



## Memorandum

**Date** January 7, 2021

**From** James Cope  
Lead, Human Research Protection Office

**Subject** HRPO Approval Memo for Protocol #2988, "Behavioral Risk Factor Surveillance System (BRFSS)" (Exemption)

**To** G. Machell Town, MS, PhD  
NCCDPHP/DPH

On behalf of the CDC Human Research Protection Office (HRPO), we are providing this updated memo for protocol #2988 "Behavioral Risk Factor Surveillance System (BRFSS)" that has been determined to be exempt under 45 CFR 46.104(d)(2)(ii).

You are required to close out exempt protocols as soon as CDC staff are no longer engaged in the research activity. CDC HRPO may follow up with you periodically to check the status of CDC's engagement in this research activity.

**Please be aware that changes to this protocol may not be implemented until they are reviewed by HRPO and determined to be consistent with the exemption categories.**

Please also be advised that investigators remain responsible for the ethical conduct of this study and for ensuring appropriate human research protections even for research that is exempt from the regulations governing the protection of human subjects in research. **Please inform CDC HRPO of any incidents that are reported to other institutions.**

If you have questions, please contact your Associate Director for Science, your National Center Human Subjects Contact, or HRPO at [huma@cdc.gov](mailto:huma@cdc.gov), or by telephone at 404-639-7570.

cc:  
Joan Redmond-Leonard