

Legend

Not included in previously approved ICR

Item in Burden Narrative	Requirement in Previously Approved ICR
1	Yes
2	Yes
3	No
4	Yes
5	Yes
6	Yes

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Yes
Yes
Yes
Yes
No
No
No
No
No
No

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Yes
Yes
Yes
Yes
No
Yes
Yes
Yes
No
No
No

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43
44
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No
No
No
Yes
No
Yes

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Yes
Yes
No
Yes
Yes
Yes
Yes
Yes
Yes

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14
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Yes
Yes
No
Yes
Yes

Previously Approved ICR		
Section of Regulation / Form	Title	Section of Regulation/ Form
225.3(b)	SAs, by November 1 of each fiscal year, notify USDA if it intends to administer the Summer Food Service Program. The agreement shall contain an assurance that the State agency will comply with policy, instructions, guidance, and handbooks issued by FNS .	225.3(b)
225.4(a)	SAs, by Feb. 15 of each year, submit to FNSRO a Program Management and Administration Plan for that fiscal year.	225.4(a)
		225.6(c)(5)
225.6(c)(1), 225.6(c)(4), 225.14(a), 225.14(c)	Sponsors submit written application to SAs for participation in SFSP. The sponsor must demonstrate financial and administrative capability for Program operations and accept final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service. In order to do so, sponsors must comply with policy, instructions, guidance, and handbooks issued by FNS.	225.6(c)(1), 225.6(c)(4), 225.14(a), 225.14(c)
225.6(c)(2)	New sponsors, new sites, and, as determined by the State agency, sponsors and sites which have experienced significant operational problems, must submit site information for each site where a food service operation is proposed.	225.6(c)(2)
225.6(c)(3)	Experienced sponsors and experienced sites must submit site information for each site where a food service operation is proposed.	225.6(c)(3)

225.6(e), 225.14(c)(7)	Sponsors approved for participation in SFSP enter into written agreements with SAs to operate program in accordance with regulatory requirements.	225.6(e) & 225.14(c)(7)
225.6(h)(2)(iii)	Sponsors provide FSMC with a list of approved sites, along with the approved level for the number of meals which may be claimed for reimbursement for each site.	225.6(h)(2)(iii)
225.6(h)(3)	Sponsors submit requests to SAs for exception to unitizing requirement for certain components of a meal.	225.6(h)(3)
225.6(h)(5), 225.6(h)(2)	Sponsors submit to SAs copies of contracts with FSMC, bids received, and reason for selection on FSMC chosen.	225.6(h)(2) & 225.5(h)(5)
		225.6(n)
		225.6(n)(1)(i)
		225.6(n)(1)(ii)
		225.6(n)(1)(iii)
		225.6(n)(1)(iii)(C)
		225.6(n)(1)(iv)

		225.6(n)(1)(v)
		225.6(n)(2)
		225.6(n)(2)(iii)
		225.6(n)(2)(iv)
225.7(d)(2)	The State agency must review sponsors and sites to ensure compliance with Program regulations. Per policy guidance, State agencies must validate 100% of claims for sponsors under review.	225.7(d)(2)
225.8(d)(1)	SAs submit to FNSRO a list of names and addresses of potential private nonprofit organizations and for each site, the address, first day of operation, and estimated daily attendance by May 1 each year.	225.8(d)(1)
225.8(d)(2)	SAs, within 5 days of approval of sponsors, must notify FNSROs of sponsors, approved sites, locations, and days of operation and estimated daily attendance.	225.8(d)(2)
225.9(b)(2)	SAs prepare and submit a list sponsors eligible to receive commodities and daily number of eligible means to be served by each sponsor by June 1.	225.9(b)(2)
225.9(d)(4)	SAs forward reimbursements for valid claims.	225.9(d)(4)
		225.10
225.12(a)	SAs establish claims against sponsors and recover payment not properly payable.	225.12(a)

		225.17
		225.15(j)
		225.15(k)
		225.8(b)
		225.13(a)
225.15(d)(2)	Sponsors must visit each of their sites at least once during the first week of operation under the Program.	225.15(d)(2)
225.15(d)(3)	Sponsors must review food service operations for all sites at least once during the first 4 weeks of Program operations, and thereafter maintain a reasonable level of monitoring.	225.15(d)(3)
225.16(a)	Within two weeks of receiving notification of their approval, sponsors shall submit to the State agency a copy of their letter advising the appropriate health department of their intention to provide a food service during a specific period at specific sites.	225.16(a)
		225.18(a)(2)(i) and 225.18(a)(3)
		225.18(a)(2)(ii) and 225.18(a)(6)(i)
		225.18(a)(2)(iii) and 225.18(c)(2)(ii)

		225.18(a)(2)(iv) and 225.18(a)(6)(ii)
		225.18(a)(2)(v) and 225.18(f)(1)(iii)(E)
		225.18(a)(2)(v) and 225.18(f)(2)
		225.18(a)(2)(vi) and 225.18(a)(6)(iii)
		225.18(c)(3)
		225.18(d)(2)
		225.18(e)(2)(iii)

		225.18(e)(3)(ii)
		225.18(e)(3)(iii)(B)
		225.18(g)(2)
225.18(b)(2)	SAs notify terminated sponsors in writing.	225.18(h)(2)(i)
		225.18(c)(1)

State/Local/Tribal Governments

225.6(c)(1), 225.6(c)(4), 225.14(a), 225.14(c)	Sponsors submit written application to SAs for participation in SFSP. The sponsor must demonstrate financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service. In order to do so, sponsors must comply with policy, instructions, guidance, and handbooks issued by FNS .	225.6(c)(1), 225.6(c)(4), 225.14(a), 225.14(c)
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225.6(c)(2)	New sponsors, new sites, and, as determined by the State agency, sponsors and sites which have experienced significant operational problems, must submit site information for each site where a food service operation is proposed.	225.6(c)(2)
225.6(c)(3)	Experienced sponsors and experienced sites must submit site information for each site where a food service operation is proposed.	225.6(c)(3)
		225.6(c)(5)
225.6(c)(5)	Camps submit copy of hearing procedures.	225.6(c)(5)
225.6(e), 225.14(c)(7)	Sponsors approved for participation in SFSP enter into written agreements with SAs to operate program in accordance with regulatory requirements.	225.6(e), 225.14(c)(7)
225.6(h)(2)(iii)	Sponsors provide FSMC with a list of approved sites, along with the approved level for the number of meals which may be claimed for reimbursement for each site.	225.6(h)(2)(iii)
225.6(h)(3)	Sponsors submit requests to SAs for exception to unitizing requirement for certain components of a meal.	225.6(h)(3)
225.6(h)(5), 225.6(h)(2)	Sponsors submit to SAs copies of contracts with FSMC, bids received, and reason for selection on FSMC chosen.	225.6(h)(5), 225.6(h)(2)
225.15(d)(2)	Sponsors must visit each of their sites at least once during the first week of operation under the Program.	225.15(d)(2)

225.15(d)(3)	Sponsors must review food service operations for all sites at least once during the first 4 weeks of Program operations, and thereafter maintain a reasonable level of monitoring.	225.15(d)(3)
225.16(a)	Within two weeks of receiving notification of their approval, sponsors shall submit to the State agency a copy of their letter advising the appropriate health department of their intention to provide a food service during a specific period at specific sites.	225.16(a)
		225.18(c)(1)

Businesses (Non-profit Institutions and Camps)

225.15(f)	Households read instructions, complete free meal and return to camps and sites.	225.15(f)
225.15(j)	Households provide written consent for sponsors to use or disclose information.	225.15(j)

Households

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Attachment F: SFS

Re

Review of Regulations	A	B
Title	Estimated # Respondents	Responses per Respondents
State/Local/Territory		
SAs, by November 1 of each fiscal year, notify USDA if it intends to administer the Summer Food Service Program. The agreement shall contain an assurance that the State agency will comply with policy, instructions, guidance, and handbooks issued by FNS .	53	1.00
SAs, by Feb. 15 of each year, submit to FNSRO a Program Management and Administration Plan for that fiscal year.	53	1.00
The SA must determine if a sponsoring organization operates in more than one State.	53	3.00
Sponsors submit written application to SAs for participation in SFSP. The sponsor must demonstrate financial and administrative capability for Program operations and accept final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service. In order to do so, sponsors must comply with policy, instructions, guidance, and handbooks issued by FNS.	3,314	1.00
New sponsors, new sites, and, as determined by the State agency, sponsors and sites which have experienced significant operational problems, must submit site information for each site where a food service operation is proposed.	640	1.00
Experienced sponsors and experienced sites must submit site information for each site where a food service operation is proposed.	2,675	1.00

Sponsors approved for participation in SFSP enter into written agreements with SAs to operate program in accordance with regulatory requirements.	332	1.00
Sponsors provide FSMC with a list of approved sites, along with the approved level for the number of meals which may be claimed for reimbursement for each site.	1,157	1.00
Sponsors submit requests to SAs for exception to unitizing requirement for certain components of a meal.	12	1.00
Sponsors submit to SAs copies of contracts with FSMC, bids received, and reason for selection on FSMC chosen.	1,157	1.00
SAs must determine if a sponsoring organization is an MSSO, as described in paragraphs (b)(1)(xv) and (b)(2)(iii)(L). SAs must assume the role of the CSA, if the MSSOs center of operations is located within the State. Each SA that approves an MSSO must follow the requirements described in paragraph (i).	53	3.00
SAs must enter into a permanent written agreement with the MSSO, as described in paragraph (b)(4).	53	3.00
SAs must approve the MSSOs administrative budget.	53	3.00
SAs must conduct monitoring of MSSO Program operations within the State, as described in paragraph (k)(4) and should coordinate monitoring with the CSA to streamline reviews and minimize duplication of the review content. The SA may base the review cycle on the number of facilities operating within the State.	53	3.00
SAs must provide summaries of the MSSO reviews that are conducted to the CSA. If the SA chooses to conduct a full review, the SA should request the necessary records from the CSA.	53	3.00
SAs must conduct audit resolution activities. The SA must review audit reports, address audit findings, and implement corrective actions, as required under 2 CFR part 200, subpart D, and USDA implementing regulations 2 CFR 400 and 415.	53	3.00

SAs notify all other State agencies that have agreements with the MSSO of termination and disqualification actions, as described in paragraph (c)(2)(i).	53	3.00
If it determines that an MSSOs center of operations is located within the State, the SA must assume the role of the CSA.	53	3.00
The CSA must conduct a full review at the MSSO headquarters and financial records center. The CSA must coordinate the timing of the reviews and make copies of monitoring reports and findings available to all other State agencies that have agreements with the MSSO.	53	3.00
If an MSSO has for-profit status, the cognizant agency must establish audit thresholds and requirements.	53	1.00
The State agency must review sponsors and sites to ensure compliance with Program regulations. Per policy guidance, State agencies must validate 100% of claims for sponsors under review.	53	467.24
SAs submit to FNSRO a list of names and addresses of potential private nonprofit organizations and for each site, the address, first day of operation, and estimated daily attendance by May 1 each year.	53	1.00
SAs, within 5 days of approval of sponsors, must notify FNSROs of sponsors, approved sites, locations, and days of operation and estimated daily attendance.	53	104.00
SAs prepare and submit a list sponsors eligible to receive commodities and daily number of eligible means to be served by each sponsor by June 1.	53	1.00
SAs forward reimbursements for valid claims.	53	312.00
SAs arrange for audits of their own operations per 7 CFR Part 3015.	0	0.00
SAs establish claims against sponsors and recover payment not properly payable.	53	10.00

SAs make available to sponsors information on procurement standards.	0	0.00
SAs that plan to use or disclose information in ways not permitted must obtain written consent from parent/guardian.	0	0.00
SAs should enter into written agreement with party requesting disclosure information.	0	0.00
SAs submit to FNS a final report on SFSP operations for each month of operations	0	0.00
SAs must establish a procedure to be followed by an applicant appealing for a fair hearing.	53	1.00
Sponsors must visit each of their sites at least once during the first week of operation under the Program.	3,314	9.00
Sponsors must review food service operations for all sites at least once during the first 4 weeks of Program operations, and thereafter maintain a reasonable level of monitoring.	3,314	9.00
Within two weeks of receiving notification of their approval, sponsors shall submit to the State agency a copy of their letter advising the appropriate health department of their intention to provide a food service during a specific period at specific sites.	3,314	1.00
SAs must identify serious management problems and define a set of standards to help measure the severity of a problem to determine what rises to the level of a serious management problem and how it affects the sponsor or facility's ability to meet Program requirements.	53	1.00
SAs must notify a sponsor's executive director and chairman of the board of directors, and RPIs, that serious management problems have been identified, must be addressed, and corrected. The notice must include all of the necessary information and the SA must add the sponsor and RPIs to the SA list and provide a copy of the notice to the appropriate FNSRO.	53	3.00
SAs must receive and approve the corrective action plan within 15 days from the date the sponsor received the notice and monitor the full implementation of the corrective action plan.	53.00	3.00

<p>If corrective action has been taken to fully correct each serious management problem, SAs must notify a sponsor's executive director and chairman of the board of directors, and RPIs, that the serious management problem has been vacated. If corrective action has not been taken or fully implemented, the SA must notify the sponsor of its proposed termination and disqualification. The notice must inform the sponsor, responsible principals, and responsible individuals of the right and procedures for seeking a fair hearing.</p>	53.00	3.00
<p>SAs must submit written documentation to the hearing official prior to the beginning of the hearing, within 30 days after receiving the notice of action.</p>	53.00	3.00
<p>Hearing official must hold hearing, in addition to a review of written information upon written request for a fair hearing by the sponsor, responsible principals, or responsible individuals, to determine that the SA or sponsor followed Program requirements in taking action under appeal.</p>	53.00	3.00
<p>SAs must notify a sponsor's executive director and chairman of the board that serious management problems have been vacated and advise the institution that procedures and policies must be fully implemented to correct the serious management problem if the sponsor's appeal is upheld. If the sponsor's appeal is denied, the sponsor must be notified that the program agreement is terminated and declared seriously deficient.</p>	53.00	3.00
<p>SAs must conduct and prioritize follow-up reviews and more frequent full reviews of sponsors with serious management problems, including one full review occurring at least once every year.</p>	53.00	3.00
<p>SAs must develop a contingency plan to ensure that eligible participants continue to have access to meal service</p>	53.00	3.00
<p>If all serious management problems have been corrected and all debts have been repaid, SAs may elect to remove a sponsor and RPIs from the National Disqualified List, and must submit all requests for early removals to the appropriate FNSRO.</p>	53.00	3.00

SAs must enter into written agreements with FNS, consistent with 5 U.S.C. 552a(o) of the CMA, in order to participate in a matching program involving a FNS Federal system of records.	53.00	1.00
SAs may request FNS to waive the two-step independent verification and notice requirement of the CMA.	53.00	1.00
SAs must send a necessary demand letter for the collection of unearned payments, including any assessment of interest, as described in 225.12(b), and refer the claim to the appropriate State authority for pursuit of the debt payment. SAs must assess interest on sponsors' debts established on or after July 29, 2002, based on the Current Value of Funds Rate, which is published annually by Treasury in the Federal Reserve and is available from the FNSRO, and notify the sponsor that interest will be charged on debts not paid in full within 30 days of the initial demand for remittance up to the date of payment.	53.00	3.00
SAs must terminate for cause the Program agreement no later than 45 days after the date of the sponsor's disqualification by FNS.	53.00	5.00
Sponsors must describe and document the action taken to correct each serious management problem in a corrective action plan and submit it to the SA.	933.30	1.00
	3,367	36.96
Businesses (Non-pi		
Sponsors submit written application to SAs for participation in SFSP. The sponsor must demonstrate financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service. In order to do so, sponsors must comply with policy, instructions, guidance, and handbooks issued by FNS .	2,210	1.00

New sponsors, new sites, and, as determined by the State agency, sponsors and sites which have experienced significant operational problems, must submit site information for each site where a food service operation is proposed.	426	1.00
Experienced sponsors and experienced sites must submit site information for each site where a food service operation is proposed.	1,783	1.00
Sponsoring organizations that are approved to operate the Program in more than one State must provide: the number of affiliated sites it operates, by State; the number of unaffiliated sites it operates; the names, addresses, and phone numbers of the organization's headquarters and the officials who have administrative responsibility; and the names, addresses, and phone numbers of the financial records center and the officials who have financial responsibility.	133	1.00
Camps submit copy of hearing procedures.	333	1.00
Sponsors approved for participation in SFSP enter into written agreements with SAs to operate program in accordance with regulatory requirements.	221	1.00
Sponsors provide FSMC with a list of approved sites, along with the approved level for the number of meals which may be claimed for reimbursement for each site.	772	1.00
Sponsors submit requests to SAs for exception to unitizing requirement for certain components of a meal.	7.72	1.00
Sponsors submit to SAs copies of contracts with FSMC, bids received, and reason for selection on FSMC chosen.	772	1.00
Sponsors must visit each of their sites at least once during the first week of operation under the Program.	2,210	9.00

Sponsors must review food service operations for all sites at least once during the first 4 weeks of Program operations, and thereafter maintain a reasonable level of monitoring.	2,210	9.00
Within two weeks of receiving notification of their approval, sponsors shall submit to the State agency a copy of their letter advising the appropriate health department of their intention to provide a food service during a specific period at specific sites.	2,210	1.00
Sponsors must describe and document the actions taken to correct each serious management problem in a corrective action plan and submit it to the SA.	477	1
	2,210	22.23
H		
Households enrolled in camps or closed enrolled sites read instructions, complete free meal and return to camps and sites.	58,365	1.00
Households provide written consent for sponsors to use or disclose information.	58,365	1.00
	58,365	2.00
Total Reporting Burden	63,942	4.54

Program Rule	Estimated # Respondents	Responses per Respondents
SLT Burden	3,367	36.96
Business Burden	2,210	22.23
Household Burden	58,365	2.00
Total	63,942	4.54

P ICR Burden Estimates

Reporting

C = (A*B)	D	E= (C*D)	F
Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs
tribal Government Level			
53	36.00	1,908.00	1,908.00
53	1.00	53.00	53.00
159	0.25	39.75	0.00
3,314	39.50	130,903.00	130,903.00
640	1.00	640.00	640.00
2,675	1.00	2,675.00	2,675.00

332	0.12	40.84	40.84
1,157	0.50	578.50	578.50
12	0.50	5.79	5.79
1,157	20.00	23,140.00	23,140.00
159	0.25	39.75	0.00
159	0.25	39.75	0
159	0.25	39.75	0
159	0.25	39.75	0
159	0.25	39.75	0
159	0.25	39.75	0

159	0.25	39.75	0
159	0.25	39.75	0
159	20	3,180.00	0
53	1	53.00	0
24,764	0.08	2,055.39	2,055.39
53	1.00	53.00	53.00
5,512	1.00	5,512.00	5,512.00
53	1.00	53.00	53.00
16,536	0.50	8,268.00	8,268.00
0	0.00	0.00	0.00
530	4.00	2,120.00	2,120.00

0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
53	1.00	53.00	0.00
29,826	0.50	14,913.00	14,913.00
29,826	2.00	59,652.00	59,652.00
3,314	0.25	828.50	828.50
53	1.00	53.00	0.00
159	0.25	39.75	0.00
159	0.25	39.75	0.00

159	0.25	39.75	0.00
159	2.00	318.00	0.00
159	4.00	636.00	0.00
159	0.25	39.75	0.00
159	20.00	3,180.00	0.00
159	2.00	318.00	0.00
159	0.25	39.75	0.00

53	1.00	53.00	0.00
53	1.00	53.00	0.00
159	0.25	40.00	0.00
265	1.00	265.00	265.00
933	0.25	233.33	0.00
124,450	2.11	262,390.83	253,664.01

Profit Institutions and Camps)

2,210	39.50	87,295.00	87,295.00
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426	1.00	426.00	426.00
1,783	1.00	1,783.00	1,783.00
133	1.25	166.25	0.00
333	0.25	83.25	83.25
221	0.12	27	27
772	0.50	386.00	386.00
8	0.50	3.86	3.86
772	20.00	15,440.00	15,440.00
19,890	0.50	9,945.00	9,945.00

19,890	2.00	39,780.00	39,780.00
2,210	0.25	552.50	552.50
477	0.25	119.25	0.00
49,125	3.18	156,007.29	155,721.79

households

58,365	0.50	29,182.50	29,182.50
58,365	0.25	14,591.25	14,591.25
116,730	0.38	43,773.75	43,773.75
290,304	1.59	462,171.88	453,159.55

Number of Responses	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs
124,450	2.11	262,390.83	253,664.01
49,125	3.18	156,007.29	155,721.79
116,730	0.38	43,773.75	43,773.75
290,304	1.59	462,171.88	453,159.55

Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to Program Adjustment	Due to Program Change
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	39.75
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00

0	0.00	0.00	39.75
0	0.00	0.00	39.75
0	0.00	0.00	3,180.00
0	0.00	0.00	53.00
0.00	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
		0.00	0.00
0	0.00	0.00	0.00

			0.00
			0.00
			0.00
			0.00
0	0.00	0.00	53.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	0.00
0	0.00	0.00	53.00
0	0.00	0.00	39.75
0	0.00	0.00	39.75

0	0.00	0.00	39.75
0	0.00	0.00	318.00
0	0.00	0.00	636.00
0	0.00	0.00	39.75
0	0.00	0.00	3,180.00
0	0.00	0.00	318.00
0	0.00	0.00	39.75

0	0.00	0.00	53.00
0	0.00	0.00	53.00
0	0.00	0.00	40.00
0	0.00	0.00	0.00
0	0.00	0.00	233.33
0.00	0.00	0.00	8,727.00

0	0.00	0.00	0.00
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0	0.00	0.00	0.00
0	0.00	0.00	0.00
0.00	0.00	0.00	119.25
0.00	0.00	0.00	286.00

0	0.00	0.00	0.00
0	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0	0.00	0.00	9,013.00

Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to Program Adjustment	Due to Program Change
-	0.00	0.00	8,727.00
-	0.00	0.00	286.00
-	0.00	0.00	0.00
0.00	0.00	0.00	9,013.00

$G = E - F$	
Total Difference	Justification
0.00	
0.00	
39.75	
0.00	
0.00	
0.00	

0.00
0.00
0.00
0.00
53.00
0.00
0.00
0.00
53.00
39.75
39.75

39.75

318.00

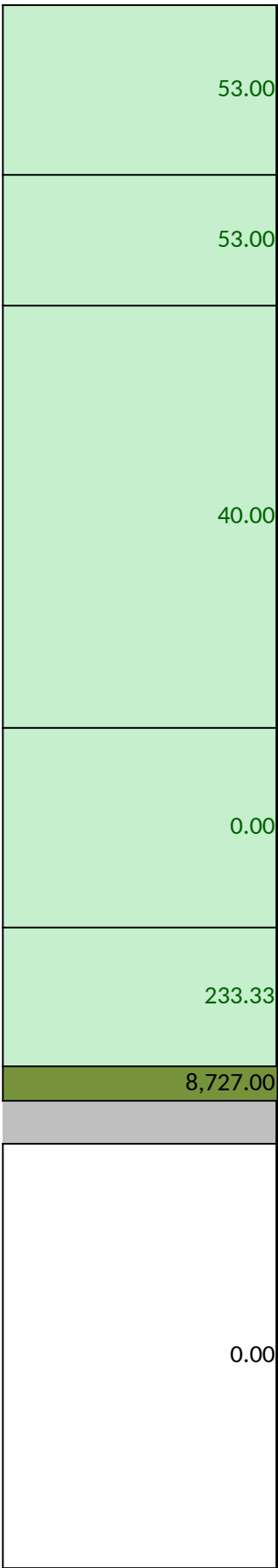
636.00

39.75

3,180.00

318.00

39.75



Pre-existing requirement.
Moved and incorporated
into the SD process for
SFSP (the only thing that
has changed is the
regulatory cite).

0.00
0.00
119.25
286.00
0.00
0.00
0.00
9,013.00

Total Difference
8,727.00
286.00
0.00
9,013.00

Recordkeeping

Previously Approved ICR		Review of Regulations		A	B	C = (A*B)	D	E= (C*D)	F					G=E-F
Section of Regulation/Form	Title	Section of Regulation/Form	Title	Estimated # Recordkeepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to an adjustment	Due to program change	Total Difference
State/Local/Tribal Governments														
225.8 (a), 225.7(d)(5), 225.13(d)	SAs maintain complete and accurate accounting records appeals for three years.	225.8 (a), 225.7(d)(5), 225.13(d)	SAs maintain complete and accurate accounting records appeals for three years.											
	1. Reviews		1. Reviews	53	39	2067	0.08	165.36	165.36	0	0	0	0.00	0.00
	2. Appeals		2. Appeals	53	2	106	0.08	8.48	8.48	0	0	0	0.00	0.00
	3. Accounting		3. Accounting	53	104	5512	0.08	440.96	440.96	0	0	0	0.00	0.00
225.15 (c), 225.15(a), 225.15(g)	Sponsors must maintain records which justify all costs and meals claimed.	225.15 (c), 225.15(a), 225.15(g)	Sponsors must maintain records which justify all costs and meals claimed.	3,314	1	3,314	0.08	265.12	265.12	0	0	0	0.00	0.00
		225.18(b)	SAs must maintain a SA list and must include the following information: 1.) Names and mailing addresses of each sponsor that is determined to have a serious management problem; 2.) Names, mailing addresses, and dates of birth of each responsible principals and responsible individuals (RPIs); and 3.) The status of the sponsor as it progresses through the stages of corrective action, termination, suspension, and disqualification, as applicable. (Forms FNS-843 and FNS-844.)	53	145	7,685	0.08	641.70	0	0	0	0	642.00	642.00
State/Local/Tribal Governments				3,367	5.55	18,684	0.08	1,522	879.92	0.00	0.00	0.00	642.00	642.00
Businesses (Non-profit Institutions and Camps)														
225.6(c)(5)(xii)	Camps must maintain a written record of hearing for 3 years.	225.6(c)(5)(xii)	Camps must maintain a written record of hearing for 3 years.	333	1	333	0.30	99.90	99.90	-	-	0	0.00	0.00
225.15 (c), 225.15(a), 225.15(g)	Sponsors must maintain records which justify all costs and meals claimed.	225.15 (c), 225.15(a), 225.15(g)	Sponsors must maintain records which justify all costs and meals claimed.	2,210	1	2,210	0.08	176.80	176.80	0	-	0.00	0.00	0.00
225.16(b)(1)	Camps and sponsors must maintain copies of the documentation establishing the eligibility of child receiving meals and all other meal service requirement information.	225.16(b)(1)	Camps and sponsors must maintain copies of the documentation establishing the eligibility of children receiving meals and all other meal service requirement information.	840	104	87,360	0.08	6,988.80	6,988.80	0	-	0.00	0.00	0.00
225.16(f)(3)	Summer Food Service Program Sponsors maintain documentation demonstrating that service sites qualify for the menu planning option to serve vegetables to meet the grains requirement by serving primarily American Indian and Alaska Native children.	225.16(f)(3)	Summer Food Service Program Sponsors maintain documentation demonstrating that service sites qualify for the menu planning option to serve vegetables to meet the grains requirement by serving primarily American Indian and Alaska Native children.	20	1	20	1.25	25.00	25.00	-	-	0.00	0.00	0.00
Businesses (Non-profit Institutions and Camps)				2,210	40.69	89,923	0.08	7,291.00	7,290.50	0	0	0	0.00	0.00
Total Recordkeeping Burden				5,577	19.47	108,607	0.08	8,812.62	8,170.42	0	0	0	642.00	642.00

Program Rule	Estimated # Recordkeepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to an adjustment	Due to program change	Total Difference
SLT Burden	3,367	5.55	18,684	0.08	1,521.62	879.92	0	0	0.00	642.00	642.00
Business Burden	2,210	40.69	89,923	0.08	7,291.00	7,290.50	-	-	-	0.00	0.00
Total	5,577	19.47	108,607	0.08	8,812.62	8,170.42	0	0	0.00	642.00	642.00

Legend Not included in previously approved ICR

Item in Burden Narrative	Requirement in Previously Approved ICR
1	No
2	Yes
3	Yes
4	Yes

Public Disclosure															
Previously Approved ICR		Review of Regulations		A	B	C = (A*B)	D	E= (C*D)	F						G =E-F
Section of Regulation/Form	Title	Section of Regulation/Form	Title	Estimated # Respondents	Disclosures Per Respondent	Total Annual Disclosures	Estimated Avg. # of Hours Per Disclosure	Estimated Total Hours	Current OMB Approved Burden Hrs	Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to an adjustment	Due to a program change	Total Difference	
State/Local/Tribal Governments															
	No	225.6(n)(2)(iii)	The CSA must conduct a full review at the MSSO headquarters and financial records center. The CSA must coordinate the timing of reviews and make copies of monitoring reports and findings available to all other State agencies that have agreements with the MSSO.	53	3	159	0.25	39.75	0.00	0	0.00	0.00	39.75	39.75	
225.15(e)	Per policy guidance, State agency can issue a media release on behalf of the sponsor.	225.15(e)	Per policy guidance, State agency can issue a media release on behalf of the sponsor.	53	1	53	0.25	13	13	0	0.00	0.00	0	0.00	
225.15(e)	Each sponsor shall annually announce in the media serving the area from which it draws its attendance the availability of free meals	225.15(e)	Each sponsor shall annually announce in the media serving the area from which it draws its attendance the availability of free meals	3,314	1	3,314	0.25	828.00	828.00	0	0.00	0.00	0	0.00	
State/Local/Tribal Governments				3,367	1	3,526	0.25	881.00	841.25	0.00	0.00	0.00	39.75	39.75	
Businesses (Non-Profit Institutions and Camps)															
225.15(e)	Each sponsor shall annually announce in the media serving the area from which it draws its attendance the availability of free meals	225.15(e)	Each sponsor shall annually announce in the media serving the area from which it draws its attendance the availability of free meals	2,210	1	2,210	0.25	553	553	0	0	0.00	0	0.00	
Businesses (Non-Profit Institutions and Camps)				2,210	1	2,210	0.25	553	553	0	0	0	0	0	
Total Public Disclosure Burden				5,577	1	5,736	0.25	1,433.50	1,393.75	0	0.00	0	39.75	39.75	

Program Rule	Estimated # Respondents	Disclosures Per Respondent	Total Annual Disclosures	Estimated Avg. # of Hours Per Disclosure	Estimated Total Hours	Current OMB Approved Burden Hrs	Previous Burden in Use Without Approval	Due to Authorizing Statute	Due to an adjustment	Due to a program change	Total Difference
S/L/T Burden	3,367	1	3,526	0.25	881.00	841.25	0	0	0	40	40
Business Burden	2,210	1	2,210	0.25	553	553	-	-	-	-	-
Total	5,577	1.03	5,736	0.25	1,433.50	1,393.75	0	0	0	40	40

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	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Recordkeeping					
State/Local/Tribal Government	3,367.00	5.55	18,684.00	0.08	1,522
Businessess	2,210.00	40.69	89,923.00	0.08	7,291
Total Recordkeeping Total	5,577.00	19.47	108,607.00	0.08	8,812.62
Reporting					
State/Local/Tribal Government	3,367.00	36.96	124,449.59	2.11	262,390.83
Businessess	2,210.00	22.23	49,125.00	3.18	156,007.29
Households	58,365.00	2.00	116,730.00	0.38	43,774
Total Reporting Total	63,942.00	4.54	290,304.59	1.59	462,171.88
Public Disclosure					
State/Local/Tribal Government	3,367.00	1.00	3,526.00	0.25	881.00
Businessess	2,210.00	1.00	2,210.00	0.25	553
Total Public Disclosure Total	5,577.00	1.03	5,736.00	0.25	1,434.00
TOTAL BURDEN FOR SFSP	63,942.00	6.33	404,647.59	1.17	472,418.50

State and Local Government Level

State/Local/Tribal Government Agencies = 264,793.452 hours x \$50.16 =
Subtotal = 264,793.452 hours

Business Level

Non-profit Institutions and Camps = 163,851.293 hours x \$15.42 =
Subtotal = 163,851.293 hours

Household Level

Households = 43,773.750 hours x \$7.25 =
Subtotal = 43,773.750 hours

Subtotal All Respondents =

Fringe/overhead (0.33) =

Total cost to public: = 472,418.495 hours

\$13,282,040

\$13,282,040

\$2,526,587

\$2,526,587

\$317,360

\$317,360

\$16,125,986

\$5,321,575

\$21,447,562

State and Local Government Level

State/Local/Tribal Government Agencies = 9,408.750 hours x \$50.16 =
Subtotal = 9,408.750 hours

Business Level

Non-profit Institutions and Camps = 286.000 hours x \$15.42 =
Subtotal = 286.000 hours

Household Level

Households = 0.000 hours x \$7.25 =
Subtotal = 0.000 hours

Subtotal All Respondents = hours

Fringe/overhead (0.33) = hours

Total cost of proposed rule: = 9,695 hours

Currently approved costs for OMB # 0584-0280: = 462,699 hours

Total cost to public: = 472,394 hours

\$471,943

\$471,943

\$4,410

\$4,410

\$0

\$0

\$476,353

\$157,196

\$633,550

\$18,387,852

\$19,021,402

Summer Food Service Program		
Type of Respondent	Estimate in Previously Approved ICR	UNLOADED Loaded Hourly Wage Rate
State/Local/Tribal Government Agencies	-	\$50.16
Non-profit Institutions and Camps	-	\$15.42
Households	-	\$7.25

(SFSP) ICR Labor Rates (OMB Control No. 0584-0280)

Updated Estimate

Data Source

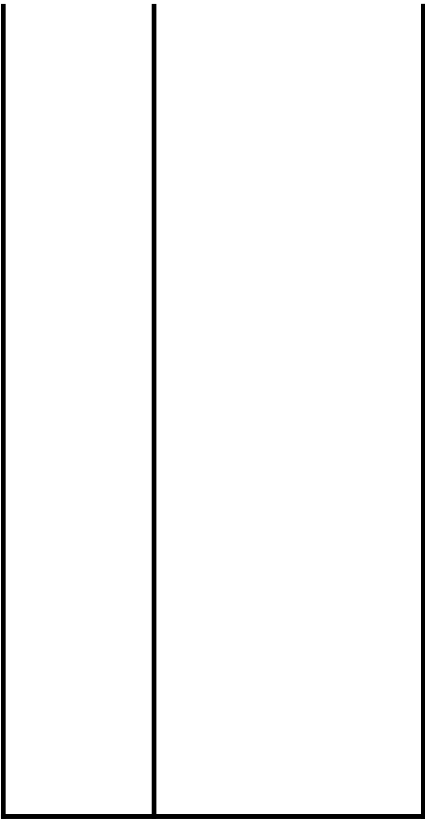
Bureau of Labor Statistics (BLS) Occupational Employment and Wages Statistics data from May 2023; Occupation Code 11-9031 Education and Childcare Administrators, Preschool and Daycare; Mean Hourly Wage Rate for State Government = \$50.16. Available at https://www.bls.gov/oes/current/naics4_999200.htm#11-0000, last accessed on May 20, 2024.

Bureau of Labor Statistics (BLS) Occupational Employment and Wages Statistics data from May 2023; Occupation Code 39-9011 Childcare Workers; Mean Hourly Wage Rate = \$15.42. Available at https://www.bls.gov/oes/current/oes_nat.htm#00-0000, last accessed on May 20, 2024.

U.S. Department of Labor. Available at <http://www.dol.gov/whd/minimumwage.htm>, last accessed on July 21, 2023.

Date

User Initials



Comments

