myUSCIS Copydeck: Interact	ive Forms
Form Number and Name	G-28, Notice of Entry of Appearance as Attorney or Accredited Representative
OMB Number	1615-0105
Form Edition Date:	8/17/2022
Form Expiration Date:	8/31/2025
PRA Project:	G-28-010 Revision

Revision Key			
Description			
All original (old) text is black.All revised (new) text is red.			
Example	Original	Revised	
All original text is black.	1. Oranges	1. Oranges	
 Any text that is removed from original column is 	2. Bananas	2. Bananas	
shown with a strikethrough and in red.	3. Apple	3. Apple	
Any revised (new) text is red	4. Pineapple	4. Pineapple5. Pears	

G-28 - STANDALONE G- Column Header Descriptions	28 FILING													
Header: If needed, a header is located direct Body Text: Based on the purpose of the form														
Heading Revised Heading	Sub-Heading Revised Sub-Headi	ing Body Text	Revised Body Text	Question	Revised Question	Sub-Question	Revised Sub-Question	Field	Revised Field Help Text	Revised Help Text	Alert	Link	СТА	Notes
Search for Your Client's Case [if individual client]	If you would like to be recognized as the Representative on Record on a previously filed case, provide the requested case and client information.	Note: Submission of an online G-28 is not supported for the following cases; you must file paper Form G-mail: • Form I-539 • Form I-589 (if the paper form was previously submitted) • H-1B Registrations (if previously submitted) If your client wants to add you as a representative to their case, you must file a paper Form-G-28.	Provide the requested case information for your client if you would like to be recognized as the representative of record on a filed case. You can only file Form G-28 online for these form types if the receipt number begins with "IOE" or "MGL": Form I-90; Form I-765; Form I-821; Form I-821; Form I-830; Form I-130; Form I-130; Form I-589; Form N-336; Form N-400; Form N-565; Form N-600; or Form N-600K.	previously										
					Selected client		Client name		Auto-pop					Client name is auto-populated from the representative's selection on the File a Form
	Case information			Receipt number Family name (last name) Client's email address				Text Text Text	Example: IOE1234567890 Example: user@domain.com				Search	Cancel is the secondary button
Search for Your Clien [if company client]			Provide the requested case information for your client if you would like to be recognized as the representative of record on a filed case.	a previously									Scarcii	
			You can only file Form G-28 online if your client filed any of these form types online:											
			 Form I-129 H-1B petition; or Form I-907 for Form I-129 H-1B petition. 		Selected client		Client name		Auto-pop					
			Case Information		Receipt number				Text	Example: IOE1234567890			Search	

G-28 - CONCURRENTLY FILED WITH BENEFIT REQUEST FORM

Heading	Revised Heading	Body Text	Revised Body Text	Alert	Link	СТА	Revised CTA	Notes
Finish and Continue to G (Individual client)	-28	Finish the [form_number] and continue to the G-28	Finish the [form_number] and continue to the G-28			Start form	Finish and continue, Back	Intermediary page to transition the rep from parent form to G-28
		By finishing this form, we will prepare a draft [form_number] for your client to review and sign. If your client does not approve the information provided in the [form_number], you will need to edit the information in the form, and resubmit it for your client's review.						
		Next you will continue to the G-28. When you submit the G-28, we will give you a passcode for your client to add you as his or her representative in his or her USCIS online account. Once you are added, your client will have access to review the draft I-131 and the draft G-28.	Next you will continue to Form G-28. When you submit Form G-28, we will give you a passcode for your client to add you as his or her representative in their USCIS online account. Once you are added, your client will have access to review the draft [form_number] and the draft Form G-28.					
	Finish and Continue to G-2	28	Finish the [form_number] and continue to the G-28				Finish and continue,	
	(Company client)		By finishing this [form_number], we will prepare a draft [form_number] for your client to review and sign.	If			Back	
			your client does not approve the information provided in the [form_number], you will need to edit the					
			information in the [form_number], and resubmit it for your client's review.					
			Next, you will continue to Form G-28. When you finish Form G-28, your client will have access to review the	ne				
			draft [form_number] and the draft Form G-28.					

G-28 - Auto-populate Representative Information

Column Header Descriptions

Primary Navigation: A section of the form that contains several pages.

Secondary Navigation: A single page within a section.

Primary Nav	Secondary Nav Tertiary Nav	Conditional Logic	Revised Conditional Logic	Paper Form Question	Question Sub-Question	Field Type	Instructi Help onal Text	Alert	Revised Alert	Required Notes ?
									[Blue Alert Modal - Informational] [Heading]You have the option to auto-populate Form G-28	
			[Blue Modal - Informational]						[Body] Information from your representative profile may be used to autopopulate the corresponding fields within Form G-28. If any of the information auto-populated within Form G-28 needs to be updated, you can edit the field. You should also update the information within your profile so that it is correct.	Auto- populat modal will appear before a
									[Checkbox] I certify that it is my responsibility to ensure that the auto-populated information is correct.	G-28 forms fo all draft forms
									[CTA] Auto-populate data Do not auto-populate data	

G-28 - APPLICATION OVERVIEW

Column Header Descriptions

Heading: The primary heading on a page, typically the first part of a section of the page.

Sub-Heading: The secondary header, typically directly underneath the Heading.

nding Revisions	Sub-Heading Rev	vised Sub-Heading Bo	dy Text	Revised Body Text	Alert	Required?	Link	СТА	Revised CTA	Notes
8, Notice of Entry of		Fo		Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and act on behalf of an applicant,						
earance as Attorney or edited Representative		pro	ovide information to establish their eligibility to appear for and act							
				An attorney or accredited representative must complete and submit a new Form G-28 form for each benefit request. Form G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed Form G-28 once the client has reviewed and signed the form.						
				Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time.						
		alc		Note: For matters before the Department of Justice, Executive Office for Immigration Review (EOIR), representatives must file an EOIR-27, Notice of Entry of Appearance as Attorney or Representative Before the Board of Immigration						
			omitted case. USCIS will only recognize a completed Form G-28 ce the client has reviewed and signed the form.	Appeals (BIA) for representation before the BIA, or EOIR-28, Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court for representation before the Immigration Courts.						
			ach attorney or accredited representative appearing in a case							
			ust submit their own Form G-28 and USCIS only recognizes e Form G-28 at a time.							
ore you start the form Before You Start The Form	Who should complete this form		u should only complete this form if you are an attorney or credited representatives as defined in 8 CFR 1.2 and 1292.							
Tomi		uck	created representatives as defined in 6 cm 1.2 and 1252.							
	Law students and law graduates		ou are a law student or law graduate who is working under the rect supervision of an attorney or accredited representative, you will							
			ed to provide your name on the form.	USCIS will allow an attorney or accredited representative completing this form to list one designated paralegal to interact with USCIS customer service channels on the attorney or accredited representative of record's behalf for specified			www.uscis.gov/policy-manu	ıal		
	lim	ited interaction with		limited interaction. The designated paralegal must be directly employed by the attorney's law firm or the accredited representative's recognized organization and under the direct supervision of the designating attorney or accredited representative. The attorney or accredited representative is responsible for the conduct of the designated paralegal acting on their behalf, and such conduct will be subject to the disciplinary rules and procedures at 8 CFR parts			www.usoisi.gov/poilioy mane			
		vice purposes		292.3(a)(1) and 1003.102.						
				Only the designated paralegal may engage in the limited interaction, provided that the client consents to USCIS release of their information of any records that appear in any system of records of USCIS to the designated paralegal. If the attorney or accredited representative of record needs to change the designated paralegal who will be working with the attorney or accredited representative on the client's case, the attorney or accredited representative of record and						
				client must complete a new Form G-28.						
				Limited interaction is generally defined as follows:						
				 Inquire about case status; Request correspondence or notices; 						
				 Inquire about documents or cards that may need to be replaced (because they were not delivered; were lost, stolen, destroyed, or mutilated; or need to be corrected); Request appointment accommodations; 						
				 Schedule or reschedule appointments; and Request a change of address. 						
				Note: A paralegal may not be able to interact with USCIS customer service channels on behalf of certain protected requesters. ICE and CBP do not permit anyone but an attorney or accredited representative to appear before or						
				communicate with their component about pending requests or cases.						
				Nothing in this designation is to be construed as permitting a designated paralegal to engage in practice, as defined at 8 CFR 1.2, including the exercise of professional judgment to provide legal advice or legal services or represent the person, including at an in-person appointment before USCIS.						
				For more information, review the USCIS Policy Manual, Volume 1, General Policies and Procedures, Part D, Attorneys and Representatives.						
	Foreign attorneys	· · · · · · · · · · · · · · · · · · ·	you are an attorney not licensed to practice law in the United States							
		of	u should not use this form. Instead, you will need to file the Notice Entry of Appearance as Attorney In Matters Outside the United							
	Other representatives	If y	ates (G-281). You are seeking to appear as a reputable individual as defined in 8 R 292.1(a)(3), you should not use this form. Instead, you will need to							
			ek permission from DHS to appear with your client.							
er you complete the After You Complete The Form	Your client adds you as their representative		ter you complete Form G-28 and provide your signature, we will give u a one-time passcode to give to your client. Your client will need to	After you complete Form G-28 and provide your signature, we will give you a one-time passcode to give to your individual clients. Your client will need to sign into their USCIS account (or create a new one) and enter this code to officially add you as a representative.						
			n in to their USCIS account (or create a new one) and enter this de to officially add you as a representative.	Note: Company clients will receive an email notification instead of a one-time passcode.						
	Your client reviews and signs		ice your client adds you as a representative, they will need to view the information provided in Form G-28. If all the information is							
		sig	rrect, your client will accept the form and then provide their nature. If the information is incorrect, your client will decline the							
			m and we will send it back to you to make updates.							
		for	rm. If all the information is correct, your client will provide their							
			nature. If any information is incorrect, your client may decline and nd back the benefit form(s) for you to make any updates.							
			you are adding a Form G-28 to your client's already-submitted case, a case status will be updated referencing the form.							
			c case status will be apaated referencing the form.							
	You submit and pay for your client's online form	on	your account home page that takes you to a page to submit Form G	Once your client reviews and signs the online form, the status for your client's case will display, "Ready to pay and submit." You will be able to select "Pay and submit" from the Actions drop-down that takes you to a page -to submit Form G-28 along with your client's online form, and pay the fee for your client's form (if there is one).				<u>Next</u>	[delete]	
	(for new cases)		along with your client's online form, and pay the fee for your ent's form (if there is one).							
	Withdrawing Form G-28	rec	questor, beneficiary or derivative, or respondent may withdraw	An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time through their USCIS online account by navigating to the associated case and selecting "Withdraw G-28" from the "Case Actions" dropdown. Form G-28 may also be withdrawn by submitting written notice of withdrawal to DHS, or by submitting a new Form G-28. The					<u>Next</u>	
		DH	IS, or by submitting a new Form G-28. The applicant, petitioner.	applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.						
			questor, beneficiary or derivative, or respondent will be treated as represented unless a new Form G-28 is submitted.	USCIS will not accept a request for withdrawal from a law student, law graduate, or paralegal.						
pleting the form online Completing The Form Online	We will automatically save your responses	go	e will automatically save your information when you select next to to a new page or navigate to another section of the form. We will							
		sav yo	ve your information for 30 days from today, or from the last time u worked on your form.							
	Wa	rning		Individuals appearing as attorneys or accredited representatives (including law students and law graduates permitted to appear under 8 CFR 292.1(a)(2)) are subject to the disciplinary rules and procedures at 8 CFR 292.3, including, pursuant to 8 CFR sections 292.3(h)(3), 1003.108(c), permitting/authorizing publication of the name of the attorney or accredited representative and findings of misconduct should the attorney or accredited representative be subject to						
				any public discipline.						
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	Ero	edom of Information		You may not use this form to request records under the Freedom of Information Act or the Privacy Act. Title 5 ILS C. sections 552 and 552a. You may find the procedures for requesting such records in 6 CER 5 and at use is grow/EOIA						uscis gov/FOIA
		edom of Information Privacy Act requests		You may not use this form to request records under the Freedom of Information Act or the Privacy Act, Title 5 U.S.C. sections 552 and 552a. You may find the procedures for requesting such records in 6 CFR 5 and at uscis.gov/FOIA.						uscis.gov/FOI

G-28 - APPLICATION OVERVIEW

Column Header Descriptions

Heading: The primary heading on a page, typically the first part of a section of the page.

Sub-Heading: The secondary header, typically directly underneath the Heading.

Primary Navigation: A section of the form that contains several pages.

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G-28 - ABOUT REPRESENTATIVE

Column Header Descriptions

Primary Navigation: A section of the form that contains several pages.

Secondary Navigation: A single page within a section.

Cocondam Nov. Position	Paper Form	Revised Paper Form Question	Paying Question	Sub Question	Rouized Sub-Question	Field Tone	Paying Field Ton	ustional Tout	Daviced Instructional Test	Halis Taut	Alout	Danning 12 Notes
	ry Nav Conditional Logic Question	Question	Revised Question	Sub-Question	Revised Sub-Question	Field Type	Revised Field Type Instruc	uctional Text	Revised Instructional Text	Help Text	Alert	Required? Notes
Your name	1.2 1.2	What is your current legal name?		Given name (first name) Middle name (if applicable)		Text Text						
Your role	1.2	What is your representative role?		Family name (last name) I am an attorney eligible to practice law in, and	la .	Text Radio						
Tour Tole	2.1.a	villat is your representative role:		member in good standing of, the bar of the	ı a	Nadio						
				highest courts of the following states,								
				possessions, territories, commonwealths, or the District of Columbia.	ie							
	2.2.a			I am an accredited representative of the		Radio						
				following qualified nonprofit religious, charitable, social service, or similar organization	on							
				established in the United States and recognized	d							
				by the Department of Justice in accordance wit 8 CFR part 1292.	th							
	(if attorney) 2.1.a	Licensing authority	Provide your eligibility information.	•	Licensing authority	Dropdown						
	(if attorney) 2.1.a	Bar number (if applicable)			Bar number (if applicable)	Text		de the bar numbers, if applicable, for all jurisdictions ich you are admitted to practice.				
	//			Add entry		СТА		,				
	(if attorney) 2.1.c	What is the name of your law firm or organization (if applicable)?			What is the name of your law firm or or organization (if applicable)?	Text						
	(if attorney) 2.1.b	Are you subject to any order disbarring, suspending,		Yes/No		Radio						
		enjoining, restraining, or otherwise restricting you in th practice of law?	e									
	(if attorney and yes 6.1.a	Provide an explanation.				Text						
	to restrictions to practicing law)											
	(if accredited 2.2.b	Name of recognized organization	Provide your eligibility information.		Name of recognized organization	Text						
	representative) (if accredited 2.2.c representative)	Date of accreditation		MM/DD/YYYY	Date of accreditation	Date						
Your contact information	1.4	How can we contact you?		Daytime telephone number		Text				Provide a 10-digit phone number.		
	1.5			Mobile telephone number		Text Checkbox				Provide a 10-digit phone number.		
				This is the same as my daytime telephone number.		CHECKDOX						
	1.6 1.7			Email address Fax number	Fax number	Text Text				Example: user@domain.com Provide a 10-digit phone number.		
	1.7	What is your current mailing address?		Country	rax number	Dropdown	USCIS	S uses the mailing address in your account profile for	r	Provide a 10-digit priorie flumber.		https://qa-
								rrespondence. To change your mailing address, te your profile information.				my.uscis.dhs.gov/acc ive/profile
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	(If non-USA use 1.3			State/Province		Dropdown/text						
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	(If non-USA use 1.3			ZIP code/Postal code		Text				Provide a 5 or 9-digit Zip code.		
	Postal code and remove help text)											
Additional Your other	1.1	What is your USCIS Online Account Number?	What is your U.S. Citizenship and Immigration Services			Text				Provide a 12-digit Online Account		
information information			(USCIS) Online Account Number?	I do not have or know my USCIS Online Accoun	nt	Checkbox				Number.		
		Devit 2		Number.			Dadia					
		Part 3	Are you designating a paralegal to work with you on thi case?	IS Control of the con	Yes/No		Radio		USCIS will allow you to have one designated paralegal to interact with USCIS customer service channels on your behalf for specified, limited interaction. The			
									designated paralegal must be directly employed by your law firm or recognized			
									organization and work under your direct supervision. You and your client have specifically authorized the designated paralegal to engage in limited interaction with			
									USCIS customer service channels. Limited interaction is generally defined as:			
									Inquire about case status;Request correspondence or notices;			
									• Inquire about documents or cards that may need to be replaced (because they were	e		
									not delivered; were lost, stolen, destroyed, or mutilated; or need to be corrected); • Request appointment accommodations;			
									Schedule or reschedule appointments; andRequest a change of address.			
	2.4.a					Radio						
		under your direct supervision in accordance with the requirements in 8 CFR 292.1(a)(2)?	under your direct supervision and at the law firm name on the "Your role" page in accordance with the	d								
		(-/,-/-	requirements in 8 CFR 292.1(a)(2)?									
	(if yes to 2.4.a) 2.4.b	Provide the name of the law student or law graduate	What is the current legal name of the law student or law	w. Given name (first name)		Text						
	(ii yes to 2.4.a) 2.4.D	Frovide the hame of the law student of law graduate.	graduate?									
				Middle name (if applicable) Family name (last name)		Text Text						
				EDMINI NOMO COST TO THE COST		T 01/4						

Family name (last name)

Header De lavigation: A y Navigation	T PARALEGAL escriptions A section of the form that contains several pane: A single page within a section. dicates whether the question or subquestion														
av	Revised Primary Nav Secondary Na	Revised Secondary Nav	Conditional Logic Logic	al Paper Form Question	Revised Paper Form Question	Revised Question	Sub-Question	Revised Sub-Question	Field Type	Revised Field Type Instructional Text	Help Text	Revised Helpt Text	Alert	Revised Alert	Required? Notes
	About Paralegal	Your paralegal's name and contact information	(if Part 3 = YES)		3.1	What is your paralegal's current legal name?		Given name (first name)		Text					
								Middle name (if applicable)		Text					
			Yellow alert					Family name (last name)		Text				[Vollow slort h] You must provid	do a
			renow diert											[Yellow alert-h] You must provid name	de a
			(if Part 3 = YES)											[b]The designated paralegal will	not
			and											be permitted to act on your beha	
			(if 3.1 = blank)											and we will not share informatio with the paralegal if you do not provide their name.	
			(if Part 3 = YES)		3.2	How can we contact your paralegal?		Daytime telephone number		Text		Provide a 10-digit phone number.			
			(if Part 3 = YES)		3.3	can can no contact year paranegan		Mobile telephone number		Text		Provide a 10-digit phone number.			
								This is the same as the paralegal's daytime		Checkbox					
			(if Part 3 = YES)		3.4			telephone number. Email address (if any)		Text		Evample: user@demain.com			
			Yellow alert		3.4			Email address (ii ally)		TEAL		Example: user@domain.com		[Yellow alert-h] You must provid	de
														[Yellow alert-h] You must provid contact information	
			(if Part 3 = YES)											[b]The designated paralegal will	not
			and											be permitted to act on your beha	alf
			(if 3.2, 3.3, or 3.4 =											and we will not share informatio	on
			blank)											with the paralegal if you do not provide their contact information	

G-28 - ABOUT CLIENT

Column Header Descriptions

<u>er Descri</u> tion: A sec		that contains several pages.															
	single page withi																
dicat	ites whether the q	question or subquestion only appli		certain criteria.													
n. Th	he number in the	naner form associated with the qu															
	Secondary Nav	Revised Secondary Nav	y Nav	Conditional Logic	Paper Form Question	Revised Paper Question	Question Question	Sub-Question	Field Type	Instructional Text	Revised Instructional Text	Help Text	Revised Help Text	Alert	R	Required?	Notes
	Client name	Client's name			3.60	5.1	What is your client's current legal name?	Given name (first name)	Text		Their current legal name is the name on their birth certificate, unless it changed after birth by a legal action such as marriage or court order. Do not provide any nicknames here.						
											You can edit the auto-populated fields if your client's legal name has changed.						
					3.6	5.1		Middle name (if applicable)	Text		, and the second						
					3.6	5.1		Family name (last name)	Text								
					3.7	5.2	Name of entity	, , , ,	Text	If the client is an entity, provide the name of the							
										entity and the title of the entity's authorized signatory.							
					3.80	5.3	Title of authorized signatory for entity		Text								
	Client contact information	Client's contact information			3.11	5.6	How can we contact your client?	Daytime telephone number	Text			Provide a 10-digit phone number.					
					3.12	5.7		Mobile telephone number This is the same as the daytime telephone number.	Text Checkbox			Provide a 10-digit phone number.					
					3.13	5.8		Email address	Text	your client to create their USCIS online account. If	The email address auto-populated in this field must match the email address for your client's USCIS online account, otherwise your client will not be able to add you as a representative to complete the online filing process. To correct your client's email address, you will need to delete any draft forms in progress for the client, remove them from your representative account, and add them as a client again in order to provide their correct email address.		Example: user@domain.com				
											If the email field is blank, please enter your client's email address.						
					3.14	5.9	What is your client's current mailing address?	Country	Dropdown								
					3.14	5.9		Address line 1	Text			Street number and name					
					3.14	5.9		Address line 2	Text			Apartment, suite, unit, or floor					
					3.14	5.9		City or town	Text								
				•	3.14	5.9		State/Province	Dropdown/te	ext							
				Province and text													
				field)													
				Postal code and	3.14	5.9		ZIP code/Postal code	Text			Provide a 5 or 9-digit ZIP code.					
i				remove help text)	2.16		Add the state of t										
	Client additional information	Client's other information			3.10	5.5	What is your client's A-Number?		Text			Provide a 7, 8, or 9-digit number. If your A-Nuis fewer than 9 digits, the system will automa add zero(s) after the "A" and before the first so there is a total of 9 digits, for example: A-001234567.	tically digit				
								My client does not have or know their A-	Checkbox			UU1234307.					
								Number.	Спесквох								
					3.9	5.4	What is your client's USCIS Online Account Number?	Nullibel.	Text			Provide a 12-digit USCIS Online Account numb	ner				
					J.3	J. 4	viriat is your onerit's oscis offiline account number?	My client does not have or know their USCIS				Frovide a 12-digit Oocio Onnine Account numi	JCI.				

My client does not have or know their USCIS Checkbox

Online Account Number.

Column Heade	DITIONAL INFO r Descriptions on: A section of the form		pages.									
Primary Nav	Secondary Nav	Tertiary Nav	Conditional Logic	Paper Form Question	Question	Sub-Question	Field Type	Instructional Text	Help Text	Alert	Required?	Notes
Additional Information	Additional information	1		6.1-6.6.d	You may provide additional information for your form	Additional information	Text	If you need to provide any additional information for any of your answers to the questions in this form, enter it into the space below. You should include the questions that you are referencing. If you do not need to provide any additional information, you may leave this section blank.			No	Large Table Pattern Ghost Sub Nav

y Nav Secondary Nav	Revision	Tertiary Nav Conditional Logic	Revised Conditional Paper Form Question	Revised Paper Form Question Question	Revised Question	Sub-Question	Revised Sub-Question	Field Type Revis	Instructional Text	Revised Instructional Text	Help Text Alert	Required? CTA Revised CTA Notes	
and Sign Review your for	m			Check your registra	rtion(s) before you submit Check your form before you su	bmit			We will review the form to check for accuracy and completeness before you send it to your client for their review.			Next	
		Different copy based on if the user did not		Alerts and warning	S				You can return to this page to review the form as many times as you want before you submit. You have one or more alerts and warnings based on the information you provided in your application.				
		answer a required question							A red alert means you have incomplete responses or inconsistent data. You cannot submit your application with any alerts.				
									A yellow warning means you may be missing information or may need to follow-up with us about your responses. You can still submit your application, but some warnings may slow down the review process after you submit your application.				
Your form sumr	nary			Review the G-28 fo	orm information				Here is a summary of all the information you provided in the form.			Next	
									Make sure you have provided responses for everything that applies to you and your client before you submit. You can edit your response by going to each form section using the form navigation.				
									We also prepared a draft case snapshot with your responses, which you can download below.				
Your signature				Renresentative's st	ratement and signature				View draft snapshot You must read and agree to the statements below, and provide your signature.				
				Part 7		103.2 and 292 governing appearances and representation before Department of Homeland Security. I declare under penalty of p	I have read and understand the regulations and conditions contained in 8 true acknowledge that I am subject to the disciplinary rules and procedures at 292.3, including, pursuant to 8 CFR sections 292.3(h)(3), 1003.108(c), authorizing/permitting publication of my name and findings of misconduct I be subject to any public discipline. I declare under penalty of perjury under laws of the United States that the information I have provided on this form and correct.	I at 8 CFR ot should der the				Yes	
			5.1	7.1 7.1		I have read and agree to the representative's statement Your signature		Checkbox Text	You must provide your digital signature below by typing your full legal name. We may deny your form			Yes Next	
						Todi dignataro		TEXT	if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your form.				
Submit			(If individual client)	Finish and submit t	ne G-28				By submitting this form, we will prepare a draft G-28 for your client to review and sign. If your client does not approve the information provided in the G-28, you will need to edit the information in the form, and resubmit it for your client's review.			Submit the G-28	
	Submit		(if company client)		Finish and submit the G-28					By submitting this form, we will prepare a draft G-28 for a company administrator to review and sign. If hey do not approve the information provided in the G-28, you will need to edit the information in the orm and submit the form for review again.		Submit and notify an administrator	
(Successful subr (No nav)	nission)		(if individual client)	Give this passcode G-28 client relation	to your client to initiate the ship				Your client will need to enter this one-time passcode on their account homepage in order to add you as a representative. Your client must have a USCIS online account in order for you to manage their case online.			Finish	
									If this code is not used within 30 days, it will expire and the draft G-28 will be deleted.				
									One-time passcode: [passcode]				
	(Successful submission	A	(if company client)		You successfully filled out you	r [form namo]	Who would you like to notify?	Checl		select the company administrator(s) who should review and sign the forms.		Notify user(s) The checkbox compone	onent will be a list of compa

G-28 - APPLICATION OVERVIEW (Column Header Descriptions Heading: The primary heading on a page, typically the Sub-Heading: The secondary header, typically direct Primary Navigation: A section of the form that contains	the first part of a section	n of the page. ding.						
G-28, Notice of Entry of Appearance as Attorney or Accredited Representative	Sub-Heading	Revised Sub-Heading Conditional Logic	Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative is for attorneys and accredited representatives to provide information to establish their eligibility to appear for and accomplete on behalf of an applicant, petitioner, requester, beneficiary or derivative, or respondent in immigration matters. An attorney or accredited representative must complete and submit a new Form G-28 for each client	An attorney or accredited representative must complete and submit a new Form G-28 form for each client case. Form G-28 can be started along with a client's new case or it can be added to a client's already-submitted case. USCIS will only recognize a completed Form G-28 once the client has reviewed and signed the form. Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time. Note: For matters before the Department of Justice, Executive Office for Immigration Review (EOIR), representatives must file an EOIR-27, Notice of Entry of Appearance as Attorney or Representative Before the Board of Immigration Appeals (BIA) for representation before the BIA, or EOIR-28, Notice of Entry of Appearance as Attorney or Representative Before the	Required?	Link	CTA	Notes
Before you start the form Before You Start The For	orr Who should complete th form	is		Form G-28 is used to officially establish a relationship between you and your representative. This form should only be completed by an attorney or accredited representative (as defined in 8 CFR 1.2 and 1292) you have chosen to appear and act on your behalf in immigration matters.				
	Law students and law graduates	Designated paralegal for limited interaction with USCIS for customer service purposes	accredited representative, you will need to provide your name on the form.	If a law student or law graduatic is working under the direct supervision of an attorney or accredited representative, they will need to provide your name on the form. USCIS will allow an attorney or accredited representative completing this form to list one designated paralegal to introut with USCIS tustomer service channels on the accredited representative of treath's behalf for separation for the designated paralegal most be directly explained, introduct with USCIS tustomer service channels on the accredited representative of treath's behalf for the conduct of the designated paralegal acting on their behalf, and such conduct with the subject for the programmer. It is a conduct with the subject for the complete for the designated paralegal acting on their behalf, and such conduct with the subject for the designated paralegal acting on their behalf, and such consents to USCIS release of their information of any record state spore in any system of records of USCIS to the designated paralegal, if the attorney or accredited representative of record need to change the designated paralegal and a record that such consents to USCIS release of their information of any record that spore in any system of records of USCIS to the designated paralegal, if the attorney or accredited representative of record need to change the designated paralegal who will be working with the attorney or accredited representative of record and client must complete a new horm 6-28. United interaction is generally defined as follows: Initiative common of the conduct of the paralegal behalf the paralegal paralegal acting as a paralegal who will be working with the attorney or accredited representative or notices, initiative and the paralegal paral		www.uscis.gov/policy-ma	nual	
		Foreign attorneys Other representatives		If your attorney is not licensed to practice law in the United States, they should not use this form. Instead, they will need to file the Notice of Entry of Appearance as Attorney In Matters Outside the United States (G-281). If your representative is seeking to appear as a reputable individual as defined in 8 CFR 292.1(a)(3), they should not use this form. Instead, they will need to seek permission from DHS to appear with your client.				
Form	representative in your USCIS account Your representative completes your online form (for new cases) You review the information in your online form Your representative submits and pays for you		After your representative completes Form G-28, they will contact you and give you a one-time passcode You will need to sign in to your USCIS account (or create a new one) and enter this code to officially advour representative. Once you have reviewed and signed Form G-28, a link will appear on your representative's account home page that takes them to the online form you want to be completed on your behalf. If your representative is adding Form G-28 to your already-submitted case, the case's status will be updated referencing the form. Once your representative is done filling out your online form, we will send it to you for your review. If all the information is correct, you should accept the form and then provide your signature. If the information in incorrect, you should decline the form and we will send it back to your representative to make updates. Once you review and sign your form, your representative will submit Form G-28 along with your form, and pay the fee for your form (if there is one).	Note: Company clients will receive an email notification instead of a one-time passcode.				
	online form (for new cases) Withdrawing a Form G-2	8		An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time through their USCIS online account by navigating to the associated case and selecting "Withdraw G-28" from the "Case Actions" dropdown. Form G-28 may also be withdrawn by submitting written on title of withdrawal to DHS, or by submitting a new Form G-28. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted. USCIS will not accept a request for withdrawal from a law student, law graduate, or paralegal.			<u>Next</u>	
the State of the S	We will automatically say	Warning	We will automatically save your information when you select next to go to a new page or navigate to another section of the form. We will save your information for 30 days from today, or from the last time you worked on your form.	Individuals appearing as attorneys or accredited representatives (including law students and law graduates permitted to appear under 8 CFR 292.1(a)(2)) are subject to the disciplinary rules and procedures at 8 CFR 292.3, including, pursuant to 8 CFR sections 292.3(h)(3), 1003.108(c), permitting/authorizing publication of the name of the attorney or accredited representative and findings of misconduct should the attorney or accredited representative be subject to any public discipline.				
	DHS Privacy Notice	Freedom of Information or Privacy Act requests	may prevent your ability to represent an individual or entity. ROUTINE USES: The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information to perform associated administrative functions. Additionally, DHS may share the information with			www.dhs.gov/privacy		uscis.gov/FOIA.

Column Header Des Heading: The primary Sub-Heading: The se	heading on a page, typical	lly the first part of a section of the page. irectly underneath the Heading.									
Heading	Revisions	Sub-Heading Revised Sub-Heading Conditional Logic	Body Text	Revised Body Text	Alert	Required?	Link	СТА	Notes		
		Paperwork Reduction Act Burden Disclosure Notice	information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public	An agency may not conduct or sponsor information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 57 minutes per response, including the time for reviewin instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:	g						
			U.S. Citizenship and Immigration Services Office of Policy and Strategy, Regulatory Coordination Division 5900 Capital Gateway Drive, Mail Stop #2140 Camp Springs, MD 20588-0009	U.S. Citizenship and Immigration Services Office of Policy and Strategy, Regulatory Coordination Division 5900 Capital Gateway Drive, Mail Stop #2140 Camp Springs, MD 20588-0009							
			Do not mail your completed Form G-28 to this address.	Do not mail your completed Form G-28 to this address.							
			OMB No. 1615-0105 Expires: 05/31/2021	OMB No. 1615-0105 Expires: 08/31/2025							

Security reminder

If you do not work on your form for more than 30 days, we will delete your data in order to prevent

storing information indefinitely. If your data is deleted, you can restart the form at any time.

Review the G-28

page within a sected to indicate whe	ntains several pages. ion. ther the question or subquestion only app	lies if you meet certain crite	eria.										
dary Nav T	ertiary Nav Conditional Logic	Revised Condition	onal Logic Paper form Quest	Revised Paper Form Question	Question	Sub-Question	Revised Sub-Question	Field Type Revised F	Instructional Text	Revised Instructional Text	Help Text	Alert Required?	CTA Notes
				Question	Review the G-28 form information			т уре		Here is a summary of all the information your representative provided in the G-28.			<u>Next</u>
									If anything is incorrect or missing, you should decline the G-28 on the next page and contact your representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.	If anything is incorrect or missing, you should decline the G-28 on the next page and contact you representative. We will allow your representative to edit the information in the draft form, and resend it to you for your review.	r		
									We also prepared a draft case snapshot with your responses, which you can download below.	We also prepared a draft case snapshot with your responses, which you can download below.			
									<u>View draft snapshot</u>	<u>View draft snapshot</u>			
					Accept or decline the G-28				If the information provided in the G-28 is complete, true, and correct, you should continue to the signature page.			Yes	
									If anything is incorrect or missing, you should decline the G-28 and contact your representative. We will allow your representative to edit the information in the draft form, and re-send it to you for your review.				
						I accept the G-28 and want to provide my signature I decline the G-28 and want to send the draft form back to my representative to make updates		Radio Radio					Next
	(yellow alert if G-											Yellow alert:	
	declined radio bu selected)	tton is										Heading: You are choosing to decline this G-28	
												Body: We will send the form back to	
												your representative to	
	(if G-28 is accepte	u)	4.1.a	6.2.a	Client's consent to release of information	I request that USCIS send original notices on an application or petition to the business address of my attorney or accredited representative as listed in this form.		Checkbox	documents and Travel Documents to the client's U.S. mailing address. If you want to have notices and/or secure identity documents sent to your attorney or accredited	USCIS will send notices to both a represented party (the client) and their attorney or accredited representative either through mail or electronic delivery. USCIS will send all secure identity documents and Travel Documents to the client's U.S. mailing address. Note: USCIS will not mail secure identity documents to a private, commercial, or business address in a foreign country. USCIS, however, will mail secure identity documents to a U.S.			
			4.1.b	6.2.b			I request that USCIS send any secure identity document (Permanent Resident Card, Employment Authorization Document, or Travel Document) that I receive to the U.S. business address of my attorney or accredited representative (or to a designated military or diplomatic address in a foreign country (if permitted)).		these elections by submitting a new Form G-28 to USCIS.	business address of an attorney admitted to practice law outside of the United States or to a designated Army/Air Post Office (APO), Fleet Post Office (FPO), or Diplomatic Post Office (DPC address. USCIS will mail notices and other correspondence to a foreign address.	D)		
						Note : If your notice contains Form I-94, Arrival-Departure Record, USCIS will send the notice	to Note : If your notice contains a Form I-94, Arrival-Departure Record, USCIS will send the noti to the U.S. business address of your attorney or accredited representative. If you would rathe have your Form I-94 sent directly to you, please select the following item.						
_			4.1.c	6.3		I request that USCIS send my notice containing Form I-94, Arrival-Departure Record, to me a U.S. mailing address.	t my	Checkbox					
				6.1.a	Client's statement and signature	I have read and agree to the client's statement		Checkbox	You must read and agree to the statement below, and provide your signature. I have requested the representation of and consented to being represented by the attorney or accredited representative named on this form. According to the Privacy Act of 1974 and DHS policy, I also consent to the disclosure to the named attorney or accredited representative of any records pertaining to me that appears in any system of records of USCIS, ICE or CBP.			Yes	
		(If 3.1 = YES)		6.1.b				Checkbox		I have authorized the designated paralegal named in the About Paralegal section of this form to engage in limited interaction with USCIS customer service channels. According to the Privacy Act of 1974 and U.S. Department of Homeland Security (DHS) policy, I also consent to the disclosure to the named paralegal of any records pertaining to me related to the forms or specific matter listed in this form that appear in any USCIS system of records.			
	(if statement is ch	necked)	4.2	6.4		Your signature		Text	You must provide your digital signature below by typing your full legal name. We may deny your form if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your form.			Yes	Next
						Submit the G-28 for your case			Once you submit the G-28 below, it will be added to your case.				Submit the G-28
					Einich the C 20 and continue to review				Your case status will be updated on your and your representative's account home pages.				Finish and
Current de la Contraction de l					Finish the G-28 and continue to review your form				By finishing this form, we will prepare the G-28 for your representative to submit to USCIS.				continue to
(Successful submission) (No nav)									Once you finish below, we will take you to review the information your representative has provided in your draft form.				review form

G-28 - WARNINGS, ALERTS, NOTICES, AND ERRORS

Column Header Descriptions
Section: The primary nav where the alert can be found.

imary Nav	Revised Primary Nav Secodary Nav	Revised Secondary Nav	Tertiary Nav	Туре	Revised Type Conditional Log	gic Revised Conditional Logic	Message	Revised Message	Link	Notes
	About Paralegal	Your paralegal's name			Yellow alert	If paralegal's name not provided		[Yellow alert-h] You must provide a name [b]The designated paralegal will not be permitted to act on your behalf and we will not share information with the paralegal if you do not provide their name.		
	About Paralegal	Your paralegal's contact information			Yellow alert	If paralegal's contact information not provided		[Yellow alert-h] You must provide contact information [b]The designated paralegal will not be permitted to act on your behalf and we will not share information with the paralegal if you do not provide their contact information.		
eview and sign				Red alert	Missing inform required field	ation from	There are errors in [Page_name: Page_section]		links to [Page_name]	
Review and sign Review the G-28 - Clien	ient			Green alert Yellow alert	All required fie If G-28 is declin	•	Edit my responses We found no alerts or warnings in your application. You are choosing to decline this G-28			
							We will send the form back to your representative to make updates.			