Appendix B: Screenshots of Component A Recipient Performance Measures Salesforce Data Entry Fields for OE22-2203: Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant Program

The following presents revised screenshots of recipient data entry fields with example data as displayed in Salesforce. The sole change will be the addition of five fields (circled) to collect targets for four performance measures: Retention (two targets), Hiring Timeliness, Procurement Timeliness, and Accreditation. The text below was submitted for data entry field screenshots as part of the original OMB package, and no changes will be made to estimated burden hour estimates or data collection procedures.
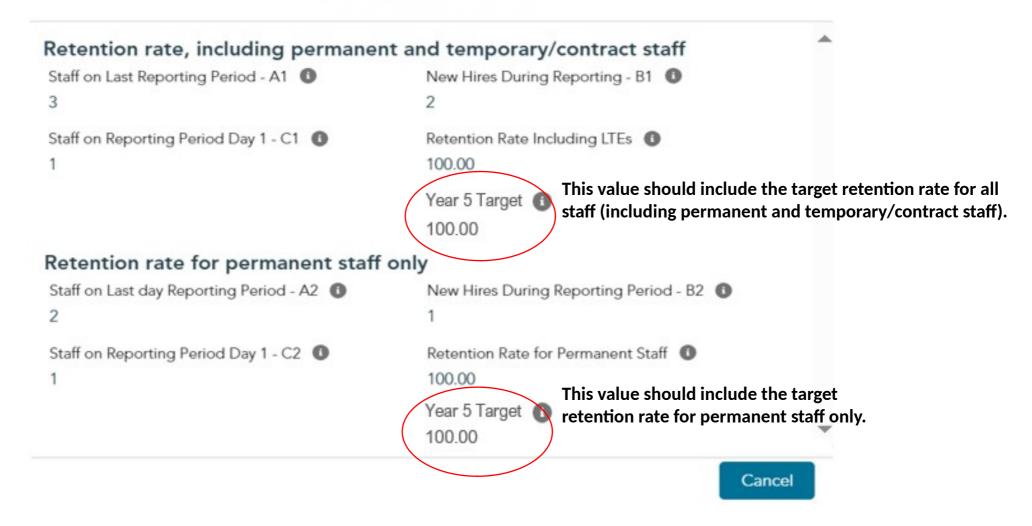
Public reporting burden of this collection of information varies from 22 hours to 56 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; Attn: OMB PRA (0920-1282)

Performance Measures Reporting Cadence

A1 and A2 Performance Measures are due in PHIVE no later than 60 days after each fiscal 6-month mark through the 5-year period of performance.

	Year 1	Year 2	Year 3	Year 4	Year 5
Reporting Period 1	August 1, 2023	August 1, 2024	August 1, 2025	August 1, 2026	August 1, 2027
Reporting Period 2	February 1, 2024	February 1, 2025	February 1, 2026	February 1, 2027	Close-out TBD

ⓘ Help text with field definition & guidance   **Specific help text** is noted in adjacent text boxes.

Retention Details

Retention rate, including permanent and temporary/contract staff

Staff on Last Reporting Period - A1 **ⓘ**

3

New Hires During Reporting - B1 **ⓘ**

2

Staff on Reporting Period Day 1 - C1 **ⓘ**

1

Retention Rate Including LTEs **ⓘ**

100.00

Year 5 Target **ⓘ**

100.00

This value should include the target retention rate for all staff (including permanent and temporary/contract staff).

Retention rate for permanent staff only

Staff on Last day Reporting Period - A2 **ⓘ**

2

New Hires During Reporting Period - B2 **ⓘ**

1

Staff on Reporting Period Day 1 - C2 **ⓘ**

1

Retention Rate for Permanent Staff **ⓘ**

100.00

Year 5 Target **ⓘ**

100.00

This value should include the target retention rate for permanent staff only.

Cancel

Hiring Timeliness Details

Information

Min Days to Fill Position ⓘ

100

Median Days to Fill Position ⓘ

110

Max Days to Fill Positions ⓘ

120

Number of Employees ⓘ

10

Year 5 Target ⓘ **This value should include the target median number of calendar days to fill position.**

140

Cancel

Procurement Timeliness Details

Min Days from Procurement to Contract ⓘ

11

Median Days from Procurement to Contract ⓘ

20

Max Days from Procurement to Contract ⓘ

30

Procurement Count ⓘ

4

Purchase Orders? ⓘ

Yes

Reported Using CDC Sampling Method? ⓘ

☑

Year 5 Target ⓘ

45

This value should include the target median number of calendar days from procurement start date to contract execution.

Cancel

Accreditation Detail

Accreditation Readiness & Timeliness

Not accredited: My agency achieved accreditation but is no longer accredited (e.g., I did not apply for or receive re-accreditation)

Year 5 Target   ⓘ   **This value should include the statement that best reflects the recipient's target involvement with the Public Health Accreditation Board (PHAB) national accreditation program.**

Not accredited: My agency achieved accreditation but is no longer accredited (e.g., I did not apply for or receive re-accreditation)

Cancel