This spreadsheet contains the data points, also known as data fields, for the Capital Magnet Fund (CMF) Per
Information System (AMIS). Recipients of the CMF Award submit the CMF Annual Performance Report via A
CMF Annual Performance Report by providing numerical figures, "yes" or "no" answers, or narrative respon
goals in their Assistance Agreement ("Agreement"), and to demonstrate how Award funds are expended.

Prior to submitting the report, the Recipient will be required to select checkboxes to certify, on behalf of the
1.   The person entering the data and making these certifications is an Authorized Representative.

2.   Any information or data provided to the CDFI Fund that is entered in AMIS (or other submission metho

3.   The Recipient is compliant with all applicable assurances, certifications, representations and warranties
Recipient's inability to be compliant with such provisions of the Agreement through the submission of a Mat

NOTE: All capitalized terms used herein but not defined have such definitions as specified in the Program's I

 This spreadsheet contains two tabs: Guide to Data Points and CMF Performance Report Fields. Commenter
tab entitled "CMF Performance Report") when providing comments. Note: Changes to data points from the
in the second column in the CMF Performance Report Fields worksheet in the column titled "Data Field Char

The information below explains how to interpret the information for each field in the CMF Performance Rep
monitoring performance and compliance with Assistance Agreements under the CMF Program. Capitalized
C.F.R. 1807) or the CMF Assistance Agreement. The CMF Interim Rule and a template for the most recent A

·   **Field #** – Provided for ease of identification.
·   **Data Field Changes** – Notates changes (if any) to data points.
·   **Category** – General category of data
·   **Field Name** – Name of the Field as it will appear in AMIS. Note, field names often contain abbreviated
·   **Instruction** – Brief instruction for the data to be entered.

·   **Record Type** - Indication of the record type where the data point appears in AMIS. A Project Record ge
supplements the Project Record and contains milestone dates and similar data points and data that may cha
"cloned" after the first time the data is entered to reduce the requirement for data re-entry in subsequent y
Location record is a record type used to record location information for rental projects. Homeownership Pro
Homeownership properties can then be linked. The Performance Scorecard summarized Recipient performa
Award data is used to monitor use of award funds.

·   **Input Type** – Type of data input
·   **Options for Input** – Options for data input, if applicable.

·   **Mandatory/Conditionally Required/Optional?** - Data points may be mandatory, conditionally require
Project Completion)

·   **Applies to Direct Administrative Expense** – "Yes" indicates that this field applies to a Direct Administra
·   **Applies to Economic Development Activities** – "Yes" indicates that this field applies to an Economic D
·   **Applies to Rental Projects** – "Yes" indicates that this field applies to a Rental Projects entry.

- **Applies to Homeownership** – "Yes" indicates that this field applies to a Homeownership entry.

formance Report. The CMF Performance Report is an online form in the CDFI Fund's Awards Management
MIS once a year, three (3) months after their Period of Performance. Recipients respond to the questions in the
ses, as appropriate. This report is used to determine Recipient compliance with the applicable performance

e organization, the following:

d) is true, accurate, and complete, and accurately represents the activities and/or performance of the Recipient.

, covenants, and agreements set forth in the Agreement or, alternatively, has notified the CDFI Fund of the
terial Event notification.

nterim Rules, applicable Notice of Funds Availability, or Agreement.

rs should review all tabs in this spreadsheet and are encouraged to reference field numbers (column A on the
e prior version of the CMF Performance Report (i.e. data points being added/modified/removed) are identified
nges."

ort Fields tab. The fields in this tab represent the proposed data collection from CMF Recipients for purposes of
terms not defined in this document (other than titles) have meanings set forth in the CMF Interim Rule (12
ssistance Agreement are available on the CDFI Fund's website: www.cdfifund.gov/cmf.

words due to AMIS limitations.

enerally contains information entered only one time for each Project. An Annual Project Report Record
ange from year to year, such as occupancy data. Data entered on an Annual Project Report record can be
ears. Annual Project Report Records can be created through a .csv file format upload or individually. A Project
ogram records are a type of record in which the user creates a Homeownership Program to which individual
ance against performance goals. It only requires Recipient input when noncompliance occurs. The Uses of

d based on circumstances (e.g. a completion date is required only if the project has met the conditions for

ative Expense entry.
evelopment Activities entry.

1	Keep	Administrative	Project Record type
2	Keep	Administrative	Project Name
3	Modify	Administrative	Eligible Activity
4	Modify	Financing Characteristics	Primary Financing Type

5	Modify	Financing Characteristics	Project Type
6	Add	Financing Characteristics	Consortium Project
7	Remove	Financing Characteristics	Project Type - 2016 Only
8	Modify	CMF Award $	Project Commitment Amount
9	Keep	CMF Award $	Total CMF Disbursement Amount Through FYE
10	Keep	Financing Characteristics	Type of Disbursement

11	Keep	Administrative	Date of Project Commitment
12	Keep	Administrative	Date of First Disbursement
13	Keep	Administrative	Date of Full Disbursement
14	Modify	Administrative	Project Completion Date
15	Keep	Administrative	Placed into Service Date
16	Keep	Administrative	Initial Occupancy Date
17	Add	Administrative	Foreclosure Date
18	Add	Administrative	Intent to replace terminated unit
19	Keep	Administrative	Termination Date
20	Keep	Administrative	Housing Project Replaced

21	Modify	Administrative	Investment Period or Affordability Period at Recipient's FY End
22	Modify	Administrative	Project Status at Fiscal Year End
23	Keep	Administrative	No Additional EPCs to Report
24	Modify	Administrative	Housing Program
25	Modify	Family Characteristics	Homebuyer Income Category
26	Modify	Financing Characteristics	Homeownership Purchase Price Limit

27	Modify	Financing Characteristics	Purchase Price
28	Add	Financing Characteristics	Secondary Market Activity Amount
29	Modify	Family Characteristics	Homeowner - Race
30	Remove	Family Characteristics	Homeowner - Hispanic
31	Modify	Property Characteristics	Projected Units (≤ 30% AMI)
32	Modify	Property Characteristics	Projected Units (>30% AMI but ≤ 50% AMI)
33	Add	Property Characteristics	Projected Units (>50% AMI but ≤ 60% AMI)
34	Modify	Property Characteristics	Projected Units (>60% AMI but ≤ 80% AMI)
35	Modify	Property Characteristics	Projected Units (>80% AMI but ≤ 120% AMI)
36	Modify	Property Characteristics	Projected Units (>120% AMI)
37	Modify	Property Characteristics	Completed Units (≤ 30% AMI)
38	Modify	Property Characteristics	Completed Units (>30% AMI but ≤ 50% AMI)
39	Add	Property Characteristics	Completed Units (>50% AMI but ≤ 60% AMI)

40	Modify	Property Characteristics	Completed Units (>60% AMI but ≤ 80% AMI)
41	Modify	Property Characteristics	Completed Units (>80% AMI but ≤ 120% AMI)
42	Modify	Property Characteristics	Completed Units (>120% AMI)
43	Modify	Family Characteristics	Occupied Units (≤ 30% AMI)
44	Modify	Family Characteristics	Occupied Units (>30% AMI but ≤ 50% AMI)
45	Add	Family Characteristics	Occupied Units (>50% AMI but ≤ 60% AMI)
46	Modify	Family Characteristics	Occupied Units (>60% AMI but ≤ 80% AMI)
47	Modify	Family Characteristics	Occupied Units (>80% AMI but ≤ 120% AMI)
48	Modify	Family Characteristics	Occupied Units (>120% AMI)
49	Remove	Family Characteristics	LI Families - 61 - 80% AMI
50	Remove	Family Characteristics	VLI Families - 31 - 60% AMI

51	Add	Financing Characteristics	Term (in months)
52	Keep	Financing Characteristics	Amortization Type
53	Keep	Financing Characteristics	Interest Rate
54	Remove	Financing Characteristics	Federal Sources Funding Amount
55	Remove	Financing Characteristics	Federal Sources Funding Source
56	Modify	Financing Characteristics	Other CDFI Fund Program Funds Used
57	Modify	Financing Characteristics	Other Federal Housing Program Funds Used

58	Add	Financing Characteristics	Federal Sources of Funding
59	Keep	Impact	# Construction Jobs Created
60	Keep	Impact	# Non-Construction Jobs Created
61	Keep	Impact	First-Time Homebuyer
62	Keep	Program Income	PI earned - equity & loan principal repayment plus any recoveries
63	Keep	Program Income	PI earned - Interest Income
64	Remove	Project Costs	Enterprise-level Capital
65	Remove	Project Costs	EPC: Projected Recipient - Level Leverage $
66	Remove	Project Costs	EPC: Recipient - Level Leverage $
67	Modify	Project Costs	Projected EPC: Private Leverage ($)
68	Modify	Project Costs	Projected EPC: Public Leverage ($)
69	Modify	Project Costs	Families Projected EPC (≤ 30% AMI)
70	Modify	Project Costs	Families Projected EPC (>30% AMI but ≤ 50% AMI)

71	Add	Project Costs	Families Projected EPC (>50% AMI but ≤ 60% AMI)
72	Modify	Project Costs	Families Projected EPC (>60% AMI but ≤ 80% AMI)
73	Modify	Project Costs	Families Projected EPC (>80% AMI but ≤ 120% AMI)
74	Modify	Project Costs	Families Projected - Project costs that are not EPCs (>120%)
75	Modify	Project Costs	EPC: Private Leverage ($)
76	Modify	Project Costs	EPC: Public Leverage ($)
77	Add	Project Costs	Families Completed EPC (≤ 30% AMI)
78	Modify	Project Costs	Families Completed EPC (>30% AMI but ≤ 50% AMI)
79	Add	Project Costs	Families Completed EPC (>50% AMI but ≤ 60% AMI)
80	Modify	Project Costs	Families Completed EPC (>60% AMI but ≤ 80% AMI)
81	Modify	Project Costs	Families Completed EPC (>80% AMI but ≤ 120% AMI)

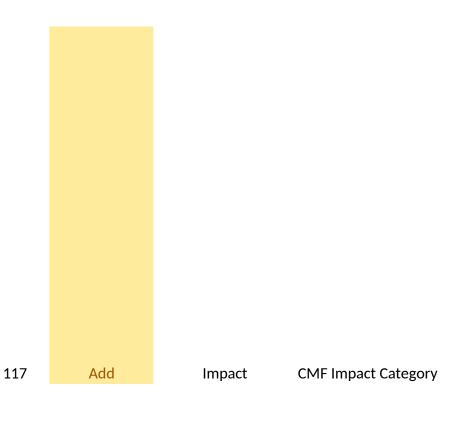|			
82	Modify	Project Costs	Non Eligible Families-Project costs that are not EPCs (>120% AMI)
83	Keep	Project Costs	Non Eligible Project Costs in Year
84	Keep	Program Income	Commit. of PI – equity/loan/recoveries
85	Keep	Program Income	Commitment of PI – Interest Income
86	Keep	Program Income	Disbursement of PI - Interest Income
87	Keep	Program Income	Disbursement of PI - equity/loan/recoveries
88	Remove	Project Costs	Projected Enterprise-level Capital
89	Add	Property Characteristics	Expiration date of affordability restrictions
90	Keep	Property Characteristics	Out of Service Units
91	Remove	Property Characteristics	Rental Housing Waiting List?

92	Add	Financing Characteristics	Tenant Income Recertification Exemption
93	Keep	Locational	2018 Disaster Area
94	Keep	Property Characteristics	EDA type
95	Keep	Locational	Related Project Address
96	Keep	Locational	Related Project City
97	Keep	Locational	Related Project State
98	Keep	Locational	Related Project Zip Code
99	Keep	Property Characteristics	Square footage
100	Keep	Impact	Project image
101	Keep	Administrative	Housing Program Name
102	Modify	Administrative	Homeownership Program Commitment Date
103	Modify	CMF Award $	Homeownership Program Commitment Amount
104	Keep	Administrative	Direct Admin Expenses

105	Modify	Administrative	Eligible Use
106	Add	Administrative	Eligible Use - Amount
107	Add	Administrative	Amount Committed for Eligible Use
108	Add	Administrative	Date Committed for Use
109	Modify	Administrative	Earnings in excess of $500 in an interest bearing account
110	Modify	Administrative	Excess Interest Amount
111	Modify	Administrative	Excess Interest Remitted to HHS
112	Add	Administrative	Feasibility Determination Expenses
113	Keep	Failed PG&M Response	What actions will you take to meet PG&M?

114	Keep	Failed PG&M Response	Why did you fail to meet this PG&M?
115	Keep	Failed PG&M Response	Why will you not meet PG&M by FYE?
116	Keep	Failed PG&M Response	Will you meet this PG&M next FYE?

117	Add	Impact	CMF Impact Category
118	Modify	Impact	Impact narrative
119	Keep	Administrative	Site Name
120	Keep	Locational	$ CMF Award + PI at Location
121	Modify	Property Characteristics	Number of Units
122	Add	Property Characteristics	Project meets expanded HOA

123	Add	Property Characteristics	Expanded HOA Criteria
124	Keep	Locational	Project Address
125	Keep	Locational	Project City
126	Keep	Locational	Project State
127	Keep	Locational	Project Zip Code
128	Add	Administrative	Affordability Period Program Income
129	Add	Administrative	Eligible Units Financed with Program Income During Affordability Period

Select the type of Project type to begin creation of a Project record.	CMF Project Record	Single item picklist
Enter a user defined Project name for identification purposes.	CMF Project Record	Text Field
Choose Eligible Activity (Previously called Eligible Use)	CMF Project Record	Single item picklist
Enter the financing type.	CMF Project Record	Multi-select checkbox

Enter each financing type used in each Project.	CMF Project Record	Multi-select checkbox
Check box if Project is financed by Recipients using a Consortium Approach.	CMF Project Record	Checkbox
Enter each financing type used in each Project.	CMF Project Record	Single item picklist
Enter the Project Commitment Amount (total amount of CMF Award Committed to the Project).	CMF Project Record	Currency
Enter the total amount of the CMF Award disbursed to each Project through the last day of the performance year.	CMF Project Record	Currency
Enter the primary disbursement type.	CMF Project Record	Single item picklist

Enter the date the Recipient issued a Commitment to the Project.	CMF Project Record	Date field
Enter the date the Recipient issued its first disbursement of the CMF Award or Program Income to the Project.	CMF Project Record	Date field
Enter the date the Recipient issued its final and full disbursement of the CMF Award or Program Income to the Project.	CMF Project Record	Date field
Enter the date the Project was completed.	CMF Project Record	Date field
Enter the date the Project was Placed into Service.	CMF Project Record	Date field
Enter the date the Project was Initially Occupied.	CMF Project Record	Date field
Enter the date the Project was foreclosed	CMF Project Record	Date field
Select the intent to replace the unit pursuant to CMF requirements.	CMF Project Record	Single item picklist
Enter the date the Project no longer was being considered for CMF financing or no longer met CMF Program affordability requirements, after being occupied.	CMF Project Record	Date field
Enter the project name of the home that this home is replacing in the case of a replacement of a home during the Homeownership Affordability Period.	CMF Project Record	Single item picklist

Select the appropriate Award Period (Investment Period or Affordability Period) for the Project as of the date of the last day in the annual reporting period.	CMF Project Record	Single item picklist
Enter the status of the Project as of the last day of the reporting period.	CMF Project Record	Single item picklist
Check the box to indicate that the Project has achieved Project Completion, is initially occupied, and there will be no additional Eligible Project Costs to report in the following year. This will simplify the annual project report display in the following year.	CMF Project Record	Checkbox
Associate each home with a Homeownership Housing Program, if applicable.	CMF Project Record	Single item picklist
Enter the income category of the homeowner/purchaser.	CMF Project Record	Single item picklist
Enter the Purchase Price Limit pursuant to the CMF Award.	CMF Project Record	Currency

Enter the purchase price or the value of the home at time of financing or post rehab value, as applicable.	CMF Project Record	Currency
Enter dollar amount of CMF Award funds used to purchase secondary market mortgages.	CMF Project Record	Currency
Indicate the race and/or ethnicity of the homeowner if available from the homeowner.	CMF Project Record	Multi-select checkbox
Indicate if the homeowner is of Hispanic origin.	CMF Project Record	Single item picklist
Enter the total projected rental units to be **completed** for this income category.	CMF Project Record	Numeric
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Enter the total projected rental units to be completed for this income category.	CMF Project Record	Numeric
Enter the total projected rental units to be completed for this income category.	CMF Project Record	Numeric
Enter the total projected rental units that are not unrestricted by income.	CMF Project Record	Numeric
Enter the total actual number units completed in the indicated income category by the end of the last performance year.	CMF Project Record	Numeric
Enter the total actual number of units completed in the indicated income category by the end of the last performance year.	CMF Project Record	Numeric
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Enter the total actual number units completed in the indicated income category by the end of the last performance year.	CMF Project Record	Numeric
Enter the occupancy by income category as of the last day of the last performance year.	CMF Project Record	Numeric
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Enter the number of months at origination that a loan financed/or supported with a CMF Award is scheduled to exist. (i.e., the number of months from loan origination until the loan is fully due at maturity).	CMF Project Record	Numeric
Choose one of the pre-defined values below and report how the financial note is amortized at origination: <u>Fully Amortized</u> - Both interest and principal payments scheduled throughout the loan's life; <u>Partially Amortized</u> - Schedule includes some periodic principal payments with a larger principal payment at maturity; <u>Non-Amortized</u> - Schedule includes interest only payments with a single principal payment at maturity; <u>Other</u>	CMF Project Record	Single item picklist
number (i.e. If the interest Rate is 2.5%, enter 2.5). If the interest rate is unknown or not applicable, enter "99". For Homeownership loans, enter the APR on the loan financed and/or supported by the CMF Award. For Rental or Economic Development Activity (EDA) Projects enter the interest rate on the loan financed and/or supported by the CMF Award.	CMF Project Record	Numeric
Enter the total amount of funding source from other federal grant or loan programs.	CMF Project Record	Currency
Enter the names of any other federal grant or loan programs financing the project.	CMF Project Record	Text Field
Indicate whether the Project has financing via another CDFI Fund program.	CMF Project Record	Multi-select checkbox
Indicate if a funding source from other federal grant or loan programs was used.	CMF Project Record	Single item picklist

Identify any other federal grant or loan programs that were used to fund the project.	CMF Project Record	Multi-select checkbox
Enter the number of construction jobs created.	CMF Project Record	Numeric
Enter the number of non-construction jobs created.	CMF Project Record	Numeric
Indicate if the homeowner is a first time homeowner.	CMF Project Record	Single item picklist
Enter the total amount of Program Income through the last day of the reporting year from equity and loan repayments or recoveries.	CMF Project Record	Currency
Enter the total amount of Program Income through the last day of the reporting year from interest.	CMF Project Record	Currency
Enter the total amount of Enterprise-level capital invested in the Project.	CMF Project Record	Numeric
Enter the projected Recipient-level leverage to be invested in the Project.	CMF Project Record	Numeric
Enter the Recipient-level leverage invested in the Project through the end of the last performance year.	CMF Project Record	Numeric
Enter the total projected Eligible Project Costs that will be financed with private leverage for this Project.	CMF Project Record	Currency
Enter the total projected Eligible Project Costs that will be financed with public leverage for this Project.	CMF Project Record	Currency
Enter the total projected Eligible Project Costs for units restricted to this income category.	CMF Project Record	Currency
Enter the total projected Eligible Project Costs for units restricted to this income category.	CMF Project Record	Currency

Enter the total projected Eligible Project Costs for units restricted to this income category.	CMF Project Record	Currency
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Enter the total projected Eligible Project Costs for units restricted to this income category.	CMF Project Record	Currency
Enter the total projected Eligible Project Costs for units unrestricted to this income category.	CMF Project Record	Currency
Enter the total private leverage invested in the Project through the end of the last performance year.	CMF Project Record	Currency
Enter the total amount of the CMF award plus any other public investments in the Project through the end of the last performance year.	CMF Project Record	Currency
Enter the actual Eligible Project Costs for units restricted to this income category through the end of the last performance year.	CMF Project Record	Currency
Enter the actual Eligible Project Costs for units restricted to this income category through the end of the last performance year.	CMF Project Record	Currency
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Enter the actual Eligible Project Costs for units restricted to this income category through the end of the last performance year.	CMF Project Record	Currency

Enter the actual non-Eligible Project Costs for unrestricted units or other non-eligible costs.	CMF Project Record	Currency
Enter the total actual non-Eligible Project Costs invested in the Project through the end of the last performance year.	CMF Project Record	Currency
Enter the amount of the CMF Award Committed to the Project from Program Income (PI) that was from return of equity, principal repayment, or recoveries (e.g. principal repayments from a CMF loan are the source of funds made to use the subsequent investment).	CMF Project Record	Currency
from return on equity, principal repayment, or any other form of Program Income (e.g., interest payments on a CMF loan are the source of funds made to use a subsequent disbursement).	CMF Project Record	Currency
Enter the total amount of the CMF Award disbursed to the Project from Program Income that was from return on equity, principal repayment, or any other form of Program Income (e.g., interest payments on a CMF loan are the source of funds made to use a subsequent disbursement).	CMF Project Record	Currency
Enter the total amount of the CMF Award Disbursed to the Project from Program Income that was from return of equity, principal repayment, or recoveries. (e.g. Principal repayments from a CMF loan are the source of funds made to use the subsequent investment.)	CMF Project Record	Currency
Enter the total amount of projected Enterprise-level capital to be invested in the Project.	CMF Project Record	Numeric
Date of the expiration or recission of existing restrictions	CMF Project Record	Date field
Indicate the number of units out of service for Rehabilitation or repair for at least 90 days during the Fiscal Year.	CMF Project Record	Numeric
Indicate the number of families on the waiting list for available units at the end of the reporting period, if available.	CMF Project Record	Numeric

Is this Project subject to the CMF rent certification exemption? (100% of units are rent restricted)	CMF Project Record	Single item picklist
Check the box if the Project is located in a 2018 Disaster Area.	CMF Project Record	Checkbox
Enter the primary use of the EDA facility.	CMF Project Record	Single item picklist
Enter street address of at least one related affordable housing location served by the EDA Activity.	CMF Project Record	Text Field
Enter city for the related affordable housing location served by the EDA Activity.	CMF Project Record	Text Field
Enter state of at least one related affordable housing location served by the EDA Activity.	CMF Project Record	Single item picklist
Enter zip code of at least one related affordable housing location served by the EDA Activity.	CMF Project Record	Text Field
Enter the square footage if EDA is a commercial property (e.g. grocery store, retail).	CMF Project Record	Numeric
Optionally, upload an image of the Project. This information may be shared publicly and should not contain any personally identifiable information.	CMF Project Record	Image upload
Enter the name of each Homeownership program used in association with this CMF Award.	Homeownership Program Record	Text Field
Enter the date the Recipient established the Homeownership Program and made a Commitment to that program.	Homeownership Program Record	Date field
Enter the Project Commitment Amount (total amount of CMF Award Committed to the Homeownership Program).	Homeownership Program Record	Currency
Amount spent on Direct Admin Expenses	Performance Scorecard	Currency

Choose Eligible Use (previously called Eligible Activity)	Performance Scorecard	Single item picklist
Enter the Award amount spent on Eligible Use Amount	Performance Scorecard	Currency
Enter the amount of the Award the Recipient committed their Award for an Eligible Use	Performance Scorecard	Currency
Enter the date the Recipient committed their Award for a Use	Performance Scorecard	Date field
If at the end of any fiscal year, the Recipient determines that it has earned in excess of $500 in interest income from deposits prior to their allocation to an Eligible Use under 3.2(a) of the Recipient's CMF Assistance Agreement (Advances), the amount in excess of $500 must be remitted to HHS	Performance Scorecard	Single item picklist
If yes, how much was earned in excess of $500 in an interest bearing account	Performance Scorecard	Currency
If yes, have you remitted this amount to HHS	Performance Scorecard	Single item picklist
Amount spent to determine project feasibility (Feasibility Determination Expenses)	Performance Scorecard	Currency
Provide a narrative response to the question.	Performance Scorecard	Text Field

Provide a narrative response to the question. PG&M means Performance Goal & Measure.	Performance Scorecard	Text Field
Provide a narrative response to the question.	Performance Scorecard	Text Field
Select yes or no. FYE means fiscal year end.	Performance Scorecard	Single item picklist

Select at least one impact (and no more than three) that have resulted from the Affordable Housing strategy implemented by this Award.	Performance Scorecard	Multi-select checkbox
Provide a brief narrative including metrics describing the its impacts and outcomes that resulted from this Award. See guidance for examples of metrics for each impact category. This information may be shared publicly and should not contain any personally identifiable information.	Performance Scorecard	Text Field
Enter a user defined Project location name for identification purposes.	Project Location	Text Field
Enter the total amount of the CMF Award invested in the Project at each location.	Project Location	Currency
Enter the total number of CMF-financed eligible units at each location.	Project Location	Numeric
Check box if project meets expanded HOA criteria	Project Location	Checkbox

Does Project meet at least 3 of the 4 criteria: 1) Access to high-quality youth (K-12) education opportunities; (2) Access to employment opportunities; (3) Access to transportation opportunities; and/or (4) Access to financial service opportunities; And is not located in a Food Desert	Project Location	Multi-select checkbox
Enter street address of the Project (or site for multi-site rental projects).	Project Record (HO and EDA) or Project Location Record (Rental)	Text Field
Enter city where the Project is located (or site for multi-site rental projects).	Project Record (HO and EDA) or Project Location Record (Rental)	Text Field
Enter state where the Project is located (or site for multi-site rental projects).	Project Record (HO and EDA) or Project Location Record (Rental)	Single item picklist
Enter zip code of the Project (or site for multi-site rental projects).	Project Record (HO and EDA) or Project Location Record (Rental)	Text Field
Enter the total amount of Program Income through the last day of the reporting year from equity and loan repayments or recoveries.	Performance Scorecard	Currency
Enter the number of Eligible Units financed with Program Income through the last day of the reporting year from equity and loan repayments or recoveries.	Performance Scorecard	Numeric

Drop-down menu - Economic Development Activities, Homeownership Housing, Rental Housing	Mandatory	Yes	Yes
N/A	Mandatory	Yes	Yes
Choose from Homeownership Housing, Rental Housing, Economic Development Activities, or Direct Administrative Expenses	Mandatory	Yes	Yes
• Predevelopment • Acquisition • Construction • Bridge/short term financing • Permanent (1st Lien) • Permanent (2nd Lien or lower) – includes soft debt • Refinancing • Loan Loss Reserve • Loan Guarantee • Secondary market activity • Equity • Down payment/Closing Cost Assistance	Mandatory	No	Yes

		No	Yes
Homeownership: (SF-New Development, SF- Rehab, SF-Purchase (Mortgage Finance), SF-Purchase (Down Payment/Closing Cost Assistance)

Rental: (MF - New Development, MF - Rehab, MF - Preservation without Rehab, MF - Preservation with Rehab, MF - Acquisition without Rehab, MF - Acquisition with Rehab)

EDA: EDA (Commercial Facilities), EDA (Community Service Facilities) | Mandatory | No | Yes |
N/A	conditionally Required	No	Yes
SF - New Development, SF - Rehab, SF - Preservation without Rehab, SF -Preservation with Rehab	Mandatory	No	No
Dollar amount	Mandatory	Yes	Yes
Dollar amount	Mandatory	Yes	Yes
grant, debt, equity	Conditionally required	No	Yes

N/A	Conditionally required	Yes	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
I intend to replace the unit; I do not intend to replace the unit	Conditionally required	No	No
N/A	Conditionally required	No	Yes
Options based on prior Homeownership records created.	Conditionally required	No	No

Affordability Period, Investment Period	Mandatory	No	Yes
Picklist options for Homeownership: Committed, Partially Complete, Complete: Unoccupied, Complete: Occupied, Terminated: Unit Replaced, Foreclosed, Incomplete – Terminated Picklist options for Rental: Committed, Partially Complete, Complete, Placed into Service, Foreclosed, Incomplete – Terminated Picklist options for EDA: Committed, Partially Complete, Complete, Change in Use, Foreclosed, Incomplete – Terminated	Mandatory	No	Yes
N/A	Optional	No	No
Options based on the Recipient's creation of Homeownership Housing Programs in AMIS	Conditionally required	No	No
≤30% AMI, >30% AMI but ≤ 50% AMI, >50% AMI but ≤ 60% AMI, >60% AMI but ≤ 80% AMI, >80% AMI but ≤ 120% AMI, > 120% AMI	Mandatory	No	No
Dollar amount	Mandatory	No	No

Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
American Indian or Alaska Native, Asian, Black or African American, Hispanic or Latino, Middle Eastern or North African, Native Hawaiian or Pacific Islander, White, Did not ask the Family to provide, Family declined to provide.	Optional	No	No
Yes, No, Not Available	Optional	No	No
N/A	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No

N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No
N/A	Conditionally Required	No	No

			No	Yes
Whole number	Conditionally required	No	Yes
Fully Amortized, Partially Amortized, Non-Amortized, Other	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
N/A	Conditionally required	No	Yes
BEA, FA, TA, RRP, ERP, SDLP, NMTC, BGP,HFFI, Other	Mandatory	No	Yes
yes, no	Mandatory	No	Yes

LIHTC, HOME, Section 8, CDBG, FHLB Affordable Housing Program, USDA Multi-family Direct Loans, USDA Multi-family Loan Guarantees, HUD Section 202 (Elderly), HUD Section 811 (Disabled), HUD Choice Neighborhood Implementation Grants, Other - please specify (with open text box)	Conditionally required	No	Yes
N/A	Optional	No	Yes
N/A	Optional	No	Yes
yes, no	Mandatory	No	No
Dollar amount	Conditionally required	No	Yes
Dollar amount	Conditionally required	No	Yes
N/A	Mandatory	No	Yes
N/A	Mandatory	No	Yes
N/A	Mandatory	No	Yes
Dollar amount	Mandatory	No	Yes
Dollar amount	Mandatory	No	Yes
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No

Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	Yes
Dollar amount	Mandatory	No	Yes
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	No

Dollar amount	Mandatory	No	No
Dollar amount	Mandatory	No	Yes
Dollar amount	Conditionally required	Yes	Yes
Dollar amount	Conditionally required	Yes	Yes
Dollar amount	Conditionally required	Yes	Yes
Dollar amount	Conditionally required	Yes	Yes
N/A	Mandatory	No	Yes
N/A	Conditionally required	No	No
N/A	Conditionally required	No	No
N/A	Mandatory	No	No

yes, no	Mandatory		No	No
Check or leave blank.	Conditionally required		No	Yes
Business, Arts/Culture, Childcare, Education, Healthcare, Multi-service/Other	Mandatory		No	Yes
N/A	Mandatory		No	Yes
N/A	Mandatory		No	Yes
State/Territory Abbreviations	Mandatory		No	Yes
N/A	Mandatory		No	Yes
N/A	Conditionally required		No	Yes
N/A	Optional		No	Yes
N/A	Mandatory		No	No
N/A	Conditionally required		No	No
Dollar amount	Mandatory		No	No
Dollar amount	Mandatory		Yes	No

Capitalize Loan Loss Reserves, Capitalize a Revolving Loan Fund, Capitalize an Affordable Housing Fund, Capitalize a fund to support Economic Development Activities, Make Risk-Sharing Loans, Provide Loan Guarantees, Direct Administrative Expenses, Feasibility Determination Expenses	Mandatory	Yes	Yes	
Dollar amount	Mandatory	No	Yes	
Dollar amount	Mandatory	No	Yes	
N/A	Mandatory	No	Yes	
Yes, No	Mandatory	Yes	Yes	
Dollar amount	Conditionally required	Yes	Yes	
Yes, No	Conditionally required	Yes	Yes	
Dollar amount	Mandatory	Yes	No	
N/A	Conditionally required	Yes	Yes	

N/A	Conditionally required	Yes	Yes
N/A	Conditionally required	Yes	Yes
yes, no	Conditionally required	Yes	Yes

•Improved financial stability and wealth building •Improved health outcomes •Increased opportunities to remain in the affordable homes and/or neighborhoods •Improved access to education opportunities or transportation •Assisted in the long-term recovery and rebuilding of affordable housing in federally designated disaster areas •Increase homeownership rate for populations with lower rates of homeownership •Assist in the transition to clean energy	Mandatory	No	Yes
Narrative	Optional	No	Yes
N/A	Mandatory	No	No
Dollar amount	Mandatory	No	No
N/A	Mandatory	No	No
N/A	Conditionally required	No	No

Select all that apply as defined in the Assistance Agreement as providing: { } Access to high-quality youth (K-12) education opportunities; { } Access to employment opportunities; { } Access to transportation opportunities; { } Access to financial service opportunities; and { } Confirm not located in a Food Desert.	Conditionally required	No	No
N/A	Mandatory	No	Yes
N/A	Mandatory	No	Yes
State/Territory Abbreviations	Mandatory	No	Yes
N/A	Mandatory	No	Yes
Dollar amount	Mandatory	No	Yes
N/A	Mandatory	No	No

		Applies to Investment Period of Performance	Applies to Affordability Period of Performance (Mandatory)
Yes	Yes	Yes	No
Yes	Yes	Yes	No
Yes	Yes	Yes	No
Yes	Yes	Yes	No

Yes	Yes	Yes	No
Yes	Yes	Yes	No
No	Yes	Yes	No
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Yes	Yes	Yes	No
Yes	Yes	Yes	No
Yes	Yes	Yes	No
Yes	Yes	No	Yes
Yes	Yes	No	Yes