how users are informed of those standards and how they are monitored:	
8	System Coverage	General Coverage Across the HMIS implementation identify the number of beds covered in HMIS for the following project types: Emergency Shelter, Transitional Housing, Permanent Supportive Housing, Rapid Re-housing If there is not 100% coverage explain why and what efforts you are taking to increase the coverage rate How many client records are in your HMIS? Are victim-service providers funded with CoC or ESG within the implementation? -If yes, are they using a comparable database which can provide the required CSV Reports for their funding? -If yes, what is the name(s) of the comparable software systemin use by victim-service providers? Select the response option that best describes the participation of projects funded by each of the federal partner	Allows HUD to understand HMIS bed coverage rate for all homeless assistance programs.

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Q #	Title of Question	Response Categories	Justification

		programs:
		    HUD: CoC (not including victim service providers)
		    HUD: ESG (not including victim service providers)
		    HUD: HOPWA
		    HHS: RHY – Basic Center Program (BCP)
		    HHS: RHY – Transitional Living Program (TLP)
		    HHS: RHY – Street Outreach Program (SOP)
		    HHS: RHY – Maternal Group Home (MGH)
		    VA: Supportive Services for Veteran Families (SSVF)
		    VA: HUD-VASH
		    VA: GPD
		Does the implementation have any issues with incorporating the federal partner projects into the HMIS that you want to share with HUD?	

9	Financial Information: Funding Sources (associated with this dedicated HMIS project during the operating year)	HUD: CoC grant (Dedicated HMIS grants only) HUD: CoC Administration/Planning/UFA funds HUD: CoC Project grants HUD: ESG HUD HOPWA HHS: RHY – through RHY grantees HHS: Projects for Assistance in Transition from Homelessness (PATH) – through PATH grantees VA: VA grantees – through VA program grantees Local government State government Private/foundation/fundraising Participation/ User fees from projects/agencies Other Total	Allows HUD to understand the sources of funding for HMIS.
9	Financial Information: HUD Funds expended from this Dedicated HMIS Grant	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
9	Financial Information: Administration and Total Expenditures	Administration Total Expenses	Allows HUD to understand expenditures of CoC Program funds on administration activities and summary of total expenditures of CoC Program funds.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
9	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
10	Additional Comments (Optional)	Please provide any additional comments on other areas of the APR that need explanations.	Allows HUD to review additional grantee comments and explanations regarding HMIS implementation.
Section 3: CoC Planning Grant APR			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	Planning Actions and Outcomes	Select the activities the grant funded and explain how the funds were used for each activity checked.
		    Coordination Activities
		    Project Evaluation
		    Project Monitoring Activities
		    Participation in Consolidated Plan
		    CoC Application Activities
		    Determining Geographical Area to be served by CoC
		    Developing a CoC System
		    HUD Compliance Activities
		Explain how the CoC Planning Grant funds were used
		Describe the outcomes your CoC
			Allows HUD to understand the activities the planning grant funded and what outcomes resulted from the funds.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
		observed as a result of the CoC Planning Grant	
4	Financial Information: Planning Grant Information	Coordination Activities Project Evaluation Project Monitoring Activities Participation in Consolidated Plan CoC Application Activities Determining Geographical Area to be served by CoC Developing a CoC System HUD Compliance Activities Total Expenditures	Allows HUD to understand expenditures of CoC Program funds.
4	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
5	Additional Comments	Provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs	Allows HUD to review additional recipient comments and explanations regarding one or more APR responses.
Section 4: Unified Funding Agency APR			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

1	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

Note that UFAs report data on questions 2 through 27m of the CoC Full APR, questions 2 through 9 of the HMIS Dedicated Grant APR, and question 3 from the CoC planning grant			
UFA	UFA Financial Cost Actions and Outcomes	Identify which eligible activities UFA Fiscal Cost funding was used to fund	Allows HUD to understand the activities the UFA cost

Q #	Title of Question	Response Categories	Justification

		(check a box next to each activity and describe how much money was spent on the activity and describe how the funds were used).
		    Conducting and Recording Financial Transactions
		    Maintaining Financial Records: Transactions
		    Annual Survey, Audit, or Evaluation of Subrecipient Financial Records
		    Monitoring of Subrecipients
		    Enforcing Subrecipients Compliance
			grant funded and what outcomes resulted from the funds.

Fin	Financial Information: Development	Acquisition Rehabilitation New Construction Development – Subtotal	Allows HUD to understand expenditures of CoC Program funds on development activities.
Fin	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
Fin	Financial Information: HMIS	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
Fin	Financial Information: Leasing, Rental Assistance, & Operating	Real Property Leasing (does not require match) Short-/Medium-term Rental Assistance Long-term Rental Assistance Operating Costs Leasing, Rental Assistance, & Operating – Subtotal	Allows HUD to understand expenditures of CoC Program funds on leasing, rental assistance, and operating activities.
Fin	Financial Information: Administration and Total Expenditures	Administration CoC Planning UFA Costs Administration, Planning, and UFA Costs Subtotal	Allows HUD to understand expenditures of CoC Program funds on CoC planning, UFA costs, and administration activities and summary of

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Q #	Title of Question	Response Categories	Justification
		Total Expenditures	total expenditures of CoC Program funds.
Fin	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
	Additional Comments	Provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs	Allows HUD to review additional recipient comments and explanations regarding one or more APR responses.
Section 5: Coordinated Entry APR			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    ZIP code
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		    Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	CE Specific Questions	Identify the population this grant primarily serves. Response options include: - General population - all persons experiencing homelessness - Only households without children (single persons or couples without children) - Only households with children (family units) - Only youth (households with only children OR unaccompanied persons below the age of 24, or parenting or pregnant youth)	Allows HUD to understand the nature of the Coordinated Entry implementation and gives the recipient space to give HUD context regarding the Coordinated Entry implementation.

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Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
		- Only survivors of domestic violence, sexual assault, dating violence, stalking, or human trafficking (singles and/or family units) Are you screening/assessing persons to access crisis housing (e.g. emergency shelter, safe haven)? Are you assessing persons experiencing literal homelessness for permanent housing? -if yes, then identify the persons you are providing assessments for: - Persons on the streets or living in a place unfit for human habitation - Persons in shelters - Persons in transitional housing - Other Persons (specify) Is this specific grant placing persons on priority lists for: - Only CoC Housing (i.e. housing developed/used only for persons experiencing homelessness such as CoC RRH, PSH or SRO housing, ESG RRH, HUD-VASH, SSVF, RHY or other housing/subsidies the CoC has specific access to) - Both CoC and market housing (i.e. market rate, subsidized, Section 8, etc.)	
	Record Collection	Where are the client level data (records) on Assessments and CE events collected in the CoC? (Do not consider client level records generated by victim service providers in answering this question) Response options include: - In HMIS - in one CE project set up in the HMIS for the entire CoC - In HMIS - in more than one CE projects set up in the HMIS for the CoC (e.g. regional) - In HMIS - at individual agencies and the agency captures assessment information as part of its project data collection. - In a non HMIS system - In a custom spreadsheet, PC based database (excel, access, google docs, etc.)	Allows HUD to understand the how the Coordinated Entry data is collected.
4	HMIS Information	Organization Name Organization ID	Allows HUD to understand how the data is collected and

Q #	Title of Question	Response Categories	Justification
		Project Name Project ID HMIS Project Type RRH Subtype Coordinated Entry Access Point Affiliated with a residential project Project IDs of affiliations CoC Number Geocode Victim Service Provider HMIS Software Name CSV Report Start Date CSV Report End Date	where it is coming from in HMIS.
5	Report Validations Table	Total Number of Persons Served Number of Adults (Age 18 or Over) Number of Children (Under Age 18) Number of Persons with Unknown Age Number of Leavers Number of Adult Leavers Number of Adult and Head of Household Leavers Number of Stayers Number of Adult Stayers Number of Veterans Number of Persons experiencing Chronic Homelessness Number of Youth Under Age 25 Number of Parenting or Pregnant Youth Under Age 25 with Children Number of Adult Heads of Household Number of Child and Unknown-Age Heads of Household Heads of Households and Adult Stayers in the Project 365 Days or More	Allows HUD to monitor the number and type of persons served by a project and verify conformance with any requirements in their Grant Agreement, regarding the number and type of persons served.
6	Data Quality: Personally Identifiable Information (PII)	Name Social Security Number Date of Birth Race Ethnicity	Allows HUD to understand the completeness of the data collection regarding PII
7	Number of Persons Assessed (Total, Persons in households without children, Persons in households with children and adults, Persons in households with only children, Unknown household type)	Total number of persons assessed during operating year by household type and further broken down by adults, children, client don't know/prefers not to answer, data not collected, total, and total persons served who moved into housing	Allows HUD to understand how many people were assessed and their age and household types.
8	Number of Households Assessed During the Operating Year (Total, Households without children, Households with children and adults, Households with only children, and unknown household types)	Total number of households assessed at any time during the operating year by household type and total households served who moved into housing	Allows HUD to understand how many households were assessed and their household types.
9a	Participation in Coordinated Entry: Assessment Type – Total Assessed in the Date Range	Phone Virtual In-person	Allows HUD to understand the how people are accessing the Coordinated Entry

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Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
	(Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Total Households Assessed	system.
9b	Participation in Coordinated Entry: Prioritization Status - Households Prioritized in the Date Range (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Placed on prioritization list Not placed on prioritization list Percent of assessed placed on the prioritization list	Allows HUD to understand the how people are prioritized in the Coordinated Entry system.
9c	Participation in Coordinated Entry: Access events - Households with an Access Event in the Date Range (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Referral to Prevention Assistance Problem Solving/Diversion/Rapid Resolution Referral to Scheduled Coordinated Entry Crisis Needs Assessment Referral to scheduled Coordinated Entry Housing Needs Assessment Total Result: Client housed/Re-Housed in a safe alternative Percent of successful referrals to Problem Solving/Diversion/Rapid Resolution	Allows HUD to understand what is happening when people access the Coordinated Entry system.
9d	Participation in Coordinated Entry: Referral Events - Households Who Were Referred in the Date Range (Total, Persons in households without children, Persons in households with children, Persons in households with only children, Unknown household type)	Placed on prioritization list (prioritized) Not placed on prioritization list Post-placement/follow-up case management Street outreach project or services House navigation project or services Non-continuum services: Ineligible for continuum services Non-continuum services: No availability in continuum services Emergency shelter bed opening Transitional housing bed/unit opening Joint TH-RRH project/unit/resource opening RRH project resource opening PSH project resource opening Other PH project Emergency assistance/flex fund/furniture assistance Total Of the total HH prioritized (Q9b row 1) what percentage received a referral Result: successful referral: client accepted Result: Unsuccessful referral: client rejected Result: Unsuccessful referral: provider rejected	Allows HUD to understand what is happening with referrals from the Coordinated Entry system.

Q #	Title of Question	Response Categories	Justification
		No results recorded Result: Enrolled in Aftercare project	
10	Length and Type of Participation in Coordinated Entry: Total Coordinated Entry Activity During the Year	- For the following assessments or events the recipient documents total occurrences and where applicable: - Successful referral - Unsuccessful referral: client rejected - Unsuccessful referral: provider rejected - Re-housed in safe alternative - Enrolled in aftercare The assessments or events are: - Crisis Needs Assessment - Housing Needs Assessment - Referral to Prevention Assistance Project - Problem Solving/Diversion/Rapid Resolution Intervention or Service - Referral to Scheduled Coordinated Entry Crisis Needs Assessment - Referral to Scheduled Coordinated Entry Housing Needs Assessment - Referral to post-placement/follow-up case management - Referral to Street Outreach Project or Services - Referral to Housing Navigation Project or Services - Referral to Non-continuum services: Ineligible for Continuum Services - Referral to Emergency Shelter Bed Opening - Referral to Transitional Housing Bed/Unit Opening - Referral to Joint TH-RRH Project/Unit/Resource Opening - Referral to RRH Project Resource Opening - Referral to PSH Project Resource Opening - Referral to Other PH Project/Unit/Resource Opening	Allows HUD to obtain some outcome data (housing, services) about the CE assessment.
11	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.

Q #	Title of Question	Response Categories	Justification
		Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services Subtotal	
	Financial Information: HMIS	Equipment (Server, Computers, Printers) Software (Software Fees, User Licenses, Software Support) Services (Training, Hosting, Programming) Personnel (Costs Associated with Staff) Space and Operations HMIS Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
	Financial Information: Administration	Administration Administration Subtotal	Allows HUD to understand expenditures of CoC Program funds on administration activities.
	Financial Information: Total Expenditures	Total Expenditures	Allows HUD to understand total expenditures of CoC Program funds.
	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
12	Performance Accomplishments	Please describe any significant accomplishments achieved by your program during the operating year	
13	Additional Comments	Provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs	Allows HUD to review additional recipient comments and explanations regarding one or more APR responses.
Section 6: Youth Homelessness Demonstration Program Planning Grant APR			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

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Q #	Title of Question	Response Categories	Justification
		Organization Department Title Street Address 1 Street Address 2 City State/Territory Zipcode E-mail address Confirm e-mail address Phone Number Extension Fax Number	

3	YHDP Planning Actions and Outcomes	From the list of eligible expenses below check all of the activities that were funded under this planning grant.
		    Coordination Activities
		    Project Evaluation
		    Project Monitoring Activities
		    Participation in Consolidated Plan
		    CoC Application Activities
		    Determining Geographical Area to be served by YHDP
		    Developing a Youth System
		    HUD Compliance Activities
		Explain how the YHDP Planning Grant's funds were used.
		Describe the level of youth participation in the YHDP planning process.
		Describe your community's progress in developing a youth homelessness system.
		Describe outcomes your community observed as a result of the YHDP Planning Grant.
			Allows HUD to understand the activities the YHDP planning grant funded and what outcomes resulted from the funds.

4	Unmet Community Need	Through the planning grant process, did the community identify unmet community needs (other than those described in the Coordinated Community Plan)? If yes, provide a brief description of each unmet need.	Allows HUD to understand if the community identified additional unmet needs through its planning process and what the needs were.
7	Innovation	Briefly describe any innovation that resulted from being provided with planning grant funding and resources.	Allows HUD to understand what innovations the community implemented as a result of the planning funds.
8	Financial Resources and Information: Planning Grant Expenditures	Coordination Activities Project Evaluation Project Monitoring Activities Participation in Consolidated Plan CoC Application Activities Determining Geographical Area to be served by YHDP Developing a Youth System HUD Compliance Activities Total Expenditures	Allows HUD to understand expenditures of planning grant funds.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
Fin	Financial Resources and Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring a match Percentage Match Total Budget (expenditures plus match)	Allows HUD to understand match for YHDP funds and the total project budget, including match.
Fin	Financial Resources and Information: Description	Describe in detail how each item, where funds were expended, were spent: 　　　Provide in each box below, where funds expended were indicated above, a detailed description of how the funds were utilized. For example, if YHDP Planning dollars were used for youth stipends or HMIS customizations, please indicate the amount of funding expended in the appropriate budget line and provide a detailed description in the line item used for funding these activities. 　　　Coordination Activities 　　　Project Evaluation 　　　Project Monitoring Activities 　　　Participation in Consolidated Plan 　　　CoC Application Activities 　　　Determining Geographical Area to be served by YHDP 　　　Developing a Youth System 　　　HUD Compliance Activities	Allows HUD to understand the details of how the YHDP funding was spent.
Fin	Financial Resources and Information: Additional Financial Resources	Identify any additional funding source(s) and amounts awarded to support the YHDP planning process and provide a detailed description of how the funds were utilized. Please ensure that all match funds are included. 　　　Funding received from? 　　　Amount awarded? 　　　Amount expended during the operating year? 　　　Describe in detail how funds were utilized. Add an additional funding source? If yes, to add an additional funding source then all 4 questions above are displayed again	Allows HUD to understand additional funding the community used to fund the YHDP grant.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
9	Data and Evaluation Capacity	Describe the data and evaluation planning phase of the planning process. Describe the status of implementing continuous quality improvement strategies for projects in the system. Describe how planning funds were used to assist with collecting comprehensive, accurate data on youth homelessness. Include in your description any challenges you foresee with data collection to measure project success. Describe how the planning funds received were used to assess homeless system performance and identify strategies for improvement.	Allows HUD to understand the YHDP community's data and evaluation process and how the planning funds contributed to this.
Section 8: Youth Homelessness Demonstration Program HMIS Grant APR **For project type: HMIS**			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	Performance Accomplishments	Describe any significant accomplishments the project achieved during the reporting period.	Allows HUD to obtain an unstructured narrative of the project's accomplishments during the reporting year.
4	Financial report – All Funding Sources	Funding Sources (associated with this dedicated HMIS project during the operating year) HUD: CoC Grant (Dedicated HMIS Grants Only)	Allows HUD to understand how the HMIS project is funded, especially if there are non-YHDP funding sources.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
		HUD: CoC Administration/Planning/UFA Funds HUD: CoC Project Grants HUD: ESG (Dedicated HMIS Grant) HUD: HOPWA HHS: RHY – Through RHY Grantees HHS: PATH – Through PATH Grantees HUD: VA Grantees – Through VA Program Grantees Local Government State Government Private/Foundation/Fundraising Participation/User Fees from Projects/Agencies Other Total of All Funding Sources for Operating Year	
4	Financial Report – HUD Funds expended from this Dedicated HMIS Grant	Equipment (Server, Computers, Printers) Software (Software Fees, User Licenses, Software Support) Services (Training, Hosting, Programming) Personnel (Costs Associated with Staff) Space and Operations Administration	Allows HUD to understand how the recipient spent its grant funds on the HMIS activities.
4	Financial Report – Match and Total Expenditures	Cash Match] In-Kind Match Total Match Total Expenditures requiring a match Percentage Match Total Dedicated HMIS Grant Funds Used (Expenses + Match)	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
5	HMIS Supplemental Questions	What did you propose to do? What are you actually doing? Was the HMIS activity approved by the local CoC or HMIS Committee of the CoC? How does what you are doing fit in with the total HMIS effort of the CoC? How does what you are doing improve the data collection/reporting efforts on youth homelessness? How are you ensuring the confidentiality/privacy of all data collected for youth in this project? Does this project use HMIS to create and/or calculate any youth-specific performance measures, benchmarks, or a "by-name list"? Response yes/no If Yes – provide a brief description of what performance measures were created/used in the HMIS.	Allows HUD to understand the activities conducted that allowed the HMIS grant to assist in the implementation of the YHDP project(s) in the community.

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Q #	Title of Question	Response Categories	Justification
6	Additional Comments	Optional	Allows HUD to learn more from recipients about the project and the data, within the reporting system.
Section 9: Youth Homelessness Demonstration Program Grant QPR & APR **For project types: Transitional Housing (TH), RRH (Rapid Rehousing), PSH, Joint TH-RRH, Supportive Services Only – Housing/Services, Supportive Services Only—Street Outreach**			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

2	Bed & Unit Inventory and Utilization: Proposed Bed and Unit Inventory	Total units Total beds Total dedicated chronic homeless (CH) beds Total Non-dedicated CH beds	Prepopulates data from the project application regarding the nature of the inventory.
2	Bed & Unit Inventory and Utilization: PIT Actual Bed and Unit Utilization	Point-in-Time Bed and Unit Utilization on the Last Wednesday of the Months of January, April, July, and October and explain any differences between proposed and actual.	This is calculated by Sage using the pre-populated data from the project application and the electronically submitted information on households served. Respondents only need to type a response in explanation if the utilization metric is below 90%. Allows HUD to understand what beds and units were funded by the grant and how that compares to what the recipient proposed to provide in the project application.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
3	Performance Accomplishments	Describe any significant accomplishments the project achieved during the reporting period.	Allows HUD to obtain an unstructured narrative of the project's accomplishments during the reporting period.
4	CSV Upload	For this section, the project uploads an export from their HMIS system that contains the data from questions 4-27m of the CoC Full APR.	Allows HUD to understand the number of persons and households served, their characteristics, and housing and services outcomes.
5	Financial Information (APR Only)		
Fin	Financial Information: Development	Acquisition Rehabilitation New Construction Development – Subtotal	Allows HUD to understand expenditures of CoC Program funds on development activities.
Fin	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
Fin	Financial Information: HMIS	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
Fin	Financial Information: Leasing, Rental Assistance, & Operating	Real Property Leasing (does not require match) Short-/Medium-term Rental Assistance Long-term Rental Assistance Operating Costs Leasing, Rental Assistance, & Operating – Subtotal	Allows HUD to understand expenditures of CoC Program funds on leasing, rental assistance, and operating activities.
Fin	Financial Information: Administration and Total Expenditures	Administration CoC Planning UFA Costs Administration, Planning, and UFA Costs Subtotal Total Expenditures	Allows HUD to understand expenditures of CoC Program funds on CoC planning, UFA costs, and administration activities and summary of total expenditures of CoC Program funds.

APR for HUD's Homeless Assistance Programs:
Data Elements, Response Categories and Justification

Q #	Title of Question	Response Categories	Justification
Fin	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
6	YHDP Supplemental Questions – Special Activities	Special Activities are imported from esnaps. For QPR, the recipient checks whether they used the Special Activities in this quarter. During the operating year did this project make use of the special activity(s) identified in the application. The response option is "yes" or "no". If "yes": How did the use of this activity directly affect the outcome of the project?	Records the special activities that the project applied for and received authorization to carry out. Allows HUD to understand how the approved special activities relate to the program design and operations.
6	YHDP Supplemental Questions (APR Only)	Briefly describe the project you are operating. Briefly describe the needs identified in your community's coordinated community plan that this project was designed to meet. Briefly describe this project's current level of success in meeting the needs identified above in the coordinated community plan. Briefly describe qualitative outcomes of the project. Briefly describe challenges that you had starting up (or maintaining) your project. Are there supports that HUD or Technical Assistance could have provided to help you or others overcome the challenges described? If so, what are they.	Allows HUD to understand the program design, its operations and accomplishments during the reporting year, and the challenges the project is encountering to meet the defined community need.
6	YHDP Supplemental questions (QPR Only)	Briefly describe the project funded under this grant. In the past three months of this project, what was the predominant type of homelessness the youth who were served experienced? (Can select up to 2) Identify the predominant activities were provided to these youth this quarter.	Allows HUD additional information about the homeless experience of the youth participant and the activities used to assist the youth.
6	YHDP Supplemental questions (QPR Only) – Pre-client activity	In the past quarter, what have you spent grant funds on? When will you begin serving clients?	This only applies to projects that have not yet begun to serve clients. Recipients would fill out this form instead of submitting a CSV upload from their HMIS. This allows HUD to understand the progress of the project towards beginning to serve clients.

APR for HUD's Homeless Assistance Programs:
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Q #	Title of Question	Response Categories	Justification
Section 10: Youth Homelessness Demonstration Program Coordinated Entry Grant QPR & APR **For project type: Coordinated Entry**			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		     Prefix
		     First Name
		     Middle Name
		     Last Name
		     Suffix
		     Organization
		     Department
		     Title
		     Street Address 1
		     Street Address 2
		     City
		     State/Territory
		     Zipcode
		     E-mail address
		     Confirm e-mail address
		     Phone Number
		     Extension
		 Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	Performance Accomplishments	Describe any significant accomplishments the project achieved during the reporting period.	Allows HUD to obtain an unstructured narrative of the project's accomplishments during the reporting year.
4	CE Specific Questions	Identify the population this grant primarily serves. Response options include: - General population - all persons experiencing homelessness - Only households without children (single persons or couples without children) - Only households with children (family units) - Only youth (households with only children OR unaccompanied persons below the age of 24, or parenting or pregnant youth) - Only survivors of domestic violence, sexual assault, dating violence, stalking, or human trafficking (singles and/or family units) Are you screening/assessing persons to	Allows HUD to understand the nature of the Coordinated Entry implementation and gives the recipient space to give HUD context regarding the Coordinated Entry implementation.

Q #	Title of Question	Response Categories	Justification
		access crisis housing (e.g. emergency shelter, safe haven)? Are you assessing persons experiencing literal homelessness for permanent housing? -if yes, then identify the persons you are providing assessments for: - Persons on the streets or living in a place unfit for human habitation - Persons in shelters - Persons in transitional housing - Other Persons (specify) Is this specific grant placing persons on priority lists for: - Only CoC Housing (i.e. housing developed/used only for persons experiencing homelessness such as CoC RRH, PSH or SRO housing, ESG RRH, HUD-VASH, SSVF, RHY or other housing/subsidies the CoC has specific access to) Both CoC and market housing (i.e. market rate, subsidized, Section 8, etc.)	
4	Record Collection	Where are the client level data (records) on Assessments and CE events collected in the CoC? (Do not consider client level records generated by victim service providers in answering this question) Response options include: - In HMIS - in one CE project set up in the HMIS for the entire CoC - In HMIS - in more than one CE projects set up in the HMIS for the CoC (e.g. regional) - In HMIS - at individual agencies and the agency captures assessment information as part of its project data collection. - In a non HMIS system In a custom spreadsheet, PC based database (excel, access, google docs, etc.)	Allows HUD to understand the how the Coordinated Entry data is collected.
5	CSV CE APR Upload	This is an upload from HMIS and is for the entire CoC, not limited to the YHDP project. For the questions and data collected, please refer to the CE APR above.	Allows HUD to connect the project narratives to program participant data.
6	YHDP Supplemental Questions	Briefly describe the project you are operating. Briefly describe the needs identified in your community's coordinated community plan that this project was	Allows HUD to understand the program design, its operations and accomplishments during the reporting year, and the

APR for HUD's Homeless Assistance Programs:
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Q #	Title of Question	Response Categories	Justification
		designed to meet. Briefly describe this project's current level of success in meeting the needs identified above in the coordinated community plan. Briefly describe qualitative outcomes of the project. Briefly describe challenges that you had starting up (or maintaining) your project. Are there supports that HUD or Technical Assistance could have provided to help you or others overcome the challenges described? If so, what are they.	struggles the project is encountering to meet the defined community need.
7	Financial Information		
8	Additional Comments	Optional	Allows HUD to learn more from recipients about the project and the data, within the reporting system.
Section 11: Youth Homelessness Demonstration Program Supplemental APR			
1	Project Information	Project Name Organization Name Project Type Reporting Year CoC Code	Allows HUD to identify basic YHDP project information that informs HUD on the reporting period.

2	Summary Chart	Recipients must report on a list of data elements. These elements are both the rows and columns. This allows the recipient to report on all of the elements as the relate to other data elements. The list of elements are grouped in 2 categories:
		1. Counts for all youth in project
		   Total youth served
		   White
		   Black or African American
		   Asian
		   American Indian or Alaska Native.
		   Middle Eastern or Northern African
		   Hispanic/Latina/e/o
		   Native Hawaiian or Pacific Islander
		   At Least 1 Race and Hispanic/Latina/e/o
		   Multi-racial (does not include Hispanic/Latina/e/o)
		
		   Minor (under 18)
		   Parenting or Pregnant
		   Earned Income
		   Other Income
		   No Income
		   Child welfare involvement
		   History of Juvenile Justice Involvement
			Allows HUD to understand the cross section between attributes of YHDP clients.

APR for HUD's Homeless Assistance Programs:
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Q #	Title of Question	Response Categories	Justification
		Not currently enrolled in any school or educational course Currently enrolled but NOT attending regularly 2. Only counts for youth "project leavers" All project leavers Completed project Voluntarily left Expelled or otherwise discharged Exit to permanent housing Safe exit destinations (as determined by client) Safe exit destinations (as determined by worker) Permanent connections at exit Exit- Homeless Situations Exit-Institutional Situations Exit-Temporary Housing Situations Exit – Permanent Housing Situation Exit- Other All project leavers	
Section 12: Special NOFO APR For project types Joint TH-RRH, PSH, and RRH. The annual report is different from the quarterly report in that the respondent fills out three additional questions: performance accomplishments, program eligibility, and financial information.			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.
2	Contact Information	Recipient Contact Information: Prefix First Name Middle Name Last Name Suffix Organization Department Title Street Address 1 Street Address 2 City State/Territory Zipcode E-mail address Confirm e-mail address Phone Number Extension Fax Number	Allows HUD to identify primary recipient contact responsible for information contained in the report.
3	Performance Accomplishments (APR Only)	Describe any significant accomplishments the project achieved	Allows HUD to obtain an unstructured narrative of the

Q #	Title of Question	Response Categories	Justification
		during the reporting period.	project's accomplishments during the reporting year.
4	Unsheltered Supplemental Information (Unsheltered Award Only)	Please provide a brief description of the project that you are undertaking with this funding from HUD. Has the project participated in encampment resolution? -Yes -No	HUD is interested in how this funding opportunity allowed communities to address the housing needs of persons living in encampments.
5	RRH Supplemental Information (RRH and Joint TH-RRH Only)	Provide a general description of the RRH model, including target population (if any), length of assistance and amount of rental assistance. Briefly describe this RRH project. Include answers to the following questions in your responses. • Does it target a specific population? If so, who and how? • How long is rental assistance provided and how much of the rental assistance is paid for with these grant funds? • Is there a housing or service partnership that is unique? (explain what is innovative) • Does the project have a special relationship with landlords to be able to quickly lease units? • Are there any other important elements that describe the project? What exit strategy(s) did you establish with regard to where participants will be housed when they exit the project? Communities use RRH in many different ways to keep people permanently housed when the RRH subsidy ends, whether it be a source to "bridge" to other subsidized housing or accessing non-subsidized housing. Identify as many options below that you anticipated using to keep people permanently housed when you designed your project's exit strategy. • The subsidized housing the household will move to after the RRH program endsis identified at the time they enroll in RRH. • The subsidized housing the household will move to after the RRH program ends is NOT identified at the time they enroll in RRH. • The household will remain in the RRH unit without a subsidy. • The household will move to market	Allows HUD to learn more about the program design of various RRH and Joint TH-RRH projects and evaluate

Q #	Title of Question	Response Categories	Justification
		rate (unsubsidized) housing.	
		If the subsidized housing option above is identified Sage will open a menu of the subsidies for you Identify the subsidy source used when the client exits your RRH project:	
		• Housing Choice Voucher (HCV) – through the Section 8 Tenant-Based Assistance: Housing Choice Voucher Program.	
		• Stability Voucher – voucher created through the Stability Voucher initiative.	
		• Public Housing – project-based housing subsidy through the Public and Indian Housing Authority.	
		• Permanent Supportive Housing (PSH).	
		• HOME – rental housing assistance.	
		• State funded housing subsidy.	
		• Local government funded housing subsidy.	
		• Privately funded housing subsidy.	
		• Other – which you will specify.	
		What kind of assistance are you providing?	
		Select as many of these choices as apply to your project:	
		• Rapid exit assistance primarily focused on locating housing and paying the costs to access the housing (e.g., housing navigation, security deposit, first and last	
		month rent) but not paying ongoing rental assistance.	
		• Ongoing rental assistance costs with wrap around supportive services to better sustain the housing.	
		• Other – which you will specify.	
		What program participant rental contribution model are you using?	
		Select one of the following that best describes how your program participants contribute to rent.	
		• Standard income based – participants pay a fixed percent of their income for the entire program stay.	
		• Sliding scale – participants pay a percentage of their rent that gradually increases over time based on a timeline that is applied to all participants.	
		• Fixed amount – participants pay a set amount for the entire program stay.	
		• Gap supplement –participants pay rent uniquely based on their budget and the recipient pays the "gap" in rental amount that the recipient can't pay based on their budget.	
		What additional sources of rental	

Q #	Title of Question	Response Categories	Justification
		assistance did you leverage based on agreements and partnerships when this project began? Select as many of these choices as apply to your project: • Emergency Shelter Grant (ESG) • Housing Choice Vouchers (HCV) • Public Housing • HOME • Housing for Persons with AIDS (HOPWA) • Other HUD funding – then describe. • Supportive Services for Veteran Families (SSVF) • Temporary Assistance for Needy Families (TANF) • Other Federal Funding – which you will specify. • Local Funding • State Funding • Private Funding	
6	Efforts On Tribal Lands	Identify the approximate number of persons in this project who were served this quarter on trust lands or reservations. If no persons were served on trust lands or reservations, enter "0." Describe what you did to uniquely meet the needs of people living on trust lands or reservations.	Allows HUD to understand CoC's efforts to engage with tribal partners on trust lands or reservations.
7	APR CSV Upload	For this section, the project uploads an export from their HMIS system that contains the data from questions 4-27m of the CoC Full APR.	Allows HUD to understand the number of persons and households served, their characteristics, and housing and services outcomes.
7	Pre-client activity information	In the past quarter what activities have you spent grant funds on? When will you begin serving clients?	For projects that have recently started and not serving clients, instead of submitting client/program participant data, HUD collects this basic information on what the project has done to
8	Program Eligibility (APR Only)	For all persons coming from situations other than Homeless situations or Institutional situations (Q15 – Living Situation of HMIS upload), an explanation of how eligibility was determined and documented by this project must be provided in the text box(es) below. If all persons entered from a Homeless or Institutional Situation, no further information is required.	This allows HUD to obtain additional information about program participants whose program eligibility was not based on prior living situation, for example, persons fleeing domestic violence, sexual assault, dating violence, stalking, or human trafficking .
9	Financial Information (APR Only)		
Fin	Financial Information:	Acquisition	Allows HUD to understand

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Q #	Title of Question	Response Categories	Justification
	Development	Rehabilitation New Construction Development – Subtotal	expenditures of CoC Program funds on development activities.
Fin	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
Fin	Financial Information: HMIS	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
Fin	Financial Information: Leasing, Rental Assistance, & Operating	Real Property Leasing (does not require match) Short-/Medium-term Rental Assistance Long-term Rental Assistance Operating Costs Leasing, Rental Assistance, & Operating – Subtotal	Allows HUD to understand expenditures of CoC Program funds on leasing, rental assistance, and operating activities.
Fin	Financial Information: Administration and Total Expenditures	Administration CoC Planning UFA Costs Administration, Planning, and UFA Costs Subtotal Total Expenditures	Allows HUD to understand expenditures of CoC Program funds on CoC planning, UFA costs, and administration activities and summary of total expenditures of CoC Program funds.
Fin	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
10	Additional Comments	Optional	Allows HUD to learn more from recipients about the project and the data, within the reporting system.

Section 13: Special NOFO APR
For project type UFA, the recipient will respond to all questions for applicable project types for which they were funded (e.g. permanent housing projects, HMIS, Planning) within their quarterly and annual submissions. Although

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Q #	Title of Question	Response Categories	Justification
		this may create a long report, it is less burdensome to a UFA because they have a shorter workload across the repetitive sections—reporting just once on contact information, Match, etc. The annual report is different from the quarterly report in that the respondent fills out three additional questions: performance accomplishments, program eligibility, and financial information.	
Section 14: Special NOFO APR			
For project type Supportive Services Only-Other and Supportive Services Only-Street Outreach			
The annual report is different from the quarterly report in that the respondent fills out three additional questions: performance accomplishments, program eligibility, and financial information.			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	Performance Accomplishments (APR Only)	Describe any significant accomplishments the project achieved during the reporting period.	
4	Unsheltered Supplemental Information (Unsheltered Only)	Please provide a brief description of the project that you are undertaking with this funding from HUD. Has the project participated in encampment resolution? -Yes -No	HUD is interested in how this funding opportunity allowed communities to address the housing needs of persons living in encampments.
5	Street Outreach and Encampment Resolution Information	Describe the street outreach strategy you implemented for this project. Identify the services that this street outreach project is providing directly on location (as opposed to via a referral) Select all that apply: Medical Services	

Q #	Title of Question	Response Categories	Justification
		Substance Use Services Other Behavioral/Mental Health Services Legal Services Housing Navigation Other – please specify. Describe how your CoC defines encampment: Was the project used to serve people sleeping in an encampment? Yes/No If the project is being used to serve people in an encampment, then was this project used to serve people in an encampment that was closed in the last quarter? If the project served people in encampments that closed during the last quarter, then Identify how many encampments were closed during the reporting period (quarter)? Approximate the number of people staying in the largest closed encampment. For the largest encampment check the top 1 or 2 reasons that this encampment was prioritized for closing: • CoC has a strategy for prioritizing and implementing encampment resolutions • Community concern about access to community amenities and businesses • Health and safety of encampment residents • Health and safety of community members not living in the encampment • Political pressures • Size • Street outreach input • Other – please specify	
6	Efforts On Tribal Lands	Identify the approximate number of persons in this project who were served this quarter on trust lands or reservations. If no persons were served on trust lands or reservations, enter "0." Describe what you did to uniquely meet the needs of people living on trust lands or reservations.	Allows HUD to understand CoC's efforts to engage with tribal partners on trust lands or reservations.
7	APR CSV Upload	For this section, the project uploads an export from their HMIS system that contains the data from questions 4-27m of the CoC Full APR.	Allows HUD to understand the number of persons and households served, their characteristics, and housing and services outcomes.
7	Pre-client activity information	In the past quarter what activities have you spent grant funds on? When will you begin serving clients?	For projects that have recently started and not serving clients, instead of submitting client/program participant data, HUD collects

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Q #	Title of Question	Response Categories	Justification
			this basic information on what the project has done to
8	Program Eligibility (APR Only)	For all persons coming from situations other than Homeless situations or Institutional situations (Q15 – Living Situation of HMIS upload), an explanation of how eligibility was determined and documented by this project must be provided in the text box(es) below. If all persons entered from a Homeless or Institutional Situation, no further information is required.	This allows HUD to obtain additional information about program participants whose program eligibility was not based on prior living situation, for example, persons fleeing domestic violence, sexual assault, dating violence, stalking, or human trafficking.
9	Financial Information (APR Only)		
Fin	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
Fin	Financial Information: HMIS	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
Fin	Financial Information: Administration and Total Expenditures	Administration CoC Planning UFA Costs Administration, Planning, and UFA Costs Subtotal Total Expenditures	Allows HUD to understand expenditures of CoC Program funds on CoC planning, UFA costs, and administration activities and summary of total expenditures of CoC Program funds.
Fin	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
10	Additional Comments	Optional	Allows HUD to learn more

APR for HUD's Homeless Assistance Programs:
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Q #	Title of Question	Response Categories	Justification
			from recipients about the project and the data, within the reporting system.
Section 15: Special NOFO APR For project types HMIS and Planning, the recipient fills out the same APR as they do for the CoC Program for project type HMIS and Planning. These project types only submit one annual report, no quarterly reports.			
Section 16: Special NOFO APR For project type Coordinated Entry, the recipient completes the same APR as for the regular CoC Program Coordinated Entry, with the addition of the one question below. This project type only submits one annual report, no quarterly reports.			
1	Grant Information	Grant Number Recipient Name CoC Component Type Project Type Award Amount Operating start date for APR Operating end date for APR Grant Term (in months)	Allows HUD to identify basic grant information that informs HUD on the reporting period. Users will not enter this data – it will be prepopulated from the e-snaps and LOCCS.

2	Contact Information	Recipient Contact Information:
		    Prefix
		    First Name
		    Middle Name
		    Last Name
		    Suffix
		    Organization
		    Department
		    Title
		    Street Address 1
		    Street Address 2
		    City
		    State/Territory
		    Zipcode
		    E-mail address
		    Confirm e-mail address
		    Phone Number
		    Extension
		Fax Number
			Allows HUD to identify primary recipient contact responsible for information contained in the report.

3	CE Information Population Information	Select the population that this specific grant primarily serves: -General population - all persons experiencing homelessness -Only households without children (single persons or couples without children) -Only households with children (family units) -Only youth (households with only children OR unaccompanied persons below the age of 24, or parenting or pregnant youth) -Only survivors of domestic violence, sexual assault, dating violence, stalking,	Allows HUD to understand the population focus of this particular grant, within the local response system.

Q #	Title of Question	Response Categories	Justification
		or human trafficking (singles and/or family units)	

3	CE Information
	Services Provided Information
		Are you screening/assessing persons to access crisis housing (e.g., emergency shelter, safe haven)?
		Select Yes or No
		Are you assessing persons experiencing literal homelessness for permanent housing?
		Select Yes or No
		If the answer was "Yes" then select one option in each category
		Persons on the streets or living in places unfit for human habitation.
		      Yes - Everyone on the streets we come in contact with who will participate.
		      Yes - Only persons engaged by an outreach worker.
		      Yes – Only persons targeted by our specific grant (survivors of domestic violence, sexual assault, dating violence, stalking, or human trafficking)
		      No – This project is not providing assessments for persons living on the streets.
		Persons in Shelters
		      Yes – All persons in any type of shelter
		      Yes - All persons in only entry/exit shelters
		      Yes - All persons in only night-by-night shelters
		      Yes - Only persons sheltered who have an established length of stay in shelter and/or have engaged in case management where housing is indicated in the case plan.
		      Yes - Only persons who specifically request to be provided an assessment
		      Yes – Only persons in a VSP or Youth shelter
		      No – This project is not providing assessments for persons living in shelter
		Persons in Transitional Housing
		      Yes - All persons in transitional housing
		      Yes - Only persons whose case plan specifically identifies CoC housing as an option.
		      Yes - Only persons who specifically request to be
			Allows HUD to understand the operations of this grant within the response system, with additional information about the program design and outcomes, as demonstrated through services provided.

Q #	Title of Question	Response Categories	Justification

		provided an assessment
		No - This project is not providing assessments for persons living in transitional housing
		
		Other Persons – Describe who other than the persons identified in a question above are being provided assessments.
		
		Is this specific grant placing persons on priority lists? Check only one option.
		    -Only Housing accessible through the CoC (i.e., housing developed or subsidized for persons experiencing homelessness such as CoC-RRH, PSH, SRO, ESG-RRH, HUD VASH, SSVF, RHY or other housing/subsidies the CoC has specific access to).
		    -Both CoC and market housing (i.e., market rate, subsidized, Section 8, etc.)
		    -This grant funding does not support the placement of persons served on the priority list.
		Where are the client level data (records) on Assessments and CE events collected in the CoC?
		    In HMIS - in one CE project set up in the HMIS for the entire CoC
		    In HMIS - in more than one CE project set up in the HMIS for the CoC (e.g., regional)
		    In HMIS - at individual agencies where the agency captures assessment information as part of its project data collection.
		    In a non HMIS software system
		    In a custom spreadsheet, PC based database (excel, access, google docs, etc.)
		    This grant serves only survivors of domestic violence, sexual assault, dating violence, stalking, or human trafficking – therefore data is maintained outside HMIS in a comparable database system
		    This grant serves only survivors of domestic violence,	

Q #	Title of Question	Response Categories	Justification
		sexual assault, dating violence, stalking, or human trafficking - data is maintained in another database or spreadsheet.	
4	Performance Accomplishments (APR Only)	Describe any significant accomplishments the project achieved during the reporting period.	Allows HUD to obtain an unstructured narrative of the project's accomplishments during the reporting year.
5	Efforts On Tribal Lands	Identify the approximate number of persons in this project who were served this quarter on trust lands or reservations. If no persons were served on trust lands or reservations, enter "0." Describe what you did to uniquely meet the needs of people living on trust lands or reservations.	Allows HUD to understand CoC's efforts to engage with tribal partners on trust lands or reservations.
6	APR CSV Upload	For this section, the project uploads an export from their HMIS system that contains the data from questions 4-27m of the CoC Full APR.	Allows HUD to understand the number of persons and households served, their characteristics, and housing and services outcomes.
6	Pre-client activity information	In the past quarter what activities have you spent grant funds on? When will you begin serving clients?	For projects that have recently started and not serving clients, instead of submitting client/program participant data, HUD collects this basic information on what the project has done to
7 Fin	Financial Information: Supportive Services	Assessment of Service Needs Assistance with Moving Costs Case Management Child Care Education Services Employment Assistance Food Housing/Counseling Services Legal Services Life Skills Mental Health Services Outpatient Health Services Outreach Services Substance Abuse Treatment Services Transportation Utility Deposits Operating Supportive Services - Subtotal	Allows HUD to understand expenditures of CoC Program funds on supportive services activities.
7 Fin	Financial Information: HMIS	Equipment (server, computers, printers) Software (software fees, user licenses, software support) Services (training, hosting, programming) Personnel (costs associated with staff) Space and operations HMIS - Subtotal	Allows HUD to understand expenditures of CoC Program funds on HMIS activities.
7 Fin	Financial Information: Administration and Total	Administration CoC Planning	Allows HUD to understand expenditures of CoC Program

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Q #	Title of Question	Response Categories	Justification
	Expenditures	UFA Costs Administration, Planning, and UFA Costs Subtotal Total Expenditures	funds on CoC planning, UFA costs, and administration activities and summary of total expenditures of CoC Program funds.
7 Fin	Financial Information: Match and Total Budget	Cash Match In-Kind Match Total Match Total expenditures requiring match Percentage Match Total Budget	Allows HUD to understand match for CoC Program funds and the total project budget, including match.
8	Additional Comments	Optional	Allows HUD to learn more from recipients about the project and the data, within the reporting system.

Attachment B

System-Level Performance Measures Template

Q #	Title of Question	Response Categories	Justification
Measure 1: Length of Time Persons Remain Homeless			
1a	Change in the average and median length of time persons are homeless in ES and SH projects.	Persons in ES and SH Previous FY Universe (Persons) Current FY Universe (Persons) Previous FY Average Length of Time (LOT) Homeless Current FY Average LOT Homeless Difference Previous FY Median LOT Homeless Current FY Median LOT Homeless Difference	Allows HUD to understand the average duration of homelessness in the CoC for persons in emergency shelter and Safe Haven projects.
1b	Change in the average and median length of time persons are homeless in ES, SH, and TH projects.	Persons in ES, SH, and TH Previous FY Universe (Persons) Current FY Universe (Persons) Previous FY Average Length of Time (LOT) Homeless Current FY Average LOT Homeless Difference Previous FY Median LOT Homeless Current FY Median LOT Homeless Difference	Allows HUD to understand the average duration of homelessness in the CoC for persons in emergency shelter, Safe Haven, and transitional housing projects.
Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness			
2	The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness. (Return to Homelessness within 6 months, between 6 and 12 months, and between 12 and 24 months)	Exit was from SO Exit was from ES Exit was from TH Exit was from SH Exit was from PH TOTAL Returns to Homelessness Previous FY/Current FY/Difference	Allows HUD to understand the number of persons who return to homelessness in a CoC based on different increments of time.
Measure 3: Number of Homeless Persons			
3.1	Change in PIT counts of sheltered and unsheltered persons experiencing homelessness	Total PIT Count of sheltered and unsheltered persons Emergency Shelter Total Safe Haven Total Transitional Housing Total Total Sheltered Count Unsheltered Count Previous FY PIT Count/Current FY PIT Count/Difference	This data is auto-populated based on data already reported to HUD – it is not a new data collection requirement.
3.2	Change in annual counts of sheltered persons experiencing homelessness in HMIS	Unduplicated Total sheltered persons experiencing homelessness Emergency Shelter Total Safe Haven Total Transitional Housing Total Previous FY/Current FY/Difference	Allows HUD to understand the number of persons experiencing homelessness over the course of a year in a CoC.

Q #	Title of Question	Response Categories	Justification
		Measure 4: Employment and Income Growth for Persons Experiencing Homelessness in CoC Program-funded Projects	
4.1	Change in earned income for adult system stayers during the reporting period	Number of adults (system stayers) Number of adults with increased earned income Percentage of adults who increased earned income Previous FY/Current FY/Difference	Allows HUD to understand increases in earned income of persons who remained homeless and received assistance from a CoC Program-funded project.
4.2	Change in non-employment cash income for adult system stayers during the reporting period	Number of adults (system stayers) Number of adults with increased non-employment cash income Percentage of adults who increased non-employment cash income Previous FY/Current FY/Difference	Allows HUD to understand increases in non-employment cash income of persons who remained homeless and received assistance from a CoC Program-funded project.
4.3	Change in total income for adult system stayers during the reporting period	Number of adults (system stayers) Number of adults with increased total income Percentage of adults who increased total income Previous FY/Current FY/Difference	Allows HUD to understand increases in total income of persons who remained homeless and received assistance from a CoC Program-funded project.
4.4	Change in earned income for adult system leavers	Number of adults who exited (system leavers) Number of adults who exited with increased earned income Percentage of adults who increased earned income Previous FY/Current FY/Difference	Allows HUD to understand increases in earned income of persons who exited homeless in a CoC after receiving assistance from a CoC Program-funded project.
4.5	Change in non-employment cash income for adult system leavers	Number of adults who exited (system leavers) Number of adults who exited with increased non-employment cash income Percentage of adults who increased non-employment cash income Previous FY/Current FY/Difference	Allows HUD to understand increases in non-employment cash income of persons who exited homeless in a CoC after receiving assistance from a CoC Program-funded project.
4.6	Change in total income for adult system leavers	Number of adults who exited (system leavers) Number of adults who exited with increased total income Percentage of adults who increased total income Previous FY/Current FY/Difference	Allows HUD to understand increases in total income of persons who exited homeless in a CoC after receiving assistance from a CoC Program-funded project.
		Measure 5: Number of Persons who Become Homeless for the First Time	
5.1	Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS	Person with entries into ES, SH or TH during the reporting period. Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time) Previous FY/Current FY/Difference	Allows HUD to understand any changes in the number of persons who first become homeless in a CoC, as measured by persons served directly in homeless situations (emergency shelter, Safe Haven, and transitional housing projects).
5.2	Change in the number	Person with entries into ES, SH, TH or PH during the	Allows HUD to

Q #	Title of Question	Response Categories	Justification
	of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS	reporting period. Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.) Previous FY/Current FY/Difference	understand any changes in the number of persons who first become homeless in a CoC, as measured by persons served in homeless situations (emergency shelter, Safe Haven, and transitional housing projects) and are eligible for permanent housing resources.
**Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects**
6a1 and 6b1	The Extent to which Persons defined by Category 3 of HUD's Homeless Definition who are served and Exit Homelessness to Permanent Housing Destinations Return to Homelessness. (Return to Homelessness within 6 months, between 6 and 12 months, and between 12 and 24 months)	Exit was from SO Exit was from ES Exit was from TH Exit was from SH Exit was from PH TOTAL Returns to Homelessness Previous FY/Current FY/Difference	Allows HUD to understand the number of persons who meet the definition of Category 3 homelessness in a CoC based on different increments of time.
6c1	Change in exits to permanent housing destinations	Cat. 3 SH, TH, and PH-RRH system leavers Of the persons above, those who exited to permanent destinations % Successful exits Previous FY/Current FY/Difference	Allows HUD to monitor any changes in the number of persons who meet the definition of Category 3 homelessness and who exit to permanent housing destinations in a CoC that has been approved by HUD to serve these clients.
6c2	Change in exit to or retention of permanent housing	Cat. 3 PH-PSH system stayers and leavers Of persons above, count those who remained in PH-PSH projects and those who exited to permanent housing destinations % Successful exits/retention Previous FY/Current FY/Difference	Allows HUD to understand any changes in the number of persons who meet the definition of Category 3 homelessness and exited to or remained in permanent housing in a CoC that has been approved by HUD to serve these clients.
**Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing**
7a1	Change in exits from street outreach to acceptable destinations	Persons who exit Street Outreach Of persons above, those who exited to temporary & some institutional destinations Of the persons above, those who exited to permanent housing destinations Previous FY/Current FY/Difference	Allows HUD to understand any changes in the number of persons served by Street Outreach in a CoC who exit to temporary, institutional, or

Q #	Title of Question	Response Categories	Justification
			permanent housing destinations.
7b1	Change in exits to permanent housing destinations	Persons in ES, SH, TH and PH-RRH who exited Of the persons above, those who exited to permanent housing destinations % Successful exits Previous FY/Current FY/Difference	Allows HUD to understand any changes in the number of persons served by ES, SH, TH and PH-RRH projects in a CoC who exit to permanent housing destinations.
7b2	Change in exit to or retention of permanent housing	Persons in all PH projects except PH-RRH Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations % Successful exits/retention Previous FY/Current FY/Difference	Allows HUD to understand any changes in the number of persons served by PH projects (except PH-RRH) in a CoC who exit to or retain permanent housing.

B. Collections of Information Employing Statistical Methods