

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572 - 0137
November 21, 2024**

Estimated No. of Total Respondents								
	WWD/ WWLG	Watershed	RCDL	TAT	ECWAG	SWMG	Colonias/ Tribal	Total
Routine Servicing Actions (0572-0137)	3,927	1	0	0	0	0	1	3,929
Special Servicing Actions (0572-0137)	130	1	0	1	1	1	1	135
Other OMB Packages that Use Forms from this Package - 0572-0121								374
Estimated No. of Total Respondents								4,438

Average hours per response

2.152857

Number of responses per respondent

2,94525

Gray Columns have automatic formulas. DO NOT input numbers in these columns.

TOTAL

13,071

28,140

\$2,313,690

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Regulation or OMB Package Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)
1782.2	Reamortization Request	RD 1951-33 (0572-0137; 0575-0066)	40%	54	1	54	0.25	14	\$82.68	\$1,158
1782.2	Offer to Convey Security	RD 1955-1 (0572-0137; 0575-0172)	5%	7	1	7	0.25	2	\$82.68	\$165
1782.2	Application for Settlement of Indebtedness	RD 3560-57 (0572-0137; 0575-0189)	5%	7	1	7	1.00	7	\$82.68	\$579
1782.9	Environmental Evaluation	Written	15%	20	1	20	10.00	200	\$82.68	\$16,536
1782.11	Application for Commercial Credit - Graduation	Written	90%	122	1	122	3.00	366	\$82.68	\$30,261
1782.11 & .17(a)(3)	Statement of Budget, Income, and Equity	RD 442-2 (0572-0137; 0575-0115, 0200)	100%	135	1	135	2.50	338	\$82.68	\$27,946
1782.11 & .17(a)(3)	Balance Sheet	RD 442-3 (0575-0015)	100%	135	1	135	1.00	135	\$82.68	\$11,162
1782.12, .13(a) (3),(6), .17 (a) (6), & .20	Appraisal	Written	40%	54	1	54	1.50	81	\$82.68	\$6,697
1782.12(a)(4) (i)	Conveyance Instrument - Purchase Agreement, etc.	Written	10%	14	1	14	2.00	28	\$82.68	\$2,315
1782.12(a)(4) (ii) & .13 (a) (5)	Rights and Obligations Assumption Agreement	Written	10%	14	1	14	1.00	14	\$82.68	\$1,158

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572 - 0137
November 21, 2024**

Estimated No. of Total Respondents								
	WWD/ WWLG	Watershed	RCDL	TAT	ECWAG	SWMG	Colonias/ Tribal	Total
Routine Servicing Actions (0572-0137)	3,927	1	0	0	0	0	1	3,929
Special Servicing Actions (0572-0137)	130	1	0	1	1	1	1	135
Other OMB Packages that Use Forms from this Package - 0572-0121								374
Estimated No. of Total Respondents								4,438

Average hours per response

2.152857

Number of responses per respondent

2,94525

Gray Columns have automatic formulas. DO NOT input numbers in these columns.

TOTAL

13,071

28,140

\$2,313,690

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Regulation or OMB Package Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)
1782.13(a)(7) & .17(a)	Consent of Lienholders	Written	80%	108	1	108	1.00	108	\$82.68	\$8,929
1782.13(a) (8)	Letter of Intent to Meet Conditions	RD 1942-46 (0572-0137; 0575-0015; 0570-0021, 0061, 0062)	40%	54	1	54	1	54	\$82.68	\$4,465
1782.13(a)(8)	Letter of Conditions	Written	40%	54	1	54	1.00	54	\$82.68	\$4,465
1782.13(a)(9)	Insurance	Written	80%	108	1	108	1.00	108	\$82.68	\$8,929
1782.13(a) (11), (b), .17(a)(4), & .20	Security Instruments	Written	80%	108	1	108	2.00	216	\$82.68	\$17,859
1782.13(d)(1)	Assumption/Disposition of Grant Agreement Terms	Written	10%	14	1	14	2.00	28	\$82.68	\$2,315
1782.17(a)(1)	Subordination/Parity Narrative Request	Written	50%	68	1	68	2.00	136	\$82.68	\$11,245
1782.17(a)(5)	Statement on availability to obtain credit elsewhere	Written	80%	108	1	108	2.00	216	\$82.68	\$17,859
1782.19	Management Agreements	Written	30%	41	1	41	3.00	123	\$82.68	\$10,170
1782.19	Lease Contracts (Facility, Mineral, etc.)	Written	30%	41	1	41	3.00	123	\$82.68	\$10,170
1780.2	Bankruptcy Orders and Supplemental Information	Written	5%	7	1	7	1.50	11	\$82.68	\$910
1782.2	Repayment Agreement	Written	5%	7	1	7	1.00	7	\$82.68	\$579
1782.2	Rescheduling Agreement	Written	40%	54	1	54	2.00	108	\$82.68	\$8,929
1782.2	Voluntary Conveyance- Board Resolution	Written	5%	7	1	7	2.00	14	\$82.68	\$1,158

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572 - 0137
November 21, 2024**

	WWD/ WWLG	Watershed	RCDL	TAT	ECWAG	SWMG	Colonias/ Tribal	Total
Estimated No. of Total Respondents - Routine Servicing Actions	3,927	1	0	0	0	0	1	3,929
Estimated No. of Total Respondents - Special Servicing Actions	130	1	0	1	1	1	1	135
Estimated No. of Total Respondents								4,064

Average hours per response 2.580
 Gray Columns have automatic formulas. DO NOT input numbers in these columns. TOTAL 26,953
 Number of responses per respondent 6.63
\$5,749,840

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Regulation Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)
Routine Servicing Actions										
1782.11 & .17(a)(3)	Operating Budget	RD 442-7 (0575-0015)	30%	1,179	1	1,179	5.00	5,894	\$82.68	\$487,275
Special Servicing Actions										
1782.2	Community Programs Workout Agreement	RD 1951-10 (0575-0066)	70%	2,750	1	2,750	1.00	2,750	\$82.68	\$227,395
1782.5	Compliance Review	RD 400-8 (0570-0062; 0575-0018, 0575-0189)	100%	3,929	1	3,929	8.00	31,432	\$82.68	\$2,598,798
1782.8	Authorization Agreement for Preauth. Payments	RD 3550-28 (0575-0184)	100%	3,929	1	3,929	0.50	1,965	\$82.68	\$162,425
1782.12 & .17(e)(1)	Application for Partial Release, Subordination, or Consent	RD 465-1 (0560-0236)	40%	1,572	1	1,572	1.00	1,572	\$82.68	\$129,940
1782.12(a)(4)(i)	Assurance Agreement	RD 400-4 (0575-0201)	54%	2,122	1	2,122	0.25	530	\$82.68	\$43,855
1782.13(a)	Applicant Certification, Federal Collection Policies for Consumer/Commercial Debts	RD 1910-11 (0570-0062)	54%	2,122	1	2,122	0.25	530	\$82.68	\$43,855
1782.13(a)(1)	Application for Federal Assistance- Initial App.	SF 424 (4040-0004)	54%	2,122	1	2,122	1.00	2,122	\$82.68	\$175,419
1782.13(a)(1)	Budget Information--Non-Construction Programs	SF-424A (4040-0006)	54%	2,122	1	2,122	1.00	2,122	\$82.68	\$175,419
1782.13(a)(10)	Community Programs Assumption Agreement	RD 1951-15 (0575-0066)	20%	786	1	786	0.50	393	\$82.68	\$32,485
1782.13(a)(11)	Preliminary Title Opinion	RD 1927-9 (0575-0147, 0575-0189)	10%	393	1	393	1.50	589	\$82.68	\$48,727

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572 - 0137
November 21, 2024**

	WWD/ WWLG	Watershed	RCDL	TAT	ECWAG	SWMG	Colonias/ Tribal	Total
Estimated No. of Total Respondents - Routine Servicing Actions	3,927	1	0	0	0	0	1	3,929
Estimated No. of Total Respondents - Special Servicing Actions	130	1	0	1	1	1	1	135
Estimated No. of Total Respondents								4,064

Average hours per response		2.580		Number of responses per respondent		6.63					
Gray Columns have automatic formulas. DO NOT input numbers in these columns.				TOTAL		26,953		69,543		\$5,749,840	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
Regulation Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (E) x (F)	Estimated # of Hours Per Response	Estimated Total Hours (G) x (H)	Prof. Wage Rate	Total Cost (I) x (J)	
1782.17(a)(3) & .20(a)	Operating Budget	RD 442-7 (0575-0015)	100%	3,929	1	3,929	5.00	19,645	\$82.68	\$1,624,249	

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572 - 0137
November 21, 2024**

Instructions:

1. Use the U.S. Bureau of Labor Statistics Occupational Employment and Wage Statistics Link below to complete Columns A, B, C for the table below.

- a. Click the link: <https://www.bls.gov/oes/tables.htm>
- b. Under the latest Month Year (May 2023) click Occupation Profiles
- c. Use the Occupational Titles to choose which professions (A) need to be added to the table below. You can more than one occupation or just one.
- d. The code in front of each Occupational Title is the Occupation Code that goes in (B) for the table below.
- e. When you click on each Occupational Titles, choose the Mean Hourly Wage to input in (C) for the table below.

2. Use the U.S. Bureau of Labor Economic News Release, Employer Costs for Employee Compensation to complete Column D for the table below.

- a. Click the link: <https://www.bls.gov/news.release/ecec.toc.htm>
- b. Choose "The PDF verison of the news release" link
- c. The latest (September 10, 2024) News Release for Employer Costs for Employee Compensation - June 2024 opens in separate tab.
- d. On first page, second paragraph use the benefit costs % of: **29.70%**

3. For each profession fill in the % for (F). The total for the column should be 100%.

- a. Note that if there is only one profession then (F) would be 100%.

Gray Columns have automatic formulas. DO NOT input numbers in these columns.

(A)	(B)	(C)	(D)	(E)	(F)	(G)
Profession	Bureau of Labor Occupation Code ^{1.d}	Mean Wage ^{1.e}	Benefits ² (C) * (2.d)	Total Hourly Wage (C) + (D)	% Time Spent on Burden	Weighted Hourly Salary (E) * (F)
General and Operations Manager	11-1021	\$62.18	\$18.47	\$80.65	50%	\$40.32
Civil Engineers	17-2051	\$48.64	\$14.45	\$63.09	10%	\$6.31
Lawyers	23-1011	\$84.84	\$25.20	\$110.04	30%	\$33.01
Court, Municipal, and License Clerks	43-4031	\$23.44	\$6.96	\$30.40	10%	\$3.04
TOTAL					100%	\$82.68

**RURAL UTILITIES SERVICE
SERVICING OF WATER AND WASTE PROGRAMS
INFORMATION COLLECTION BURDEN HOURS**

OMB # 0572 - 0137

November 21, 2024

1. OPM GS & SES Pay Tables:

Click Link [Pay & Leave \(opm.gov\)](https://www.opm.gov/pay-and-leave/)

Click "pay tables" from first paragraph

Click current Year at top under Salaries & Wages

a. OPM GS Pay Tables: Under "General Schedule (GS) & Locality Pay Tables" click 20## GS Pay Tables (ex. 2024 GS Pay Tables)

Then choose Annual Rate Table for St. Louis-St. Charles-Farmington, MO-IL.

b. OPM SES Schedules: Under "Executive & Senior Level Employee Pay Tables" click "Rates of Pay for the Executive Schedule"

Then choose Annual Rate Table for Basic Rates of Pay for Members of the Senior Executive Service.

2. Benefit % (OMB Memo M-08 13)

https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/memoranda/2008/m08-13.pdf

36.25%

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns.

Total 255.00 \$18,083.59 \$4,834,769

Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Responses	Total Costs
Routine Servicing Actions Reviews										
Loan Specialist - Field Office	12	5	\$100,926	\$48.52	\$17.59	\$66.11	8.00	\$528.89	3,929	\$2,078,009
Special Servicing Actions Reviews								\$17,422.48	135	\$2,352,035
Loan Specialist - Field Office	12	5	\$100,926	\$48.52	\$17.59	\$66.11	100.00	\$6,611.14		
Program Director - State Office	13	5	\$120,018	\$57.70	\$20.92	\$78.62	40.00	\$3,144.70		
Loan Specialist - State Office	12	5	\$100,926	\$48.52	\$17.59	\$66.11	40.00	\$2,644.46		
State Engineer - State Office	12	5	\$100,926	\$48.52	\$17.59	\$66.11	20.00	\$1,322.23		
State Environmental Coordinator - State Office	12	5	\$100,926	\$48.52	\$17.59	\$66.11	5.00	\$330.56		
Loan Specialist - National Office	13	5	\$120,018	\$57.70	\$20.92	\$78.62	30.00	\$2,358.53		
Branch Chief - National Office	14	5	\$141,824	\$68.18	\$24.72	\$92.90	5.00	\$464.51		
Water Programs Director - National Office	15	5	\$166,818	\$80.20	\$29.07	\$109.27	5.00	\$546.37		
Graduation Reviews										
Loan Specialist - Filed Office (for graduation reviews)	12	5	\$100,926	\$48.52	\$17.59	\$66.11	2.00	\$132.22	3,061	\$404,725