



**U.S. Department of
Health and Human Services**
Centers for Disease
Control and Prevention

Print Date: 10/1/24

Title: Annual Progress Reports for Injury Control Research Centers (ICRC) OMB Package

Project Id: 0900f3eb823b76db

Accession #: NCIPC-PIEB-5/20/24-9e2d9

Project Contact: Megan C Barry

Organization: NCIPC/DIP/PIEB

Status: **Pending Regulatory Clearance**

Intended Use: **Project Determination**

Estimated Start Date: 05/20/2024

Estimated Completion Date: 12/13/2024

CDC/ATSDR HRPO/IRB Protocol #:

OMB Control #:

Determinations

Determination	Justification	Completed	Entered By & Role
HSC: Does NOT Require HRPO Review	Not Research / Other <i>45 CFR 46.102(l)</i> Program Evaluation	6/4/24	Ferdon_Corinne (djz4) CIO HSC
PRA: PRA Applies		6/5/24	Ferdon_Corinne (djz4) OMB / PRA

Description & Funding

Description

Priority: Standard

Date Needed: 06/17/2024

Priority Justification:

CDC Priority Area for this Project: Not selected

Determination Start Date: 06/05/24

Description:

This is an Office of Management and Budget (OMB) package for the Injury Control Research Centers (ICRCs) annual progress reports (APRs) and success stories template. Successful clearance of the OMB package will allow the ICRC unit to collect valuable data that will be used to monitor the performance of 11 grantees funded under Grants for Injury Control Research Centers (CDC-RFA-CE24-001). APR data, publications, and success stories will be collected via the web-based Cooperative Agreement Management Platform (CAMP). The documents in this OMB package are: 1) The OMB Supporting Statement (SS) A form provides a justification for the OMB package, including information about why the information data collection is necessary and how improved information technology is used to reduce grantee burden. 2) The OMB Supporting Statement B form elaborates on important details for collections of information employing statistical methods. 3) Attachment 1: Authorizing Legislation, Section 301 of the Public Health Service Act, which authorizes information collection as a means for states to advance public health across the lifespan and reduce health disparities. 4) Attachment 2: List of Grantees is a placeholder document for the grantee list that will accompany the 30-day OMB package. 5) Attachment 3. ICRC CAMP Screenshots provides 8 screenshots of the ICRC APR on CAMP. 6) Attachment 4: Crosswalk of ICRC Program Evaluation Questions and Indicators helps to explain how the evaluation questions map onto the ICRC indicators. 7) Attachment 5a: ICRC APR is the primary document for this information collection. Grantees will complete the APR annually, as required by their grant. The APR is divided into 4 sections: research, outreach, training and education, and the publication table. 8) Attachment 5b: Publication Table is a part of the APR, but grantees will download it as an Excel sheet, re-upload, and submit via CAMP. 9) Attachment 5c: Success Stories Template is not a part of the APR but will be housed on CAMP for grantees to submit successful research, outreach, and training activities that they would like to share with CDC and have displayed on the CDC website. 10) Attachment 6: APR guidance provides grantees with helpful information as they fill out their APR. It includes information about what to include in each section of the APR, what to include when describing accomplishments, etc. Additionally, the SSA and SSB documents reference attachments 7 (Federal Register Notice), 8 (NCIPC-CIO Privacy Act applicability), and 9 (NCIPC Research Determination). These documents will be finalized while the 60-day OMB

package clears and are not included in the current project determination package, although placeholder language to be cleared is in the documents.

IMS/CIO/Epi-Aid/Lab-Aid/Chemical Exposure Submission: No

IMS Activation Name: Not selected

Submitted through IMS Clearance Matrix: Not selected

Primary Scientific Priority: Not selected

Secondary Scientific Priority (s): Not selected

Task Force Responsible: Not selected

CIO Emergency Response Name: Not selected

Epi-Aid Name: Not selected

Lab-Aid Name: Not selected

Assessment of Chemical Exposure Name: Not selected

Goals/Purpose The goal of this project determination is to get OMB clearance for the ICRC APR and related guidance, as well as the Success Stories template. The 11 new grantees for the ICRC 2024 funding cycle will begin funding on August 1, 2024. We hope to receive approval from OMB in early 2025 so we can finalize the APR on CAMP. We will open the ICRC APR for data collection of year 1 progress reports on CAMP on July 1, 2025. The year 1 APR will close on October 31, 2025.

Objective: The objectives of this project are to submit and clear an OMB package for 1) an APR 2) a Publication Table, and 3) their associated guidance, and for 4) a Success Stories Template for CDC-RFA-CE24-001 grantees.

Does your project measure health disparities among populations/groups experiencing social, economic, geographic, and/or environmental disadvantages?: No

Does your project investigate underlying contributors to health inequities among populations /groups experiencing social, economic, geographic, and/or environmental disadvantages?: Yes

Does your project propose, implement, or evaluate an action to move towards eliminating health inequities?: No

Activities or Tasks: Secondary Data or Specimen Analysis

Target Populations to be Included/Represented: No Human Population

Tags/Keywords: Program Evaluation ; Office of Management and Budget (OMB) package ; Injury Control Research Centers (ICRC) ; Annual Progress Report ; performance monitoring ; Cooperative Agreement Management Platform (CAMP) ; improved information technology ; burden reduction ; timely response

Activity originated and designed by CDC staff, or conducted at the specific request of CDC, or CDC staff will approve study design

CDC's Role: and data collection as a condition of any funding provided

Method Categories: Survey

Methods: For this OMB package, the documents will be sent to the National Center for Injury Prevention and Control (NCIPC) OMB team on May 20th, 2024 to submit for 60-day review. While the package is open for 60-day review, we will continue to refine the package with the NCIPC OMB team. Also on May 20th, 2024, the package will be submitted for to check for Privacy Act related review. Once we receive comments from the 60-day, we will revise and reassemble the packaging, including attachments 7 (Federal Register Notice), 8 (NCIPC-CIO Privacy Act applicability), and 9 (NCIPC Research Determination), and submit for 30-day review. OMB approval will be for 3 years, so we will need to renew the package in the middle of our grant cycle, so that it will cover the last few APRs. ICRC grantees will report progress and activity information to CDC on an annual schedule using a web-based CAMP. As necessary, grantees will also submit Success Stories. Data collection will include 100% of ICRC grantees; therefore no subpopulation will be studied and sampling methods will not be used. No research design or human subjects will be involved. CDC will not use statistical methods for analyzing information. Most data will be qualitative and therefore will include case and Success Story descriptions. In certain limited cases, count data is collected (e.g., number of trainees, number of publications, etc.); however, most of these data are used to better understand ICRC productivity and activities. Furthermore, the information in the APR and Publication templates will allow for CDC staff to monitor program activities and implementation and provide technical assistance to grantees after an internal qualitative review has been completed.

Collection of Info, Data or Biospecimen: APR and Success Stories data will be collected via CAMP. This data is self-reported by ICRC grantees as part of their funding requirements. Collecting this APR data with an electronic template on CAMP allows CDC to quickly generate a variety of routine and customizable reports that describe activities about individual and across all funded ICRCs.

Expected Use of Findings/Results and their impact: CDC will use OMB clearance to collect APR data and Success Stories from 11 grantees. CDC will use the APR data and Success Stories to monitor program goals, identify grantee technical assistance needs, and to respond to inquiries from the HHS, the White House, Congress and other stakeholders about ICRC program activities and their impact on public health. The grantee Success Stories are particularly helpful for CDC to succinctly showcase the valuable work of ICRCs. These functions are central to the NCIPC's broad mission of protecting Americans from violence and injury threats. The information collection will allow CDC to monitor the increased emphasis on strategies that affect health outcomes and impact, and is expected to reduce duplication of effort, enhance program impact, and maximize the use of federal funds.

Could Individuals potentially be identified based on Information Collected? No

Funding

Funding Type	Funding Title	Funding #	Original Budget Yr	# Years Award	Budget Amount
CDC Grant	Grants for Injury Control Research Centers	CDC-RFA-CE24-001	2024	5	11000000.00

HSC Review

HSC Attributes

Program Evaluation

Yes

Regulation and Policy

Do you anticipate this project will require review by a CDC IRB or HRPO? No

Estimated number of study participants

Population - Children

Protocol Page #:

Population - Minors

Protocol Page #:

Population - Prisoners

Protocol Page #:

Population - Pregnant Women

Protocol Page #:

Population - Emancipated Minors

Protocol Page #:

Suggested level of risk to subjects

Do you anticipate this project will be exempt research or non-exempt research

Requested consent process wavers

Informed consent for adults

No Selection

Children capable of providing assent

No Selection

Parental permission

No Selection

Alteration of authorization under HIPAA Privacy Rule

No Selection

Requested Waivers of Documentation of Informed Consent

Informed consent for adults	No Selection
Children capable of providing assent	No Selection
Parental permission	No Selection

Consent process shown in an understandable language

Reading level has been estimated	No Selection
Comprehension tool is provided	No Selection
Short form is provided	No Selection
Translation planned or performed	No Selection
Certified translation / translator	No Selection
Translation and back-translation to/from target language(s)	No Selection
Other method	No Selection

Clinical Trial

Involves human participants	No Selection
Assigned to an intervention	No Selection
Evaluate the effect of the intervention	No Selection
Evaluation of a health related biomedical or behavioral outcome	No Selection
Registerable clinical trial	No Selection

Other Considerations

Exception is requested to PHS informing those bested about HIV serostatus	No Selection
Human genetic testing is planned now or in the future	No Selection
Involves long-term storage of identifiable biological specimens	No Selection
Involves a drug, biologic, or device	No Selection
Conducted under an Investigational New Drug exemption or Investigational Device Exemption	No Selection

Institutions & Staff

Institutions

Will you be working with an outside Organization or Institution? No

Institutions yet to be added

Staff

Staff Member	SIQT Exp. Date	CITI Biomedical Exp. Date	CITI Social & Behavioral Exp. Date	CITI Good Clinical Practice Exp. Date	CITI Good Laboratory Practice Exp. Date	Staff Role	Email	Phone	Organization
Ekta Choudhary	07/25 /2026					Co-Investigator	gnr0@cdc.gov	770-488-3825	PROGRAM IMPLEMENTATION AND EVALUATION BRANCH

Data

DMP

Proposed Data Collection Start Date: 7/1/25

Proposed Data Collection End Date: 10/31/25

Proposed Public Access Level: Public

Public Access Justification: These data are collected with federal appropriations and will be used to develop publicly available documents (such as Success Stories, a Program Impact Report, etc.). Thus, data will be made available to anyone who requests it. However, some of the intellectual property or copyright restrictions may apply.

How Access Will Be Provided for Data: The data will be provided upon request.

Plans for Archival and Long Term Preservation: APR data will be stored on NCIPCs Data Lake. A PDF version of the APR data will be stored in the grantee file on GrantSolutions.

Spatiality

Spatiality (Geographic Locations) yet to be added

Dataset

Dataset Title	Dataset Description	Data Publisher /Owner	Public Access Level	Public Access Justification	External Access URL	Download URL	Type of Data Released	Collection Start Date	Collection End Date
Dataset yet to be added...									

Supporting Info

Current	CDC Staff Member and Role	Date Added	Description	Supporting Info Type	Supporting Info
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	A placeholder document for the grantee list that will accompany the 30-day OMB package.	Other-List of grantees	Att 2. List of Grantees.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	The primary document for this information collection. Grantees will complete the APR annually, as required by their grant. The APR is divided into 4 sections: research, outreach, training and education, and the publication table	Data Collection Form	Att 5a. ICRC APR.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Provides grantees with helpful information as they fill out their APR. It includes information about what to include in each section of the APR, what to include when describing accomplishments, etc.	Other-APR Guidance document	Att 6. ICRC APR Guidance.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	A part of the APR, but grantees will download it as an Excel sheet, re-upload, and submit via CAMP.	Data Collection Form	Att 5b. Publication Table.xlsx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Elaborates on important details for collections of information employing statistical methods.	Other-OMB SSB document	SSB_ICRC_May 2024.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Provides 8 screenshots of the ICRC APR on CAMP.	Other-Enter new type	Att 3. ICRC CAMP Platform Screenshots.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Helps to explain how the evaluation questions map onto the ICRC indicators.	Other-Crosswalk of indicators and evaluation questions	Att 4. Crosswalk of Indicators and Evaluation Questions.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Funding determination document from ERPO	Other-Funding Determination	CE24001_Funding Determination_5.11.2022.docx
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Provides a justification for the OMB package, including information about why the information data collection is necessary and how improved information technology is used to reduce grantee burden.	Other-OMB SSA form	SSA_ICRC_May 2024.docx

Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Section 301 of the Public Health Service Act, which authorizes information collection as a means for states to advance public health across the lifespan and reduce health disparities.	Other-Authorizing legislation	Att 1. Authorizing Legislation.doc
Current	Barry_Megan (pxo4) Project Contact	05/20/2024	Not a part of the APR but will be housed on CAMP for grantees to submit successful research, outreach, and training activities that they would like to share with CDC and have displayed on the CDC website.	Data Collection Form	Att 5c. Success Stories Template.docx



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