

# Paperwork Reduction Act Change Worksheet

Agency/Subagency: <b>U.S. Department of Housing and Urban Development</b>	OMB Control Number: <b>2528-0337</b>
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Enter only items that change	Current Record	New Record**
Agency form number(s):		
<b>Annual reporting and keeping hour burden</b>		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
<b>Annual reporting and recordkeeping cost burden</b> (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: \*\*

This submission includes a series of non-substantive changes to the Process Study Interview Guides and Family Interview Consent Form to be administered as part of the Community Choice Demonstration. The proposed changes to the instruments have been made in response to feedback from the research study team and with approval from the Institutional Review Board (IRB). Proposed edits have been made for the purposes of clarifying language to enhance participant comprehension and streamlining the interview process. We do not anticipate these revisions to affect either the annual reporting and recordkeeping hour burden or the annual reporting and recordkeeping cost burden for the data collection. Please see the second page for details on the proposed changes to each item.

Signature of Senior Official or Designee:   X	Date:	<b>For OIRA Use</b>
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\*\* This form cannot be used to extend an expiration date.

## Attachment: Proposed Edits to Instruments for the Community Choice Demonstration – Process Study Interview Guides

Instrument	Summary of Revisions
<b>Revised – Attachment H Head of Household Family Interview Consent Form</b>	The Head of Household Family Interview Informed Consent form was edited with minimal changes to reduce technical language, making it more accessible to participants, and to encourage candor from interview respondents.
<b>Revised – Instrument 5 Interview Guide for Searching Families</b>	The Interview Guides for Families were revised to ensure that interview questions were targeted to relevant respondents, including separate questions for treatment families and control families. To streamline interview administration, interviewer instructions were included, and probes and prompts were clarified. Questions and section transitions were refined to enhance respondent comprehension and engagement. Redundant language was removed to minimize respondent confusion.
<b>Revised – Instrument 6 Interview Guide for Leased Up Families</b>	
<b>Revised – Instrument 3 PHA Staff Interview Guide</b>	The Interview Guide for PHA Staff was revised to target questions toward appropriate PHA staff respondents, reduce technical language, and encourage candor from interview respondents. Language describing privacy protections was modified to improve clarity. Interviewer instructions were included, and prompts and probes were clarified. Questions and section transitions were refined and reordered to enhance respondent comprehension and engagement. Redundant language was removed to minimize respondent confusion. A small number of questions that were no longer applicable to this phase of the demonstration were removed.
<b>Revised – Instrument 4 Mobility Services Provider Interview Guide</b>	The Interview Guide for Mobility Services Providers and Landlords was modified to reduce technical language and encourage candor from interview respondents. Language describing privacy protections was modified to improve clarity. Interviewer instructions were included, and prompts and probes were clarified to streamline interview administration. Questions were refined and reordered to enhance respondent comprehension and engagement. A small number of questions that were no longer applicable to this phase of the demonstration were removed.
<b>Revised – Instrument 7 Interview Guide for Participating Landlords</b>	

Signature of Senior Official or Designee:	Date:	<b>For OIRA Use</b>
X		

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