

3137-XXXX

<i><u>Application and reporting process</u></i>	No. of respondents	Frequency	Annual hour burden	How estimated	Cost
Applicants preparing and submitting grant applications	284	one time	2,506.00	Time required to plan and write grant application, minus hours for completing forms	\$70,994.98



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (28.33 per hour) ¹	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
Native American Basic	233	10	2,330	\$66,008.90	2018		283.3
TOTALS	233	10	2,330	\$66,008.90			
Ave. time per response		10				2,330	283.3

Note: ¹ Based on current mean average hourly wage for librarians, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2015)	Percentage of Respondents Reporting Electronically (FY2015)	Programs that use the form
NA Basic	233	60		
NA Enhancement	51	10		
totals	284	70		

Percentage of small entities	
	25.75
	19.60

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
NA Basic & Enhancement including SF-424S (data entry, first-check, budget check)	1.16	0
Discretionary Applications (IT download)	0	0
Discretionary Applications (IT download)	0	0

* Average salary of IMLS employees 2015

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
284	329.44	41.12	\$13,546.57
0	3.5	41.12	\$143.92
0	1	41.12	41.12

284| 333.94 \$13,731.61|totals