



**ARCHITECT - ENGINEER FEE PROPOSAL**  
**Investigative Services / Schematic Design / Other Related Services**

The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 4 hours. This includes the time it will take to read instructions, gather the necessary facts and fill out the form. This form or other agreed upon format, is used by VA Resident Engineers to supervise your work and verify the work progression so that you may be paid.

<b>ESTIMATED NUMBER OF CONTRACT DRAWINGS</b>				<b>DATE</b>
		<b>A/E</b>	<b>VA</b>	<b>PROJECT TITLE AND LOCATION</b>
ARCHITECTURAL				
SITE AND LANDSCAPING				
STRUCTURAL AND BORINGS				
FIRE PROTECTION				
HEATING AND AIR CONDITIONING				
PLUMBING				
ELECTRICAL				
<b>TOTAL NUMBER OF DRAWINGS</b>				<b>NAME OF ARCHITECT / ENGINEER</b>

**PART I - INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES**

LINE NO.	A. SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
1A	Senior Project Architect					
1B	Junior Architect					
1C	Senior Project Interior Designer					
1D	Junior Interior Designer					
1E	Specification / Technical Writer					
1F	Senior Cost Estimator					
1G	Drafter / CADD Technician					
1H	Administrative Assistant					
1I						
1J						<b>SUBTOTAL</b>
<b>SITE AND LANDSCAPING</b>						
2A	Senior Project Civil Engineer					
2B	Junior Civil Engineer					
2C	Senior Project Landscape Architect					
2D	Junior Landscape Architect					
2E	Senior Project Environmental Engineer					
2F	Junior Environmental Engineer					
2G	Engineering Technician					
2H	Specification / Technical Writer					
2I	Senior Cost Estimator					
2J	Drafter / CADD Technician					
2K	Administrative Assistant					
2L						
2M						<b>SUBTOTAL</b>
<b>STRUCTURAL AND BORINGS</b>						
3A	Senior Project Structural Engineer					
3B	Junior Structural Engineer					
3C	Senior Project Geotechnical Engineer					
3D	Junior Geotechnical Engineer					
3E	Engineering Technician					
3F	Specification / Technical Writer					
3G	Senior Cost Estimator					
3H	Drafter / CADD Technician					
3I	Administrative Assistant					
3J						
3K						<b>SUBTOTAL</b>
<b>FIRE PROTECTION</b>						
4A	Senior Project Fire Protection Engineer					
4B	Junior Fire Protection Engineer					
4C	Engineering Technician					
4D	Specification / Technical Writer					
4E	Senior Cost Estimator					
4F	Drafter / CADD Technician					
4G	Administrative Assistant					
4H						
4I						<b>SUBTOTAL</b>

PART I - INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES (Continued)										
LINE NO.	A. SALARY COSTS			EMPLOYEE-HOURS		HOURLY SALARIES	COSTS			
				A/E	VA		A/E	VA		
<b>HEATING AND AIR CONDITIONING</b>										
5A	Senior Project Mechanical Engineer									
5B	Junior Mechanical Engineer									
5C	Engineering Technician									
5D	Specification / Technical Writer									
5E	Senior Cost Estimator									
5F	Drafter / CADD Technician									
5G	Administrative Assistant									
5H										
5I										
				<b>SUBTOTAL</b>						
<b>PLUMBING</b>										
6A	Senior Project Plumbing Engineer									
6B	Junior Plumbing Engineer									
6C	Engineering Technician									
6D	Specification / Technical Writer									
6E	Senior Cost Estimator									
6F	Drafter / CADD Technician									
6G	Administrative Assistant									
6H										
6I										
				<b>SUBTOTAL</b>						
<b>ELECTRICAL</b>										
7A	Senior Project Electrical Engineer									
7B	Junior Electrical Engineer									
7C	Engineering Technician									
7D	Specification / Technical Writer									
7E	Senior Cost Estimator									
7F	Drafter / CADD Technician									
7G	Administrative Assistant									
7H										
7I										
				<b>SUBTOTAL</b>						
<b>PROJECT MANAGEMENT</b>										
8A	Principal									
8B										
8C										
8D										
8E										
				<b>SUBTOTAL</b>						
<b>QA/QC REVIEWS</b>										
9A	Senior Project Architect									
9B	Senior Project Civil Engineer									
9C	Senior Project Structural Engineer									
9D	Senior Project Fire Protection Engineer									
9E	Senior Project Mechanical Engineer									
9F	Senior Project Plumbing Engineer									
9G	Senior Project Electrical Engineer									
9H										
9H										
10										
				<b>SUBTOTAL</b>						
				<b>TOTAL SALARY COSTS</b>						
<b>B. MISCELLANEOUS SALARY COSTS</b>										
LINE NO.	DESIGN STAFF SITE TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
11A	Project Designer									
11B	Junior Designer									
11C	Engineering Technician									
11D										
11E										
11F										
				<b>SUBTOTAL</b>						
LINE NO.	DESIGN REVIEW TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
12A	Project Designer									
12B	Junior Designer									
12C	Engineering Technician									
12D										
12E										
12F										
				<b>SUBTOTAL</b>						

B. MISCELLANEOUS SALARY COSTS (Continued)												
[OTHER AUTHORIZED TRIPS]			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES		COSTS			
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA			A/E	VA		
13A												
13B												
13C												
13D												
13E												
13F	SUBTOTAL											
14	TOTAL MISCELLANEOUS SALARY COSTS											
15	TOTAL SALARY COSTS - (Lines 10 + 14)											
16	OVERHEAD		% OF LINE 15									
17	PROFIT		%									
18	TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17)											
C. INCIDENTAL COSTS												
LINE NO.	DESIGN STAFF SITE TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
19A	First											
19B	Second											
19C	Third											
19D	Fourth											
19E												
19F	SUBTOTAL											
	DESIGN REVIEW TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
20A	First											
20B	Second											
20C	Third											
20D	Fourth											
20E												
20F	SUBTOTAL											
	[OTHER AUTHORIZED TRIPS]		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
21A	First											
21B	Second											
21C	Third											
21D	Fourth											
21E												
21F	SUBTOTAL											
C. INCIDENTAL COSTS (Continued)												
SURVEYS / INVESTIGATIONS, as applicable			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
22A	Site / Topographic Survey											
22B	Soil Survey / Tests											
22C	Geotechnical / Subsurface Exploration											
22D	Test Borings / Test Pits											
22E												
22F	SUBTOTAL											
REPRODUCTION OF REVIEW DOCS, as applicable			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
23A	SD Drawings											
23B	SD Specifications											
23C	SD Cost Estimate											
23D	Investigative Services Reports / Material											
23E												
23F	SUBTOTAL											
[OTHER INCIDENTALS]			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
24A												
24B												
24C												
24D												
24E												
24F	SUBTOTAL											
25	TOTAL INCIDENTAL COSTS											
26	*TOTAL INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES COSTS - (Lines 18 + 25)											
<b>NOTES:</b> *The 6% fee limitation does not apply to Investigative Services / Schematic Design or Other Related Services. See VAAR 836.606-71 / VAAM M836.606-73 for further details. *Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc. *Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting *The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those												
<b>REMARKS</b>												



**ARCHITECT - ENGINEER FEE PROPOSAL**  
**Design Development**

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ESTIMATED NUMBER OF CONTRACT DRAWINGS				DATE
		A/E	VA	
ARCHITECTURAL				PROJECT TITLE AND LOCATION
SITE AND LANDSCAPING				
STRUCTURAL AND BORINGS				
FIRE PROTECTION				
HEATING AND AIR CONDITIONING				
PLUMBING				
ELECTRICAL				
TOTAL NUMBER OF DRAWINGS				NAME OF ARCHITECT / ENGINEER

**PART II - DESIGN DEVELOPMENT**

LINE NO.	A. SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
1A	Senior Project Architect					
1B	Junior Architect					
1C	Senior Project Interior Designer					
1D	Junior Interior Designer					
1E	Specification / Technical Writer					
1F	Senior Cost Estimator					
1G	Drafter / CADD Technician					
1H	Administrative Assistant					
1I						
1J						
						<b>SUBTOTAL</b>
<b>SITE AND LANDSCAPING</b>						
2A	Senior Project Civil Engineer					
2B	Junior Civil Engineer					
2C	Senior Project Landscape Architect					
2D	Junior Landscape Architect					
2E	Senior Project Environmental Engineer					
2F	Junior Environmental Engineer					
2G	Engineering Technician					
2H	Specification / Technical Writer					
2I	Senior Cost Estimator					
2J	Drafter / CADD Technician					
2K	Administrative Assistant					
2L						
2M						
						<b>SUBTOTAL</b>
<b>STRUCTURAL AND BORINGS</b>						
3A	Senior Project Structural Engineer					
3B	Junior Structural Engineer					
3C	Senior Project Geotechnical Engineer					
3D	Junior Geotechnical Engineer					
3E	Engineering Technician					
3F	Specification / Technical Writer					
3G	Senior Cost Estimator					
3H	Drafter / CADD Technician					
3I	Administrative Assistant					
3J						
3K						
						<b>SUBTOTAL</b>
<b>FIRE PROTECTION</b>						
4A	Senior Project Fire Protection Engineer					
4B	Junior Fire Protection Engineer					
4C	Engineering Technician					
4D	Specification / Technical Writer					
4E	Senior Cost Estimator					
4F	Drafter / CADD Technician					
4G	Administrative Assistant					
4H						
4I						
						<b>SUBTOTAL</b>

PART II - DESIGN DEVELOPMENT (Continued)										
LINE NO.	A. SALARY COSTS			EMPLOYEE-HOURS		HOURLY SALARIES	COSTS			
				A/E	VA		A/E	VA		
<b>HEATING AND AIR CONDITIONING</b>										
5A	Senior Project Mechanical Engineer									
5B	Junior Mechanical Engineer									
5C	Engineering Technician									
5D	Specification / Technical Writer									
5E	Senior Cost Estimator									
5F	Drafter / CADD Technician									
5G	Administrative Assistant									
5H										
5I										
				<b>SUBTOTAL</b>						
<b>PLUMBING</b>										
6A	Senior Project Plumbing Engineer									
6B	Junior Plumbing Engineer									
6C	Engineering Technician									
6D	Specification / Technical Writer									
6E	Senior Cost Estimator									
6F	Drafter / CADD Technician									
6G	Administrative Assistant									
6H										
6I										
				<b>SUBTOTAL</b>						
<b>ELECTRICAL</b>										
7A	Senior Project Electrical Engineer									
7B	Junior Electrical Engineer									
7C	Engineering Technician									
7D	Specification / Technical Writer									
7E	Senior Cost Estimator									
7F	Drafter / CADD Technician									
7G	Administrative Assistant									
7H										
7I										
				<b>SUBTOTAL</b>						
<b>PROJECT MANAGEMENT</b>										
8A	Principal									
8B										
8C										
8D										
8E										
				<b>SUBTOTAL</b>						
<b>QA/QC REVIEWS</b>										
9A	Senior Project Architect									
9B	Senior Project Civil Engineer									
9C	Senior Project Structural Engineer									
9D	Senior Project Fire Protection Engineer									
9E	Senior Project Mechanical Engineer									
9F	Senior Project Plumbing Engineer									
9G	Senior Project Electrical Engineer									
9H										
9I										
				<b>SUBTOTAL</b>						
10										
				<b>TOTAL SALARY COSTS</b>						
<b>B. MISCELLANEOUS SALARY COSTS</b>										
LINE NO.	DESIGN STAFF SITE TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
11A	Project Designer									
11B	Junior Designer									
11C	Engineering Technician									
11D										
11E										
11F										
				<b>SUBTOTAL</b>						
LINE NO.	DESIGN REVIEW TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
12A	Project Designer									
12B	Junior Designer									
12C	Engineering Technician									
12D										
12E										
12F										
				<b>SUBTOTAL</b>						

B. MISCELLANEOUS SALARY COSTS (Continued)												
[OTHER AUTHORIZED TRIPS]			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES		COSTS			
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA			A/E	VA		
13A												
13B												
13C												
13D												
13E												
13F	SUBTOTAL											
14	TOTAL MISCELLANEOUS SALARY COSTS											
15	TOTAL SALARY COSTS - (Lines 10 + 14)											
16	OVERHEAD		% OF LINE 15									
17	PROFIT		%									
18	TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17)											
C. INCIDENTAL COSTS												
LINE NO.	DESIGN STAFF SITE TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
19A	First											
19B	Second											
19C	Third											
19D	Fourth											
19E												
19F	SUBTOTAL											
	DESIGN REVIEW TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
20A	First											
20B	Second											
20C	Third											
20D	Fourth											
20E												
20F	SUBTOTAL											
[OTHER AUTHORIZED TRIPS]												
			EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E
21A	First											
21B	Second											
21C	Third											
21D	Fourth											
21E												
21F	SUBTOTAL											
C. INCIDENTAL COSTS (Continued)												
REPRODUCTION OF REVIEW DOCS, as applicable			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
22A	DD Drawings											
22B	DD Specifications											
22C												
22D												
22E												
22F	SUBTOTAL											
RENDERINGS			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
23A	Exterior Perspective											
23B	Interior Perspective											
23C	Site Plan											
23D	Floor Plan											
23E												
23F	SUBTOTAL											
[OTHER INCIDENTALS]			DETAILED DESCRIPTION OF INCIDENTAL						COSTS			
24A												
24B												
24C												
24D												
24E												
24F	SUBTOTAL											
25	TOTAL INCIDENTAL COSTS											
26	*TOTAL DESIGN DEVELOPMENT COSTS - (Lines 18 + 25)											

**NOTES:**  
 \*The 6% fee limitation applies to Lines 1 - 21. It does not include incidental costs for reproduction, etc. See VAAR 836.606-71 / VAAM M836.606-73 for further details.  
 \*Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc.  
 \*Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting  
 \*The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those

**REMARKS**



**ARCHITECT - ENGINEER FEE PROPOSAL**  
**Construction Documents**

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ESTIMATED NUMBER OF CONTRACT DRAWINGS				DATE
		A/E	VA	
ARCHITECTURAL				PROJECT TITLE AND LOCATION
SITE AND LANDSCAPING				
STRUCTURAL AND BORINGS				
FIRE PROTECTION				
HEATING AND AIR CONDITIONING				
PLUMBING				
ELECTRICAL				
TOTAL NUMBER OF DRAWINGS				NAME OF ARCHITECT / ENGINEER

**PART III - CONSTRUCTION DOCUMENTS**

LINE NO.	A. SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
1A	Senior Project Architect					
1B	Junior Architect					
1C	Senior Project Interior Designer					
1D	Junior Interior Designer					
1E	Specification / Technical Writer					
1F	Senior Cost Estimator					
1G	Drafter / CADD Technician					
1H	Administrative Assistant					
1I						
1J						
						<b>SUBTOTAL</b>
<b>SITE AND LANDSCAPING</b>						
2A	Senior Project Civil Engineer					
2B	Junior Civil Engineer					
2C	Senior Project Landscape Architect					
2D	Junior Landscape Architect					
2E	Senior Project Environmental Engineer					
2F	Junior Environmental Engineer					
2G	Engineering Technician					
2H	Specification / Technical Writer					
2I	Senior Cost Estimator					
2J	Drafter / CADD Technician					
2K	Administrative Assistant					
2L						
2M						
						<b>SUBTOTAL</b>
<b>STRUCTURAL AND BORINGS</b>						
3A	Senior Project Structural Engineer					
3B	Junior Structural Engineer					
3C	Senior Project Geotechnical Engineer					
3D	Junior Geotechnical Engineer					
3E	Engineering Technician					
3F	Specification / Technical Writer					
3G	Senior Cost Estimator					
3H	Drafter / CADD Technician					
3I	Administrative Assistant					
3J						
3K						
						<b>SUBTOTAL</b>
<b>FIRE PROTECTION</b>						
4A	Senior Project Fire Protection Engineer					
4B	Junior Fire Protection Engineer					
4C	Engineering Technician					
4D	Specification / Technical Writer					
4E	Senior Cost Estimator					
4F	Drafter / CADD Technician					
4G	Administrative Assistant					
4H						
4I						
						<b>SUBTOTAL</b>

PART III - CONSTRUCTION DOCUMENTS (Continued)										
LINE NO.	A. SALARY COSTS				EMPLOYEE-HOURS		HOURLY SALARIES	COSTS		
					A/E	VA		A/E	VA	
<b>HEATING AND AIR CONDITIONING</b>										
5A	Senior Project Mechanical Engineer									
5B	Junior Mechanical Engineer									
5C	Engineering Technician									
5D	Specification / Technical Writer									
5E	Senior Cost Estimator									
5F	Drafter / CADD Technician									
5G	Administrative Assistant									
5H										
5I					<b>SUBTOTAL</b>					
<b>PLUMBING</b>										
6A	Senior Project Plumbing Engineer									
6B	Junior Plumbing Engineer									
6C	Engineering Technician									
6D	Specification / Technical Writer									
6E	Senior Cost Estimator									
6F	Drafter / CADD Technician									
6G	Administrative Assistant									
6H										
6I					<b>SUBTOTAL</b>					
<b>ELECTRICAL</b>										
7A	Senior Project Electrical Engineer									
7B	Junior Electrical Engineer									
7C	Engineering Technician									
7D	Specification / Technical Writer									
7E	Senior Cost Estimator									
7F	Drafter / CADD Technician									
7G	Administrative Assistant									
7H										
7I					<b>SUBTOTAL</b>					
<b>PROJECT MANAGEMENT</b>										
8A	Principal									
8B										
8C										
8D										
8E					<b>SUBTOTAL</b>					
<b>QA/QC REVIEWS</b>										
9A	Senior Project Architect									
9B	Senior Project Civil Engineer									
9C	Senior Project Structural Engineer									
9D	Senior Project Fire Protection Engineer									
9E	Senior Project Mechanical Engineer									
9F	Senior Project Plumbing Engineer									
9G	Senior Project Electrical Engineer									
9H										
9I					<b>SUBTOTAL</b>					
10					<b>TOTAL SALARY COSTS</b>					
<b>B. MISCELLANEOUS SALARY COSTS</b>										
LINE NO.	DESIGN STAFF SITE TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
11A	Project Designer									
11B	Junior Designer									
11C	Engineering Technician									
11D										
11E										
11F				<b>SUBTOTAL</b>						
	DESIGN REVIEW TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
12A	Project Designer									
12B	Junior Designer									
12C	Engineering Technician									
12D										
12E										
12F				<b>SUBTOTAL</b>						



B. MISCELLANEOUS SALARY COSTS (Continued)													
[OTHER AUTHORIZED TRIPS]			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES		COSTS				
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA			
13A													
13B													
13C													
13D													
13E													
13F	SUBTOTAL												
14	TOTAL MISCELLANEOUS SALARY COSTS												
15	TOTAL SALARY COSTS - (Lines 10 + 14)												
16	OVERHEAD				% OF LINE 15								
17	PROFIT				%								
18	TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17)												
C. INCIDENTAL COSTS													
LINE NO.	DESIGN STAFF SITE TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS		
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA	
19A	First												
19B	Second												
19C	Third												
19D	Fourth												
19E													
19F	SUBTOTAL												
	DESIGN REVIEW TRIPS		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS		
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA	
20A	First												
20B	Second												
20C	Third												
20D	Fourth												
20E													
20F	SUBTOTAL												
	[OTHER AUTHORIZED TRIPS]		EMP. TRIPS		TRAVEL COSTS		EMP. TRIPS		PER DIEM		COSTS		
	NO. DAYS	NO. PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA	
21A	First												
21B	Second												
21C	Third												
21D	Fourth												
21E													
21F	SUBTOTAL												
C. INCIDENTAL COSTS (Continued)													
REPRODUCTION OF REVIEW DOCS, as applicable			DETAILED DESCRIPTION OF INCIDENTAL								COSTS		
22A	CD Drawings												
22B	CD Specifications												
22C	CD Cost Estimate												
22D													
22E													
22F	SUBTOTAL												
RENDERINGS			DETAILED DESCRIPTION OF INCIDENTAL								COSTS		
23A	Exterior Perspective												
23B	Interior Perspective												
23C	Site Plan												
23D	Floor Plan												
23E													
23F	SUBTOTAL												
[OTHER INCIDENTALS]			DETAILED DESCRIPTION OF INCIDENTAL								COSTS		
24A													
24B													
24C													
24D													
24E													
24F	SUBTOTAL												
25	TOTAL INCIDENTAL COSTS												
26	*TOTAL - CONSTRUCTION DOCUMENTS COSTS - (Lines 18 +25)												

**NOTES:**  
 \*The 6% fee limitation applies to Lines 1 - 21. It does not include incidental costs for reproduction, etc. See VAAR 836.606-71 / VAAM M836.606-73 for further details.  
 \*Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc.  
 \*Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting  
 \*The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those trips.

CAPITULATION OF A/E COSTS (WITHOUT CPS/Site Visits)													
27	PART I: INVESTIGATE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES												
28	PART II: DESIGN DEVELOPMENT												
29	PART III: CONSTRUCTION DOCUMENTS												
30	TOTAL A/E COST (Lines 27 + 28 + 29)												



**ARCHITECT - ENGINEER FEE PROPOSAL**  
**Construction Period Services and Site Visits**

The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 2507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 4 hours. This includes the time it will take to read instructions, gather the necessary facts and fill out the form. This form or other agreed upon format, is used by VA Resident Engineers to supervise your work and verify the work progression so that you may be paid.

ESTIMATED NUMBER OF AS-BUILT CONTRACT DRAWINGS				DATE
	A/E	VA		
ARCHITECTURAL				PROJECT TITLE AND LOCATION
SITE AND LANDSCAPING				
STRUCTURAL AND BORINGS				
FIRE PROTECTION				
HEATING AND AIR CONDITIONING				
PLUMBING				
ELECTRICAL				
TOTAL NUMBER OF AS-BUILT DRAWINGS				NAME OF ARCHITECT / ENGINEER


**PART IV - CONSTRUCTION PERIOD SERVICES**

LINE NO.	A. SALARY COSTS <i>1) Answering RFIs during Bidding (includes providing answers, amendment supporting docs, etc.) 2) Issuance of "For Construction Documents" 3) Post Award RFI, Submittal and Shop Drawing Reviews 4) Call-In Project Mgs and All Other CPS Related Tasks Outlined in the Contract, excluding Site Visits/As-Built Dwg.</i>	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
1A	Senior Project Architect					
1B	Junior Architect					
1C	Senior Project Interior Designer					
1D	Junior Interior Designer					
1E	Specification / Technical Writer					
1F	Senior Cost Estimator					
1G	Drafter / CADD Technician					
1H	Administrative Assistant					
1I						
1J						
				<b>SUBTOTAL</b>		
<b>SITE AND LANDSCAPING</b>						
2A	Senior Project Civil Engineer					
2B	Junior Civil Engineer					
2C	Senior Project Landscape Architect					
2D	Junior Landscape Architect					
2E	Senior Project Environmental Engineer					
2F	Junior Environmental Engineer					
2G	Engineering Technician					
2H	Specification / Technical Writer					
2I	Senior Cost Estimator					
2J	Drafter / CADD Technician					
2K	Administrative Assistant					
2L						
2M						
				<b>SUBTOTAL</b>		
<b>STRUCTURAL AND BORINGS</b>						
3A	Senior Project Structural Engineer					
3B	Junior Structural Engineer					
3C	Senior Project Geotechnical Engineer					
3D	Junior Geotechnical Engineer					
3E	Engineering Technician					
3F	Specification / Technical Writer					
3G	Senior Cost Estimator					
3H	Drafter / CADD Technician					
3I	Administrative Assistant					
3J						
3K						
				<b>SUBTOTAL</b>		
<b>FIRE PROTECTION</b>						
4A	Senior Project Fire Protection Engineer					
4B	Junior Fire Protection Engineer					
4C	Engineering Technician					
4D	Specification / Technical Writer					
4E	Senior Cost Estimator					
4F	Drafter / CADD Technician					
4G	Administrative Assistant					
4H						
4I						
				<b>SUBTOTAL</b>		
<b>HEATING AND AIR CONDITIONING</b>						
5A	Senior Project Mechanical Engineer					
5B	Junior Mechanical Engineer					
5C	Engineering Technician					
5D	Specification / Technical Writer					
5E	Senior Cost Estimator					
5F	Drafter / CADD Technician					
5G	Administrative Assistant					
5H						
5I						
				<b>SUBTOTAL</b>		

PART IV - CONSTRUCTION PERIOD SERVICES (Continued)						
LINE NO.	A. SALARY COSTS <i>1) Answering RFIs during Bidding (includes providing answers, amendment supporting docs, etc.) 2) Issuance of "For Construction Documents" 3) Post Award RFI, Submittal and Shop Drawing Reviews 4) Call-In Project Mtgs and All Other CPS Related Tasks Outlined in the Contract, excluding Site Visits/As-Built Dwg.</i>	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
		<b>PLUMBING</b>				
6A	Senior Project Plumbing Engineer					
6B	Junior Plumbing Engineer					
6C	Engineering Technician					
6D	Specification / Technical Writer					
6E	Senior Cost Estimator					
6F	Drafter / CADD Technician					
6G	Administrative Assistant					
6H						
6I						
<b>SUBTOTAL</b>						
<b>ELECTRICAL</b>						
7A	Senior Project Electrical Engineer					
7B	Junior Electrical Engineer					
7C	Engineering Technician					
7D	Specification / Technical Writer					
7E	Senior Cost Estimator					
7F	Drafter / CADD Technician					
7G	Administrative Assistant					
7H						
7I						
<b>SUBTOTAL</b>						
<b>[ADDITIONAL LABOR CATEGORY, AS APPLICABLE]</b>						
8A						
8B						
8C						
8D						
<b>SUBTOTAL</b>						
9	<b>TOTAL SALARY COSTS</b>					
LINE NO.	B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
10A	Senior Project Architect					
10B	Junior Architect					
10C	Senior Project Interior Designer					
10D	Junior Interior Designer					
10E	Specification / Technical Writer					
10F	Drafter / CADD Technician					
10G						
10H						
<b>SUBTOTAL</b>						
<b>SITE AND LANDSCAPING</b>						
11A	Senior Project Civil Engineer					
11B	Junior Civil Engineer					
11C	Senior Project Landscape Architect					
11D	Junior Landscape Architect					
11E	Senior Project Environmental Engineer					
11F	Junior Environmental Engineer					
11G	Specification / Technical Writer					
11H	Drafter / CADD Technician					
11I						
11J						
<b>SUBTOTAL</b>						
<b>STRUCTURAL AND BORINGS</b>						
12A	Senior Project Structural Engineer					
12B	Junior Structural Engineer					
12C	Senior Project Geotechnical Engineer					
12D	Junior Geotechnical Engineer					
12E	Specification / Technical Writer					
12F	Drafter / CADD Technician					
12G						
12H						
<b>SUBTOTAL</b>						
<b>FIRE PROTECTION</b>						
13A	Senior Project Fire Protection Engineer					
13B	Junior Fire Protection Engineer					
13C	Specification / Technical Writer					
13D	Drafter / CADD Technician					
13E						
13F						
<b>SUBTOTAL</b>						
<b>HEATING AND AIR CONDITIONING</b>						
14A	Senior Project Mechanical Engineer					
14B	Junior Mechanical Engineer					
14C	Specification / Technical Writer					
14D	Drafter / CADD Technician					
14E						
14F						
<b>SUBTOTAL</b>						

PART II - CONSTRUCTION PERIOD SERVICES (CONTINUED)										
LINE NO.	B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS			EMPLOYEE-HOURS		HOURLY SALARIES	COSTS			
				A/E	VA		A/E	VA		
<b>PLUMBING</b>										
15A	Senior Project Plumbing Engineer									
15B	Junior Plumbing Engineer									
15C	Specification / Technical Writer									
15D	Drafter / CADD Technician									
15E										
15F										
						<b>SUBTOTAL</b>				
<b>ELECTRICAL</b>										
16A	Senior Project Plumbing Engineer									
16B	Junior Plumbing Engineer									
16C	Specification / Technical Writer									
16D	Drafter / CADD Technician									
16E										
16F										
						<b>SUBTOTAL</b>				
<b>[ADDITIONAL LABOR CATEGORY, AS APPLICABLE]</b>										
17A										
17B										
17C										
17D										
17E										
						<b>SUBTOTAL</b>				
18	<b>TOTAL SALARY COSTS (As-Builts)</b>									
19	<b>TOTAL SALARY COSTS - (Lines 9 + 18)</b>									
20	OVERHEAD				% OF LINE 19					
21	PROFIT				%					
22	<b>TOTAL SALARY COSTS - (Lines 19 + 20 + 21)</b>									
<b>C. INCIDENTAL COSTS</b>										
<b>REPRODUCTION OF "FOR CONSTRUCTION" DOCS</b>			<b>Detailed Description of Incidental</b>				<b>COSTS</b>			
23A	For Construction Drawings									
23B	For Construction Specifications									
23C										
23D										
23E										
						<b>SUBTOTAL</b>				
<b>REPRODUCTION OF AS-BUILTS</b>			<b>Detailed Description of Incidental</b>				<b>COSTS</b>			
24A	As-Built Drawings									
24B	As-Built Specifications									
24C										
24D										
24E										
						<b>SUBTOTAL</b>				
<b>[OTHER INCIDENTALS]</b>			<b>Detailed Description of Incidental</b>				<b>COSTS</b>			
25A										
25B										
25C										
25D										
25E										
						<b>SUBTOTAL</b>				
						<b>INCIDENTAL COSTS</b>				
27	<b>TOTAL CONSTRUCTION PERIOD SERVICES COSTS - (Lines 22+ 26)</b>									
<b>REMARKS</b>										
<b>PART III - SITE VISITS</b>										
LINE NO.	A. SALARY COSTS			EMP. TRIPS		TOTAL HOURS		HOURLY SALARIES	COSTS	
				A/E	VA	A/E	VA		A/E	VA
<b>PRE-BID CONFERENCE (BIDDING PHASE)</b>										
28	NO. DAYS			EMP. PER DAY						
<b>PRE-CONSTRUCTION CONFERENCE (POST AWARD)</b>										
29	NO. DAYS			EMP. PER DAY						
<b>ON-SITE CONSTRUCTION PROGRESS MEETINGS</b>										
30	NO. MTGS			EMP. PER DAY						
<b>SITE VISIT(S)</b>										
31	NO. VISITS, ONE EMPLOYEE-DAY EACH									
<b>BEHIND WALL - ABOVE CEILING INSPECTION(S)</b>										
32	NO. INSP.		NO. DAYS		EMP. PER DAY					
<b>FINAL INSPECTION(S)</b>										
33	NO. INSP.		NO. DAYS		EMP. PER DAY					
34										
<b>SALARY COSTS - Site Visits</b>										
35	OVERHEAD			% OF LINE 35						
37	PROFIT			%						
38	<b>TOTAL SALARY COSTS - (Lines 35 + 36 + 37)</b>									

PART III - SITE VISITS (CONTINUED)													
	B. TRAVEL COSTS			EMP. TRIPS		TRAVEL COSTS		EMP. DAYS		PER DIEM		COSTS	
				A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA
39	<b>PRE-BID CONFERENCE (BIDDING PHASE)</b>												
		NO. DAYS	EMP. PER DAY										
40	<b>PRE-CONSTRUCTION CONFERENCE (POST AWARD)</b>												
		NO. DAYS	EMP. PER DAY										
41	<b>ON-SITE CONSTRUCTION PROGRESS MEETINGS</b>												
		NO. MTGS	EMP. PER DAY										
42	<b>SITE VISIT(S)</b>												
		NO. VISITS, ONE EMPLOYEE-DAY EACH											
43	<b>BEHIND WALL - ABOVE CEILING INSPECTION(S)</b>												
		NO. INSP.	EMP. PER DAY										
44	<b>FINAL INSPECTION(S)</b>												
		NO. INSP.	EMP. PER DAY										
45													
46	<b>TOTAL TRAVEL COSTS</b>												
47	<b>TOTAL COSTS FOR SITE VISITS - (Lines 38 + 47)</b>												
CAPITULATION OF A/E PROPOSAL (WITH CPS & SITE VISITS)													
48	<b>PART I: INVESTIGATE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES</b>												
49	<b>PART II: DESIGN DEVELOPMENT</b>												
50	<b>PART III: CONSTRUCTION DOCUMENTS</b>												
51	<b>PART IV: CONSTRUCTION PERIOD SERVICES - (Line 27)</b>												
52	<b>PART V: SITE VISITS, [REDACTED] AT [REDACTED] PER VISIT FOR A MAXIMUM OF: (Line 47)</b>												
53	<b>TOTAL A/E COST (Lines 48 + 49 + 50 + 51 + 52)</b>												

 <b>Department of Veterans Affairs</b>	<b>ARCHITECT - ENGINEER FEE PROPOSAL</b> <b>Certifications</b>
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**PART VI - CERTIFICATIONS**

**CERTIFICATION OF CURRENT COST OR PRICING DATA**

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section 2.101 of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing to the contracting officer or to the contracting officer's representative in support of \_\_\_\_\_\* are accurate, complete, and current as of \_\_\_\_\_\*\*. This certification includes the cost or pricing data supporting any advance agreements and forward pricing rate agreements between the offeror and the Government that are part of the proposal.

Firm	Name	Title
Signature	Date of Execution***	

\*Identify the proposal, request for price adjustment, or other submission involved, giving the appropriate identifying number (e.g., RFP no.).  
 \*\* Insert the day, month, and year when price negotiations were concluded and price agreement was reached or, if applicable, an earlier date agreed upon between the parties that is as close as practicable to the date of agreement on price.  
 \*\*\*Insert the day, month, and year of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

**NOTE: The Architect-Engineer shall check the certification below which is applicable to their enterprise, and if required, provide the necessary substantiating information.**

**CERTIFICATION OF CONCURRENT SUBMISSION OF DISCLOSURE STATEMENTS**

The offeror hereby certifies that, as part of the offer, copies of the Disclosure Statements as follows: (i) Original and one copy to the cognizant Contracting Officer or cognizant Federal agency official authorized to act in that capacity (Federal official), as applicable; and; (ii) one copy to the cognizant Federal auditor. (Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant CO or Federal official.)

DATE OF DISCLOSURE STATEMENT	NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICER WHERE FILED

The offeror further certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices in the Disclosure Statement.

**CERTIFICATION FOR PREVIOUSLY SUBMITTED DISCLOSURE STATEMENT**

The offeror hereby certifies that the Disclosure Statement was filed as follows:

DATE OF DISCLOSURE STATEMENT	NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICER or FEDERAL OFFICIAL WHERE FILED

The offeror further certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices in the Disclosure Statement.

**CERTIFICATION OF MONETARY EXEMPTION**

The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and subcontracts subject to CAS totaling \$50 million or more in the cost accounting period immediately preceding the period in which the proposal was submitted. The offeror further certifies if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

**CERTIFICATION OF INTERIM EXEMPTION**

The offeror certifies that, (i) the offeror first exceeded the monetary exemption for disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and (ii) in accordance with 48 CFR 9903.202-1, the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been made within 90 days after the end of that period, the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under paragraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

*Caution: Offerors currently required to disclose because they were awarded a CAS-covered prime contract of subcontract of \$50 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.*

CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF CONTRACTING OFFICER	DATE

**For Official Use Only (FOUO)**  
**To be Completed by the VA Estimator Responsible for the Preparation of the Independent Government Estimate (IGE)**

DATE OF IGE:	NAME and Title:

SIGNATURE:

DISTRIBUTION: (003C4A)-CC: AE and Proposed File