

PTO-2131

Approved for use through XX/XX/20XX. OMB 0651-0051

U.S. Patent and Trademark Office; U.S. DEPARTMENT OF COMMERCE

Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it contains a valid OMB control number



United States Patent and Trademark Office

Application for International Registration

INSTRUCTIONS FOR APPLICATION FOR INTERNATIONAL REGISTRATION

NOTE: If you have installed Anti-Spam filters or software on your email service, please ensure that legitimate emails from TEAS@uspto.gov are not falsely identified as spam or junk.

1. Important Filing Requirement:

You may file this application for International Registration only if the applicant is either a national of the United States or the applicant has either (1) a domicile in the United States or (2) a real and effective commercial establishment in the United States. If there is more than one owner, each must satisfy this filing requirement.

2. To navigate through each separate section of this form

Do not use your browser's "Back" or "Forward" buttons. Instead, use the "< Previous" or "Next >" buttons at the bottom of each section of the form. As you navigate through the sections, each section is validated before the next section is displayed. If there are any errors, you must fix them before proceeding to the next section. **To save data already entered within a section, you must first click on "Next" prior to using the "Previous" button to return to any previous section.**

3. To file the application electronically, please complete the following steps:

- Complete all fields for which information is known. Fields prefaced with an asterisk (*) are required fields for filing purposes and must be completed.
- Use the Pay/Submit button at the bottom of the Validation Page. After accessing the proper screen for payment and making the appropriate entries, you will receive a confirmation screen if your transmission was successful.
- You will also receive an e-mail acknowledgement of your submission providing a summary of your filing. Please contact TEAS@uspto.gov within 24 hours of transmission (or by the next business day) if you do **not** receive this e-mail acknowledgement.

4. Help Instructions:

Each field name links to the relevant section of the "HELP" instructions that will appear at the bottom of the screen.

- Check here if you do **not** want the scrolling help to display automatically at the bottom of each screen in the instructions page, AND/OR if the screen reader must allow the filer to enter the information with no problems.

5. Contact Information:

If you need help resolving technical glitches, you can e-mail us at TEAS@uspto.gov. For general information about the Madrid Protocol, please contact the Madrid Processing Unit at MPU@uspto.gov, or (571) 272-8910. Please include your telephone number in your e-mail so we can talk to you directly, if necessary. Or, to view the information provided by the International Bureau concerning the Madrid System for the international registration of marks, click [Madrid System for the International Registration of Marks](#).

6. Browser Requirement:

IMPORTANT: To use this form successfully, please note the following requirements:

1. You must use one of the following browsers: Internet Explorer 5.5+; Netscape 7.0+; Mozilla/FireFox 1.0+. You can **NOT** use Netscape 4.x;
 2. You must have the cookies and javascript features of your browser enabled;
 3. Do **NOT** use your browser's "**BACK**" or "**FORWARD**" buttons at any time to navigate through any portion of this form. Always use the navigational tools provided specifically at the bottom of the form pages; and
 4. If you have installed Anti-Spam filters or software on your email service, please ensure that legitimate emails from TEAS@uspto.gov are not falsely identified as spam or junk.
7. **Other:**
NOTE: This form has a session time limit of 60 minutes. A session begins once you create and enter the form via the Form Wizard. If you exceed the 60 minute time limit, the form will not validate and you must begin the entire process again; however, you can [extend the time limit](#). You are encouraged to have all information required to complete the form available prior to starting your session.

[Next >](#)

PTO Form 2131 (XX/XX/20XX)
OMB No. 0651-0051 (Exp. (XX/XX/20XX))



United States Patent and Trademark Office

Application for International Registration

SELECTION OF FORM TYPE FOR APPLICATION FOR INTERNATIONAL REGISTRATION

What type of form do you wish to use?

PRE-POPULATED FORM

(Use for **one** U.S. serial/registration number; *narrowing* of goods/services and/or substitute color drawing are permissible data change within this form.)

Enter the **one** U.S. serial number or registration number as the basis of this International Application.

Enter the number with NO punctuation or other symbols included.

OR

FREE-TEXT FORM

(Use for multiple U.S. serial/registration numbers and/or for cases that do not yet appear in [TARR](#) and/or if changing data **other** than only *narrowing* goods/services and/or substituting color drawing.)

Enter the U.S. serial number(s) or registration number(s) as the basis of this International Application. Separate multiple numbers with a comma.

Enter the number with NO punctuation or other symbols included.

i

The pre-populated form will automatically display the exact information that is already in the USPTO database for one specific U.S. serial number or registration number. If you do not change any data fields, then the pre-populated form will directly submit information that must be certified to WIPO's International Bureau (IB), without independent review of this data at the USPTO. Alternatively, this form may be used where certain data fields can be changed (e.g., either narrowing the scope of the identification of goods and/or recitation of services in the U.S. application or registration, and/or substituting a color drawing of the mark, where the original mark is shown in the USPTO database as a black-and-white image); however, if any data field is changed, an independent review of this data at the USPTO must occur prior to submission as certified to the IB.

The free-text form must be used if 1) the application for International Registration is being based on more than one U.S. serial number or registration number; 2) data is being changed in any way other than only narrowing the scope of the identification of goods and/or recitation of services in the U.S. application or registration and/or substituting a color drawing of the mark, where the original mark is shown in the USPTO database as a black-and-white image; or 3) the U.S. application being used as the basis is not yet loaded into the Office's database at the time of filing, e.g., immediately after an application was filed. Information on this form is not automatically certified, and will not be submitted electronically directly to the IB. Instead, the form will be routed to the USPTO's Madrid Processing Unit for review, for subsequent certification, if appropriate.

[< Previous](#)[Next >](#)

Paperwork Reduction Act Statement

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995, unless the information collection has a valid OMB Control Number. The OMB Control Number for this information collection is 0651-0051. Public burden for this form is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the Office of the Chief Administrative Officer, United States Patent and Trademark Office, P.O. Box 1450, Alexandria, VA 22313-1450 or email InformationCollection@uspto.gov.

Privacy Act Statement

The United States Patent and Trademark Office (USPTO) collects this information under authority of 5 CFR 339.205. The information in this system of records is used to manage name, citizenship, domicile, email address, postal address, and telephone number of the trademark applicant, registrant, and applicant's or registrant's legal or other authorized representative(s), an attorney's law firm or company affiliation and professional licensing information, and other information pertaining to an applicant's or registrant's activities in connection with the applied-for or registered mark. Other records managed in this system include trademark applications, applicant and registrant declarations, office actions, registration certificates, and correspondence generated in the course of the prosecution of a trademark application or maintenance of a trademark registration. The information you provide is protected from disclosure to third parties in accordance with the Privacy Act. However, routine uses of this information may include disclosure to the following: public; foreign entity, professional organizations or associations, audit or oversight; governments, law enforcement and investigation; non-federal personnel; record informational inquiries; data breach notification; data breach assistance; adjudication and litigation; department of justice litigation; freedom of information act assistance from department of justice; office of personnel management; congressional inquiries; the National Archives and Records Administration; and office of management and budget. Disclosure of the information by you is voluntary; however, failure to provide any part of the requested information may result in our inability to enroll you in the program. The applicable Privacy Act System of Records Notice for this information request is COMMERCE/USPTO-26, Trademarks Application and Registration Records: Federal Register vol. 85 February 18, 2020, p 8847, available at <https://www.govinfo.gov/content/pkg/FR-2020-02-18/pdf/2020-03068.pdf>.