From: Uthoff, Matthew [HHS]
To: TANF Data (ACF)
Subject: RE: Webform submission from: Request Technical Assistance
Date: Tuesday, September 3, 2024 8:55:59 AM
Attachments: image001.png
image002.png

Good morning,

Responses are in red below.

Thanks for your assistance!

Matt Uthoff
TANF Administrator, Division of Community Access
Iowa Department of Health and Human Services
321 E 12th St., Des Moines, IA 50319
515-377-0347
muthoff@dhs.state.ia.us
Health and Human Services | Health & Human Services (iowa.gov)



From: TANF Data (ACF) <TANFData@acf.hhs.gov>
Sent: Tuesday, August 13, 2024 1:01 PM
To: Uthoff, Matthew [HHS] <muthoff@dhs.state.ia.us>
Cc: Beckerman, Karen (ACF) <Karen.Beckerman@acf.hhs.gov>; Thompson, Kimberly (ACF) <Kimberly.Thompson@acf.hhs.gov>
Subject: RE: Webform submission from: Request Technical Assistance

CAUTION: This email originated from outside the Department of Health and Human Services. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Matt,
Please see our team's responses to your questions and examples in **blue** below.

You noted that the example provided on page 2-3 of "1A. Instructions – Work Outcomes of TANF Exiters Report" is confusing because the text does not appear to be consistent with the chart on page 3 of the document.

Thank you for flagging that the language is confusing. We would like to improve our instructions and resources. Can you point to what language you found confusing? Our guess is the reference to QE March 31, 2025 report (FY 2025, Q2). Yes, reference to QE March 31,2025 report was confusing and made Iowa question whether the report due date was May 15 or Aug 14. We reference the QE March 31 period as a way of setting the due date of the report as 45-days following the end of a FFY quarter. However, if this is the language you found confusing, we will re-work the language. If this isn't what you found confusing, please let us know so that we can take another look.

An individual exits on November 23, 2024 (FY 2025, Quarter [Q]1). For the state to confirm the exit date, 90-days must elapse after the individual's family last received assistance. The exit date is confirmed on February 21, 2025 (FY 2025, Q2).

The individual's SSN is included as an exiter in the QE March 31, 2025 report (FY 2025, Q2), covering reporting period October 1, 2024 – December 31, 2024 (FY 2025, Q1).

ACF will then match the SSN with quarterly wage records in the NDNH to obtain records from two quarters after the individual's exit (FY 2025, Q3) through four quarters after the individual's exit (FY 2026, Q1). ACF will use the matched results to compute the measures on behalf of states: Employment Rate - 2nd Quarter After Exit; Employment Retention Rate - 4th Quarter After Exit; and Median Earnings - 2nd Quarter After Exit.

Fiscal Year/Quarter	Quarterly Reporting Period	Due Date
FY Q1	October-December	May 15
FY Q2	January-March	August 14
FY Q3	April-June	November 14
FY Q4	July-September	February 14

For your examples, we modified our report due dates table. We are always looking to improve our resources and **would be interested in your feedback on whether this modification helped you understand who is included in each report and when the report is due**. We think this is helpful, but suggest adding the months as noted in red. It may help others as some states work in SFY and some work in FFY.

Individual Exits in	Exit date confirmed in	Individual appears in Quarterly Reporting Period	Due Date
FY Q1	FY Q2 Jan, Feb, March	FY Q1, October-December	May 15
FY Q2	FY Q3 April, May, June	FY Q2, January-March	August 14
FY Q3	FY Q4 July, Aug, Sept.	FY Q3, April-June	November 14
FY Q4	following FY Q1: Oct, Nov, Dec	FY Q4, July-September	February 14

Question 3 (Examples to clarify):

1. Work Eligible Individual Exits in 11/2024 (which is within FFY Q1) and verified as Exited 90 Days (aka 3 Months) later in 02/2025. Is that Individual reported in the Q1 Report due May 15, 2025…….or is that individual reported in the Q2 Report due August 14, 2025?
    a. The Q1 Report due May 15, 2025

2. An individual receives their last service February 2, 2025. 60 days after the last service the individual reapplies and receives services through May 2025. They would not be included in the FY 2nd Quarter report due on August 14th ? Correct.

However, the exit was confirmed for the services ending in May 2025 90 days later at the end of August 2025. Is this individual reported on the FY Quarter 3 report due November 15th? Yes.

3. Individual exits on 11/23/24 (Q1 FY25).
   Exit is confirmed on 2/24/25 (Q2 FY25).
   What report is the individual's SSN included on for Q1. Is it the one due on 5/15 or the one due 8/14?
   a. the one due on 5/15

4. Individual exits on 10/31/24 (Q1, FY25).
   Exit is confirmed on 1/29/25 (Q2 FY25).
   What report is the individual's SSN included on for Q1 FY25. Is it the one due on May 15 or the one due Aug 14?
   a. May 15

5. Individual exits 1/31/25 (Q2 FY25)
   Exit confirmed 5/1/25 (Q3 FY25)
   For Q2 (covering QR period Jan-March), what report is the individual's SSN reported on (QE March or June) and is that report due on August 14 or Nov 14?
   a. QE March 31, due August 14

6. Individual exits on 4/30/25 (Q3 FY25)
   Exit is confirmed on 7/29/25 (Q4 FY25).
   What report is the individual's SSN included on for Q3. Is it the one due on Nov 14 or the one due Feb 14
   a. November 14

7. Individual exits 8/31/25 (Q4 FY25)
   Exit confirmed 11/29/25 (Q1 FY26)
   For Q4 FY25 (covering QR period July – Sept), what report is the individual's SSN reported on (QE Sept or Dec) and is that report due Feb 14 or May 15?
   a. QE September 30, due February 14

From: TANF Data (ACF)
Sent: Friday, August 9, 2024 4:29 PM
To: 'Uthoff, Matthew [HHS]' <muthoff@dhs.state.ia.us>; TANF Data (ACF) <TANFData@acf.hhs.gov>
Cc: Beckerman, Karen (ACF) <Karen.Beckerman@acf.hhs.gov>; Thompson, Kimberly (ACF) <Kimberly.Thompson@acf.hhs.gov>
Subject: RE: Webform submission from: Request Technical Assistance

Hi Matt,
We will review the examples and get back to you. Re: question 4, that is a very good catch, thank you for

flagging. When we finalize the instructions we will make revisions to make it clear that if an individual does not have a social security number they should enter 999999999 and the rule that the SSN should not start with 9 only applies to WEI with real SSNs.
Thanks,
Lauren

From: Uthoff, Matthew [HHS] <muthoff@dhs.state.ia.us>
Sent: Wednesday, August 7, 2024 1:26 PM
To: TANF Data (ACF) <TANFData@acf.hhs.gov>
Subject: RE: Webform submission from: Request Technical Assistance

Thank you for your response. We have a few follow up questions.

Question 3 (Examples to clarify):

1. Work Eligible Individual Exits in 11/2024 (***which is within FFY Q1***) and verified as Exited 90 Days (aka 3 Months) later in 02/2025. Is that Individual reported in the Q1 Report due May 15, 2025…….or is that individual reported in the Q2 Report due August 14, 2025?

2. An individual receives their last service February 2, 2025. 60 days after the last service the individual reapplies and receives services through May 2025. They would not be included in the FY 2nd Quarter report due on August 14th ? However, the exit was confirmed for the services ending in May 2025 90 days later at the end of August 2025. Is this individual reported on the FY Quarter 3 report due November 15th?

3. Individual exits on 11/23/24 (Q1 FY25).
   Exit is confirmed on 2/24/25 (Q2 FY25).
   What report is the individual's SSN included on for Q1. Is it the one due on 5/15 or the one due 8/14? Should we point out that this is the example provided on page 2-3 of "1A. Instructions – Work Outcomes of TANF Exiters Report" but it is confusing because the text does not appear to be consistent with the chart on page 3 of the document?

   An individual exits on November 23, 2024 (FY 2025, Quarter [Q]1). For the state to confirm the exit date, 90-days must elapse after the individual's family last received assistance. The exit date is confirmed on February 21, 2025 (FY 2025, Q2).

   The individual's SSN is included as an exiter in the QE March 31, 2025 report (FY 2025, Q2), covering reporting period October 1, 2024 – December 31, 2024 (FY 2025, Q1).

   ACF will then match the SSN with quarterly wage records in the NDNH to obtain records from two quarters after the individual's exit (FY 2025, Q3) through four quarters after the individual's exit (FY 2026, Q1). ACF will use the matched results to compute the measures on behalf of states: Employment Rate - 2nd Quarter After Exit; Employment Retention Rate - 4th Quarter After Exit; and Median Earnings - 2nd Quarter After Exit.

Fiscal Year/Quarter	Quarterly Reporting Period	Due Date

FY Q1	October-December	May 15
FY Q2	January-March	August 14
FY Q3	April-June	November 14
FY Q4	July-September	February 14

4. Individual exits on 10/31/24 (Q1, FY25).
   Exit is confirmed on 1/29/25 (Q2 FY25).
   What report is the individual's SSN included on for Q1 FY25. Is it the one due on May 15 or the one due Aug 14?

5. Individual exits 1/31/25 (Q2 FY25)
   Exit confirmed 5/1/25 (Q3 FY25)
   For Q2 (covering QR period Jan-March), what report is the individual's SSN reported on (QE March or June) and is that report due on August 14 or Nov 14?

6. Individual exits on 4/30/25 (Q3 FY25)
   Exit is confirmed on 7/29/25 (Q4 FY25).
   What report is the individual's SSN included on for Q3. Is it the one due on Nov 14 or the one due Feb 14?

7. Individual exits 8/31/25 (Q4 FY25)
   Exit confirmed 11/29/25 (Q1 FY26)
   For Q4 FY25 (covering QR period July – Sept), what report is the individual's SSN reported on (QE Sept or Dec) and is that report due Feb 14 or May 15?

Follow up to Response on Question 4:

- Instructions on the Work Outcomes of TANF Exiters Report state that SSN's do not begin with the number nine (9), yet the response below states to enter as 999999999

We appreciate your assistance!

Matt Uthoff
TANF Administrator, Division of Community Access
Iowa Department of Health and Human Services
321 E 12th St., Des Moines, IA 50319
515-377-0347
muthoff@dhs.state.ia.us
Health and Human Services | Health & Human Services (iowa.gov)



From: TANF Data (ACF) <TANFData@acf.hhs.gov>
Sent: Monday, August 5, 2024 2:32 PM
To: Uthoff, Matthew [HHS] <muthoff@dhs.state.ia.us>
Cc: TANF Data (ACF) <TANFData@acf.hhs.gov>

Subject: RE: Webform submission from: Request Technical Assistance

CAUTION: This email originated from outside the Department of Health and Human Services. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Matt,
Thank you for your request for technical assistance submitted through PeerTA. Please see responses below:

1. Do we submit all individuals that are work eligible at the time of exit or only those that are work eligible at the time of exit that are in unsubsidized employment at the time of exit?

    a. **The former (all individuals who were work eligible in the month they last received assistance). See the Work Outcomes Technical Resource on OFA's TANF Provisions of the FRA website for more information.**

2. If Iowa opts not to send in the optional report supplemental work outcomes the first year, can we choose to submit in a later year?

    a. **Yes**

3. We have a few examples we would like to walk through regarding how to determine when an individual needs to be reported and exiting the program needs to be reported.

    a. **It would be most efficient if you could write out the examples for us to respond to. If you would still like to meet and talk through the examples after you have our response, we will be happy to set up a time to meet. Please send your questions to TANFdata@acf.hhs.gov**

4. How do we handle work eligible individuals who do not have a SSN?

    a. **They should be included in the Work Outcomes of TANF Exiters report as "999999999" in order to get a sense of the true exiting population and to understand missingness. Since those individuals won't be able to be matched with the National Directory of New Hires, any positive work outcomes would only be captured if Iowa chooses to submit a supplemental work outcomes report and includes those individuals.**

5. How do we match these individuals with DoE data?

    a. **This will depend on the state. OFA plans to provide additional TA and guidance on how to approach this measure. You can choose to match with your state or local departments of education and/or survey the individuals.**

Please send any additional questions to TANFdata@acf.hhs.gov and stay tuned to PeerTA and OFA's FRA page for more updates and resources.
Best,

Lauren Frohlich she/her
Deputy Director, TANF Data Division
Office of Family Assistance
ADMINISTRATION FOR CHILDREN & FAMILIES
Office of Family Assistance

From: PeerTA <PeerTA@blhtech.com>
Sent: Monday, July 29, 2024 3:52 PM
To: PeerTA <PeerTA@blhtech.com>
Subject: Webform submission from: Request Technical Assistance

Submitted on Mon, 07/29/2024 - 15:42

Submitted by: Anonymous

Submitted values are:

Request

Enter a short phrase to summarize the nature of your request
The State of Iowa would like some TA to assist us with our planning for the Work Outcomes Measures.

Contact Information

First Name
Matt

Last Name
Uthoff

Email
muthoff@dhs.state.ia.us

Position/Title
TANF Administrator

Agency/Organization
Iowa Department of Health and Human Services

Address
321 E. 12th St.
Des Moines, Iowa. 50319
United States

Phone
5153770347

Background Info

Agency Type
State/county

Geographic area served by Agency/Organization
Statewide

TA Need/Request

Please review the list below for available areas of technical assistance. Please select what best describes the area of assistance you are requesting at this time. (check all that may apply)
TANF Program Administration

Please briefly describe why you are requesting technical assistance for your agency/organization
Due to the Interim Final Rule and changes to the Work Outcomes Reporting, our team has a few questions that we need clarification on to assist us with our planning.

Potential Format/delivery method of technical assistance (check all that may apply)
Webinar

Please outline desired outcomes and goals related to organizational policies, practices, and service delivery
Clarification of a few questions relating to the Work Outcomes reporting.
1. Do we submit all individuals that are work eligible at the time of exit or only those that are work eligible at the time of exit that are in unsubsidized employment at the time of exit?
2. If Iowa opts not to send in the optional report supplemental work outcomes the first year, can we choose to submit in a later year?
3. We have a few examples we would like to walk through regarding how to determine when an individual needs to be reported and exiting the program needs to be reported.
4. How do we handle work eligible individuals who do not have a SSN?
5. How do we match these individuals with DoE data?

How many staff members from your Agency/organization do you anticipate would participate in this event?
1-15 staff members

Please indicate how many TANF participants would benefit from this technical assistance?
All

Please outline your timeframe for implementation after delivery of technical assistance.
The implementation of the Work Outcomes Reporting