

Hello,

In preparation for the [12, 2024] annual reporting deadline for activities in support of Overdose Data to Action: Limiting Overdose through Collaborative Actions in Localities (OD2A: LOCAL) CDC-RFA-CE-23-0003, the following performance measures **reporting guidance and reporting tools**:

- Performance Measures Technical Guidance
- Excel Reporting Tool
- Partners Portal Performance Measures

**Performance Measures** will be used to help:

- 1) Recipients show progress and communicate progress to their health department leadership.
- 2) CDC and recipients inform future CDC programmatic investments.
- 3) CDC and recipients understand the contributions of OD2A: LOCAL across overdose prevention strategies and use data for programmatic improvement.
- 4) CDC communicate with Health and Human Services (HHS) and other federal policymakers about the progress made under OD2A: LOCAL.

We ask all recipients to enter data annually using the Excel Reporting Tool and Partners Portal Performance Measures tab. No personally identifiable or sensitive information is included in these measures and reported data are stored and secured in the Partners Portal system. We estimate each recipient will spend around 35 hours annually on performance measures reporting. This estimate includes time to collect and aggregate data from partners and uploading/entering data into Partners Portal.

**The PM Technical Guidance document provides you with resources to support you as you prepare for this reporting cycle.** Additionally, please reach out to your Evaluation Science Officer (ESO) for any questions you may have.

Sincerely,

OD2A: LOCAL Program Evaluation Team