



FPAC-ISD-441

Farm Production and Conservation-Business Center
Geospatial Enterprise Operations

REQUEST FOR GEOSPATIAL PRODUCTS AND SERVICES

See Page 2 for Privacy Act and Paperwork Reduction Act Statements

1. NAME		<p align="center">INSTRUCTIONS</p> <p>ORDERING – Standard product is a high-resolution digital TF image. You may email or call with the coverage area description (see Page 2), year range needed, and shipping address with a phone number to the email address or telephone number listed at the bottom of the page.</p> <p>PAYMENT- Prepayment is required. Please do not send cash. Checks are no longer accepted. Purchase orders are accepted from tax-supported agencies. Use the following PAY.GOV collection form website link with your work order number for payment: https://www.pay.gov/public/form/start/1178517031</p> <p>DELIVERY- Standard delivery is via digital download. Shipping costs are included with the price of prints.</p>	
2. STREET ADDRESS 1			
3. STREET ADDRESS 2			
4. CITY, STATE, ZIP+4			
5. CONTACT NAME			
6. TELEPHONE NUMBER	7. FAX NUMBER		
8. E-MAIL ADDRESS			
9. IF KNOWN:	A. CUSTOMER CODE		
	B. AGENCY CODE		ORDERING UNIT CODE FUNDS CHARGEABLE
C. PURCHASE ORDER (PO) NUMBER		I CERTIFY THAT THESE ITEMS ARE NECESSARY FOR USE IN THE PUBLIC SERVICE	
10. CREDIT CARD NUMBER Use PAY.GOV Collection Form Website		11. WORK ORDER NO.	
12. TOTAL REPRODUCTIONS	13. ORDER / PO AMOUNT \$	SIGNATURE	DATE
14. STATE OR REGION		TITLE	

IMAGERY DATA SECTION (See Page 2 for Ordering Information)

14. STATE OR REGION	15. SPECIAL INSTRUCTIONS
16. COUNTY (OR FOREST AREA)	

17. PRODUCT IDENTIFICATION						18. COVERAGE AREA OR LOCATION DESCRIPTION
DIGITAL REPRODUCTIONS FILM SIZE AND TYPE REPRODUCTIONS A	QUAN. EACH B	YEAR C	PROGRAM SYMBOL D	RES. ROLL NO. E	QUARTER QUAD NAMES/NO. EXPOSURE(S) (RANGE(S)) F	
						<p>Include information in boxes below or Item 15 above.</p> <ul style="list-style-type: none"> Latitude / Longitude - point and radius or four corner points <div style="border: 1px solid black; height: 40px; margin-bottom: 10px;"></div> <ul style="list-style-type: none"> Legal Description - Township, Range, Section(s) <div style="border: 1px solid black; height: 40px; margin-bottom: 10px;"></div> <ul style="list-style-type: none"> Map - Detailed topographic, county, or city map outlining your area of interest as accurately as possible. <p>- attach to form or email to address below.</p> <ul style="list-style-type: none"> Electronic shapefiles with projection. <p>- attach to email address below.</p>

Address Order for Product or Request for Information to:	CUSTOMER SERVICES	TELEPHONE:	801-844-2922
	USDA FPAC-BC GEOSPATIAL ENTERPRISE OPERATIONS	FAX:	855-415-2014
	125 SOUTH STATE STREET SUITE 6416	E-MAIL:	GEO.Sales@usda.gov
	SALT LAKE CITY UT 84138-1102	WEBSITE:	USDA GEO Website

ORDERING INFORMATION

OMB Control No. 0560-0176
OMB Expiration Date: 1/31/2028

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2. STREET ADDRESS 1			
3. STREET ADDRESS 2		FOR U.S. AGENCY USE ONLY ORDERING UNIT CODE (CERTIFY THAT THESE IT)	
4. CITY, STATE, ZIP+4			
5. CONTACT NAME		FOR USE IN THE PUBLIC SERVICE	
6. TELEPHONE NUMBER			
7. FAX NUMBER		DATE	
8. E-MAIL ADDRESS			
9. IF KNOWN		SIGNATURE	
10. CREEK			
11. WORK ORDER NO.		TITLE	
12. TOTAL			
13. AMOUNT REMITTED / PO AMOUNT		16. COVERAGE AREA OR LOCATION DESCRIPTION Include information in boxes below or item 15 above: • Latitude / Longitude - point and radius or four corner points • UTM • your area of interest as accurately as possible • attach to form or email to address below. • Electronic shapefiles with projection • attach to email address below.	
14. STATE			
15. SPECIAL INSTRUCTIONS		17E. QUARTER QUAD NAME(S) OR EXPOSURE(S) RANGE(S) 17F. QUARTER QUAD NAME / No. or Exposure(s) range(s)	
16. COUNTY (OR FOREST AREA)			
17. PRODUCT IDENTIFICATION		18. ADDRESS ORDER FOR PRODUCT OR REQUEST FOR INFORMATION TO:	
18. DIGITAL REPRODUCTIONS			
19. FILM SIZE AND TYPE REPRODUCTIONS		TELEPHONE: 801-844-2922 FAX: 855-415-2014 E-MAIL: GEO@USDA.WASHINGTON.DC.USDA.GOV WEBSITE:	
20. QUANT. EACH			
21. YEAR		CUSTOMER SERVICES USDA FPAC-BC GEOSPATIAL ENTERPRISE OPERATIONS 121 SOUTH STATE STREET SUITE 6418 SALT LAKE CITY UT 84118-1101	
22. PROGRAM SYMBOL			
23. RES. ROLL NO.		24. QUARTER QUAD NAME(S) OR EXPOSURE(S) RANGE(S)	
24. QUARTER QUAD NAME(S) OR EXPOSURE(S) RANGE(S)			

- A** Your customer information - include your street address (Items 2-3) and telephone number (Item 6). If you are a tax-supported organization and want to be billed, place your purchase order number here (Item 9C).
- B** Total reproductions (Item 12) - in this area indicate the total number of reproductions by product (i.e. 1-24x24, 1-Digital Image).

Order or purchase order amount (Item 13)
- C** Special instructions (Item 15) - provide any special instructions you require of us to process your order. Include area or location description here.

Digital reproductions, film size and type reproductions (Item 17A) - refer to Prices for Geospatial Products and Services (FPAC-ISD-441A).

Program or symbol (Item 17D) - you may know it as project code (ID), FIPS codes, etc.

Resolution (Res.) or film roll number (Item 17E) - resolution of digital imagery or a unique number related to a specific project.

Quarter Quad Name / No. or Exposure(s) range(s) (Item 17F) - indicate quarter quad name or number or the film exposure number or range of exposures here. Refer to FPAC-ISD-441A (Page 2).
- D** Instructions - these are brief instructions related to your order. See "HOW TO ORDER AERIAL IMAGERY" below. Also, see FPAC-ISD-441A.
- E** U.S. Government Agency Use Only - this may substitute for your purchase order. For USDA orders, your signature is required.
- F** Preferred types of area or location descriptions (Item 18).

*** HOW TO ORDER AERIAL IMAGERY**

Fill out Items 14 through 18 on the FPAC-ISD-441, Request for Aerial Imagery & Related Products form. If you do not have the aerial photo identification numbers, furnish one or more of the following forms of information and we will determine digital imagery and print selections for you:

- Latitude and Longitude coordinates (point and radius or four corner points.)
- Legal description of your area of interest in township, range, and section number.
- A topographic, county, or city map outlining your area of interest as accurately as possible.
- Electronic shapefiles with projection or KML/KMZ file.

You may request a copy of the Aerial Photo Guide from geo.sales@usda.gov to get a better idea of what to expect. Products are delivered after an order and payment or purchase order are received. Please call 801-844-2923 if you prefer to order over the phone with an acceptable area or site description.

*** GEO PRODUCTS AND SERVICES**

Depending on the original film scale or digital resolution, photographs are available in selected scales ranging from 1 inch = 5,000 feet to 1 inch = 200 feet. Print sizes: 10"x10" to 30"x30" enlargements. Digital scans from film (10"x10") are available in TIF format. Digital Compressed County Mosaics (CCM) and Quarter Quads (QQ). Visit the [USDA Geospatial Data Gateway](#) for CCMs or see FPAC-ISD-441A (Prices for Geospatial Products and Services) for QQs for specific size and scale availability. For special needs not covered elsewhere on this form, contact us directly. Additional fees may apply.

*** OTHER AERIAL PHOTOGRAPHY**

Photography secured for the Forest Service (FS) and National Resource Conservation Service (NRCS) can be purchased from us by the same procedures outlined for USDA photography. The negative scales vary from 1:6,000 to 1:80,000, depending on the project area. Most FS photography has been flown in natural color, some in black and white and color infrared. Most NRCS photography has been flown in black and white, some in natural color and color infrared.

NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is the Agricultural Adjustment Act of 1938 (7 U.S.C. 1387). The information will be used to process an order for aerial photography. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in an inability on the part of the Aerial Photography Field Office to process the order for aerial photography.

Public Burden Statement (Paperwork Reduction Act (PRA)): According to the PRA requirement, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0565-0XXXX. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO THE USDA FPAC-BC GEOSPATIAL ENTERPRISE OPERATIONS AT THE ADDRESS LISTED ON PAGE 1.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.