



Instructions Job Corps Quarterly Construction/Rehab Report

LINE	TITLE	DESCRIPTION
1	CENTER NAME	Enter the full name of the center.
2	FOR QUARTER ENDING	Enter the last day of the calendar quarter for which the report is being submitted i.e. 3/31, 6/30, 9/30, 12/31.
3	CY END	Enter the current contract year end date.
4	CENTER NUMBER	Enter the full center number
5	CONTRACT NUMBER	Enter the full contract number
6	CENTER OPERATOR	Enter the Center's ID number. Each Job Corps Center is assigned a unique DOL identification number. This number is listed on the top right hand corner of the cover page on the facility survey. It is also listed on the monthly Design and Construction Status Reports
7	DEFICIENCY ID# OR FOP #	Enter the CRA Deficiency ID # if available. If it is not available. Enter the FOP# in which the amounts were funded. Once the Deficiency ID is known, update the report.
8	PROJECT DESCRIPTION AND LOCATION	Enter a complete description of the project including building number.
9	FUND CODE	Enter or select the Fund Code (part of the appropriation string) from the Contract Modification. The Fund Code is located in Block 12 of the Contract Modification and is usually the four digits in positions 7-10. It is the same number recorded in Funded Not Corrected when funds are received.
10	FUND EXPIRATION	<b>Automatic - Calculates the Expiration Date of the funds based on the fund code.</b>
11	CONTRACT MODIFICATION # AND DATE	Enter the contract modification number and date of the mod approval by the Contracting Officer.
12	AMOUNT FUNDED	Enter the amount funded for each project. If funding is deobligated the expiration of a contract year, the funded amount will be reduced and remarks should be included.
13	AMOUNT EXPENSED	Enter the amount Expensed. The amount expensed must equal the sum of vouchered reimbursable, unvouchered reimbursable, and unvouchered accounts payable listed on the ETA 2110.
14	UNDELIVERED COMMITMENTS	Enter the total amount undelivered commitments (open purchase orders). This should also reconcile with the ETA 2110
15	COST TO COMPLETE	Enter the amount of funding needed to complete the project. This amount is the anticipated costs that have not been paid or otherwise committed to the project. For instance, if funds were just received, the entire amount should be listed in "Cost to Complete."
16	ESTIMATED PROJECT TOTAL COST	<b>Automatic - This column automatically calculates the sum of columns 12 through 15 to determine the total costs of the project.</b>
17	BALANCE	<b>Automatic - This column automatically calculates the difference between the Amount Funded (12) and the Estimated Project Total Cost (16).</b>
18	PROJECT START AND END DATES	Enter the subcontract award or start date and anticipated completion date or completion date.
19	PERCENT COMPLETE	Enter the percentage of work in place (actual work completed). Do not enter the percentage of funds obligated to date.
20	REMARKS	Enter the description of the status of the project and any pertinent data related to the project.
21	APPROVED COMPLETED RO/ESC	When the project is complete the center should notify the region and the engineering support contractor (ESC) (PBDewberry) to schedule inspection. Enter the initials of the ESC or RO project manager who confirmed completion.



# Instructions Job Coprs Emergency Funding Request Report

LINE	TITLE	DESCRIPTION
1	CENTER NAME	Enter the full name of the center.
2	FOR QUARTER ENDING OR REPORT DATE	Enter the report date or if a quarterly report, enter the last day of the calendar quarter for which the report is being submitted i.e. 3/31, 6/30, 9/30, 12/31.
3	CY END	Enter the current contract year end date.
4	CENTER NUMBER	Enter the full contract number
5	CONTRACT NUMBER	Enter the full contract number
6	CENTER OPERATOR	Enter the Center's ID number. Each Job Corps Center is assigned a unique DOL identification number. This number is listed on the top right hand corner of the cover page on the facility survey. It is also listed on the monthly Design and Construction Status Reports
7	DEFICIENCY ID# OR FOP #	Enter the CRA Deficiency ID # if available. If it is not available. Enter the FOP# in which the amounts were funded. Once the Deficiency ID is known, update the report.
8	PROJECT DESCRIPTION AND LOCATION	Enter the funding provided or deobligated in the top portion. Enter a complete description of the project including building number in the bottom portion.
9	FUND CODE	Enter or select the Fund Code (part of the appropriation string) from the Contract Modification. The Fund Code is located in Block 12 of the Contract Modification and is usually the four digits in positions 7-10. It is the same number recorded in Funded Not Corrected when funds are received.
10	FUND EXPIRATION	<b>Automatic - Calculates the Expiration Date of the funds based on the fund code.</b>
11	CONTRACT MODIFICATION # AND DATE	Enter the contract modification number and date of the mod approval by the Contracting Officer.
12	AMOUNT FUNDED	Enter the amount funded for each project. If funding is deobligated the expiration of a contract year, the funded amount will be reduced and remarks should be included.
13	AMOUNT EXPENSED	Enter the amount Expensed. The amount expensed must equal the sum of vouchered reimbursable, unvouchered reimbursable, and unvouchered accounts payable listed on the ETA 2110.
14	UNDELIVERED COMMITMENTS	Enter the total amount undelivered commitments (open purchase orders). This should also reconcile with the ETA 2110
15	COST TO COMPLETE	Enter the amount of funding needed to complete the project. This amount is the anticipated costs that have not been paid or otherwise committed to the project. For instance, if funds were just received, the entire amount should be listed in "Cost to Complete."
16	ESTIMATED PROJECT TOTAL COST	<b>Automatic - This column automatically calculates the sum of columns 12 through 15 to determine the total costs of the project.</b>
17	PROJECT START AND END DATES	Enter the subcontract award or start date and anticipated completion date or completion date.
18	PERCENT COMPLETE	Enter the percentage of work in place (actual work completed). Do not enter the percentage of funds obligated to date.
19	REMARKS	Enter the description of the status of the project and any pertinent data related to the project.
20	APPROVED COMPLETED RO/ESC	When the project is complete the center should notify the region and the engineering support contractor (ESC) (PBDewberry) to schedule inspection. Enter the initials of the ESC or RO project manager who confirmed completion.

# B1 CRA - ETA 2110 Reconciliation

(1) CENTER NAME	Hilltop Job Corps Center	(5) CONTRACT NUMBER	DOLJ1300017
(2) FOR QUARTER ENDING	09/30/14	(6) CENTER OPERATOR	ABC Corportation
(3) CY END	12/31/14	(7) ETA 2110 DATE	09/30/14
(5) CENTER NUMBER	00101		

(8) Category	(9) Amount Funded	(10) Amount Expensed	(11) Undelivered Commitments	(12) Cost to Complete	(13) Estimated Project Cost	(14) Balance
CRA FUNDS	\$0	\$0	\$0	\$0	\$0	\$0
EMERGENCY FUNDS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL B1 FUNDS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(15) ETA 2110, Page 4, Section E. Contractor Obligations	(16) Contract Funding Row E.2. Column (f)	(17) Vouchered Reimbursable Row E.2. Column (a)	(18) Unvouchered Reimbursable Row E.2. Column (b)	(19) Undelivered Commitments Row E.2. Column (d)	(20) Total Obligations Row E.2. Column (e)	(21) Balance
CONSTRUCTION/FACILITY REHAB	\$213,200	\$150,000	\$34,250	\$12,000	\$196,250	\$16,950

Less: COST TO COMPLETE	(22)	\$0
BALANCE	(23)	\$16,950
BALANCE CHECK	(24)	NO

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3	CY END	Enter the current contract year end date.
4	CENTER NUMBER	Enter the full contract number
5	CONTRACT NUMBER	Enter the full contract number
6	CENTER OPERATOR	Enter the Center's ID number. Each Job Corps Center is assigned a unique DOL identification number. This number is listed on the top right hand corner of the cover page on the facility survey. It is also listed on the monthly Design and Construction Status Reports
7	ETA 2110 DATE	Enter the data of the ETA 2110 month end report used for the reconciliation.
8	CATEGORY	<b>Automatic</b> - Describes the funding type for all B1 funds. No entry required.
9	AMOUNT FUNDED	<b>Automatic</b> - Pulls the funding data from the Quarterly CRA Status Report and the Emergency Funding Request Report.
10	AMOUNT EXPENSED	<b>Automatic</b> - The amount expensed is pulled from the Quarterly CRA Status Report and the Emergency Funding Request Report.
11	UNDELIVERED COMMITMENTS	<b>Automatic</b> - The undelivered commitments are pulled from the Quarterly CRA Status Report and the Emergency Funding Request Report.
12`	COST TO COMPLETE	<b>Automatic</b> - The cost to complete figures are pulled from the Quarterly CRA Status Report and the Emergency Funding Request Report.
13	ESTIMATED PROJECT TOTAL COST	<b>Automatic</b> - This column automatically calculates the sum from the Quarterly CRA Status Report and the Emergency Funding Request Report.
14	BALANCE	<b>Automatic</b> - This column automatically calculates balance of funds available that are not expensed, committed or otherwise reserved for approved projects.
15 - 20	ETA 2110 CONTRACTOR OBLIGATIONS	Enter the applicable information in columns 16 through 20 from the ETA 2110 report. The column headings show where to pull the data from the report.
21	BALANCE	<b>Automatic</b> - Calculates the difference between expenses (vouchered, unvouchered, and commitments) versus funding levels. This block does not consider "cost to complete."
22	LESS: COST TO COMPLETE	<b>Automatic</b> - Adjustment to capture cost to complete of CRA and Emergency Funded Projects

# Funding Codes Job Corps Emergency Funding Request Report

ETA FORM ####  
OMB Control No. 1205-0219  
Expiration Date: 05/31/2025

Code	Expiration
1316	6/30/2016
1417	6/30/2017
1518	6/30/2018
1619	6/30/2019
1720	6/30/2020
1821	6/30/2021
1922	6/30/2022
2023	6/30/2023
2124	6/30/2024
2225	6/30/2025
2326	6/30/2026
2427	6/30/2027
2528	6/30/2028
2629	6/30/2029
2730	6/30/2030
2831	6/30/2031
2932	6/30/2032
3033	6/30/2033